



### Application for Sign Permit

Town of Clarence, New York Date: \_\_\_\_\_

Received by: \_\_\_\_\_

Fee: \_\_\_\_\_

**Applicant Information** Name: \_\_\_\_\_

Business: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Proposed Signage for** Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Record Owner: \_\_\_\_\_

**Wall Signage** \_\_\_\_\_ Feet Long \_\_\_\_\_ Feet High \_\_\_\_\_ Square Feet

Lighting: \_\_\_\_\_ Material: \_\_\_\_\_

**Freestanding Signage** \_\_\_\_\_ Feet Long \_\_\_\_\_ Feet High \_\_\_\_\_ Square Feet

Lighting: \_\_\_\_\_ Material: \_\_\_\_\_

#### Application Checklist:

Sketch of Proposed Signage showing dimensions and area. \_\_\_\_\_

Images of the Proposed Signage Location(s). \_\_\_\_\_

For signage requiring electricity, Electrical Inspection Application submitted prior to installation. \_\_\_\_\_

For LED signage, Memorandum of Agreement submitted. \_\_\_\_\_

**\* I certify that this application is correct and complete and will build or operate in compliance with it and the terms of any permit issued and the laws and regulations of the Town of Clarence. Any failure to use, build or construct in accordance with this application and or permit issued may result in this permit becoming null / void.**

\_\_\_\_\_  
**Signature of Applicant**

#### Town Use only:

Date: \_\_\_\_\_ Reviewed By: \_\_\_\_\_ Action: \_\_\_\_\_

Conditions: \_\_\_\_\_

Receipt is hereby acknowledged in the sum of \$ \_\_\_\_\_ being the permit fee established by the Town Board of the Town of Clarence and which permit is issued subject to the terms and conditions contained in the application and specifications therewith.

Town Clerk: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Method of Payment: \_\_\_\_\_

Permit # \_\_\_\_\_

Copy to applicant on \_\_\_\_/\_\_\_\_/\_\_\_\_ (via-circle one) E-mail / In Person by: \_\_\_\_\_