

The Work Session meeting of the Town Board of the Town of Clarence was held on Wednesday March 25, 2026 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 8:31 a.m.

Members of the Town Board present were Councilmembers Robert Altieri, Daniel Michnik, J. Paul Shear, Peter DiCostanzo, and Supervisor Patrick Casilio. Other Town officials present were Director of Community Development Jonathan Bleuer, Town Engineer Timothy Lavocat and Town Attorney Lawrence Meckler.

Director of Community Development - Jonathan Bleuer

PUBLIC HEARINGS: None

FORMAL AGENDA ITEMS:

**2026 Temporary Conditional Permit Renewals**

All existing Temporary Conditional Permits are subject to renewal upon the conclusion of the previously approved term. Each Permit may be considered for renewal with a maximum term up to 5 years.

The planning Office has developed a renewal list with 16 potential renewals for 2026. Appropriate applications and fees have been collected.

1. JSN Auto, 8400 County Road, Auto Sales
2. Lemon Auto Detail, 8145 Sheridan Drive, Auto Detail
3. Epic Motor Cars, 9829 Main Street, Auto Sales
4. Uniland/Mountain Development, 4545 Transit Road, Auto Storage
5. Buffalo Auto Spa, 8870 Sheridan Drive, Auto Detail
6. Toasted, 6000 Goodrich Road, Outside Dining
7. Morluski's, 10678 Main Street, Outside Dining
8. Bruster's Ice Cream, 5205 Transit Road, Outside Dining
9. Rob's Topico Pizza, 10250 Main Street, Outside Dining
10. Sturdi-Sheds, 4545 Transit Road, Outside Display
11. The Amish Peddler, 8630 Roll Road, Outside Display
12. Brauer Enterprises Inc., 8255 Goodrich Road, Outside Storage
13. Regan Landscape, 8490 Wolcott Rad, Landscaping
14. KD Associates Buffalo Inc., 9950 County Road, Landscaping
15. Morris & Stapleton Inc., 5035 Salt Road, Ceramics Company
16. Love Your Dog, 8625 Transit Road, Dog Grooming/Boarding

The Town Board has the authority to consider these requests after setting and holding a Public Hearing.

WORK SESSION ITEMS: None

TOWN BOARD REPORTS:

Supervisor Patrick Casilio

- Has a few Motions.
- Several items for Executive Session.
- Senior Center van got a new transmission for \$7000.00. Next year we will be possibly looking into a smaller vehicle to lease for 3 years.

Councilman Peter DiCostanzo

- No Motions
- The fishing derby date change to April 11, 2026.
- IDA had a clean audit at last meeting.

Councilman J. Paul Shear

- No Motions
- Call from Willowbrook resident stating 12 lights are out. We will have to discuss repair or replacement and what route to go.

Councilman Daniel Michnik

- No Motions
- Easter egg hunt will take place 4/4/26 with a sign-in time of 10:30 am and start time of 11:00am.
- Historical Society set open dates Saturday 10-2, and Sunday 12-3.
- Shauna is leaving Meals on Wheels this Friday.

Councilman Robert Altieri

- Fireworks event scheduled 6/25/2026 has all the paperwork necessary submitted.
- The playground project fieldwork is complete and the Lion's Club will be paying for that.

Town Engineer Timothy Lavocat

- Sidewalk project is ready to go to bid. After that, we should be ready to start sometime this summer.

Motion by Supervisor Casilio, seconded by Councilman Shear, to adjourn the work session at 9:10 a.m. and enter into Executive Session pursuant to §105 (1) f/h of the Open Meetings Law to discuss Employee History and Acquisition of Real Property.

Upon roll call – Ayes: All; Noes: None. Absent: None. Motion carried.

Janel A. Farolino  
Deputy Town Clerk

Motion by Supervisor Casilio, seconded by Councilman Shear, to adjourn the Executive Session at 9:50 a.m.

Upon roll call – Ayes: All; Noes: None. Absent: None. Motion carried. No action taken.

Regular meeting of the Town Board of the Town of Clarence was held on Wednesday, March 25, 2026 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 10:00 a.m.

Members of the Town Board present were Councilmembers Robert Altieri, Daniel Michnik, Paul Shear, Peter DiCostanzo and Supervisor Patrick Casilio. Other Town officials present were Director of Community Development Jonathan Bleuer, Town Engineer, Timothy Lavocat and Town Attorney Lawrence Meckler.

Motion by Councilman DiCostanzo, seconded by Councilman Shear to approve the Work Session and Town Board minutes of March 11, 2026.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Altieri to set a bid date of Thursday April 30, 2026 at 10:00 a.m. for the Sheridan Drive Sidewalks Project.

On the question, bid documents will be available per the published Notice to Bidders.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Shear to set a bid date for Tuesday, April 7, 2026 at 10:00 a.m. to accept bids for the purchase of shredded topsoil to be picked up by the Town of Clarence.

On the question, bid packages with all specifics will be available in the Office of the Town Clerk and the Highway Department. The bids will be reviewed and awarded on April 8, 2026.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, Seconded by Councilman DiCostanzo to set a bid date for Tuesday, April 7, 2026 at 10:00 a.m. to accept bids for the replacement of 1,200 linear feet of 24-inch gutter curb on Clarnew Drive in the Town of Clarence. The project also consists of all mobilization, materials and labor to pour and broom finish gutter curbs.

On the question, bid packages with all specifics will be available in the Office of the Town Clerk and the Highway Department. The bids will be reviewed and awarded on April 8, 2026.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Michnik to approve the request for Town Clerk Karen Lang to attend the New York State Town Clerks Association (NYSTCA) Annual Town Clerks Conference to be held in Albany, New York at the Crown Plaza-Desmond Hotel, from April 19, 2026 through April 22, 2026, with all reasonable and necessary expenses paid by the Town per the Town's Travel Policy.

On the question, this is a budgeted item and use of a Town vehicle is permitted.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Altieri to appoint Lisa Savakinas as Security Officer Part-Time Court at the budgeted hourly rate of \$28.6874, effective April 13, 2026 upon completion of all pre-employment paperwork and requirements.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Michnik for the Town Board to authorize the execution of an agreement for the purchase of property at 10681 and 10687 Main Street Clarence, N.Y. The purchase of the two properties combined is \$325,000.00.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Councilman DiCostanzo mentioned the Town of Clarence Recreation Departments Fishing Derby to be held April 4, 2026 has been changed to April 11, 2026 from 8:30 a.m. until 10:30 a.m. for children 15 and younger. Additionally, there is a burn ban in effect from March 16, 2026 until May 14, 2026 which relates to brush or leaf burning. You may still have small recreational fires in backyard fire pits. The residential single family home permit report has been updated and through February, we had 4 permits in January and 9 in February for a total of 13 for the year 2026.

Councilman Michnik stated that April 4, 2026 the Youth Bureau will be having their East Egg Hunt at the Main Street Town Park 10405 Main Street Clarence N.Y., the hunt starts at 11:00 a.m. with registration open at 10:30 a.m. Additionally, the Historical Museum of Clarence will be open the first Saturday of the month from 10:00 a.m. – 12:00 p.m. and the second and fourth Sunday of every month from 1:00 p.m. – 3:00 p.m.

Councilman Altieri mentioned the meeting for the Fireworks in the park June 29, 2026 with a rain date of the 30<sup>th</sup>, if you would like to get involved and join the committee, please attend the meeting or give me a call.

Motion by Councilman Altieri, seconded by Councilman Michnik to approve the request of the applicants, Sam and Alicia Baker, for a Special Event Permit for a series of small concerts to be held at the Clarence Center Station Pavilion at 6185 Goodrich Road. The dates of the concerts are on Wednesday evenings from 6:00 p.m. to 9:00 p.m. on June 24; July 29; and August 26, 2026. There will be food trucks and market vendors within the pocket park and parking lot, subject to meeting all conditions of Special Event Permit, the Memorandum of Agreement requirements, any Building Department and Emergency Management conditions, a list of all of the vendors and submitting the required insurance certificate(s) naming the Town as an additional insured to be reviewed and approved by the Town Attorney's Office.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman Shear, seconded by Councilman DiCostanzo to approve the request of the applicant, Brandon Tandoi of West Herr, for a Special Event Permit to conduct a “Buffalo Cars and Coffee” event at the Eastern Hills Mall, 4545 Transit Road on Sundays on the following dates in 2026: May 17, June 21; August 9, September 27, from 9:00 a.m. until 12:00 p.m. on all dates, subject to meeting all conditions of the Special Event Permit requirements, the Memorandum of Agreement, any Building Department and Emergency Management conditions, and any other requirements of the Town of Clarence.

On the question, Jonathan Bleuer noted that if there are any rain dates that will be handled through the Planning and Zoning Office.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

2026 Temporary Conditional Permit Renewals, all existing Temporary Conditional Permits are subject to renewal upon the conclusion of the previously approved term. Each Permit may be considered for renewal with a maximum term up to 5 years. The Planning Office has developed a renewal list with 16 potential renewals for 2026. Appropriate applications and fees have been collected. The Town Board has the authority to schedule a Public Hearing to consider these renewal requests. At that meeting we will have one guest at minimum for item #2 Lemon Auto Detail, 8145 Sheridan Drive, to discuss the opportunity for fencing and screening.

Motion by Councilman DiCostanzo, seconded by Councilman Altieri to set a public hearing for Wednesday April 22, 2026 at 10:15 a.m. to consider the Annual Renewal of Temporary condition Permits for the following:

1. JSN Auto, 8400 County Road, Auto Sales
2. Lemon Auto Detail, 8145 Sheridan Drive, Auto Detail
3. Epic Motor Cars, 9829 Main Street, Auto Sales
4. Uniland/Mountain Development, 4545 Transit Rd, Auto Storage
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15. Morris & Stapleton inc., 5035 Salt Rd, Ceramics Company
16. Love Your Dog, 8625 Transit Rd, Dog Grooming/Boarding

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried

Motion by Councilman DiCostanzo, seconded by Councilman Michnik to approve the application as follows: Clubhouse: Erie County Board of Elections April 23 and 24, 2026 & May 4 and 5, 2026; Clarence Arts and Crafts Society May 28, 2026. Nature Center: Boy Scout Troop 93 April 11, 12 & 13, 2026.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Michnik to approve the bill pay of March 12, 2026 as follows: General Funds \$142,619.86; Highway Funds \$63,894.95; Fire Protection District \$1,600.00; Drainage Funds \$868.17 and Capital Funds \$308,516.61 for a total bill pay of \$517,499.59.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Councilman DiCostanzo congratulated all of the winners of the Clarence Chamber Gala held last Thursday evening.

With no further business, Supervisor Casilio adjourned the meeting at 10:15 a.m.

Karen Lang  
Town Clerk