

The Work Session meeting of the Town Board of the Town of Clarence was held on Wednesday February 11, 2026 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 8:32 a.m.

Members of the Town Board present were Councilmembers Robert Altieri, Daniel Michnik, J. Paul Shear, Peter DiCostanzo, and Supervisor Patrick Casilio. Other Town officials present were Director of Community Development Jonathan Bleuer and Town Attorney Lawrence Meckler.

Director of Community Development - Jonathan Bleuer

PUBLIC HEARINGS: None

FORMAL AGENDA ITEMS:

A&A's Tree Service

This property is located at 9635 Clarence Center Road, west of Creekview Drive. It is an existing 1.4-acre parcel in the Clarence Center Traditional Neighborhood District.

The applicant is requesting consideration of a Temporary Conditional Permit for a tree trimming and removal business.

A referral to the Planning Board would allow for a thorough review and recommendation of this proposal.

Councilmember Daniel Michnik has recused himself from everything related to this matter.

L Visone Development, LLC.

This is located at 0151 Main Street on the south side of Main Street and west of Shisler Road. It is an existing 9.2-acre property which contains commercial buildings and associated facilities in the Commercial Zone.

The applicant is requesting preliminary Conceptual review of a 6-unit commercial structure to the rear of the property. The unit would be about 8,400sqft. with metal siding and a metal roof.

A referral to the Planning Board would allow for a thorough review of this proposal.

WORK SESSION ITEMS:

Woodview Construction / Homeview Properties

This property is located at 8955 Sheridan Drive on the south side of Sheridan and east of Shimerville Road. This is an existing 0.6-acre parcel in the Commercial zone. It contains a structure used as professional office space.

The applicant is requesting consideration of an approximately 2,250sqft. detached accessory structure for storage of construction equipment and supplies.

A referral to the Planning Board would allow for a thorough review of this proposal.

TOWN BOARD REPORTS:

Supervisor Patrick Casilio

- Spent time cleaning up agendas and motions.
- Evan reached out again about another event possibly at the Clubhouse.

Councilman Peter DiCostanzo

- Motion for Jason at Parks to buy a bucket.
- Motion for 2 employees to go to pesticide training.
- Mention of residential single-family permits.
- Motion for acquisition of property.

Councilman J. Paul Shear

- No Motions.
- Jason from Parks and the Highway did a great job setting up for the walk at the Nature Center. There were about 100 people in attendance. There was a band, food and beverages inside. Outside they had a bonfire.

Councilman Daniel Michnik

- No Motions.
- There is a Larkin Group update. They are trying to entice people to come to the Historical Museum. They are thinking of doing a drawing to receive and ornament for the 250th Anniversary of the country.
- Joe McGreevy still wants to get together to mark the Pioneer Cemeteries clean up.

Councilman Robert Altieri

- Thanks to Patrick, Jonathan and Andrew on the State of the Town address.
- March 5th will be the State of Development at 8:30am here which is open to the public.

Motion by Supervisor Casilio, seconded by Councilman Shear, to adjourn the work session at 9:03 a.m. and enter into Executive Session pursuant to §105 (1) h of the Open Meetings Law to discuss Acquisition of real property.

Upon roll call – Ayes: All; Noes: None. Absent: None. Motion carried.

Janel A. Farolino
Deputy Town Clerk

Motion by Supervisor Casilio, seconded by Councilman Shear, to adjourn the Executive Session at 9:45 a.m.

Upon roll call – Ayes: All; Noes: None. Absent: None. Motion carried. No action taken.

Regular meeting of the Town Board of the Town of Clarence was held on Wednesday, February 11, 2026 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 10:03 a.m.

Members of the Town Board present were Councilmembers Robert Altieri, Daniel Michnik, Paul Shear, Peter DiCostanzo and Supervisor Patrick Casilio. Other Town officials present were Director of Community Development Jonathan Bleuer, Town Attorney Lawrence Meckler. Town Engineer, Timothy Lavocat was absent.

Motion by Councilman Shear, seconded by Councilman Michnik to approve the Work Session and Town Board minutes of January 21, 2026.

Upon roll call – Ayes: Councilman Altieri, Shear, Michnik and Supervisor Casilio; Noes: None; Absent: None; Abstained: Councilman DiCostanzo; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman DiCostanzo to authorize the Town Supervisor to sign the CSEA Employee Benefit Funds Agreement for Dental & Vision Plans for Blue-Collar Unit commencing January 1, 2026 through December 31, 2029.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Altieri to add agenda item entitled “Added Motions” to the formal Town Board Meeting agenda listed as item number 10 on all future agendas.

On the question, this is being added to ensure all added motions are read.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Michnik to accept the quote dated January 14, 2026 from MTE Equipment Solutions, Inc., Quote # 01-78334 for the purchase of a 72" Erskine Heavy Duty Grapple Bucket for the Parks Department under the Sourcewell Contract, at an amount not to exceed \$5,197.50.

On the question, the purchase will be made with funds from the Parks Other Equipment budget line 001.7110.0279.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Michnik upon the recommendation of Parks Department Superintendent, to authorize the following Parks Employees to attend the Pesticide Recertification Class through SiteOne University with sessions held locally at Salvatore’s Hospitality, 6461 Transit Road, Depew, New York:

Jeremy Gasiewicz

Matt Schlabach

On the question, sessions are on Tuesday February 24, 2026, 8:00 a.m. to 4:00 p.m. Cost is \$85.00 for each employee for a total cost of \$170.00. Cost includes breakfast and employees will have use of town vehicle.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Councilman DiCostanzo thanked the board as he was not at the last Town Board meeting and there were a lot of motions to be read. Additionally, Single Family Residential Homes had a total of 12 for December 2025 with a total for the year 2025 at 88 new homes. The Supervisor discussed this at the State of the Town. We have 13,000 parcels in town and added 88 houses which might be high relative to the last couple of years but historically this is a very low number for our town. January of 2026 had four new homes.

Councilman Michnik mentioned the Historical Society will have multiple events for the 250 Anniversary of the United States of America. The museum is doing a great job, thank you to all of them with all of their hard work.

Councilman DiCostanzo stated that if you aren’t a member of the Historical Society, you should be just for the newsletter that they send out to the community.

Councilman Michnik stated that the old voting machine is out for display that is interesting to look at if you get a chance.

Councilman Altieri mentioned how well of a job Supervisor Casilio, Kevin Keenan, Jonathan Bleuer and Andre Schaefer did for the State of the Town. March 5, 2026 will be the State of the Development at the Town Hall put on by the Clarence Chamber of Commerce.

Motion by Councilman Shear, seconded by Councilman Altieri to approve the request of the applicant, Roswell Park Alliance Foundation/Thomas Johnston, for a Special Event Permit for the “Ride for Roswell” bicycle ride to be held on Saturday June 27, 2026 from approximately 6:00 a.m. to 3:00 p.m. along the route on the submitted map, subject to meeting all conditions of the Special Event Permit, Memorandum of Agreement, and Building Department and Emergency Management conditions, as well as any other Town requirements, in addition to, and the receipt of, the required Certificate of Insurance naming the Town of Clarence as an additional insured to be reviewed and approved by the Town of Clarence Attorney’s Office.

On the question, the Route for the event is as per the submitted map. All the appropriate agencies will be notified including the Clarence Highway & Parks Department. The applicant will obtain any permits they may need from Erie County and New York State for use of their highways, if applicable. Street closures shall only be temporary while the race is crossing the roadway. Event staff shall be at all crossing to safely direct traffic.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman Michnik, seconded by Councilman Shear to approve the request of the applicant, Clarence Rotary Club, for a Special Event Permit for the “Pickleball Tournament” to be held on Friday, June 26, Saturday June 27, and Sunday, June 28, 2026 from 7:00 a.m. to 9:00 p.m., at Town Place Park on Goodrich Road, subject to meeting all conditions of the Special Event Permit, the Memorandum of Agreement requirements including submitting the required insurance certificate(s) naming the Town as an additional insured to be reviewed and approved by the Town Attorney’s Office.

On the question, all Food Trucks for this event must be licensed in accordance with Chapter 147 of the Town of Clarence Town Code and be properly insured.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Town Clerk, Karen Hawes, reminded everyone that 2026 Town and County taxes are due February 17, 2026. The Town Clerk’s office is open Monday – Friday 8:30 a.m. until 4:30 p.m. The office will be closed Monday, February 16, 2026 in observance of President’s Day. Payments can be made in office, online and placed in the night depository box on the brick wall of the Town Hall entrance. This is the door that faces the North, prior to entering the building, to the right on the brick wall. If you choose to mail in a payment, appropriate United States Post mark is required by Tax Law. To receive this, you must walk into the post office, see a clerk and request that’s days date be applied to the envelope. The post office has changed their policy when leaving mail in the postal containers, they do not get stamped the day you drop it off. Envelopes dated after February 17, 2026 will have fees applied. Banking online bill pay through your bank will not reach us at this point for an on-time payment. They use meter machines that do not have the appropriate Tax Law postage date. Any additional questions, please contact the Town Clerk’s office.

Supervisor Casilio asked about Pavilion Day this year.

Karen Hawes replied March 1st is a Sunday, Pavilion Day will be Monday March 2, 2026, the Town Clerk’s office will open this day only at 8:00 a.m. to take reservations. The Supervisor may arrive early to allow residents in from the elements but there is no disclosed time for that. The only numbering system that will be allowed will come from the Town Clerk’s office.

A&A’s Tree Service at 9635 Clarence Center Road. South side of Clarence Center Road, west of Creekview Drive. An existing 1.4-acre parcel in the Clarence Center Traditional Neighborhood District, containing a small principal structure formerly home to a candy store, and a rear detached accessory structure. The applicant, Greg Liberto, is requesting consideration of a Temporary Conditional Permit for a tree trimming and removal business. A portion of the rear detached accessory structure is used as shop space, with adjacent outside storage of vehicles and equipment. A referral to the Planning Board would allow for a thorough review and recommendation of this proposal.

Councilman Michnik is recusing himself from this project.

Greg Liberto was present to answer any question.

Motion by Councilman Altieri, seconded by Councilman Shear to refer the request of the applicant, A & A's Tree Service, to Planning Board for consideration and recommendation of a Temporary Conditional Permit for a tree trimming and removal business, at 9635 Clarence Center Road, in the Clarence Center Traditional Neighborhood District.

Upon roll call – Ayes: Councilman Altieri, Michnik, Shear and Supervisor Casilio; Noes: None; Absent: None; Recuse: Councilman Michnik; Motion carried.

L Visone Development, LLC. at 10151 Main Street. South side of Main Street, west of Shisler Road. An existing 9.2-acre property containing existing commercial buildings and associated facilities in the Commercial zone. The applicant is requesting preliminary Conceptual review of a 6-unit commercial structure to the rear of property. The structure is proposed to be approximately 8,400 sqft, with metal siding and metal roof. The application states that the tenants would be small commercial ventures with examples listed such as, but not limited to; IT, real estate, wedding planner, photography studio, cosmetic supply, and film production studio. This proposal was on a Town Board work session agenda in March of 2025. At that time, it was not advanced to a formal agenda due to concerns regarding the proposed 7.5' setbacks, and the architectural style and subsequent use of the building. Since that time, the applicant has submitted an updated site plan with 10' setbacks, and updated architectural elevations with greater material variety and detail. A referral to the Planning Board would allow for a thorough review of this proposal. The proposed retail building is proposed to have 10' side and rear yard setbacks (25' required). Should the Town wish to consider this request, the applicant will be required to seek variances from the Zoning Board of Appeals.

Brianne Frawley was present to answer any questions.

Supervisor Casilio stated we have worked on this and there have been adjustments that is better than what was originally presented.

Motion by Councilman DiCostanzo, seconded by Councilman Shear to refer the request of the applicant, L Visone Development, LLC, to the Planning Board, for Conceptual review of a 6-unit commercial structure to the rear of the property, at 10151 Main Street, in the Commercial zone.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Michnik to approve the applications as follows. Legion Hall: Cathy Feind March 7, 2026, Deborah Micholas March 21, 2026, Diane & Jake Kane April 11, 2026, Emily Gordon April 25, 2026, Jackie Bartels May 2, 2026 and Michelle Vandervoort June 29, 2026. Clubhouse: Clarence Republican Committee March 15, 2026, Clarence Senior Center May 20, 2026 and Clarence Concert Association July 5, 12, 19 & 26, 2026

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Altieri to approve the bill pay of January 29, 2026 as follows: General Funds \$138,408.88; Highway Funds \$83,273.99; Water Funds \$516.00; Fire Protection Districts \$8.81; Sewer Funds \$432.81 and Capital Funds \$8,210.50 for a total bill pay of \$230,850.99.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

With no further business, Supervisor Casilio adjourned the meeting at 10:21 a.m.

Karen Hawes
Town Clerk