

Town of Clarence
Ethics Board Minutes
January 21, 2026

Call to Order

Chairman Aaron Aisen called the meeting to order at 8:03 AM. Present: Aaron Aisen, Ronald Benson, Debra Fine, Stephen Free, Dan Hamlin, Angelyn McDuff. Absent: None.

Final Approval of December 17, 2025 Minutes

Motion made to accept minutes as submitted.

Motion by Ronald Benson, seconded by Debra Fine to approve the December 17, 2025 minutes.
Ayes unanimous, motion passed.

Organizational Business

On January 7, 2026, the Town Board approved the appointment of Debra Fine, Stephen Free, and Angelyn McDuff to serve on the Ethics Board.

New Board officers: Aaron Aisen (Chairman), Daniel Hamlin (Vice-Chairman), Angelyn McDuff (Secretary)
Complaint Review Committee: Dan Hamlin and Angelyn McDuff

Disclosure Review Committee: Ronald Benson, Debra Fine, and Stephen Free

Discussion

Motion made to reopen the recusal guidance draft.

Motion by Debra Fine, seconded by Dan Hamlin.

Ayes unanimous from all present. Motion passed.

Review of ethics recusal guidance suggestions. Suggested edits will be revisited at the next meeting.

At the recommendation of the American Bar Association, Aaron Aisen advised that he and Angelyn McDuff are attorneys, but they are not the attorneys for the Ethics Board. The Town Attorney and his office provide all legal advice to the Board.

Discussion of Ethics Board members attending various meetings of Boards within the Town.

Executive Session

Motion by Dan Hamlin, seconded by Ronald Benson to enter Executive Session pursuant to New York State Open Meetings Law 105 (1) (f) [consideration of] ...matters leading to the appointment, employment, promotion, discipline, suspension, dismissal of a particular person or corporation.

Ayes unanimous from all present. Motion passed.

Executive Session actions

Annual Disclosures: The annual disclosures were reviewed and approved for filing.

Transactional Disclosures: There were no additional transactional disclosures to review.

Motion to Exit Executive Session

Dan Hamlin motioned, seconded by Debra Fine to exit Executive Session at 9:17 AM.

Ayes unanimous from all present. Motion passed.

Questions/Comments/ Concerns

There were no additional questions, comments or concerns.

Motion to Adjourn Ethics Board Meeting

Debra Fine moved and Ronald Benson seconded motion to adjourn meeting.

Ayes unanimous from all present. Motion passed.

There being no further business, Chairman Aisen adjourned the meeting at 9:37 AM

Next meeting: February 18, 2026 at 8:00 AM in the Hallock Conference Room, Town Hall.

Respectfully Submitted by Angelyn McDuff January 28, 2026