

The Work Session meeting of the Town Board of the Town of Clarence was held on Wednesday December 10, 2025 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 8:34 a.m.

Members of the Town Board present were Councilmembers Daniel Michnik, J. Paul Shear, Peter DiCostanzo, Robert Altieri and Supervisor Patrick Casilio. Other Town officials present were Town Engineer Timothy Lavocat Director of Community Development Jonathan Bleuer, and Town Attorney Lawrence Meckler.

Director of Community Development - Jonathan Bleuer

PUBLIC HEARINGS:

Annual Review of Clarence 2030 – Town of Clarence Comprehensive Plan

An annual review process is required to ensure that the plan remains current. The review process may generate four types of actions:

1. Relevancy Update – Minor text, image, map or figure changes.
2. Shifting Focus – Alterations to strategies.
3. Changing Course – Alterations to goals.
4. Varying Function – Alterations to Future Land Use Map and re-zoning proposals.

There are no modifications proposed to Clarence 2030 this year. The Planning Office will provide an update on the status of the Modern Zoning Code Update. This update is being undertaken to ensure that our Zoning Code meets the intent of our Comprehensive Plan.

FORMAL AGENDA ITEMS:

Eurocharged NY

This property is located at 5844 Goodrich Road, south of Brookside Drive. It is an existing .071-acre parcel in the Traditional Neighborhood District, containing a commercial structure used by a music studio and a vacant warehouse in the rear.

The applicant is requesting a Public Hearing to consider a Temporary Conditional Permit for an automotive repair and performance business. It would specialize in European vehicle repair and maintenance.

Town Board has the authority to consider this request after setting and holding a Public Hearing.

GMA Concrete Design

This property is located 9377 County Road on the south side of County Road and west of Goodrich Road. It's an existing 3.67-acre parcel containing a warehouse and office facility in the Industrial Business Park zone.

This will be fully fenced on the front and the side.

The applicant is requesting a Public Hearing to consider a Temporary Conditional Permit for outside business storage and operation.

Town Board has the authority to consider this request after setting and holding a Public Hearing.

WORK SESSION ITEMS:

7631 Transit Road, LLC.

This property is located at 7631 Transit Road on the southeast corner of Transit Road and Wolcott Road.

It is an existing 6.88-acre property in the Restricted Business zone. It was a complex of buildings and two residential structures. One large building remains and due to the floodway standards, a portion will be demolished to make way for an undisturbed area. The remainder of the building will remain.

The applicant is requesting preliminary Conceptual review of an approximately 36,000sqft. commercial retail building for LENCO Supplies.

Peter asks about the space in between the building and the pond. Jonathan says no current plans, but to keep it open for future use.

Patrick Casilio asks if the pond needs to be fenced. Tim Lavocat says no it just has to meet the standards for the safety requirements for the State.

Jonathan said this will get on the next formal agenda in mid-January. He has also let the applicant know the prior owner has left a significant development review fee outstanding, which he will be responsible for.

A referral to the Planning Board would allow for a thorough review of this proposal.

TOWN BOARD REPORTS:

Supervisor Patrick Casilio

- Streetlight applications.
- Highway Department is moving and adding people.
- Parks Department is adding an employee.
- The new hires will start after January 1st.
- We are hiring will hire employees for the new Rec Center.
- The Rec Center will have maple floors good for volleyball, basketball, and pickleball use.
- The State of the Town will take place January 30, 2026 at Brookfield Country Club.

Town Engineer Timothy Lavocat talks about new Rec Center. The 12,000sqft. existing old highway garage would be the multi-purpose sport space. This would be at the same time, but there could be 6 pickleball courts, 2 volleyball courts, 2 secondary basketball courts and 1 main basketball court. It will have 3000sqft. to utilize for administrative, storage and bathroom space.

The goal of this project is to get the organizations out of the Clubhouse which is a historical building and into more appropriate space. The hope is to get more programs for our youth.

Patrick talks about Jason removing the old basketball courts from over there. They are ruined from tree roots. There is nothing planned to go in after removal.

Councilman Peter DiCostanzo

- Motion to fill open laborer position at the Parks Department.
- Motion for 2 promotions in Parks Department
- Bond resolution.
- Motion to buy a 2023 truck.
- October permits report showed 10.

Councilman J. Paul Shear – No motions

Councilman Daniel Michnik – No motions

- Hoping next year's, they can tie in with the fireworks with the country's anniversary.
- Bob Altieri said that is already in the works.

Councilman Robert Altieri

- Chamber Gala is still at Samuel's despite looking elsewhere. Cost is the issue.

Motion by Supervisor Casilio, seconded by Councilman Shear, to adjourn the work session at 9:42 a.m. and enter into Executive Session pursuant to §105(1) f/h of the Open Meetings Law to discuss employee history and the acquisition of real property.

Upon roll call – Ayes: All; Noes: None. Absent: None. Motion carried.

Janel A. Farolino
Deputy Town Clerk

Motion by Supervisor Casilio, seconded by Councilman Shear, to adjourn the Executive Session at 10:13 a.m.

Upon roll call – Ayes: All; Noes: None. Absent: None. Motion carried. No action taken.

Regular meeting of the Town Board of the Town of Clarence was held on Wednesday, December 10, 2025 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 10:18 a.m.

Members of the Town Board present were Councilmembers Robert Altieri, Daniel Michnik, Paul Shear, Peter DiCostanzo and Supervisor Patrick Casilio. Other Town officials present were Director of Community Development Jonathan Bleuer, Town Attorney Lawrence Meckler and Town Engineer, Timothy Lavocat.

Motion by Councilman DiCostanzo, seconded by Councilman Michnik to approve the Work Session and Town Board meeting minutes of November 19, 2025.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Supervisor Casilio stated that he is changing the agenda sequence and his apologies for starting the meeting late.

Eurocharged, NY 5844 Goodrich Road. West side of Goodrich Road, south of Brookside Drive. An existing 0.71-acre parcel in the Traditional Neighborhood District, containing a commercial structure utilized by a music studio and a vacant warehouse portion to the rear. The applicant, Kyle Whalen, is requesting a Public Hearing to consider a Temporary Conditional Permit for an automotive repair and performance business. The business specializes in European vehicle repair, diagnostics, tuning, and maintenance. All operations are proposed to occur within the rear warehouse. The Town Board referred this proposal to the Planning Board in November of this year. Since that time, the applicant has addressed comments received. In December, the Planning Board recommended approval of a Temporary Conditional Permit, subject to thirteen (13) conditions. Town Board has the authority to consider this request after setting and holding a Public Hearing.

Kyle Whalen of EuroCharged was present to answer any questions.

Councilman DiCostanzo stated that this is to just set the public hearing, the applicant has been very accommodating to all request that have been asked of him.

Motion to set a public Hearing for Wednesday, January 21, 2025 at 10:25 a.m. to consider a Temporary Conditional Permit for Eurocharged NY, located at 5844 Goodrich Road, for an automotive repair and performance facility, in the Traditional Neighborhood District.

Upon roll call – Ayes: All; Noes: None; Absent: None; Abstained: Supervisor Casilio
Motion carried.

GMA Concrete Design at 9377 County Road. South side of County Road, west of Goodrich Road. An existing 3.67-acre parcel containing a recently constructed warehouse and office facility in the Industrial Business Park zone. The applicant is requesting a Public Hearing to consider a Temporary Conditional Permit for outside business storage and operation. In August of 2022, the Planning Board approved the GMA Concrete Design Development Plan, subject to fourteen (14) conditions. Since then, the applicant has partially constructed the project with the original intent of operating a concrete business fully inside of the newly constructed building. Prior to project completion, the on-site operations have changed from the original intentions. GMA Concrete Design and tenant DC Landscaping & Design then filed an amended site plan that better suits the needs of the proposed operation on the site. Since that time, the applicant has addressed comments received. In December, the Planning Board approved an amended Development Plan and recommended approval of a Temporary Conditional Permit, subject to nine (9) conditions. Just yesterday the Landscape Review Committee approved an amended Landscape Plan. Town Board has the authority to consider this request after setting and holding a Public Hearing.

Andrew Terragnoli of Studio T3 Engineering was present to answer any questions.

Supervisor Casilio stated that the Planning Board has spent a lot of time on this, over two years with changes to the original plans.

Motion by Councilman Altieri, seconded by Councilman Michnik to set a public Hearing for Wednesday, January 21, 2025 at 10:30 a.m. to consider a Temporary Conditional Permit for GMA Concrete Design, located at 9377 County Road, for outside business storage and operation, in the Industrial Business Park zone.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio , seconded by Councilman DiCostanzo to authorize New York State Electric and Gas to activate six (6) LED streetlights within Brookfield Estates on Woodside Drive per the layout dated December 3, 2025 and upon the complete installation in accordance with all current NYSEG and Town of Clarence details and specifications. Streetlights and associated infrastructure are to be owned and maintained by the Town of Clarence and power is to be supplied by NYSEG under the terms and conditions of NYSEG Service Class 4 agreement with the Town of Clarence.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio , seconded by Councilman DiCostanzo authorize New York State Electric and Gas to activate two (2) LED streetlights within Woodland Hills Subdivision, Phase 2 on Paul’s Hideaway per the layout dated December 3, 2025 and upon the complete installation in accordance with all current NYSEG and Town of Clarence details and specifications. Streetlights and associated infrastructure are to be owned and maintained by the Town of Clarence and power is to be supplied by NYSEG under the terms and conditions of NYSEG Service Class 4 agreement with the Town of Clarence.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Michnik upon the recommendation of the Town Engineer, the Town Board awards the Architectural and Engineering Design, and Bid Phase Services for the Recreation Facility Project to Trautman Associates of Buffalo, New York in the amount of \$302,000.00 in accordance with the fee proposal dated November 26, 2025 and authorizes the Supervisor to sign and enter into an agreement with Trautman upon review and approval of the Town Attorney.

On the question, this will be paid from Capital Project number 159 – Recreation Facility Project Allocate \$86,000.00 from Recreation Funds and \$216,000.00 from Open Space Funds.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Michnik upon the recommendation of the Town Engineer, the Town Board awards the Program and Design Management Services for the Recreation Facility Project to Architecture Unlimited, LLC of Clarence, New York in the amount of \$114,000.00 in accordance with the scope of work proposal dated November 22, 2025 and authorizes the Supervisor to sign and enter into an agreement with Architecture Unlimited upon review and approval of the Town Attorney.

On the question, to be paid from Capital Project number 159 – Recreation Facility Project Allocate \$114,000.00 from Recreation Funds.

Supervisor Casilio asked is these complete services through construction.

Timothy Lavocat stated this is services through design and bidding, once we get bids and decide to move forward based on the bids there would be more services required.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Michnik for the following:

WHEREAS, the construction of Kandefer’s Trail, Shardale Drive, Deer Valley Drive, Research Parkway (extension), Longleaf Trail (extension), Spaulding Green Parkway (extension Phase 7B), Spaulding Green Parkway (extension Phase 8), Boncrest West (extension), Woodside Drive (extension), Paul’s Hideaway, and Green Valley Drive (Spaulding Green Phase 10) have been completed and the roads have been accepted for maintenance by the Town of Clarence and are currently open to vehicular traffic for the public.

NOW, THEREFORE, BE IT

RESOLVED, that

2,200+/- linear feet of Kandefer’s Trail (Woodland Hills),

1,040+/- linear feet of Shardale Drive (Woodland Hills),

1,830+/- linear feet of Deer Valley Drive (Deer Valley Estates),

1,212+/- linear feet of Research Parkway (Clarence Solar Industrial Park),

1,045+/- linear feet of Longleaf Trail (Spaulding Green Phase 7B),

298+/- linear feet of Spaulding Green Parkway (Spaulding Green Phase 7B),

1,143+/- linear feet of Spaulding Green Parkway (Spaulding Green Phase 8),

280+/- linear feet of Boncrest West (R&D Contracting),

2,625+/- linear feet of Woodside Drive (Brookfield Estates),

614+/- linear feet of Paul's Hideaway (Woodland Hills Phase 2)
and 325+/-linear feet of Green Valley Drive (Spaulding Green Phase 10)
shall be included on the Town of Clarence's Inventory of Streets.

RESOLVED, that the New York State Department of Transportation (NYSDOT) is requested to include

2,200+/- linear feet of Kandefer's Trail (Woodland Hills),
1,040+/- linear feet of Shardale Drive (Woodland Hills),
1,830+/- linear feet of Deer Valley Drive (Deer Valley Estates),
1,212+/- linear feet of Research Parkway (Clarence Solar Industrial Park),
1,045+/- linear feet of Longleaf Trail (Spaulding Green Phase 7B),
298+/- linear feet of Spaulding Green Parkway (Spaulding Green Phase 7B),
1,143+/- linear feet of Spaulding Green Parkway (Spaulding Green Phase 8),
280+/- linear feet of Boncrest West (R&D Contracting),
2,625+/- linear feet of Woodside Drive (Brookfield Estates),
614+/- linear feet of Paul's Hideaway (Woodland Hills Phase 2)
and 325+/-linear feet of Green Valley Drive (Spaulding Green Phase 10)
on the Town of Clarence's Inventory of Streets.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Altieri upon the recommendation of the Highway Department Superintendent, Tylor McCaulley is appointed to the position of Full-Time Automotive Mechanic/Promotional in the Highway Department at Step 1, of to be paid at the union rate of \$38.4734 per hour, as per the Town of Clarence Blue-Collar Unit #6771, with a start date of December 11, 2025.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Michnik upon the recommendation of the Highway Department Superintendent, Michael Heh is appointed to the position of Full-Time Assistant Automotive Mechanic/Promotional in the Highway Department at Step 1, of to be paid at the union rate of \$36.4251 per hour, as per the Town of Clarence Blue-Collar Unit #6771, with a start date of December 11, 2025.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Shear upon the recommendation of Superintendent of Highways, to appoint Austin Hawes and Matthew Constable to the two (2) open Laborer Full-Time positions in the Highway Department, effective Monday January 5, 2026 at the union rate of \$29.1106 per hour and subject to receipt of all pre-employment paperwork and pre-employment requirements being met as per the Blue-Collar Unit #6771 contract regulations.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Shear for the following:

WHEREAS, the Town Board of the Town of Clarence (herein called the "Town Board" and "Town" respectively), in the County of Erie, New York, has entered into an intermunicipal agreement dated August 18, 2025 among the Town of Clarence, New York, the Town of Amherst, New York, and the County of Erie, New York/Erie County Sewer District No. 5, for the construction of the "Peanut Line Parallel Interceptor Sewer Project" (the "Sewer Improvement") consisting of approximately 3,000 lineal feet of new 24-inch diameter pipe, manholes, a new chamber, flow measuring devices, and other appurtenances installed from Transit Road to Paradise Road, in the Town of Amherst, New York for the benefit of all parties to the agreement; and

WHEREAS, a map, plan and report in the form of a Technical Memorandum describing the project, prepared by GHD, competent engineers duly licensed by the State of New York, and supplied to the Town by the Town of Amherst, has been heretofore prepared and duly filed in the office of the Town Clerk for public examination; and

WHEREAS, the Town Board and the Town and other parties to the intermunicipal agreement have complied in every respect with all applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act, comprising Article 8 of the Environmental Conservation Law; and

WHEREAS, the proposed area within the Town to be benefited by the proposed Sewer Improvement (herein designated and called the “Benefited Area” or the “Clarence Sewer Improvement Area”), consists of the entire area of the Town outside of any villages; and

WHEREAS, the estimated total cost of the project is \$5,060,000 and the maximum amount proposed to be expended by the Town for its allocated share of the cost of construction of the Sewer Improvement is estimated to be \$2,500,000, which is planned to be financed by the issuance of serial bonds of the Town and a charge upon the several lots and parcels of land in the entire area of the Town outside of any villages, to be levied and collected in the same manner and at the same time as other Town charges, to pay the principal of and interest on said bonds as the same shall become due and payable; and

WHEREAS, the annual cost of operation and maintenance of said Sewer Improvement shall be paid by a charge upon the several lots and parcels of land in the entire area of the Town outside of any villages which shall be levied and collected in the same manner and at the same time as other Town charges;

Now, therefore, be it

ORDERED, that the Town Board of the Town shall meet and hold a public hearing at the Town Hall, in the Town, on the 21st day of January, 2026, at 10:20 a.m. (Prevailing Time) to consider the construction of such Sewer Improvement, at which all persons interested in the subject thereof may be heard concerning the same, and for such other action on the part of the Town Board with relation thereto as may be required by law; and be it

FURTHER ORDERED, that the Town Clerk publish at least once in the Town’s official newspaper(s) having a general circulation in the Town of Clarence, and hereby designated as the official newspaper(s) of the Town for such publication, and post conspicuously on the bulletin board of the Town Clerk, a copy of this Order certified by said Town Clerk, the first publication thereof and said posting to be not less than ten (10) nor more than twenty (20) days before the day set and designated herein for said public hearing as aforesaid.

On the question, Supervisor Casilio asked Town Engineer, Timothy Lavocat to give a summary.

Timothy Lavocat stated this is the parallel sewer that is to be constructed in the Town of Amherst, it has been a part of our intermunicipal agreement with the Town of Amherst for over 30 years. It is a 24-inch line from Transit to Paradise Road providing sewer capacity to achieve our goals and objectives outlining the Town of Clarence sewer projective 2030. The main goals and objectives are to abide for pollution abatement capacity and commercial development, the expansion of Clarence sewer district number nine and service existing properties within the district. The Harris Hill area, Main Street and Sheridan Drive and also Main Street and Goodrich Road. We are looking to decommission and eliminate package treatment plants at Research Parkway as well as Spaulding Lake. Additionally, this will be sewer district number 5 with the Eastern Hills Project. This is a collaborative effort between the Town of Clarence, Erie County and the Town of Amherst to provide sewer capacities to all three entities for decades to come.

Councilman DiCostanzo stated that most of the work will be conducted on the Amherst side of things until we need to connect.

Timothy Lavocat replied yes, that is correct and it is about a \$5,000,000 project total.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Altieri upon the recommendation of the Parks Department Superintendent Jason Holden, he requests the promotional appointment of Andrew Renkas to the positions of Maintenance Worker Step 1 in the Parks Department at the budgeted rate of pay of \$31.6139 per hour according to the Blue-Collar Contract, effective December 15, 2025.

On the question, Councilman DiCostanzo state that he and the Supervisor are making several motions on employment due to retirements.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Michnik upon the recommendation of the Parks Department Superintendent Jason Holden, he requests the promotional appointment of Andrew Reynolds to the position of Recreation Attendant Step 1 in the Parks Department at the budgeted rate of pay of \$36.4251 per hour according to the Blue-Collar Contract, effective December 15, 2025.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Shear upon the recommendation of the Parks Department Superintendent Jason Holden, he requests the appointment of David Wisnoski to the open full-time position of Laborer in the Parks Department at the budgeted rate of pay of \$29.1106 per hour according to the Blue-Collar Contract, effective January 5, 2026.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Michnik for the following:

BOND RESOLUTION OF THE TOWN OF CLARENCE, NEW YORK, ADOPTED DECEMBER 10, 2025, AUTHORIZING THE ISSUANCE OF BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$6,200,000 TO FINANCE THE CONSTRUCTION OF A NEW RECREATION FACILITY, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$6,200,000 AND APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE
THE TOWN BOARD OF THE TOWN OF CLARENCE, IN THE COUNTY OF ERIE, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Town Board) **AS FOLLOWS:**

Section 1. The Town of Clarence, in the County of Erie, New York (herein called the “Town”), is hereby authorized to issue bonds in a principal amount not to exceed \$6,200,000 pursuant to the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the “Law”), to finance the construction of a new recreation facility.

Section 2. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$6,200,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of bonds in a principal amount not to exceed \$6,200,000 to finance said appropriation, the levy and collection of taxes on all the taxable real property in the Town to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 11 (b) of the Law, is twenty-five (25) years.

(b) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

(c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by general tax upon all the taxable real property within the Town. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and Section 168.00 of the Law, the powers and duties of the Town Board relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to the execution of agreements for credit enhancements, are hereby delegated to the Supervisor, the chief fiscal officer of the Town.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of publication of such resolution, or a summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution is subject to a permissive referendum and the Town Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to publish or cause to be published, in full, in the official newspaper of the Town, having a general circulation within said Town, and posted on the sign board of the Town maintained pursuant to the Town Law, a Notice in substantially the following form appearing in Exhibit A hereto.

Section 8. The Town Clerk is hereby authorized and directed, after said bond resolution shall take effect, to cause said bond resolution to be published, in summary, in the official newspaper of the Town, having a general circulation within said Town, together with a Notice in substantially the form as provided by Section 81.00 of the Law.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Altieri to approve quote #27398 from Alta Construction for the purchase of a 2023 Gradall XL4100 v 6x4 with 60-Inch Ditching Bucket, additional keys, manuals, and a one-year warranty for the Highway Department in an amount not to exceed \$327,422.24.

On the question, this is a Sourcewell Contract and Fund Balance will be allocated in the 2026 Budget to line 2.5110.279 Other Equipment which will be reimbursed upon the Highway Equipment Bond borrowing that will occur in 2026.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Councilman DiCostanzo mentioned per the October 2025 report, we had ten single family residential permits bringing the yearly total to 67 houses.

Councilman Michnik mentioned Joe McGreevy will be putting on display in the Town Hall lobby what the Town of Clarence seal represents to the Town. Thank you to Joe for all the extra hard work he has put into putting this project together.

Councilman Altieri mentioned the Clarence Chamber is working on the annual Gala as well as the Golf Outing for everyone to plan to attend.

Motion by Councilman Shear, seconded by Councilman Altieri to approve the request of the applicant, Mike Basil, for a Fireworks Display Permit for Sunday December 21, 2025 at 10780 Miland Road.

On the question, approval for the Fireworks Display Permits is subject to receipt of all the appropriate paperwork, fees, insurances and fire chief approvals are on file in the Planning and Zoning office.

Jonathan Bleuer stated that we have received all of the necessary paperwork.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Annual Review of Clarence 2030 - Town of Clarence Comprehensive Plan With the adoption of Clarence 2030 on December 14, 2016, an annual review process is required to ensure that the plan remains current. Per the Plan, the annual review process may generate four types of actions:

- Relevancy Update – Minor text, image, map or figure changes.
- Shifting Focus – Alterations to strategies.
- Changing Course – Alterations to goals.
- Varying Function – Alterations to Future Land Use Map and re-zoning proposals.

There are no modifications proposed to Clarence 2030 this year. We continue to develop a Modern Zoning Code that reflects the intent and direction of Clarence 2030.

Supervisor Casilio stated that this is very important, and to us as the Town Board, we have an interest in cleaning up a lot of the Town Codes with property violations as we are out almost daily trying to handle them all. Once this process is all done, we will have a better code to serve people with in the Town of Clarence.

Councilman DiCostanzo stated that some of this seems trivial but this is very important to us. If we let the little things go then the next thing you know the Town starts looking like garbage so we are trying to hold peoples feet to the fire.

Motion by Councilman DiCostanzo, seconded by Councilman to close the public hearing.
Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Shear to approve the applications as follows: Legion Hall: Shaun Dougherty December 20, 2025; Donna Hazen December 29, 2025; Clarence Center Elementary January 9, 2026; Edward Strickland Jr March 15, 2026; Courtney Alvarez March 28, 2026; Swallow Creek HOA July 14, 2026. Clubhouse: Clarence Girl Scouts March 6-8, 2026; Clarence Girl Scouts April 26, 2026; Clarence Girl Scouts May 17, 2026; American Legion May 25, 2026 & November 11, 2026; Girl Scouts September 28, 2026; Log Cabin Quilters December 1, 2026; Garden Friends of Clarence December 9, 2026

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Michnik to approve the bill pay of November 20, 2025 as follows: General funds \$311,534.65; Highway Funds \$68,329.54; Lighting Funds \$597.30; Sewer Funds \$246.67 and Capital Funds \$420,786.50 for a total bill pay of \$801,494.66.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Altieri to approve the bill pay of December 4, 2025 as follows: General Funds \$973,557.92; Highway Funds \$459,551.60; Water Funds \$922.00; Sewer Funds \$508.34 and Capital Funds \$103,728.22 for a total bill pay of \$1,538,268.08.

On the question, Councilman DiCostanzo stated that the General and Highway are so big because they have to pay the pension contribution to the State and we get a discount to pay early.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Renee Reade, a resident, was present providing pictures of her property for the Board to view. She mentioned that she received notification according to Sheridan Drive Improvement Plan stating that sidewalks would be placed on their property behind their house. I am here to represent my family and present the history of the trees on our property and why they are there. Renee presented the history of the property and how the State deemed Transit Road and Sheridan Drive dangerous and implemented a ramp. When this was completed, my mom wanted to beautify the ramp and planted many trees on our property. Fast forward to today and the 2030 plan they now want to take these beautiful trees down that are 40 or 50 years old which provide many benefits.

Supervisor Casilio stated that he can not speak of the design team, but this is part of the connect the dots on this project. I do remember all of this history that you mentioned.

Timothy Lavocat stated that we spoke on the phone earlier this week and I sent you the drawings that I am assuming your received. The NYS DOT requires us to do the sidewalk on both sides of the ramp for connectivity. This was a condition of the grant so there will be sidewalks on both sides of the ramp. Although there may not be foot traffic there today, there is a proposal for the Eastern Hills mall for 1600 residential units, this is a project for the future. No trees are being taken down on private property, the proposal is that those trees are in the DOT right of way and we would work with you to see what could be preserved. The problem is we have a large area there, a ditch that needs to be filled with a fair amount of work to be done. I was out there yesterday and the three pine trees that are closer to Sheridan Drive to be removed that are not great, the tops are dead as well as the backs and again they are in the highway right of way. They are on there way to being a hazard more that a benefit at this point. We can take a look in other locations however the state DOT has regulations and distances that we have to follow for safety issues. The plans that I sent you have been back and forth about thirteen times with NYS DOT to meet their standards. I would be happy to meet with you to go through this with you.

Supervisor Casilio asked if the state takes trees down will they give them back and replant.

Timothy Lavocat stated that is a local decision. It is possible but we would still need DOT approval.

Renee Reade asked if the Town of Clarence was the one to initiate the project how do we go to having to comply with the state requirements.

Timothy Lavocat stated that this is a Federal Grant that is applied with through the DOT and in conjunction with them with Federal and State funds with Town matching share as well. There have been many motions and meetings since 2021 pertaining to these plans.

Renee Reade stated that this is just a complete shock to me and my family.

Supervisor Casilio replied that he does feel your pain as I love trees as well and I thank you for coming in today.

With no further business, Supervisor Casilio adjourned the meeting at 10:58 a.m.

Karen Hawes
Town Clerk