

TOWN OF CLARENCE APPLICATION FOR USE OF TOWN PARK PAVILIONS

NAME OF APPLICANT OR ORGANIZATION _____

TYPE OF EVENT _____ NO. OF PEOPLE _____

PRIVATE PUBLIC (If Public Special Event permit required from Planning and Zoning Department)

DATE OR DATES REQUIRED _____ TIME IN ____:____ TIME OUT ____:____

MAIN PARK, 10405 MAIN ST.

Large Pavilion (Capacity-300) Fee - \$250

Small Pavilion (Capacity-50) Fee - \$50

Lakeside Pavilion (Capacity-60) Fee - \$50

PARKER COMMONS, 4905 ACADAMY ST.

Parker Pavilion (Capacity -50) Fee - \$50

MEADOWLAKES PARK, 8550 CLARENCE CENTER RD.

Meadowlakes Pavilion #1 (Capacity-75) Fee - \$75

Meadowlakes Pavilion #2 (Capacity-60) Fee - \$75

TOWN PLACE PARK, 5400 GOODRICH RD.

Townview Pavilion (Capacity-150) Fee - \$250

Lion's Den (Capacity-100) Fee - \$100

HARRIS HILL PARK, 4085 HARRIS HILL RD.

Sunset Pavilion (Capacity-90) Fee - \$75

FOGELSONGER PARK, 8355 GREINER RD.

Glenwood Pavilion (Capacity-90) Fee - \$150

PAVILION USE FEE \$ _____ DATE PAID _____

BEER/WINE: YES NO _____

Town Clerk Approved

ADDITIONAL INFORMATION REQUIRED IF CHECKED:

MOBILE FOOD VENDOR (Licenses Required) BOUNCE HOUSE (Insurance Required) SECURITY (over 150 people)

DATE INSURANCE RECEIVED: _____

RULES AND REGULATIONS

1. To use the pavilions, one must have an approved application. Applicant must be at least 21 years of age.
2. **Only residents of the Town of Clarence** and organizations or groups located within the Town of Clarence may make application. Proof of residency is required of the applicant. (ex. Tax bill, utility bill, etc.)
3. Businesses located within the Town of Clarence are permitted one application per year for use of park facilities. Subdivisions of the business will not be allowed to apply.
4. Hours of Use: Pavilions – 8 A.M. to 11 P.M. Park Grounds and Tennis Courts - 7 A.M. to 11 P.M.
5. Keg Beer or Beer in Cans or Box Wine is allowed only. **Glass containers are prohibited in the parks. No one is allowed to have liquor in the parks.**
6. **NO PETS** are allowed in the parks except as part of a special function approved by the Town Board.
7. Reservations for use of the pavilions must be made **AT LEAST 48 HOURS IN ADVANCE**. Any cancellation should also be made **AT LEAST 48 HOURS IN ADVANCE** to the Town Clerk at 741-8938 or the Park Superintendent at 741-8927. In case of an access **emergency only, call (716) 440-4089.**
8. A **NON-REFUNDABLE** Pavilion Use Fee is required prior to final approval for all applicants. The only exceptions to this rule will be for the Clarence Senior Center and Town Sports Teams for end of season picnics during the week.
9. Return completed application with fee to: Clarence Town Clerk, One Town Place, Clarence, NY 14031. A check made payable to "Clarence Town Clerk", or cash will be accepted.
10. **Mobile Food Vendors must obtain a Mobile Food License** in compliance with the Town Code Chapter 147, Peddlers, Solicitors and Mobile Food Vending.

THE TOWN BOARD WILL HOLD THE APPLICANT RESPONSIBLE FOR SUPERVISION OF THEIR GROUP AND FOR ANY DAMAGE TO TOWN FACILITIES OCCURRING DURING AND RESULTING FROM SUCH USE.

DATE _____ APPLICANT SIGNATURE _____

TELEPHONE _____ ADDRESS _____

EMAIL ADDRESS _____

APPROVED _____

TOWN CLERK SIGNATURE

DATE

TO RESERVE BALL DIAMONDS- CALL PARKS DEPT. 716-741-8927