



TOWN OF CLARENCE
One Town Place
Meeting Notice
TOWN BOARD WORK SESSION
January 22, 2025 8:30am-9:30am



Meeting Agenda

1. Jonathan Bleuer, Director of Community Development

Public Hearings:

1. Kevin & Sara Cook, 8969 Willyoungs Overlook. Requests a Special Exception Use Permit for the construction of a secondary living unit within the existing home located in the Residential Single-Family zone.
2. Our Lady of Peace Church, 10946-10984 Main Street. Requests Local Landmark status of the property, featuring a church campus that possesses unique historic value as part of the cultural and social history of the Town.

Formal Agenda Items:

1. DB Tower Solutions LLC, 7360 Goodrich Road. Requests a Special Exception Use Permit for the construction of a secondary living unit within an existing detached accessory structure located in the Agricultural-Rural Residential zone.
2. Benderson Development Company LLC, 5017 Transit Road. Requests preliminary Conceptual review of a proposed retail grocery store in the Major Arterial zone.

Work Session Items:

1. R.E. McNamara Inc., 6175 Sorellina Layne. Requests approval for the construction of a pond in the Agricultural-Rural Residential zone.
2. Custom Controllerzz, 8003 Transit Road. Requests preliminary Conceptual review of a proposed office / warehouse facility in the Restricted Business zone.
3. Kelkenberg Homes, southeast corner of Keller Road and Salt Road. Requests a Special Exception Use Permit for the construction of a secondary living unit as part of new home construction in the Agricultural-Rural Residential zone.
4. Woodland Hills Subdivision, south side of Greiner Road, east side of Harris Hill Road. Requests Final Plat approval for phase 1 of a previously approved Major Subdivision, consisting of 31 sublots and the road dedication of approximately 2,200 linear feet of Kandefers Trail and 1,040 linear feet of Shardale Drive, in the Residential Single-Family zone.

2. Town Board Reports

TOWN OF CLARENCE
TOWN BOARD MEETING AGENDA
January 22, 2025 at 10:00 A.M.

Meeting Live Streamed on YouTube*

YouTube: @ClarenceNY | www.youtube.com/@ClarenceNY

*Work sessions not live streamed. The Town reserves the right to continue in-person meeting without live stream should technical issues arise.

1. Call the Meeting to Order
2. Pledge to the Flag – Lead by Councilman DiCostanzo
3. Roll Call
4. Minutes of the work session and regular meeting held January 8, 2025
5. Supervisor’s Report
 1. Appoint Alicia Baker Clerk Part Time, Assessors Office
 2. Post Position Code Enforcement Officer Full Time, Building Department
 3. Create Position “Municipal Administrative Assistant – Legal, Provisional”
 4. Appoint Jennifer D’Andrea Municipal Administrative Assistant-Legal, Provisional
 5. Appoint Matthew Moore Laborer Full Time, Highway Department
 6. Approve Court Clerk Mary Kelly to Attend NYS Magistrates Association Court Clerk Training
 7. Declare Shelter Cots as Surplus – Donate to Harris Hill Fire Company Emergency Equipment
 8. Request Bid Date for Removal of Leaf Compost Highway Department Recycling, Sheridan Drive
 9. Acceptance of Annual Town Inventory of Streets – Highway Department
 10. Authorize Supervisor to Sign Agreement with Stark Tech Town Hall & Library HVAC
 11. Authorize Town Engineer to Execute Maintenance & Service Contracts for Town Buildings
 12. Approve & Authorize Permanent Watermain Easement, SW Corner Goodrich & Greiner Roads
 13. Award Proposal for Demolition of Unsafe Structure at 6311 Goodrich Road
 14. Purchase of 2024 Bomag 1.5 Ton Roller – Highway Department
 15. Transfer Funds in the 2024 Legal Budget
 16. Transfer Funds in the 2024 Budget – Library Maintenance
 17. Transfer Funds in 2024 General Fund Budget for Various Services / Improvements / Fees
 18. Transfer Funds in the 2024 Highway Fund Budget for Various Equipment
 19. Transfer Funds in the 2024 Highway Fund Budget for Personal Services
 20. Transfer Funds in the 2024 Highway Fund Budget for Benefits NYS Retirement
 21. Encumber Funds from 2024 General Fund Budget for Speed Alert Message Sign
 22. Encumber Funds from the 2024 General Fund Budget for Purchase of Barricade System
 23. Encumber Funds from 2024 General Fund Budget for Planning & Zoning Code Updates
 24. Encumber Funds from 2024 Engineering Dept. for Improvement / Replacement Projects
 25. Encumber Funds from 2024 Highway Fund Budget for Purchase of Equipment, Volvo Loader
 26. Resolution of Support, Eastern Hills Mall Redevelopment into Town Center Mixed-Use

6. Councilman's Report

A. Councilman Peter DiCostanzo

1. Transfer Funds in the 2024 Recreation Budget for Personal Services Part Time
2. Encumber Funds from Parks Department 2024 Budget for Purchase of Auto Parts, Accessories and Equipment

B. Councilman Paul Shear

1. Consider A Negative Declaration under State Environmental Quality Review Act (SEQRA)- Fogelsonger Park Improvements

C. Councilman Daniel Michnik

1. Appoint Emily Wendt-Schultz, Dog Control Officer, Part Time Seasonal
2. Approve Youth Bureau Executive Director to Attend Youth Court Association Summit
3. Approve Jessica Wruk, Youth Bureau, to Attend State Association Youth Leadership Forum

D. Councilman Bob Altieri

7. Special Events: None

8. Public Announcements

9. Department Reports

10. Public Hearing 10:15 a.m.: Kevin & Sara Cook, 8969 Willyoungs Overlook. Requests a Special Exception Use Permit for the construction of a secondary living unit within the existing home located in the Residential Single-Family zone.

11. Public Hearing 10:20 a.m.: Our Lady of Peace Church, 10946-10984 Main Street. Requests Local Landmark status of the property, featuring a church campus that possesses unique historic value as part of the cultural and social history of the Town.

12. DB Tower Solutions LLC, 7360 Goodrich Road. Requests a Special Exception Use Permit for the construction of a secondary living unit within an existing detached accessory structure located in the Agricultural-Rural Residential zone.

13. Benderson Development Company LLC, 5017 Transit Road. Requests preliminary Conceptual review of a proposed retail grocery store in the Major Arterial zone.

14. Bills of December 19, 2024

15. "For the Good of the Town"