



**TOWN OF CLARENCE**  
One Town Place  
**Meeting Notice**  
**TOWN BOARD WORK SESSION**  
**December 11, 2024 8:30am-9:30am**

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## Meeting Agenda

### 1. Jonathan Bleuer, Director of Community Development

#### Public Hearings:

1. Annual Review of Clarence 2030, the Town's Comprehensive Plan.

#### Formal Agenda Items:

1. Kevin & Sara Cook, 8969 Willyoungs Overlook. Requests a Special Exception Use Permit for the construction of a secondary living unit within the existing home located in the Residential Single-Family zone.
2. Capretto Management LLC, James Ryan Parkway, SBL 44.00-1-55. Requests preliminary Conceptual review of a proposed warehouse for personal use in the Industrial Business Park zone.
3. Leonard Deni, Harris Hill Road, SBL 57.11-3-5.2. Requests preliminary Conceptual review of a proposed automotive self-storage and sport courts facility in the Industrial Business Park zone.
4. Our Lady of Peace Church, 10946-10984 Main Street. Requests a Public Hearing to consider Local Landmark status of the property, featuring a church campus that possesses unique historic value as part of the cultural and social history of the Town.

#### Work Session Items:

1. DB Tower Solutions LLC, 7360 Goodrich Road. Requests a Special Exception Use Permit for the construction of a secondary living unit within an existing detached accessory structure located in the Agricultural-Rural Residential zone.
2. Benderson Development Company LLC, 5017 Transit Road. Requests preliminary Conceptual review of a proposed retail grocery store in the Major Arterial zone.

### 2. Town Board Reports

**TOWN OF CLARENCE**  
**TOWN BOARD MEETING AGENDA**  
**December 11, 2024 at 10:00 A.M.**

**Meeting Live Streamed on YouTube\***

YouTube: @ClarenceNY | [www.youtube.com/@ClarenceNY](http://www.youtube.com/@ClarenceNY)

\*Work sessions not live streamed. The Town reserves the right to continue in-person meeting without live stream should technical issues arise.

1. Call the Meeting to Order
2. Pledge to the Flag – Lead by Councilman Michnik
3. Roll Call
4. Minutes of the Work Session and Town Board Meeting held November 20, 2024
5. Supervisor's Report
  1. Appoint School Crossing Guard RPT
  2. Appoint, Promotional-Maintenance Worker Highway Department
  3. Approve 2024 Vacation Time Carryover to 2025
  4. Approve 2024 Vacation Time Carryover to 2025 –
  5. Award Fogelsonger Improvements Project
  6. Award Former Highway Department Structural Repairs Project
  7. Approve 2025 Computer Support Agreement
  8. Transfer Funds in 2024 Highway Fund Budget 5142, Personnel Services
  9. Transfer Funds in 2024 Highway Fund Budget 5110, Personnel Services
6. Councilman's Report
  - A. Councilman Peter DiCostanzo
    1. Appointments of Two Parks Department Employees, Promotional
    2. Accept Quote, Security Upgrade at Clubhouse from Life Safety Integrated Systems
    3. Accept Quote, Security Upgrade Parks Department Life Safety Integrated Systems
    4. Quote to Purchase Groundmaster 5910 Mower – Parks Department
    5. Transfer Funds in 2024 Parks Department Budget for Purchase of Equipment
    6. Approval for Two Employees in Assessor's Office to Attend Training Webinars
  - B. Councilman Paul Shear
  - C. Councilman Daniel Michnik
  - D. Councilman Bob Altieri
    1. Transfer Funds in the 2024 Court Department Budget
7. Special Events: None
8. Public Announcements
9. Department Reports
10. Public Hearing 10:15 a.m.: Annual Review of Clarence 2030, the Town's Comprehensive Plan

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15. Applications:

Clubhouse:

1. Boy Scouts Troop 93 – March 23, 2025
2. Clubhouse Restoration - 2025 Monthly Meetings
3. Clarence Arts & Craft Society - 2025 Monthly Meetings
4. Clarence Hollow Farmers Market -2025 Monthly Meetings
5. Clarence Book Review Club - 2025 Monthly Meetings
6. Clarence Log Cabin Quilters - 2025 Monthly Meetings
7. Clarence Historical Society - 2025 Programs
8. Clarence Lions Club - 2025 Monthly Meetings
9. Linda Zakrzewski Clarence Girl Scouts - 2025 Monthly Meetings
10. Garden Friends of Clarence - 2025 Monthly Meetings
11. American Legion Post - May 26 & November 11, 2025
12. Clarence Girl Scouts - September 29, 2025
13. Clarence Republican Committee - November 4, 2025
14. Clarence Log Cabin Quilters - December 2, 2025

Legion Hall:

1. Ariana Smaczniak – December 21, 2024
2. Katie Kuhaneck – December 29, 2024
3. Donna Hazen – December 30, 2024
4. Madison Delgato – January 12, 2025
5. Allison English – January 25, 2025
6. Leona Allan – February 1, 2025
7. Trina Boller – February 8, 2025
8. Joshua Sweeney – March 8, 2025
9. Deanna Russell – March 15, 2025
10. North Towns FCU – March 27, 2025
11. Girl Scout Troop #33441 – 2025 Monthly Meetings
12. Clarence Girl Scouts – 2025 Monthly Meetings
13. Clarence Log Cabin Quilters – 2025 Monthly Meetings
14. Girl Scout Troop #31151 – 2025 Monthly Meetings
15. American Legion Post – 2025 Monthly Meetings 2<sup>nd</sup> Wednesdays and 4<sup>th</sup> Mondays
16. American Legion Post – May 26 & June 14, 2025
17. Swallow Creek HOA – July 8, 2025

12. Bills for November 21, 2024 & December 5, 2024

### 13. "For the Good of the Town"