CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031

REGULAR BOARD MEETING
Date: August 16, 2023

Meeting called to order in room 7 at 9:00 am by Chair Lori Adams.

Meeting rescheduled from Thursday, August 10, 2023 due to septic system failure at the Senior Center.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Brendan Cullinan, Bob Hoag, Violet Oldenski, Michael Ramaccia, Rosemond Ruhland, Paul Schulz, Wayne West.

EXCUSED: Carol Gettings, Jay Steinbrenner.

Executive Director: Heather Kraemer

Town Board Liaison: Bob Geiger

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Jim Blum.

SECRETARY'S REPORT- Jim Blum

June 8, 2023 Regular Board meeting minutes distributed.

Motion to accept draft minutes of June 8, 2023 made by Jim Blum, Second by Rose Ruhland.
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Voting to approve draft June 8 minutes aye (8) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, West.
Voting nay (0). Voting abstain (0).
Motion carried unanimously.

TREASURER'S REPORT - Bob Hoag

Financial Reports - Comments on June Financial Reports. Received our stipend and the cash position is high. Grant balances are being spent on mainly kitchen including a freezer and dishwasher. The money from grants comes into the income as it is spent. Net income is affected by Vanguard investments that went up about $24,000 over last year. The audit is completed and paid ($6,000).
Activities are basically a break even.

BOARD CHAIR REPORT - Lori Adams

Nothing to report.

EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer. COF 08/10/2023

As of 7/31/2023 - Paid members 999; Total bus mileage 32,630

Months of June & July - New members 28; Total Attendance 2,917; Activities 2,790; Special Events 1,186; Off-Site Events 385; Lunch Meals 390; Meals (frozen) 480; Dinners served 1,539; shuttle riders 161; shuttle miles 2,128.

Comments - We are getting new members from Akron and Amherst, some for travel and other reasons.
2023 Health Resource Fair - With Akron/Newstead resulted in profit to Clarence of $1,359.10 which will go to activities. .
Annual basket raffle is going on now. We have five basket raffle signs around Clarence.
We decided to clean out and restart the library beginning with a sale.
Completed work on Operations Budget.

June Highlights -
Tuesdays - Dinner and a Movie
Twice Weekly - University Express
06/05 Donuts & Coffee
06/09 FeedMore of WNY Farmers Market (2nd & 4th Fri)
06/15 Father's Day Lunch
06/16 Juneteenth Lunch
06/19 Donuts & coffee
06/22 Diners at Desiderio's
06/23 FeedMore of WNY Farmers Market (2nd & 4th Fri)
06/30 Picnic and live music

July Highlights -
Tuesdays - Dinner and a Movie
Twice Weekly - University Express
07/03 Meet with the ED
07/11 Carnival Kids Steel Drum Band
07/12 Greg Frewan Magic Show and Dinner - Niagara Falls
07/13 Music and Pastries
07/14 FeedMore of WNY Farmers Market (2nd & 4th Fri)
07/17 Donuts and Coffee
07/17 Picnic in the Park
07/25 Christmas in July
07/25 Library Book Sale
07/27 Diners at McPartlan's
07/27 Erie County Picnic
07/28 FeedMore of WNY Farmers Market (2nd & 4th Fri)

Future Events

08/01 Casino
08/23 Seneca Lake Boat Tour and Montezuma Wildlife Refuge
08/19 - Saturday - Annual Basket Raffle & Chicken BBQ.

09/18 Travel - The Ark Encounter & Creation Museum - Ohio
09/27 Grand Lady Luncheon Luxury Yacht Cruise

Library - Book sale netted over $300. Partnering with Clarence Library (10 books per month) and other donors to bring in new materials.

Travel - Meeting later this month to provide direction and develop volunteer help.

WiFi - Interweb, our computer vendor, can upgrade our WiFi for about $2,600. We would cover the cost from the Erie County grant. Benefits and description of design were discussed. Guest WiFi would be significantly improved. We can also add security features in the future like cameras.
Motion by Bob Hoag to spend part of grant money up to $3,000 to upgrade our WiFi. Second by Brendan Cullinan.
Voting to approve WiFi upgrade proposal aye (8) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, West.
Voting nay (0). Voting abstain (0).
Motion carried unanimously.

EXECUTIVE & PEC - Lori Adams COF Exec 07/06/2023, 08/03/2023 PEC none

Executive Committee - Met to set agenda for this Board meeting.

Performance Evaluation Committee (PEC) - Did not meet. Will meet in September.

FINANCE - Wayne West COF 06/21/2023, 07/27/2023

Financials - May and June approved.

Operations Budget - Motion from the Finance Committee for the Board to approve the proposed 2024 Operating Budget for submission to the Town.
Voting to approve proposed 2024 Operating Budget for submission to the Town of Clarence
aye (8) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, West.
Voting nay (0). Voting abstain (0).
Motion carried unanimously.

Committee Appointment - Following recommendation of the Finance Committee, Board chair appoints Thomas Ternquist to the Finance Committee for Board approval.
Voting to approve appointment of Thomas Ternquist to the Finance Committee
aye (8) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, West.
Voting nay (0). Voting abstain (0).
Motion carried unanimously.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland COF 06/05/2023, 08/07/2023

Committee Report - Committee Chair reviewed items from M & P Committee minutes of 6/5/2023 and 8/7/2023.

Working on getting the Friendship Tree put up and a related event..

Next M & P Committee meeting 09/11/2023 at 10 am.

NOMINATING - Carol Gettings

No report.

PERSONNEL - Carol Gettings COF 06/15/2023

New NYS Law - Effective June 7, 2023 Lactation accommodations are required.
ED distributed related update to Employee Personnel Manual.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum COF 06/08/2023, 06/15/2023

Committee Chair comment that Board members should think about whether we recommend to continue with a separate seniors facility when a Town Recreation Center is built.

Capital Plan - Distributed in the Board packet.
Motion from the Planning Committee for Board to approve the Capital Plan proposal for submission to the Town of Clarence along with the budget.
Voting to approve the Capital Plan proposal for submission to the Town of Clarence aye (8) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, West.
Voting nay (0). Voting abstain (0).
Motion carried unanimously.

OLD (unfinished) BUSINESS -

None.

NEW BUSINESS -

Board Roster - Discussion on personal information like address, phone number, email address contained on the current Board roster and the non Board committee member roster. Motion by Jim Blum that the rosters be considered confidential for use of the staff and the Board members and not be available for public use.

Second by Wayne West.
Any FOIL of the rosters would have to redact personal information and provision would be made for public contacts with Board members on Board business through the office.

Voting to approve Board roster and non Board committee roster proposal
aye (8) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, West.
Voting nay (0). Voting abstain (0).
Motion carried unanimously.

TOWN BOARD LIAISON - Bob Geiger

1) WiFi - Great to get this improvement

2) Dishwasher - In garage. Parks overloaded and will install later

3) Septic Alarm - Failed to operate last Thursday

4) Bike Path - Roll to Greiner

5) Bike Path - Wehrle - Six foot is maximum path width.
- Comments on need for cleanup along Wehrle.

6) Farmers Market - House removed. Ownership to be determined

PUBLIC COMMENTS (received in writing)

Chair Comment - There was one Public Comment submitted at the June Board meeting. Board Chair spoke with the person and discussed the matters involved.

Executive Committee evaluation of the June Public Comment was that no action be taken.

Public Comments - There were no Public Comments submitted at this meeting.

EXECUTIVE SESSION -

None.

ADJOURNMENT - There being no other business, Chair adjourned the meeting at 10:00 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger - (covered earlier)

NEXT REGULAR MEETING - Thursday, September 14, 2023 Jim Blum, Secretary