

Town of Clarence
Ethics Board Minutes
15 November 2023

Chairman Aisen called the meeting to order at 8:01 AM.

Board Members present: Aaron Aisen, Robert Altieri, Dan Hamlin, Sue Powers, Debra Fine, Bill Weisbeck and Town Councilman / Deputy Supervisor Peter DiCostanzo.

Bob Olczak was absent.

Approval of 18 October 2023 meeting minutes

Chairman Aisen called for motion to approve minutes. Bill Weisbeck made motion, seconded by Debra Fine.

Ayes: Altieri, Hamlin, Powers, Fine, Weisbeck, Aisen

Nays: none, motion passed

Discussion Items reviewed;

- Chairman Aisen spoke to the Clarence Bee about including an article relating to the “About the Clarence Ethics Board” document that will include the details that Deb generated. This article will be included during a January 2024 edition of the paper.
- Debra and Aaron agreed to work on updating the “About the Clarence Ethics Board” document by including answers to the 9 listed questions and will also include a second paragraph on how to become a member of the Ethics Committee.
- The committee reviewed the draft “Filing an Ethics Complaint or Request for Advisory Opinion document”. The following changes will be made;
 - “All inquiries are confidential” will be added.
 - The email address will be changed to: EthicsCommittee@clarence.ny.us.
 - “Draft” will be changed to “Revised” at the bottom of this document.
- The committee reviewed the draft Annual Statement of Disclosure document. The following changes will be made. Chairmen Aisen will provide this updated document to the Town Board for approval;
 - Domestic Partner will be removed.
 - Include Item 4.a. however, remove (dates of recusal).
 - Item 4.b. will be changed to: “Did you file a Transactional Disclosure Form for each recusal with the Town Clerk?”

Chairman Aisen called for motion to approve these changes. Bill Weisbeck made motion, seconded by Dan Hamlin.

Ayes: Altieri, Hamlin, Powers, Fine, Weisbeck, Aisen

Nays: none, motion passed

Executive Session

Town Councilman / Deputy Supervisor Peter DiCostanzo left the meeting.

Chairman Aisen called for motion at 9:29 am, Sue Powers made motion and seconded by Dan Hamlin to enter Executive Session pursuant to New York State Open Meetings Law 105 (1) (f) {consideration of} ...matters to the appointment, employment, promotion, discipline, suspension, dismissal of a particular person or corporation.

Ayes: Altieri, Hamlin, Powers, Fine, Weisbeck, Aisen

Nays: none, motion passed

Executive Session actions;

1. Reviewed new Annual Disclosure Forms received.

Charman Aisen called Motion to exit Executive Session

Motion made by Debra Fine

Seconded by Sue Powers

Ayes: Altieri, Hamlin, Powers, Weisbeck, Fine, Aisen

Nays: none, motion passed

Board exited Executive Session at 9:32 AM

Chairman Aisen thanked Bob Altieri for his service to the Ethics Committee as he leaves the committee to join the Town Board.

Next Meeting;

Our next scheduled meeting is January 17, 2024 at 8:00 AM in the Hallock Conference Room, Town Hall.

There being no further business, Chairman Aisen adjourned the meeting at 9:39 AM.

Motion made by Sue Powers

Seconded by Debra Fine

Ayes: Altieri, Hamlin, Powers, Weisbeck, Fine, Aisen

Nays: none, motion passed

Respectively Submitted by Robert Altieri 21 November, 2023