

Town of Clarence  
Ethics Board Agenda  
Meeting May 12, 2021

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1. Call to order, attendance
2. Welcome new board member Robert Altieri
3. Approval of April 14, 2021 minutes
4. Motion to enter Executive Session
5. Executive Session Discussion
  - a. Memo re Procedure for Disclosure Committee Review of Annual Disclosures sent by email on 3.29.2021
  - b. Disclosure Committee update regarding:
    1. Annual Disclosure Form Status
      - \*Outstanding Disclosures
      - \*Any Conflict Issues to investigate or discuss
    2. Transactional Disclosure Issues
  - c. Revised Transactional Disclosure Reminder Letter drafted by Sue – post old or new on town website and send out next year given old version of the letter sent 4/13/2021?
6. Motion to Exit Executive Session
7. Status of Applications for remaining open Ethics Board Position
8. For the “good of the committee” – comments, concerns, questions
9. Audience Questions or comments if applicable
10. Date of next meeting:  
June 9, 2021  
8:00 AM  
Hallock Conference Room, Clarence Town Hall
11. Motion to adjourn

**Scheduled meetings in 2021**

Dates: Jan 13, Feb 10, Mar 10, Apr 14, May 12, June 9, Jul 14, Aug 11, Sept 8, Oct 13, Nov 10, Dec 8  
Time & Location: Second Wednesday at 8:00 AM. Hallock Conference Room, Clarence Town Hall

To be read at beginning of meeting

If members of the audience would like to speak they can do so at the end of all agenda items. Each person speaking will be asked to identify themselves and limit comments to three minutes maximum. There will be no deliberations or question/answer. If interested persons would like to be placed on the agenda for the next scheduled meeting they can make the request through the Town Clerk’s office.

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