CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031

REGULAR BOARD MEETING
Date: April 11, 2019

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Barbara Anderson, Taha Bat, Jim Blum, Mary Anne Kermis, Dave Meacham, Violet Oldenski, Bob Poczik, Rosemond Ruhland, Paul Schulz, Bill Westley, Darrell Young.

EXCUSED: Judy McCauley.

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger (in 9:20 am)

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Violet Oldenski

SECRETARY'S REPORT- Jim Blum

March 14, 2019 Regular Board meeting minutes draft. No corrections known.
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Motion to approve draft minutes of March 14, 2019 made by Jim Blum.
Second by Darrell Young.
Voting to approve draft March 14 minutes aye (9) Anderson, Blum, Kermis, Meacham, Poczik, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting abstain (1) Bat.
Motion carried.

TREASURER'S REPORT - Darrell Young

April Treasurer's report covering March reviewed, received and referred for audit.

Investments - Review of Vanguard investments report information. Pointed out dividend receipts and rates of return for the investments. Investments doing extremely well.

BOARD CHAIR REPORT - Violet Oldenski

No Board Meeting Month - Board members asked to think about a no Board meeting month in June or July.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis COF 04/11/2019

As of 03/31/2019 - Paid members 852; Total bus mileage 140,300

Month of March - New members 5; Total Attendance 1,583; Activities 1,183;
Special Events 313; Off-Site Events 92; Meals 670; Bus riders 103; Bus miles 1,102

Comments - Reviewed the monthly statistics. Membership is comparable to last year. The 266 people who have not renewed will be contacted by mail reminding them to renew.

March Program Highlights: "Right Sizing Seminar" by M. Overs, Licensed Real Estate Broker; Mardi Gras Luncheon with Tin Roof Jazz Band; St. Patrick's Day Celebration with Niagara Frontier Fiddle Club; Bingo Bash; Paint Night with Dan Meyer (new program); Dinner and a Movie; Student Art Show - Clarence art students; Joint Replacement presentation by Lauren Chetney from Brothers of Mercy; New programs including the CSC Cycling Club (about 10 initial members) led by Terry Morrissey and Choral Group instructed by Gloria McLaughlin.

Volunteer Appreciation Breakfast - May 7 at 9:30am. Please sign up.

Good Bye Winter Party - Entertainment by National Trust - May 29 @ 5pm. Cost $5.
Picnic style meal.

Coupons - Distribution will begin in May by pickup.

Visual Equipment - New projector, blue ray player, and related laptop personal computer ordered from Best Buy at $2211.93 after checking prices at Newegg and Amazon.

Audio Equipment - Recently microphone did not work for Turkish Cultural Center presentation lined up by Taha Bat. Parks will check over to assure it was restored after painting.
If necessary, we will proceed to get more help to decide what is required. We need training on use of control equipment.

Bus Driver - Added Frances Dougherty who is working out fine.
Shannon Whinney (former CSCC Program Coordinator) has agreed to be a part time driver which will reduce training required.

New Hours - Began program on Tuesday nights and two Saturdays a month with slow response on Tuesdays. Expect it to improve. We also hope to add Thursday nights in the future - possibly June or July.

Respite Care - Getting about 8 people. Have excellent volunteers on this program.

University Express - Will be starting in May.

Movie and Home Made Dinner Nights - We have set capacity at 50 due to home cooked meal.
These book full very fast.

Upcoming Events:

Annual Senior Health & Fitness Fair - Wednesday, May 22 from 10am to 1pm at Town Park Clubhouse. Center regular programs will remain open. A joint event with Akron/Newstead.

Flea Market at the Center - Saturday, June 8

Annual Basket Raffle & Chicken BBQ - Saturday, July 20 - 11 am to 3 pm.
Town Park Clubhouse. Attended by many public non Center members. This location is somewhat larger and more accessible to the public.

COMMITTEE REPORTS

EXECUTIVE & PEC -Violet Oldenski COF Exec 04/04/2019, PEC 04/04/2019

Executive Committee - Met to set agenda for this meeting.

Performance Evaluation Committee (PEC) - Met to discuss status against objectives with Executive Director.

FINANCE - Mary Anne Kermis COF 03/21/2019

Financials - February approved.

Investments - Reviewed results of Vanguard investments.

Audit - Accepted last month. Financial reports have been filed . Delete draft on your copy to save paper. There were no revisions before filing.

Insurance - Floss Agency will review all insurance with the Finance Committee in April. Recommendations will come to the Board for approval in May. All policies come due June 1.

MEMBERSHIP & PROGRAMS - Bob Poczik

No motions.

Good Committee - Keeps working along on very close relationships with the Executive Director and Program Coordinator and Committee is very in tune with things being planned.

Suggestion Box - Mostly about color recently.

NOMINATING - Darrell Young

No report.

PERSONNEL - Mary Anne Kermis COF 03/21/2019

Employee Policy Manual - Reviewed summary of revisions that was in the Board packet. Complete manual is distributed for approval today (April 11, 2019). Note that the two appendices, Paid Family Leave and Sexual Harassment, are based entirely on recommendations from New York State. Harassment Policy revised to clearly cover harassment of our employees. Addition to Bereavement Leave, minor additions to Paid Family Leave, and clarification of employee anniversary date were reviewed.

Motion by the Committee to approve the complete Employee Policy Manual as presented. Voting aye (10) Anderson, Bat, Blum, Kermis, Meacham, Poczik, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting abstain (0).
Motion carried unanimously.

Comment to keep your copy of the Employee Policy Manual along with other Policies and Bylaws.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report. Will be meeting this month.

OLD (unfinished) BUSINESS

None.

NEW BUSINESS

Audio Equipment - Motion to give the Executive Director the authority to spend up to the remainder of the allocated funds ($4,000), if necessary, to update the audio portion of the presentation equipment by Mary Anne Kermis. Second by Paul Schulz. Voting to approve aye (10) Anderson, Bat, Blum, Kermis, Meacham, Poczik, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting abstain (0).
Motion carried unanimously.

EXECUTIVE SESSION

None**.**

TOWN BOARD LIAISON REPORT - Bob Geiger

Current items:

1) Dynabrade - 50th Anniversary celebration. Local company with 150 local employees and $75 million in sales worldwide.

2) Farmer's Market - In the Hollow. Ready to open for flowers in May. Security cameras in place connected to Town WiFi system.

3) Hollowfest - July 4th. A lot going on this year.

4) Red Mill - Bar Bill construction is proceeding on kitchen and dining room.

5) Porche (Auto) - New building front.

6) Chamber of Commerce - New book out showing much about Clarence.

7) Stop & Go - DEC environmental issue related to gasoline storage.

8) WiFi - Nothing current affects Senior Center.

9) Farmers Market - Eastgate Plaza - No request at this time

10) ICE Addition - Warehouse on south side of Main Street

11) Out of Town Sales - Small local companies operating during off hours for world sales to other time zones.

12) Farmers Market Coupons - County program for seniors.

PUBLIC COMMENTS (received in writing)

No comments were received last month.
Chair comments:
A petition was received and a comment reviewed about a revocation. This is a closed issue.
Two inappropriate comments were received that will not be discussed.
An issue with Board confidentiality was addressed.
One comment was received too late to be covered at the Executive Committee meeting.

Five comments received today.

ADJOURNMENT - Motion to adjourn at 9:45 am made by Violet Oldenski.
Second by Darrell Young. Motion approved by unanimous consent.

TRAINING SESSION - Executive Sessions & Confidentiality

Regular Meeting - May 9, 2019 Jim Blum, Secretary