

MEETING NO.1  
REGULAR NO. 1

REGULAR TOWN BOARD MEETING  
TOWN OF ALDEN

JANUARY 5, 2026  
6:00 PM

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, N.Y. on Monday, January 5th at 6:00 P.M. Supervisor, Pautler, called the Meeting to Order and Councilmember Bork led the Pledge of Allegiance.

The Roll Call was taken by Alyssa Cooper, who is the Town Clerk.

**PRESENT:** Randy Crist, Councilmember  
Gwendolyn Bork, Councilmember  
Mark Kerl, Councilmember  
Mark Drogi, Councilmember

**Town Clerk:** Alyssa Cooper

**OTHERS PRESENT:** Jennifer Strong, Town Attorney  
Bill Rogers, Highway Supt  
Mike Metzger, Town Engineer  
Colleen Rogers, Budget Officer  
Residents

**Motion to Approve the Minutes** of the Regular Meeting of December 15, 2025 was made by Councilman Crist, seconded by Councilman Bork

The forgoing Motion was duly put to a Roll Call vote, December 1, 2025 and was:

**CARRIED**

**Ayes: 4** (Crist, Bork, Pautler, Kerl)

**Nays: 0**

**Abstained: 1** Drogi

**APPROVAL OF VOUCHERS**

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN BORK, SECONDED BY COUNCILMAN CRIST WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #1176 TO #1208 FOR 2025 AND VOUCHERS #01 TO #10 FOR 2026. ALL BILLS WERE REVIEWED BY THE TOWN BOARD.

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>TOTAL</u>
	1/05/26 FOR 2025	
General Fund "A"	\$20,213.21	\$20,213.21
Highway Fund "DA/DB"	\$114.07	\$114.07
Part-Town Fund "B"	\$625.00	\$625.00
SR CTR EXOANSION/4 SEASON "HS"	\$6,474.87	\$6,474.87
GRANT "G"	\$9,596.90	\$9,596.90
SPECIAL FIRE PROTECTION "SF"	\$242.59	\$242.59
SEWER DIST. #2 FUND "SA"	\$592.48	\$592.48
TRUST & AGENCY "T"	\$3,862.51	\$3,862.51
<b>TOTAL</b>	<b>\$41,721.63</b>	<b>\$41,721.63</b>
	1/05/26 FOR 2026	
General Fund "A"	\$6,488.30	\$6,488.30
Part-Town Fund "B"	\$1,800.00	\$1,800.00
Trust & Agency "T"	\$288.00	\$288.00
<b>TOTAL</b>	<b>\$8,576.30</b>	<b>\$8,576.30</b>
<b>TOTAL VOUCHERS PAID Y25&amp;26</b>	<b>\$50,297.93</b>	<b>\$50,297.93</b>

## **BUSINESS FROM THE FLOOR**

Amy Johnson- Is obtaining her liquor license to operate a new liquor store, she has a meeting set for January 1/28/26. She is asking for support from the Town Board and if they can write a letter in support of this. Supervisor Pautler explained that the Board is always in support of new business properly zoned in Alden, however they are unable to write a letter at this time.

No other business from the floor.

## **PRESENTATIONS OF COMMUNICATIONS FROM BOARD MEMBERS AND OTHER TOWN OFFICIALS**

### **Councilmember Kerl**

1. Following up on the building department and deputy building clerk.
2. Received correspondence from Christopher Gust of the Historical Society to use the Community Center on the 3<sup>rd</sup> of January.
3. Confirmation receipt from Loren W. for the Code Red Emergency

### **Councilmember Bork**

1. Acknowledge receiving Amy Johnsons email about her new business.

### **Councilmember Crist**

1. Acknowledge receiving Amy Johnsons email about her new business. B. Henkee sent email about getting a turning signal at Broadway and Three rod after recent accident. This issue will be added to the Work Session Meeting 1/12/2026.

## **NEW BUSINESS**

### **2026 REORGANIZATION PACKET**

The reorganization packet was read and reviewed by the Town Board for all to hear.

SUBJECT	Page	Section
Assessor Administrative Assistant	7	1CC
Bookkeeper/Supervisor	7	1DD
Part-Time Clerk/Supervisor	7	1EE
NEST Representatives	7	1FF
Senior Exercise Program Coordinator	7	1GG
Alaura Sewer District Testers	7	1HH
Town Constables	7	1II
Comprehensive Plan Implementation Committee	7	1JJ
Summer Concert Liaison	8	1KK
SEQRA Intake Officer	8	1LL
Car Cruise Liaison/Alternate	8	1MM
Part-Time Parks Maintenance Worker	8	1NN
Part-Time Community Center Cleaner	8	1OO
<b>II. DESIGNATIONS</b>		
Designation of Official Newspaper and Alternate	9	2A
Designation of Depository	9	2B
Schedule of Holidays	9	2C
<b>III. POLICIES</b>		
Schedule of Tax Penalties	10	3A
Tax Bill Enclosures	10	3B
Mileage Reimbursement	10	3C
Schedule of Salaries-General	10	3D
Schedule of Salaries – Vouchered	10	3E
Salaries to be Paid Bi-Weekly	10	3F
Petty Cash Fund	10	3G
Submission of Supervisor's Annual Financial Report	10	3H
Town Officials' Bond Approval	10	3I
Procurement Policy	10	3J
Town Fees	10	3K
Retirement-Official Work Day	10	3L
Health Insurance Premiums	10	3M
<b>IV. CONTRACTUAL APPOINTMENTS</b>		
Grant Writer	12	4A
Hodgson Russ, LLP Special Labor Counsel	12	4B
Joel Kurtzhalts, Esq. Special Council Tax Assessment	12	4C
Agreement to Spend Highway Funds	12	4D
Drescher & Malecki, LLP Accounting Agreement	12	4E

**APPENDICES**

SCHEDULE OF TAX PENALTIES

SCHEDULE OF SALARIES

SCHEDULE OF VOUCHERED SALARIES

PAYROLL SCHEDULE

PETTY CASH FUNDS

TOWN ELECTED AND APPOINTED OFFICIAL'S BONDS

PROCUREMENT POLICY AND PROCEDURE GUIDELINES

FEE SCHEDULE

**NOTICE OF THE SUPERVISOR'S APPOINTMENTS OF THE TOWN BOARD  
COMMITTEE CHAIRPERSONS**

**SUPERVISOR PAUTLER**

Seniors  
Finance and Audit  
Contract and Purchasing  
Fire Protection and Ambulance  
Intermunicipal Agreements and Municipal  
Liaison  
Personnel and Employee Benefits  
Association of Towns Delegate  
Highways (Co-Chair)  
Parks and Recreation

**COUNCILMAN DROGI**

Refuse and Recycling  
Environmental Commission  
Zoning and Planning  
Chamber of Commerce Liaison  
Capital Improvements

Drainage  
Local Law and Legislation

**COUNCILWOMAN BORK**

Lighting  
Economic Development Committee  
Fire Protection and Ambulance (Co-Chair)  
Insurance  
Personnel and Employee Benefits (Co-Chair)  
Association of Towns (Alternate Delegate)  
Finance and Audit (Co-Chair)

**COUNCILMAN CRIST**

Highways  
Historical Society  
Cemeteries  
Police and Safety  
Building and Maintenance  
Parks and Recreation (Co-Chair)  
Capital Improvements (Co-Chair)  
Seniors (Co-Chair)

**COUNCILMAN KERL**

Water Districts  
Contracts and Purchasing  
Insurance  
Sewers  
Disaster Coordinator and OEM  
Dogs  
Historical Society (Co-Chair)

Building Department

**ALL COUNCILMEMBERS ARE RESPONSIBLE FOR AUDITING EVERY VOUCHER.**

NOTICE OF THE SUPERVISOR'S APPOINTMENTS:

ASSISTANT TO THE SUPERVISOR:	COURTNEY KRULL
DEPUTY SUPERVISOR:	GWENDOLYN BORK
TOWN HISTORIAN:	KAREN MUCHOW
BUDGET OFFICER:	COLLEEN ROGERS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER BORK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KERL

WHEREAS, with the commencement of the Year 2026, the Town of Alden must reorganize for said new year.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the following appointments are made and/or confirmed for the 2026 year, all salaries as per the Schedule of Salaries unless otherwise specified and all benefits as per the Employee Handbook unless otherwise specified:

A. The appointment of Lisa Pritikin by the Town Clerk as full-time First Deputy Town Clerk/Receiver is hereby confirmed; the First Deputy Town Clerk shall have all the powers and duties of the Town Clerk, not inconsistent with Law.

B. Jeanine Pruitt is appointed Highway Clerk Part Time, not to exceed 19 ½ hours per week;

C. Alyssa Cooper is appointed as FOIL Officer;

D. Alyssa Cooper is designated, in her capacity as Town Clerk, to receive notices of claims served upon the Secretary of State by mail at 3311 Wende Road, Alden, NY 14004 and is directed to file the required certificate with the Secretary of State informing him or her of the Town's designation and applicable time limitation for filing a notice or claim with the Town;

E. Debra Crist is appointed as Registrar of Vital Statistics and Senior Advisory Consultant;

F. Jane Mahaney is appointed Crossing Guard and Terry Scutt is appointed Alternate Crossing Guard;

G. Michelle Gadd is appointed Part-Time Recreation Director and Part-Time Senior Program Help;

H. Alycia Baran is appointed Dog Control Officer and **TBD** is appointed Deputy Dog Control Officer.;

I. Richard Colburn is appointed Storm Water Pollution Prevention Officer;

J. James Guarino and Steve Fox (alternate) are appointed to the Right to Farm Law Resolution committee along with the Town Code Enforcement Officer Richard Colburn and Supervisor Pautler;

K. Pursuant to Section 67 of the Social Services Law, Supervisor Pautler is hereby directed to exercise the powers and duties of the Town Service Officer;

L. Michelle Wallace and Kathleen Earsing are appointed as Part Time Court Clerks hours not to exceed 19 ½ hours per week;

M. Michael DeWitt is appointed Chairman of the Planning Board for 2026; Amy Overhoff is appointed as Secretary to the Town Planning Board to expire on December 31, 2026; and Kevin Martin is appointed to the Planning Board for a term to expire on December 31, 2030;

N. Susanne Galbraith is appointed Chairperson of the Zoning Board of Appeals for 2026 and TBD is appointed Secretary to the Zoning Board of Appeals both terms to expire on December 31, 2026. Susanne Galbraith is appointed to the Zoning Board of Appeals for a term to expire on December 31, 2030; TBD is appointed to the Zoning Board of Appeals for a term to expire on December 31, 2027.

O. Michael DeWitt is appointed as a member of the Board of Assessment Review for a term to expire on September 30, 2030; TBD is appointed as a member of the Board of Assessment Review for a term to expire on September 30, 2026; TBD is appointed as a member of the Board of Assessment Review for a term to expire on September 30, 2027; TBD is appointed as a member of the Board of Assessment Review for a term to expire on September 30, 2027; and Melissa Rogers is appointed Secretary to the Board of Assessment Review;

P. Jennifer L. Strong, Esq. is appointed as Town Attorney with no benefits except NYS Retirement;

Q. Ralph Mohr, Esq. is appointed as Town Prosecutor with no benefits except NYS Retirement;

R. Kurt Pastuszynski is appointed as Full-Time Parks and Buildings Maintenance Worker;

S. Timothy Kennuth is appointed as Part-Time Maintenance Man (Town Hall);

T. Lori Best is appointed as Nutritional Program Site Director; Suzanne Walter is appointed as an alternate, not to exceed 9 hours per week;

U. Michele Hoffman and Terry Scutt are appointed as Part-Time Senior Van Drivers hours not to exceed 19½ hours per week and that George Kumpf and Kathy Scutt are appointed alternate Senior Van Drivers on an as needed basis;

V. Highway Superintendent William Rogers is appointed as Parks Supervisor;

W. Gwendolyn Bork is appointed as the Affirmative Action Officer; and that the Town Clerk shall notify the County of Erie Department of Environment and Planning of this appointment;

X. Alden State Bank is appointed as Deputy Tax Receiver for the sole purpose of collecting (but not accepting) tax payment monies;

Y. Recreation Director Michelle Gadd and Supervisor Colleen Pautler are hereby affirmed as the two (2) permanent members of the Recreation Advisory Committee. The following four (4) persons shall serve on the Recreation Advisory Committee for a one (1) year term to expire December 31, 2026: Kevin Clifford, Bob DeGraff, Matt Newman and Ben Baker; and the following five (5) persons shall continue to serve on the Recreation Advisory Committee for a two (2) year term to expire on December 31, 2026: Ryan Tracy, William Kissel, William Rogers, Mike Gadd and Joe Jankowski;

Z. Harry F. Milligan is appointed to the Board of Ethics for a term to expire on until December 31, 2030;

AA. Robert Eleczko is appointed as the Disaster Coordinator and TBD is appointed as Assistant Disaster Coordinator;

BB. Susan Schumacher is appointed as Temporary Part-Time Clerk for the Code Enforcement Office, not to exceed 19 ½ hours per week;

CC. Daniel McMahon is appointed as Administrative Assistant to the Assessor, not to exceed 19½ hours per week;

DD. Nancy Mead is appointed as Bookkeeper in the Supervisor's Office;

EE. Judy Downhower is appointed as Part Time Clerk in the Supervisor's Office, not to exceed 19½ hours per week;

FF. Gwendolyn Bork and Colleen Rogers are appointed as representatives to NEST;

GG. Judy Bowman is appointed as Senior Exercise Program Coordinator;

HH. Keith Borden and Russell Borden will receive \$31.60 per day for 2026 daily testing, monitoring and maintenance of Alaura Sewer Plant;

II. Dale Adamski and Jason Sugg are appointed as Town Constables and Andrew Kaun is appointed as Alternate Town Constable;

JJ. The following persons are hereby appointed to the Town of Alden Comprehensive Plan Implementation Committee: Supervisor Colleen Pautler, Planning Board Member Mike DeWitt, Code Enforcement Officer Richard Coburn and the following citizens who are members of local businesses or organizations and/or possess relevant skills, experience and education: Christopher Gust, Ryan Rogers and Mark Drogi;

KK. Michelle Gadd is appointed as Town of Alden Liaison for summer concerts;

LL. Code Enforcement Officer Richard Colburn is appointed as the SEQRA Intake Officer;

MM. John Drogi is appointed as Town of Alden Car Cruise Liaison and Councilmember Mark Drogi is appointed as alternative car cruise liaison, at no salary, no benefits;

NN. Tom Justinger is appointed as part-time parks maintenance worker, salary as per schedule of salaries, not to exceed 19.5 hours per week; and

OO. Linda Kalczynski is appointed as part-time community center cleaner, salary as per schedule of salaries, not to exceed 19.5 hours per week.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on January 5, 2026, as follows:

Councilmember Drogi	Aye
Supervisor Pautler	Aye
Councilmember Bork	Aye
Councilmember Crist	Aye
Councilmember Kerl	Aye

II. THE FOLLOWING RESOLUTION WAS OFFERED BY  
COUNCILMEMBER CRIST, WHO MOVED ITS ADOPTION,  
SECONDED BY COUNCILMEMBER KERL

NOW THEREFORE, BE IT RESOLVED:

1. That following designations are made for the 2026 year:

- A. The Akron Bugle is designated as the official newspaper of the Town and The Buffalo News is designated as the alternate official newspaper;
- B. The Alden State Bank is designated as the official depository for the Town and that the Supervisor, Town Clerk/Receiver, Code Enforcement Officer and Court Clerks be authorized and directed to deposit all funds coming into their hands by virtue of their offices in said Bank;
- C. Town Hall Offices will be open from 9:00 a.m. to 4:30 p.m. Monday through Friday, Except for the Courts that will be closed on Fridays. All offices will be closed for the following Holidays:

NEW YEARS DAY	COLUMBUS DAY
MARTIN LUTHER KING DAY	VETERANS DAY
PRESIDENTS DAY	THANKSGIVING
GOOD FRIDAY	DAY AFTER THANKSGIVING
MEMORIAL DAY	CHRISTMAS
JUNETEENTH	CHRISTMAS EVE HALF DAY
INDEPENDENCE DAY	NEW YEARS'S EVE HALF DAY
LABOR DAY	

Town Offices also may be closed on special days at the discretion of the Supervisor.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on January 5, 2026, as follows:

Councilmember Drogi	Aye
Supervisor Pautler	Aye
Councilmember Bork	Aye
Councilmember Crist	Aye
Councilmember Kerl	Aye



III. THE FOLLOWING RESOLUTION WAS OFFERED BY  
COUNCILMEMBER KERL WHO MOVED ITS ADOPTION,  
SECONDED BY COUNCILMEMBER DROGI.

NOW THEREFORE BE IT RESOLVED:

1. That the following policies are adopted for the 2026 Year:
  - A. The Town Clerk/Receiver is instructed to collect the County/Town tax roll for the year 2026 according to the appended Schedule of Tax Penalties;
  - B. The Town Clerk/Receiver is authorized to include in the Tax Bills an enclosure advising taxpayers that they are able to make payments at Alden State Bank;
  - C. All Town Officials and employees are authorized to be paid \$.70 per mile for the use of their automobiles on all Town business provided that mileage reimbursement does not exceed budgeted appropriations and proper and sufficient documentation is provided monthly thereof;
  - D. The appended Schedule of Salaries is approved for Year 2026;
  - E. The appended Schedule of Vouchered Salaries is approved for the Year 2026;
  - F. Town Officials and Town Employees will be paid on a bi-weekly basis (See appended Payroll Schedule);
  - G. The appended petty cash funds are authorized;
  - H. The Supervisor shall submit to the Town Clerk within 30 days after the close of the fiscal year a copy of the ANNUAL FINANCIAL REPORT in accordance with Section 29, Paragraphs 10 and 10A of the New York State Town Law;
  - I. Town Elected and Appointed Officials' Bonds are approved as to form and sufficiency of surety in the appended amounts;
  - J. The Procurement Policy (see appended Procurement Policy) is hereby adopted;
  - K. The appended Fee Schedule is hereby adopted;
  - L. The "official" work day of six and one half (6.5) hours for all elected and appointed officials who are members of the retirement system with the exception of eight (8) hours for the Highway and Parks Departments is hereby confirmed; and
  - M. As of January 1, 2026, all non-Union employees and elected officials will pay fifteen percent (15%) of the health insurance premiums subject to an annual increase by the Town Board. The Supervisor is authorized to sign the contract for employee health insurance.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on January 5, 2026, as follows:

- Councilmember Drogi    Aye
- Supervisor Pautler      Aye
- Councilmember Bork     Aye
- Councilmember Crist    Aye
- Councilmember Kerl     Aye

IV. THE FOLLOWING RESOLUTION WAS OFFERED BY  
COUNCILMEMBER DROGI, WHO MOVED ITS  
ADOPTION, SECONDED BY SUPERVISOR PAUTLER.

NOW THEREFORE BE IT RESOLVED THAT:

1. The following contracts are approved for the 2026 Year and the appropriate Town Official(s) are authorized to sign said Contracts:
  - A. Hodgson Russ, LLP are retained as special labor counsel on a variable hourly rate per Contract for labor and employment matter and the Supervisor is directed to sign a contract to this effect;
  - B. Joel Kurtzhalts, Esq. is retained on a variable hourly rate as special counsel to represent the Town of Alden in tax assessment challenges;
  - C. Agreement to Spend Town Highway Funds for 2026, as allowed by Section 284 of the New York State Highway Law (see appended Agreement);
  - D. Drescher & Malecki, LLP will provide independent accounting and auditing services to the Town of Alden during the years 2026-2030 as follows: for the Year ending 12/31/2026 at \$32,500.00.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on January 5, 2026, as follows:

Councilmember Drogi	Aye
Supervisor Pautler	Aye
Councilmember Bork	Aye
Councilmember Crist	Aye
Councilmember Kerl	Aye

SCHEDULE OF TAX PENALTIES

COUNTY TIME PERIOD	PENALTY RATE
Taxes paid on or prior to March 16, 2026	no fees or penalties
Taxes paid on March 17 through April 30, 2026 inclusive	7.5%
Taxes paid on May 1 through May 31, 2026 inclusive	9.0 %
Taxes paid on June 1 through June 30, 2026 inclusive	10.5%
SCHOOL TIME PERIOD	PENALTY RATE
Taxes paid on or prior to October 15, 2026	no fees or penalties
Taxes paid on October 16 through October 31, 2026 inclusive	7.5%
Taxes paid on November 1 through November 30, 2026 inclusive	9.0%

IN PARTICIPATING MUNICIPALITIES THAT HAVE EXTENDED COLLECTION UNTIL JUNE 30th, 2026, TAXES UNPAID BY THE CLOSE OF BUSINESS ON THIS DATE WILL BE RETURNED TO ERIE COUNTY.

**SCHEDULE OF SALARIES**

TITLE	RATE/NOTES	NOT TO EXCEED THE 2026 BUDGET AMOUNT OF:
Supervisor		\$28,000.00
Assistant to the Supervisor	\$26.34 per hour	\$44,518.00
Budget Officer		\$5,500.00
Part-Time Clerk / Bookkeeper	\$22.00 per hour	\$28,500.00
Councilmembers (4)	\$13,730 each	\$54,920.00
Town Justice (2)	\$26,564.50 each	\$53,129.00
Clerk to Town Justice (Part-Time)		\$15,000.00
Court Clerk (Part-Time)	\$19.51 per hour	\$19,783.00
Clerk to Town Justice	\$19.00 per hour	\$15,000.00
Court Officers (2)	2 @ \$85 per court session	\$6,000.00
Hearing Constables (2)	\$21 per hour	\$500.00
Town Clerk/Receiver		\$51,171.00
First Deputy Town Clerk/Receiver (FT)	\$21.00 per hour	\$35,490.00
Registrar of Vital Statistics		\$250.00
FOIL Officer – Town Clerk		\$500.00
Senior Advisory Consultant	\$22.00 per hour	
Assessor (Part-Time)	TBD	\$32,000.00
Administrative Assistant to Assessor (PT)	\$20.07 per hour	\$20,351.00
Town Attorney (PT)		\$44,175.00
Town Prosecutor (Part-Time)		\$14,111.00
Superintendent of Highway		\$76,002.00
Highway Clerk (Part-Time)	\$20.10 per hour	\$20,381.00
Code Enforcement Officer	\$38.00 per hour	\$95,000.00
Code Enforcement Clerk (Part-Time)	\$19.00 per hour	\$19,266.00
Park and Building Maintenance Worker		\$65,000.00
Park Supervisor		\$12,000.00
Part-Time Parks Maintenance	\$20.81 per hour	\$27,250.00

Sewer District 2 Operator (2)	\$9,125 each	\$18,250.00
Seasonal Park/Playground Maintenance	Various PT Employees	\$50,000.00
Dog Control Officer	\$18.00 per hour	\$17,588.00
Deputy Dog Control Officer		\$200.00
Town Hall Maintenance (Part-Time)	\$18.54 per hour	\$20,280.00
Senior Center Building Maintenance (PT)	\$19.00 per hour	\$19,266.00
Crossing Guard (Part-Time/Seasonal)	\$17.00 per hour	\$9,800.00
Alternate Crossing Guard	\$17.00 per hour	
Recreation Director (Part-Time)	\$28.06 per hour	\$28,453.00
Senior Recreation Attendants	Hourly Rates set by Town Board	\$64,000.00
Recreation Supervisors	Hourly Rates set by Town Board	\$20,000.00
Senior Programs (Part-Time Help)	\$28.06 per hour	\$7,500.00
Nutrition Attendant	\$17.51 per hour	\$15,470.00
Alternate Nutrition Attendant	\$17.51 per hour	
Senior Van Driver (Part-Time)	\$20.31 per hour	\$23,000.00
Planning Board Chairman	\$176.00 per meeting	\$2,112.00
Planning Board Members (4)	\$92.99 per meeting	\$6,697.00
Planning Board Secretary	\$107.79 per meeting	\$1,294.00
Zoning Board of Appeals Chairman	\$50.58 per meeting	\$588.00
Zoning Board of Appeals Members (4)	\$44.24 per meeting	\$2,033.00
Zoning Board of Appeals Secretary	\$50.58 per meeting	\$588.00

**SCHEDULE OF VOUCHERED SALARIES**

TITLE	PAY RATE
BOARD OF ASSESSMENT REVIEW MEMBERS	\$100.00 PER SESSION
ASSESSMENT REVIEW SECRETARY	\$220.00 PER SESSION

**2026 PAYROLL SCHEDULE**

<b>PR#</b>	<b>WEEKS WORKED</b>	<b>PAYROLL DATE</b>
1	12/20/25 – 1/2/26	1/9/26
2	1/3/26 – 1/16/26	1/23/26
3	1/17/26 – 1/30/26	2/6/26
4	1/31/26 – 2/13/26	2/20/26
5	2/14/26 – 2/27/26	3/6/26
6	2/28/26 – 3/13/26	3/20/26
7	3/14/26 – 3/27/26	4/3/26
8	3/28/26 – 4/10/26	4/17/26
9	4/11/26 – 4/24/26	5/1/26
10	4/25/26 – 5/8/26	5/15/26
11	5/9/26 – 5/22/26	5/29/26
12	5/23/26 – 6/5/26	6/12/26
13	6/6/26 – 6/19/26	6/26/26
14	6/20/26 – 7/3/26	7/10/26
15	7/4/26 – 7/17/26	7/24/26
16	7/18/26 – 7/31/26	8/7/26
17	8/1/26 – 8/14/26	8/21/26
18	8/15/26 – 8/28/26	9/4/26
19	8/29/26 – 9/11/26	9/18/26
20	9/12/26 – 9/25/26	10/2/26
21	9/26/26 – 10/9/26	10/16/26
22	10/10/26 – 10/23/26	10/30/26
23	10/24/26 – 11/6/26	11/13/26
24	11/7/26 – 11/20/26	11/27/26
25	11/21/26 – 12/4/26	12/11/26
26	12/5/26 – 12/18/26	12/25/26
1	12/19/26 – 1/1/27	1/8/27

**PETTY CASH FUNDS**

<b>OFFICE</b>	<b>AMOUNT</b>
SUPERVISOR	\$50.00
TOWN CLERK	\$400.00
SUPERINTENDENT OF HIGHWAYS	\$100.00
TOWN JUSTICE	\$100.00
RECREATION DIRECTOR	\$50.00
PARKS DEPARTMENT	\$100.00

**TOWN ELECTED AND APPOINTED OFFICIALS' BONDS**

NAME AND TITLE	AMOUNT
Colleen Pautler, Supervisor	\$500,000
Gwendolyn Bork, Deputy Supervisor	\$5,000
Michael Cole, Town Justice	\$5,000
Louis Mussari, Town Justice	\$5,000
Alyssa Cooper, Town Clerk/Receiver	\$600,000
Lisa Pritikin, 1 <sup>st</sup> Deputy Town Clerk/Receiver	\$500,000
Kathleen Earsing and Michelle Wallace, Clerks to the Town Justice	\$5,000 each
Clerk to the Town Justice	\$5,000
Richard Colburn, CEO/Building Inspector	\$5,000
William Rogers, Highway Superintendent	\$5,000
Courtney Krull, Assistant to the Supervisor	\$500,000
Lori Best, Nutrition Attendant	\$5,000
Michelle Gadd, Recreation Director	\$25,000

**TOWN OF ALDEN  
PROCUREMENT POLICY & PROCEDURE GUIDELINE  
January 6, 2025**

WHEREAS, Section 104-b of the New York State General Municipal Law requires every municipality to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of New York State General Municipal Law Section 103 or any other state law; and

WHEREAS, comments have been solicited from those Department Heads and Town Board Members involved with procurement;

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

That the Town of Alden does hereby adopt the following procurement policy and procedure guidelines:

1. Wherever possible, purchases of goods and services shall be made locally, in order to avoid unnecessary shipping and handling charges. Shipping and handling charges must be considered when making the determination as to the cost of goods and services, as high shipping and handling costs may negate the lower price of goods and services.

2. Every prospective purchase of goods or services shall be evaluated to determine the applicability of New York State General Municipal Law Section 103 and of the Town Of Alden Governmental Operations Law. Only Town Department Heads and Town Board Members shall have purchasing authority (hereinafter "Purchaser"). As part of the annual budget process, each Purchaser shall estimate the cumulative amount of the items of supplies, equipment, and/or public work needed in a given fiscal year. The information gathered and conclusions reached shall be documented and retained by the respective Purchaser and filed with the Town Clerk and reviewed by the Town Board.

3. All purchases of : (a) supplies or equipment which will exceed \$20,000.00 in the fiscal year, or (b) public works contracts which will exceed \$35,000.00; shall be formally bid pursuant to New York State General Municipal Law Section 103.

4. All purchases of supplies or equipment of less than \$20,000.01 but greater than \$10,000.00 require a written, facsimile, or e-mail request for proposal (RFP) and written, facsimile, or e-mail quotes from at least three (3) vendors.

All purchases of supplies or equipment of less than \$10,000.01 but greater than \$5,000.00 require an oral, written, facsimile, or e-mail RFP and written, facsimile, or e-mail quotes from at least two (2) vendors.

All purchases of supplies or equipment of less than \$5,000.01 are left to the discretion of the Purchaser; provided that the purchase has been budgeted for or that the Town Board has authorized a budget transfer.

5. All public works contracts of less than \$35,000.01 but greater than \$10,000.00 require a written, facsimile, or e-mail RFP and written, facsimile, or e-mail proposals from at least three (3) contractors.

All public works contracts of less than \$10,000.01 but greater than \$5,000.00 require an oral, written, facsimile or e-mail RFP and written, facsimile, or e-mail proposals from at least two (2) contractors.

All public works contracts of less than \$5,000.01 are left to the discretion of Purchaser.

All public works contracts must pay prevailing wage, as required by New York State Law.

All RFPs shall describe the desired goods or services, quantity, and, particulars of delivery. The Purchaser shall compile a list of all vendors/contractors from whom oral, written, facsimile or e-mail quotes have been requested and a list of the written, facsimile, e-mail quotes offered.

All information gathered in complying with the procedures of these Guidelines shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

All vouchers submitted to the Town for payment must have the appropriate number of quotes attached to the voucher.

To the extent practicable all purchases of supplies shall be made in annual lots. Any Purchaser who intentionally divides purchases into multiple orders to avoid having to follow this Policy is subject to disciplinary action by the Town Board.

6. The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed

responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

7. A good faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining same. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

8. Except when directed by the Town Board, no solicitation of RFPs shall be required under the following circumstances:

- (a) Acquisition of professional services;
- (b) Emergencies;
- (c) Sole source situations;
- (d) Goods purchased from agencies for the blind or severely handicapped;
- (e) Goods purchased from correctional facilities;
- (f) Goods purchased from another governmental agency;
- (g) Goods purchased at auctions;
- (h) Computer software;
- (i) Purchases pursuant to state or county bid; and/or
- (j) True lease.

9. The unintentional failure to fully comply with the provisions of Section 104-b New York State General Municipal Law or the Town of Alden's Procurement Policy and Procedure Guideline shall not be grounds to void action taken or give rise to a cause of action against the Town or any officer or employee thereof.

10. Legal issues regarding the applicability of competitive bidding requirements are to be presented to the Town Board and Town Attorney for review and determination.

11. The following positions responsible for purchasing for the Town of Alden are shown on the attached Schedule A.

12. This policy shall be reviewed annually by the Town Board at its organizational meeting, or as soon thereafter as is reasonably practicable.

**SCHEDULE A  
2026**

**Title**

Supervisor

Councilpersons

Town Clerk

Highway Superintendent

Assessor

Recreation Director

Town Justices

Building Inspector/Code Enforcement Officer

Parks Supervisor

Deputy Supervisor

## FEE SCHEDULE FOR THE TOWN OF ALDEN

Type	Description	Total
Building Permit Renewal	Renew permit for one additional year	Cost of Original Permit
Building Permit {New Residential Construction & Additions}		\$100.00 plus \$.75/sqft conditioned & \$.50/unconditioned
Building Permit Residential Accessory {Permanent Structures}	Garages, Barns, Pools, etc	\$50.00 plus \$.15/sqft
Building Permit Residential Remodeling	Involving exposure of framing, structural repairs or work, decks	\$50.00 plus \$1.00 per \$1,000 of construction cost
Relocatable Building		\$50.00
Residential Roof Replacement		\$25 per 1,000sqft
Swimming Pools	Inground	\$150.00
	Above Ground	\$50.00
	Storable Swimming Pools	\$25/year
Other Residential Construction	Generators, windows, fences, solar, etc	\$50 plus \$1.00 construction cost
Failed Inspection		\$75 per repeat inspection
Building without permit		\$200 or double applicable fee whichever is greater
Certificate of Occupancy Certificate of Compliance	Residential & Commercial	\$50
Temporary Certificate of Occupancy		\$100 per month
Home Occupation Permit	Initial Permit	\$50 plus Legal Notice & postage fees
	Renewal	\$50.00
Variances	Area	\$300 plus Legal Notice and Postage fees
	Use	\$500 plus Legal Notice and Postage fees
Driveway Permit	Without Culvert	\$225 plus cost of pipe
Driveway Repair/Replace	Existing Driveways	Actual cost of materials and pipe including paving
Demolition Permits	Accessory	\$25.00
	One/Two Family	\$150.00
	Commercial	\$500.00

Fill/Pond/Berm Permit		\$50 plus Engineer Review Fee <sup>1</sup>
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Type	Description	Total
Fire Inspection/Operating Permits	Up to 15,000 sf	\$30
	15,001 - 30,000sf	\$60
	30,001 - 45,000sf	\$90
	45,001 - 60,000sf	120
	over 60,000sf	150
	Junk Yard annual fire inspection	\$100 per acre year
Flood Zone Development Permit		\$500 plus Engineer Review Fee <sup>1</sup>
Fuel Tank Installation/Removal		\$500 plus Engineer Review Fee <sup>1</sup>
Mining	Sand Banks, Gravel Pits, Pit Excavation	\$10/cubic yard plus Engineer Review Fee <sup>1</sup>
New Commercial Construction		\$500 plus \$.50 per sf & Enigneer Review Fee <sup>1</sup>
Commercial Renovation		\$500 plus \$1 per \$1,000 Construction Budget
Commercial Roof, Generators, Fences, Heating Systems, Electrical Systems, etc		\$100 plus \$.25 per 1,000sf
Large Commercial	ie Solar Panel farm	\$4,500 plus \$.50 per sf & Engineer Review Fee <sup>1</sup>
Re-Zoning	10 acres or Less	\$500 plus Engineer Review Fee <sup>1</sup>
	More than 10 acres	\$500 plus \$40 per acre & Engineer Review Fee <sup>1</sup>
Re-zoning Compliance Letter		\$100
Sign Permit	Fixed	\$.50 per sf
	Temporary	\$20 per month
Commercial Site Plan Review	Up to and including 1 acre disturbed	\$250 plus engineer Review Fee <sup>1</sup>
	Over 1 acreup to 5 acres disturbed	\$500 plus engineer Review Fee <sup>1</sup>
	Over 5 acres up to 10 acres disturbed	\$1,000 plus engineer Review Fee <sup>1</sup>
	Over 10 acres disturbed	\$1,000 plus \$25 per additional acres & Engineer Review Fee <sup>1</sup>
Special Use Permit Initial Application		\$200 plus Legal Notice and Postage Fees

Special Use Permit Renewal		\$50
Special Use Permit for Keeping Hen Chickens	Initial Permit	\$100 plus Legal Notice and Postage Fees
	Renewal	\$50
Kennel Special Use Permit Application	Initial Permit	\$200 plus Legal Notice and Postage Fees
	Renewal	\$50

Type	Description	Total
Subdivision Application		\$125 plus Engineer Review Fee <sup>1</sup>
Subdivision Without Permit		Normal Fee
Telecommunications Tower {new and replacement}		\$500 plus Legal Notice and Postage Fees
	Co-location	\$500
Windmill Permit	Residential	\$150 plus Engineer Review Fee <sup>1</sup>
	Commercial	\$500 plus Site Plan & Engineer Review Fees <sup>1</sup>
Mobile Food		\$100 per year
Manufactured Home Permit	New or Renewal	\$250
SWPPP	0 - 5 acres	\$150 plus Engineer Review Fee <sup>1</sup>
	5 - 10 acres	\$250 plus Engineer Review Fee <sup>1</sup>
	10+ acres	\$250 plus Engineer Review Fee <sup>1</sup>
Recreation Fee	Residential	\$500 per Dwelling Unit
	Commercial	\$.15 per Building sf
Canceled Check Fee		\$20
5G Public ROW	New Installation	\$500 plus Engineer Review Fee <sup>1</sup>
	Each New Additional Installation	\$100 plus Engineer Review Fee <sup>1</sup>
	Per Facility Renewal Fee	\$270 plus Engineer Review Fee <sup>1</sup>

<sup>1</sup>Engineer review fee initial deposit of \$500.00 to be made upon application. Additional deposits may be requested by Town as review process advances. Deposit fees will be held in escrow by the Town and be used to pay Town's Engineer for review. Unused fees will be returned upon conclusion of Town review process. Engineer review will include SEQR, documents, SWPPP review, site plans, engineer's reports, applications and related study materials.

Type of Event	Description	Fee
Swimming <sup>1</sup>	Levels 1 thru 4	\$45 per session
	Pre-School	\$35 per session
	Parent/Child	\$35 per session
	Swim Clinic	N/A

	Water Aerobics	N/A
	Private/Special Needs	\$55 per session
Tennis <sup>1</sup>		\$45 per session
Activity Hour <sup>1</sup>		\$35 per session
Games <sup>1</sup>		\$35 per session
Arts & Crafts <sup>1</sup>		\$35 per session
Drama/Theatre/Stage Crew <sup>1</sup>		\$35 per six weeks
Dance/Acro <sup>1</sup>		\$35 per six weeks
Volleybal <sup>1</sup>		\$35 per six weeks
Senior Ceramics Class		\$2 per session for residents
		\$5 per session for non residents

<sup>1</sup> \$10 Non-Resident Fee will be added

Type	Description	Town Share	NYS Share	Total
Bingo		\$7.50	\$11.25	\$18.75
Dog License {waived for service dogs}	Spayed/Neutered	\$9.00	\$1 surcharge	\$10.00
Reissue Lost Dog Tags		\$3.00		\$3.00
Dog License Late Fee				
After 30 days		\$10.00		\$10.00
After 60 days		\$20.00		\$20.00
After 90 days		\$30.00		\$30.00
Unlicensed Dog		\$25.00		\$25.00
Dogs Redemption Fee	First Offense	\$25.00		\$25.00
	Second Offense	\$50.00		\$50.00
	Third Offense	\$100.00		\$100.00
Dog Vet/Euthanasia		Actual cost		Actual Cost
Games of chance		\$25.00		\$25.00
Game Room		Set by Town Board		
Genealogy Search <sup>1</sup>	Plus \$1 per photocopy	\$10.00		\$10.00

Marriage		\$17.50 {fee is waived for active duty military personnel}	\$22.50 {fee is waived for active duty military personnel}	\$40.00
One Day Marriage Officiant				\$25.00
Junkyard License		\$250.00		\$250.00
Solid Waste Hauling Fee		\$50.00		\$50.00
Peddler's Permit		\$100.00		\$100.00
Canceled Check Fee				\$20.00
Certified Copies		\$10.00		\$10.00
Tax Receipts		\$2.00		\$2.00
Service Fee	Late County Tax Bills	\$1.00		\$1.00
Photocopies	Non-genealogy	\$.25 per page		\$.25 per page
Recycling Totes		\$72.60 or current market price		\$72.60 or current market price
Street Directory				\$6.00
Trash Totes		\$74.75 or current market price		\$74.75 or current market price
Refuse Tag	Per Bag	\$5.00		\$5.00

Type	Description	Town Share	NYS Share	Total
Zoning Maps		\$2.00		\$2.00
Landfill Management Permit	To be determined on individual basis by resolutuoin of the Town Board			
Community Center {non refundable}	Daily rental for party	\$250.00 plus \$100 escrow		\$250.00 plus \$100 escrow
Shelters {non refundable}	Daily rental	\$45.00 Small Shelter \$75.00 Large shelter		\$45.00 Small Shelter \$75.00 Large shelter

Soccer/Baseball/Softball/Hardball Diamonds Tournament Fee	Waived for not for profit tournaments	\$500.00 per day \$1,000.00 per weekend {fri, sat, sun}		\$500.00 per day \$1,000.00 per weekend {fri, sat, sun}
Concession Stand {non refundable}		\$50.00 weekend \$100.00 season \$200.00 Security Deposit		\$50.00 weekend \$100.00 season \$200.00 Security Deposit

<sup>1</sup> Birth Certificates – if on file for at least 75 years and the person whose name is on the birth certificate is known to be deceased  
Death Certificates – if on file for at least 50 years  
Marriage Certificates – if on file for at least 50 years and both spouses are known to be deceased.

**RESOLUTION TO APPROVE LOCAL LAW NO.1 OF 2026**

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNSILMEMBER BORK ,WHO MOVED ITS ADOPTION, SECONDED BY COUNSILMEMBER CRIST.

**WHEREAS, a Proposed Local Law No. 1 of the Year 2026, entitled “Residency of Appointed Public Officials Law of the Town of Alden” was introduced to the Alden Town Board for consideration by Councilmember Waiss on December 1, 2025.**

**WHEREAS, a resolution was duly adopted by the Alden Town Board calling a public hearing to be held by the Alden Town Board on January 5, 2026 at the Alden Town Hall, to hear all interested parties on a proposed Local Law,**

WHEREAS, notice of said public hearing was duly published in the Akron Bugle, and

**WHEREAS, said public hearing was duly held on January 5, 2026 and all interested persons were heard; and**

**WHEREAS, pursuant to part 617 of the implementing regulations pertaining to Article 8 State Environmental Quality Review Act it has been determined by the Alden Town Board that the Local Law is a Type II Action, and**

**WHEREAS, the neighboring municipalities were given notice of the proposed Local Law by the Alden Town Clerk’s Office on December 16, 2025, and**

**WHEREAS, the Town submitted the 239m Notice and a “no recommendation” was received;**

**WHEREAS, the Alden Town Board, after due deliberation, finds it in the best interest of said the Town of Alden to adopt said Local Law.**

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:**

- 1. The Alden Town Board hereby adopts said Local Law No. 1 of the Year 2026, entitled “Residency of Appointed Public Officials Law of the Town of Alden”, a copy of which is attached hereto and made a part of this resolution,**
2. That the Alden Town Clerk enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Alden, and to give due notice of the adoption of said Local Law to the Secretary of State of New York, post the same on the Town Bulletin Board and publish the same in the Akron Bugle.
- 4. This Resolution shall take effect immediately.**

The foregoing Resolution was duly put to a roll call vote at a regular meeting on January, 5, 2026, as follows:

Councilman Crist	Aye
Councilman Drogi	Aye
Supervisor Pautler	Aye
Councilwoman Bork	Aye
Councilman Kerl	Aye

**RESOLUTION TO APPROVE BUDGET TRANSFER WITHIN THE 2025 BUDGET FOR WATER DISTRICT BOND COUNSEL AND BUILDING COMPUTER EXPENSES**

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNSILMEMBER CRIST, WHO MOVED ITS ADOPTION, SECONDED BY COUNSILMEMBER KERL.

**WHEREAS**, the Alden Town Board adopted its 2025 Budget on November 4, 2024;

**WHEREAS**, the Town needs to transfer funds to pay outstanding invoices to Hawkins Delafield & Wood LLP, Bond Counsel for Cayuga Creek and Town Line Water Districts;

**WHEREAS**, the Town needs to transfer funds to pay an outstanding invoice to wynetWORKS, as well as properly recode a previous wynetWORKS invoice;

**WHEREAS**, this budget transfer will not render the Town of Alden insolvent;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

The Alden Town Board hereby authorizes the following transfers:

<b>From (Budget Code)</b>	<b>Amount</b>	<b>To (Budget Code)</b>	<b>General Explanation</b>	<b>Amount</b>
A.1110.0104	\$6,000.00	A.8389.0401	Cayuga Creek and Town Line Water Districts Bond Counsel  (Hawkins Delafield & Wood LLP – outstanding invoice)	\$6,000.00
B.8020.0122	\$1,020.73	B.3620.0401	Building Department Computer Expenses  (wnynetWORKS – outstanding invoice and recoding)	\$1,020.73
	<b>\$7,020.73</b>		<b>TOTAL</b>	<b>\$7,020.73</b>

This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on January 5, 2026, resulting as follows:

Councilmember Crist	Aye
Councilmember Drogi	Aye
Councilmember Bork	Aye
Councilmember Kerl	Aye
Supervisor Pautler	Aye

**TOWN OF ALDEN RESOLUTION TO AUTHORIZE BUDGET TRANSFER FROM APPROPRIATED  
FUND BALANCE FOR CAPITAL PROJECT –  
FOUR SEASONS SHELTER PROJECT**

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KERL,  
WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER DROGI.

**WHEREAS**, the Town of Alden has obtained CDBG funds for an addition to the Alden Community Center (Four Seasons Shelter Project); and

**WHEREAS**, the Town has expended all CDBG funds and has outstanding engineering costs;

**WHEREAS**, the Town has determined that outstanding engineering costs for this capital project shall be funded through a transfer from the appropriated fund balance; and

**WHEREAS**, the Town Board affirms that this transfer is in accordance with sound fiscal planning and will not render the Town insolvent or impair essential services; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Alden hereby authorizes a budget transfer in the amount of \$[6,474.87] from the Capital Reserve line of the appropriated fund balance A.0000.0878.0000 to the Capital Project Account HS.1440.0400 – Engineering Contractual Expense, to cover engineering costs for the Four Seasons Shelter Project at the Community Center.

**BE IT FURTHER RESOLVED**, that Nancy Mead, Town Bookkeeper is hereby authorized to make the appropriate accounting entries to reflect this transfer.

This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on January 5, 2026, as follows:

Councilmember Crist	Aye
Councilmember Drogi	Aye
Councilmember Bork	Aye
Councilmember Kerl	Aye
Supervisor Pautler	Aye

SUPERVISOR PAUTLER, ANY OBJECTION TO MOVE TO PULL AND ADD, 2<sup>ND</sup> ANY OBJECTION TO MOVE TO PULL AND ADD, 3<sup>RD</sup> ANY OBJECTION TO MOVE TO PULL AND ADD.  
NO BOJECTIONS FROM THE FLOOR THE MEETING WILL MOVE ONTO PULL AND ADD.

**POLL AND ADD**

**Motion to approve Alden Historical Society Request to use Community Center (1.5.2026)**

Motion to approve the request of the Alden Historical Society to use the medium room of Community Center on January 15, 2026 (instead of January 8, 2026 as previously approved) from 6:30 PM until 9:30 PM for its monthly programs, which are open to the public.

1<sup>st</sup>: COUNCILMEMBER CRIST

2<sup>nd</sup>: COUCILMEMBER KERL

Councilman Crist	Aye
Councilman Drogi	Aye
Supervisor Pautler	Aye
Councilwoman Bork	Aye
Councilman Kerl	Aye

**POLL AND ADD**

**Town of Alden  
State of New York**

**A Proclamation Recognizing Extraordinary Service and the Unseen Sacrifice of the Millgrove Volunteer Fire Department**

**WHEREAS**, the Town Board of the Town of Alden wishes to formally recognize the **Millgrove Volunteer Fire Department** for the extraordinary courage, endurance, and selfless service its members provide—often without recognition or acknowledgment; and

**WHEREAS**, under the leadership of **Chief Bob Eleczko**, the **Millgrove Volunteer Fire Department** is comprised entirely of volunteers who answer the call at all hours, placing themselves in harm’s way to protect the lives of others; and

**WHEREAS**, on **August 22<sup>nd</sup>, 2025**, the **Millgrove Volunteer Fire Department** responded to a catastrophic bus accident on the New York State Thruway between Exits 48A and 49, involving 54 individuals, resulting in multiple fatalities and numerous serious and life-threatening injuries, working alongside many mutual-aid fire departments and emergency agencies under extremely difficult and traumatic conditions; and

**WHEREAS**, after returning from the Thruway bus accident, the **Millgrove Volunteer Fire Department** was immediately dispatched to multiple subsequent emergencies, including fatal and serious incidents, demonstrating an unrelenting and emotionally exhausting day of service; and

**WHEREAS**, this day exemplifies the unseen reality of volunteer fire service—the physical danger, emotional toll, and personal sacrifice quietly carried by those who consistently run toward danger while others seek safety.

**NOW, THEREFORE, BE IT PROCLAIMED**, that the Town Board of the Town of Alden hereby expresses its deepest gratitude and sincere appreciation to the **Millgrove Volunteer Fire Department, Chief Bob Eleczko**, and all its members for their heroic actions on August 22<sup>nd</sup>, 2025 and for the countless acts of service that go unseen.

**BE IT FURTHER PROCLAIMED**, that at a regular meeting of the Town Board of the Town of Alden held on January 5, 2026, this resolution was duly adopted, and the Town of Alden proudly recognizes the members of the **Millgrove Volunteer Fire Department** as unsung heroes.

**Colleen Pautler**

Supervisor, Town of Alden

1<sup>st</sup>: COUNCILMEMBER PAUTLER

2<sup>nd</sup>: COUCILMEMBER BORK

Councilman Crist	Aye
Councilman Drogi	Aye
Supervisor Pautler	Aye
Councilwoman Bork	Aye
Councilman Kerl	Aye

**UNFINISHED & TABLED BUSINESS** - None

**REPORTS OF COMMITTEES, OFFICIALS, AND PERSONNELL**

**Councilmember Kerl** – Thank you to everyone who voted and thank you Supervisor Pautler. I would like to welcome Councilmember Drogi and welcome Town Clerk Cooper. I look forward to working with you.

**Councilmember Drogi**- Thank you to everyone who voted for me, I look forward to working with the Town Board and doing my best for Alden. I would like to add to the work session on 1/12/2026 Evans property and the dumping of garbage and tires on the property.

**Town Clerk Cooper**- Thank you all for voting for me, I will do my best in the Clerks office and I look forward to working with the Town Board.

**Town Attorney Jennifer Strong**- Thank you for reappointing me and I look forward to working with the Town Board and the Clerks office. If you ever have any questions, please feel free to contact me.

**Councilmember Bork**- Congratulations to John Drogi and Clerk Alyssa Cooper. I look forward to working with you. On Friday I will be meeting with Rotella about different Grants available for our community. Please let me know if there is anything you would like me to have Rotella look into.

**Councilmember Crist**- Welcome to John and Alyssa, I look forward to working with you both. I would like to add the Three Rod/ Broadway traffic signal to the Work Session on 1/12/26 meeting

**Highway Superintendent Rogers**- Welcome everyone, I look forward to working with you all. I would like to thank Steve Sokja for his great work on keeping up with the snow removal last week. He did a great job!

**Town Engineer Mike Metzger**- Welcome everyone, I would like to add Cayuga Creek Water District and Town Line Water District to the 1/12/26 Work Session meeting.

**Budget Officer Colleen Rogers**- Welcome everyone. Colleen read a correspondence from the bank.

**Town Assessor Bill Sivices**- Welcome new members, and I would like to thank the board for reappointing Dan McMahon.

**ANNOUNCEMENTS FROM THE SUPERVISOR**

Welcome John and Alyssa to the Board and Clerks office, I look forward to working with you both.

**NOTICE OF MEETINGS**

Work Session – January 12, 2026- 6:00pm  
Reg. Board Meeting – January 20,2026- 6:00pm

**MEMORIAL REMEMBRANCE**

Memorial Remembrance was held for Nicholas J. Smith, Anna Walters, Randy Lippert, Robert Ciszak, Thomas Lipa, Deborah Swan-Smith.

**Adjournment**

Motion to adjourn the meeting at 6:45 PM and go into executive session by Councilmember Crist and Seconded by Councilmember Kerl.

Councilman Crist	Aye
Councilman Drogi	Aye

Supervisor Pautler  
Councilwoman Bork  
Councilman Kerl

Aye  
Aye  
Aye