

MEETING NO.23
REGULAR NO. 23

REGULAR TOWN BOARD MEETING
TOWN OF ALDEN

DECEMBER 1, 2025
6:00 PM

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, N.Y. on Monday, December 1st at 6:00 P.M. Deputy Supervisor, Councilmember Waiss, called the Meeting to Order and led the Pledge of Allegiance.

The Roll Call was taken by Melissa Rogers, who was appointed to be the Recording Secretary in the absence of the Clerk's staff.

PRESENT: Randy Crist, Councilmember
Gina Waiss, Councilmember/Deputy Supervisor
Gwendolyn Bork, Councilmember
Mark Kerl, Councilmember

RECORDING SECRETARY: Melissa Rogers

OTHERS PRESENT: Jennifer Strong, Town Attorney
Bill Rogers, Highway Supt
Jesse Jensonowski, Code Enforcement Officer
Mike Metzger, Town Engineer
Alycia Baran, Dog Control Officer
Residents

Motion to Approve the Minutes of the Regular Meeting of November 17, 2025 was made by Councilman Crist, seconded by Councilman Kerl

The forgoing Motion was duly put to a Roll Call vote, December 1, 2025 and was:

CARRIED

Ayes: 4 (Crist, Waiss, Bork, Kerl)

Nays: 0

APPROVAL OF VOUCHERS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN BORK, SECONDED BY COUNCILMAN CRIST WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #1091 TO #1130. ALL BILLS WERE REVIEWED BY THE TOWN BOARD.

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>TOTAL</u>
	12/01/25	
General Fund "A"	\$94,962.71	\$94,962.71
Highway Fund "DA/DB"	\$51,547.21	\$51,547.21
Part-Town Fund "B"	\$22,988.97	\$22,988.97
Sewer Dist. #2 Fund "SA"	\$585.53	\$585.53
Trust & Agency "T"	\$363.00	\$363.00
Street Lighting Fund "SL"	\$1,436.44	\$1,436.44
Periwinkle LTG. DIST. "SL1"	\$59.21	\$59.21
TOTAL	\$171,943.07	\$171,943.07

BUSINESS FROM THE FLOOR

Kevin Martin - 3551 Townline Rd. sent an email to all board members asking for this process to be expedited and parallel. He is asking for clarification on the cost of this small water district. He is questioning the cost today, compared to where it was previously, stating that the cost is hard to believe. He wants to know where all of the money is going. Councilwoman Waiss acknowledged his

concerns. Mike Metzger also acknowledged the email that was sent, stating that he will be responding to the email offering answers and explanations for Mr. Martin's areas of concern and asked to have a further conversation regarding the questions asked in the email.

PRESENTATIONS OF COMMUNICATIONS FROM BOARD MEMBERS AND OTHER TOWN OFFICIALS

Gina Waiss, Deputy Supervisor

1. Received tax findings from Deb Crist which will be reviewed with Supervisor Pautler upon her return
2. Received a letter of reappointment from Michelle Gadd, Department of Recreation Director
3. Received a letter of reappointment from Jeannine Pruitt, Highway Superintendent Secretary
4. Received the building inspector report for November

Councilmember Kerl

1. Received a letter from Jennifer Strong requesting reappointment
2. Renewing the contract with Marilla for the use of their dog kennel, emails going back and forth, will have more information at the upcoming work session
3. Request to look into 5 peddlers from Renewal by Anderson. All checked out. Residents of the town need to know that there are peddlers laws and if a peddler shows up at a residence, they should ask to see a peddlers permit. If the permit is not shown, the person should be reported to the town.
4. Emergency packet information from Supervisors/Mayors as well as the NY State Executive Law Article 2B dealing with the emergency management affairs was received
5. Received an email from Christopher Gust at the Alden Historical Society mostly about the roof of the Town Park/Henske Rd. schoolhouse
6. Received an update from Lisa in the Town Clerk's office on licensing renewals, information will be shared at the next work session, but a lot of good work is taking place. Procedures are starting to be followed and improvements are being made.

Councilmember Bork

1. Acknowledge receiving Mr. Martin's email.
2. Questioned Jen Strong regarding the historical building previously discussed. Asked for clarification as to why it is not classified "historical." Jen's response was that she believes that it is because the structure was moved from its original location, but she is going to look into this further. Councilwoman Bork is willing to help if there are ways to get the building certified.

Attorney Strong -

1. Working with Michelle Gadd on updating the dining contract to be five days per week.
2. In regards to Townline water, Bond Resolution will be ready for the upcoming meeting.

Councilmember Crist

1. Received many emails from the Association of Towns for the February class in Corning. Current Town Board members have attended and found it beneficial. He hopes new elected officials would be willing to attend the three day training sessions.

NEW BUSINESS

RESOLUTION TO HIRE MUNICIPAL SOLUTIONS, INC. AS FINANCIAL ADVISOR TO THE TOWN OF ALDEN FOR THE TOWNLINE ROAD WATER DISTRICT

WHEREAS, the Town of Alden is in need of the services of a municipal financial advisor to assist the Town and its residents in financing the Townline Water District;

WHEREAS, municipal financial advising is a professional, unique and specialized skill that will benefit the residents of the Town of Alden; and

WHEREAS, the Alden Town Board given its past work relationship with Municipal Solutions, Inc., would like to continue to work with Municipal Solutions, Inc. for municipal financial advisement services for the Town of Alden in regard to the Townline Road Water District.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Town Board approves the attached Engagement Letter with Municipal Solutions, Inc. for municipal financial advisement services for the Town of Alden Townline Road Water District as per the Engagement Letter dated November 11, 2025;

2. The Supervisor of the Town of Alden is hereby authorized and directed to execute all necessary paperwork to effectuate the Engagement Letter; and

3. This resolution shall take effect immediately.

Councilmember Kerl moved and Councilmember Bork seconded:

This Resolution was duly put to a roll call vote at a regular meeting of the Alden Town Board held on December 1, 2025, the results of which are as follows:

Councilman Crist	Aye
Councilwoman Waiss	Aye
Councilwoman Bork	Aye
Councilman Kerl	Aye

RESOLUTION TO APPROVE CONTRACT WITH SUNNKING, INC. FOR ELECTRONICS RECYCLING

WHEREAS, The Alden Town Board has been contacted by SunnKing, Inc. and to continue to allow for an e-recycling drop off location in the Town of Alden.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board hereby authorizes the Supervisor or the Deputy Supervisor to sign a Collection Site Recycling Service Agreement with SunnKing Inc. for a term of three years to permit the Town of Alden to maintain an e-waste drop off location at a location in the Town of Alden;

2. The Town of Alden has established policies for drop-off location, drop-off times and drop-off procedures; and

3. This resolution shall take effect immediately.

Councilmember Bork moved and Councilmember/Deputy Supervisor Waiss seconded:

This Resolution was duly put to a roll call vote at a regular meeting of the Alden Town Board held on December 1, 2025, the results of which are as follows:

Councilman Crist	Aye
Councilwoman Waiss	Aye
Councilwoman Bork	Aye
Councilman Kerl	Aye

Motion to Introduce Local Law # 1 of 2026 (12.1.25)

Deputy Supervisor Waiss moved and Councilman Crist seconded the Motion for the following:

Motion to introduce Local Law # 1 of 2026. Residency of Appointed Public Officials Law of the Town of Alden.

The foregoing Motion was put to a Roll Call Vote at a regular meeting of the Alden Town Board on December 1, 2025 and was:

CARRIED

Councilman Crist	Aye
Councilwoman Waiss	Aye
Councilwoman Bork	Aye
Councilman Kerl	Aye

UNFINISHED & TABLED BUSINESS - None

REPORTS OF COMMITTEES, OFFICIALS, AND PERSONNEL

Councilwoman/Deputy Supervisor Waiss - Winter is here. Good Job Bill Rogers and the Alden Highway Department.

Councilman Kerl - Dog license files that need to be updated will be finished by the end of the week. Asking the Town Board to review the process to renew dog licenses at the next Board meeting. When people get to delinquent status there is a lot of room for improvement. Please put this on the work session agenda.

Councilwoman Bork - Will not be present at the next work session on December 8, 2025

Councilman Crist - Bookshelves are in the Community Center. All that is left to do is the soundproofing, which should be done in two weeks. Looking into an additional defibrillator to be placed near the gym in the Town Hall, which is now gated off from the rest of the building, where the additional defibrillator is located. One needs to be near the gym. It was mentioned to inquire with the county since they sometimes give them out at no cost since the Damar Hamlin incident.

Jesse Jesonowski, Code Enforcement Officer - ICloud Software Program has been introduced. A couple Zoom calls have taken place with a trainer. Rick has been in and is still involved. Jesse talks to him every day.

Alycia Baran, Dog Control Officer - Working on a dangerous dog situation, this time in the village. Two dogs, one brown, one black often loose and roaming from Broadway, across from the firehall to as far as Exchange St by Maple Ridge. When someone picks up a dog, they show that they have paid, but they don't sign anything for pick-up at Alycia's end. She would like to add a section to the bottom of her pick-up form to show proof of pick-up. Jen Strong offered to assist with the adjustment of the current form. All agreed that this was a good idea. This process and the documents will be discussed at the next work session. Updating these forms was attempted a couple years back, but the process wasn't completed. This needs to be revisited.

ANNOUNCEMENTS FROM THE SUPERVISOR

None - Supervisor Pautler will return next Monday, 12/8/25

NOTICE OF MEETINGS

Work Session - December 8, 2025
Reg. Board Meeting - December 15, 2025

MEMORIAL REMEMBRANCE

Memorial Remembrance held for MaryLou Cooper, Ann Brandt, Lavina Lucas, and Elizabeth Trzybinski

Adjournment

Deputy Supervisor/Councilwoman Waiss adjourned the meeting at 6:18 PM.