

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Monday, August 18, 2025 at 6:00 P.M. Town Supervisor Pautler called the Meeting to Order and Councilmember Bork led the Pledge of Allegiance. The Roll Call was taken by 1st Deputy Town Clerk, Linda J. Marzolf.

- PRESENT:

Colleen Pautler, Town Supervisor
Gina Waiss, Councilmember
Randy Crist, Councilmember
Gwendolyn Bork, Councilmember
- RECORDING SECRETARY:

Linda J. Marzolf, 1st Deputy Town Clerk
- OTHERS PRESENT:

Bill Rogers, Highway Supervisor
Mike Metzger, Town Engineer
Glenn Christner, Building Inspector & Code Enforcement Officer
Colleen Rogers, Budget Officer

Residents: Ron Rebmann, Kevin Martin, Mark Drogi, Charley Holcomb, Joe & John Weglarski, Kelly Kerl, David Kerl, Dolores, Lucas and Jennifer Szczublewski from Troop 160.

Motion to Approve the Minutes of the Regular Meeting of **August 04, 2025** was made by Councilmember Gina Waiss with a second by Councilmember Crist.

The foregoing Motion was duly put to a roll call vote at a regular meeting on August 18, 2025, resulting as follows:
CARRIED.
Ayes 4 Crist, Waiss, Bork and Pautler
Nays 0

APPROVAL OF VOUCHERS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER BORK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER WAISS, TO WIT;

Aug, 2025						
THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER , SECONDED BY COUNCILMEMBER, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #731 TO #801. ALL BILLS WERE REVIEWED BY THE TOWN BOARD.						
ACCOUNT	AMOUNT					
	8/4/2025	8/18/2025				TOTAL
GENERAL FUND "A"	\$186,472.58	\$23,724.26				\$210,196.84
HIGHWAY FUND "DA/DB"	\$2,233.98	\$13,754.27				\$15,988.25
PART-TOWN FUND "B"	\$3,721.83	\$4,570.45				\$8,292.28
SR CTR EXPANSION/4 SEASON "HS"						\$0.00
GRANTS "G"						\$0.00
SPECIAL FIRE PROTECTION "SF"						\$0.00
SEWER INDUSTRIAL PARK "SI"						\$0.00
SEWER DIST. #2 FUND "SA"	\$266.00	\$8,426.74				\$8,692.74
TRUST & AGENCY "T"	\$1,805.88	\$38,387.92				\$40,193.80
SPECIAL REFUSE FUND "SR"		\$47,921.73				\$47,921.73
STREET LIGHTING FUND "SL"		\$5,667.90				\$5,667.90
PERIWINKLE LTG. DIST."SL1"		\$480.49				\$480.49
ZOELLER RD. WATER DIST."WZ"	\$3,474.75					\$3,474.75
WATER DIST. NEWSTEAD "WO"						\$0.00
WATER DIST. EXCHANGE "WX"	\$4,576.50					\$4,576.50
WATER DIST. NO. 1 "WA"						\$0.00
TOTAL	\$202,551.52	\$142,933.76	\$0.00	\$0.00	\$0.00	\$345,485.28

The foregoing Motion was duly put to a roll call vote at a regular meeting on August 18, 2025, resulting as follows:

CARRIED:

Ayes 4 Crist, Waiss, Bork, Pautler
Nays 0

BUSINESS FROM THE FLOOR

No business from the floor.

PRESENTATIONS of COMMUNICATIONS from BOARD MEMBERS and Other TOWN OFFICIALS

Gwendolyn Bork, Councilmember

- Received an email from the Town of Clarence requesting a copy of the NYSEG Resolution. Town Clerk’s office was able to take care of that.

Gina Waiss, Councilmember

- Nothing at this time

Randy Crist, Councilmember

- A reminder that we do not want to book the Community Center two days in a row on weekends.

Colleen Pautler, Supervisor

- I received good news from the EFC that they did extend our Grant Agreement for the WIIA Grant for the Cayuga Creek Water District on the project no later than September 30th, 2026 has to start.

NEW BUSINESS

RESOLUTION TO APPOINT MARK KERL as COUNCILMEMBER for the TOWN OF ALDEN, NEW YORK

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER BORK, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR PAUTLER.

WHEREAS, due to the untimely passing of Councilman John Cieszki there exists a vacancy on the Town Board;

WHEREAS, pursuant to Town Law § 64 the Town of Alden may by majority vote, fill the vacancy with a qualified candidate;

WHEREAS, the Town Board believes that Mark Kerl is a qualified candidate to fill the vacant Town Council position.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

- 1. The Town Board appoints Mark Kerl to fill the vacant Town Council position through December 31, 2025; and**
 - 2. This resolution shall take effect immediately.**
- The foregoing Resolution was duly put to a roll call vote at a regular meeting on August 18, 2025 as follows:

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	Aye
Supervisor Pautler	Aye

6:04 PM Supervisor Pautler called for a Motion to leave the Regular Town Board Meeting to swear in Alden’s new councilmember.

Motion to leave the Regular Town Board Meeting of **August 18, 2025** to swear in Mark Kerl was made by Councilmember Gina Waiss with a second by Councilmember Crist.

The foregoing Motion was duly put to a roll call vote at a regular meeting on August 18, 2025, resulting as follows:

CARRIED.

Ayes 4 Crist, Waiss, Bork and Pautler

Nays 0

Supervisor Pautler read the Oath of Office and asked Mark Kerl to repeat after her. Mark Kerl duly repeated the Oath of Office and was duly installed as Alden’s new Councilman (Councilmember).

CONGRATULATIONS TO COUNCILMEMBER KERL!

6:15 PM Supervisor Pautler called for a Motion to return to Regular Town Board Meeting to swear in Alden’s new councilmember.

Motion to return to the Regular Town Board Meeting of **August 18, 2025** was made by Councilmember Gina Waiss with a second by Councilmember Crist.

The foregoing Motion was duly put to a roll call vote at a regular meeting on August 18, 2025, resulting as follows:

CARRIED.

Ayes 5 Crist, Waiss, Bork, Kerl and Pautler

Nays 0

Motion to Appoint Debra Crist as General Clerk (8.18.25)

Motion to appoint Debra Crist as General Clerk, retroactive to August 15, 2025, on an as needed basis not to exceed 19.5 hours per week, at a rate of \$21.00, no benefits.

All pre-employment checks have been completed.

1st : Supervisor Pautler

2nd : Councilmember Waiss

Councilmember Crist	Abstain
Councilmember Waiss	Aye
Councilmember Bork	Aye
Councilmember Kerl	Aye
Supervisor Pautler	Aye

TABLED: RESOLUTION TO ADOPT REVISED FINANCIAL POLICIES

THE MOTION TO TABLE THIS RESOLUTION WAS OFFERED BY COUNCILMEMBER WAISS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER CRIST.

WHEREAS, it has come to the attention of the Town Board that the certain financial polices need to be updated to provide for greater control of Town Finances.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

- 1. **The Town Board hereby adopts the Attached Policies, replacing any prior versions:**
Petty Cash/Refunds;
Fund Balance Policy; and
Manual Journal Entry Policy
- 2. **This resolution shall take effect immediately.**

The Motion to TABLE the above Resolution was duly put to a roll call vote at a regular meeting on August 18, 2025, as follows:

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	Aye
Councilmember Kerl	Aye
Supervisor Pautler	Aye

Motion to Approve Alden Home Bureau Request To Use Community Center (8.18.25)

Motion to approve the request of the Alden Home Bureau to use the Community Center (large room) on the 1st and 3rd Mondays of each month from 7:00 PM until 9:00 PM from September 8, 2026 2025 through June 1, 2026 2025 contingent upon the Town’s receipt of a fully executed Facility Use Form

The Town Clerk is directed to send a copy of this approved motion to the Alden Home Bureau.

1st: Councilmember Waiss

2nd: Councilmember Crist with the date corrected to 2025

Councilmember Crist	Aye with the date corrected to 2025
Councilmember Waiss	Aye with the date corrected to 2025
Councilmember Bork	Aye with the date corrected to 2025
Councilmember Kerl	Aye with the date corrected to 2025
Supervisor Pautler	Aye with the date corrected to 2025

TABLED: RESOLUTION TO ADOPT NEW FEE SCHEDULE

THE MOTION TO TABLE THIS RESOLUTION WAS OFFERED BY COUNCILMEMBER WAISS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER CRIST.

WHEREAS, the Alden Town Board has noticed the need to update the Town Fee Schedule to clarify fees for shelter rentals and to dog redemption fees;

WHEREAS, the Town Board is authorized under State Law and under the Town Code to set Town Fees by resolution; and

WHEREAS, the proposed new Fee Schedule is fair and reasonable and is reasonably related to the service performed by the Town.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS THAT:

- 1. The Town Board hereby adopts the attached Fee Schedule, effective as of this date; and
- 2. This resolution shall take effect immediately.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS THAT:

- 1. The Town Board hereby adopts the attached Fee Schedule, effective as of this date; and

2. This resolution shall take effect immediately.

The Motion to TABLE the above Resolution was duly put to a roll call vote at a regular meeting on August 18, 2025, as follows:

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	Aye
Councilmember Kerl	Aye
Supervisor Pautler	Aye

Motion to Allow Use of Town Park for Small Business Fair 2025 (8.18.25)

Motion to approve the request of Matthew Rennicks to use the Alden Town Park, including the Kiwanis Shelter, for a small business/craft fair on September 27, 2025 from 4PM until 8PM; vendors are not allowed to set up on the football. Mr. Rennicks will provide a certificate of liability insurance with the Town of Alden named as an additional insured in the amount of \$1,000,000 per occurrence, \$3,000,000 aggregate, and will sign an indemnification agreement.

Mr. Rennicks is responsible for making sure that all food vendors obtain Erie County Health Department permits.

Mr. Rennicks is responsible for cleaning up the Town Park after the events.

The Alden Town Clerk is directed to send notice of this approval to Mr. Rennicks.

1st: Councilmember Crist

2nd: Councilmember Kerl

Councilmember Crist:	Aye
Councilmember Waiss:	Aye
Councilmember Kerl:	Aye
Councilmember Bork:	Aye
Supervisor Pautler:	Aye

Motion to Approve Eagle Scout Project in the R.O. Smith Park (8.18.25)

Motion to approve the request of Lucas Rech, a Scout in Troop 160 to build offsite and to install two shelters around the soccer benches in the R.O. Smith Park out of wood and metal for his Eagle Scout Project, at no cost to the Town of Alden.

Eagle Scout Candidate Rech will work with the Town of Alden Parks Department on the design and size of the two shelters. The Boy Scouts of America shall provide a certificate of liability insurance with the Town of Alden named as an additional insured in the amount of \$1,000,000 per occurrence, \$3,000,000 aggregate.

The Town Clerk is hereby directed to send notice of this approval to the Eagle Scout Candidate Rech and Troop 160.

1st: Councilmember Kerl

2nd: Councilmember Bork

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Kerl	Aye
Councilmember Bork	Aye
Supervisor Pautler	Aye

RESOLUTION TO HIRE CONTRACTOR TO PURCHASE AND INSTALL AUDIO-VISUAL EQUIPMENT at the ALDEN SENIOR CENTER

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER BORK, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR PAUTLER.

WHEREAS, the Town Board would like to purchase and install Audio Visual equipment at the Alden Senior Center for the purpose of allowing educational programming and promoting healthy socialization for senior citizen residents;

WHEREAS, the Town Board has reviewed and discussed and determined that the cost of the audio visual equipment will not exceed \$20,000.00;

WHEREAS, the Town will use Erie County Grant monies to assist with cost of the equipment and installation;

WHEREAS, the Procurement Policy & Procedure Guidelines (“Guidelines”) of the Town of Alden and the General Municipal Law state that the Town must obtain written quotes from at least three (3) vendors; except when a purchase is made pursuant to Chapter 52 of the Alden Town Code;

WHEREAS, quotes for the purchase and installation of audio visual equipment at the Senior Center were requested and received by the Supervisor’s Secretary as follows:
Kiercom Communications did not submit a proper quote;
Southtowns AV refused to submit a quote unless paid a non-fundable fee of \$850.00;
the highest quote is from Advanced Alarm, Inc. at \$34,140.00;
the lowest quote is from Park Place Installations, Inc. at \$19,934.86;

WHEREAS, Park Place Installations is the lowest responsible quote and is the Best Value to the Town; and

WHEREAS, The Town Board after full and careful review finds that it is in the public interest to authorize the purchase and installation of the audio visual equipment.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

- 1. The Town Board hereby determines that Park Place Installations, Inc. provides the Best Value to the Town of Alden as they optimize equality, costs and efficiency and hereby approves the hiring of Park Place Installations, Inc at a cost not to exceed \$19,934.86, as per the attached quote.**
2. Park Place Installations Inc. must pay NYS Prevailing wages and submit all necessary documentation to the Department of Labor; must supply proof of NYS Worker’s Compensation Insurance and General Liability Insurance naming the Town of Alden as an additional insured prior to commencing any work;
3. That the Town Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this project; and
- 4. This resolution shall take effect immediately.**

The foregoing Resolution was duly put to a roll call vote at a regular meeting on August 18, 2025 as follows:

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	Aye
Councilmember Kerl	Aye
Supervisor Pautler	Aye

UNFINISHED AND TABLED BUSINESS

None

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Mark Kerl, Councilmember

1. Being my first day I like to say I appreciate the opportunity for those that put me in this position. I will look out for the best interests of the Town of Alden to the best of my ability. I am looking forward to working with everybody here.

Gwendolyn Bork, Councilmember

1. Welcome to Councilmember Kerl.
2. Sharing with Councilmember Waiss and the Parks Committee about some local legislation that the Town of Clarence did for their eBike policies as we are looking in to somewhat controlling that in the parks.

Gina Waiss, Councilmember

1. Welcome to Councilmember Kerl. I think you'll make a great addition.
2. Congratulations on getting the Sewer District Committee.

Randy Crist, Councilmember

1. Welcome to Councilmember Kerl.
2. Congratulations on getting the Dogs Committee.
3. Please add to 08/25/2025 Work Session the air conditioning at the Town Hall, ie. Quotes and things.

Bill Rogers, Highway Superintendent

1. I'd like to welcome Mark. I think he'll do an amazing job.

Mike Metzger, Town Engineer

1. Nothing at this time

Colleen Rogers, Budget Officer

1. Congratulations to Mark.

Glenn Christner, Code Enforcement Office/Building Inspector

1. Welcome Mark.
2. We have a Zoning Board of Appeals scheduled for tomorrow evening, August 19th.

Linda J. Marzolf, 1st Deputy Town Clerk

1. Mark, it is nice to meet you and your family. Thank you (family) for coming. It's nice to see everybody.

ANNOUNCEMENTS FROM THE SUPERVISOR

- 1. I will take the final congratulations and welcome aboard as I get ready to close the meeting.

NOTICE OF MEETINGS

WORK SESSION	August 25, 2025	@ 6:00 PM
REGULAR BOARD MEETING	September 02, 2025	@ 6:00 PM

MEMORIAL REMEMBRANCE

Golda L. Rapp (August 11th)
Everett C. Daucher (August 14th)

ADJOURNMENT at 6:16 PM Supervisor Pautler adjourned the Meeting.

Minutes recorded by 1st Deputy Town Clerk Linda J. Marzolf – August 18, 2025
Minutes transcription completed by 1st Deputy Town Clerk Linda J. Marzolf – August 27, 2025