(716) 937-6969 ALDEN TOWN HALL

3311 Wende Road

Alden, New York 14004

TOWN HALL GYM USE & PERMIT APPLICATION (August 2025)

The undersigned individual or organization does agree to assume full responsibility for the conduct of the group or individuals benefiting from such permit and to properly police, clean up and restore the premises after use to the prior condition and also to indemnify the Town of Alden for any and all damages, litigation threatened or commenced against the Town, including legal fees and expenses.

All applicants and/or organizations seeking a permit to use the Gym shall file an application along with any fee required in the form established by resolution of the Town Board.

The undersigned, for and on behalf of the below-named organization, agrees that said organization or applicant will abide by the rules adopted by the Town Board for the use of the Gym and with Chapter 122 and Chapter 249 of the Alden Town Code ), copies of these rules will be posted in the Gym, and the undersigned acknowledges receipt of these various rules and regulations.

The undersigned and/or the organization seeking the permit hereby releases the Town of Alden from any liability for personal property left on the premises of the Gym by the undersigned or his/her organization.

The undersigned individual agrees to follow the attached Rules.

NOTE: THIS IS A SMOKE-FREE BUILDING: There is no vaping, smoking of cigarettes, cannabis or other materials anywhere on Town Property. NO ALCOHOL IS ALLOWED AT THE TOWN HALL

NAME\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NUMBER OF ATTENDEES:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TYPE OF EVENT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TIME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TITLE OF APPLICANT

Any Problems Call Highway Superintendent Bill Rogers at 716-725-2526

***\* MUST BE A RESIDENT OF ALDEN TOWN/VILLAGE***

(716) 937-6969 ALDEN TOWN HALL

3311 Wende Road

Alden, New York 14004

**GYM RULES (August 2025)**

The Gym can be used for not-for profit sports groups and volunteer fire department training only.

No running in the Town Hall hallways.

Athletic shoes only on the gym floor.

All garbage must be placed into proper garbage receptables

All equipment must be removed from the Gym once your approved use period ends.

Town Hall doors can not be left unlocked when no one is in the building.

All organizations must provide proof of insurance to the Alden Town Clerk naming the Town of Alden as an additional insured. The Organization must provide a certificate of insurance to the Town of Alden with the Town named as an additional insured in the minimum amount of $1,000,000 each occurrence and $3,000,000 aggregate to the Town Clerk at least seven (7) days prior to the event.

No food or drink (except bottled water) in the Gym.

No glass containers.

Organization must have an AED on site

Applicant must make sure that all doors and windows are closed and locked before leaving the facility.  Failure to do so will result in the termination of future facility use by the applicant or the applicant’s organization.  Any security deposit made for the facility use will be forfeited for failure to close and lock all doors and windows.