

MEETING NO. 14
REGULAR NO. 14

REGULAR TOWN BOARD MEETING
TOWN OF ALDEN

July 21, 2025
6:00 P.M.

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Monday, July 21, 2025 at 6:00 P.M. Town Supervisor Pautler called the Meeting to Order and Councilmember Waiss led the Pledge of Allegiance. The Roll Call was taken by 1st Deputy Town Clerk, Linda J. Marzolf.

PRESENT: Colleen Pautler, Town Supervisor
Randy Crist, Councilmember
Gina Waiss, Councilmember
John Cieszki, Councilmember

ABSENT: Gwendolyn Bork, Councilmember

RECORDING SECRETARY: Linda J. Marzolf, 1st Deputy Town Clerk

OTHERS PRESENT: Colleen Rogers, Budget Officer
Mike Metzger, Town Engineer
Glenn Christner, Building Inspector & Code Enforcement Officer
Jennifer Strong, Town of Alden's Attorney
Bill Rogers, Highway Supervisor
Residents: Ron Rebmann, Kevin Martin, Mark Drogi, Deb Crist, Charley Holcomb, Deb Woods

Motion to Approve the Minutes of the Regular Meeting of **July 07, 2025** was made by Councilmember Gina Waiss with a second by Councilmember Crist.

The foregoing Motion was duly put to a roll call vote at a regular meeting on Jul1 07, 2025, resulting as follows:

CARRIED.

Ayes 4 Crist, Waiss, Cieszki, Pautler

Absent 1 Bork

APPROVAL OF VOUCHERS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER WAISS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER CRIST, TO WIT;

Jul-25

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER , SECONDED BY COUNCILMEMBER, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT: VOUCHERS #626 TO #692. ALL BILLS WERE REVIEWED BY THE TOWN BOARD.

ACCOUNT	AMOUNT					
	07/07/2025 2025	07/21/2025 2025	07/21/2025 2025 #2			TOTAL
GENERAL FUND "A"	\$66,775.82	\$12,822.30	\$3,783.60			\$83,381.72
HIGHWAY FUND "DA/DB"	\$247,633.81	\$5,105.68	\$732.43			\$253,471.92
PART-TOWN FUND "B"	\$16,028.32	\$2,272.08	\$2,286.12			\$20,586.52
SR CTR EXPANSION/4 SEASON "HS"						\$0.00
GRANTS "G"						\$0.00
SPECIAL FIRE PROTECTION "SF"	\$22,215.00					\$22,215.00
SEWER INDUSTRIAL PARK "SI"						\$0.00
SEWER DIST. #2 FUND "SA"	\$403.93	\$955.36				\$1,359.29
TRUST & AGENCY "T"	\$6,369.76	\$5,102.04	\$900.00			\$12,371.80
SPECIAL REFUSE FUND "SR"		\$47,401.97				\$47,401.97
STREET LIGHTING FUND "SL"	\$308.38	\$11,580.15				\$11,888.53
PERIWINKLE LTG. DIST."SL1"	\$12.72					\$12.72
ZOELLER RD. WATER DIST."WZ"						\$0.00
WATER DIST. NEWSTEAD "WO"						\$0.00
WATER DIST. EXCHANGE "WX"						\$0.00
WATER DIST. NO. 1 "WA"						\$0.00
TOTAL	\$359,747.74	\$85,239.58	\$7,702.15	\$0.00	\$0.00	\$452,689.47

The foregoing Motion was duly put to a roll call vote at a regular meeting on July 21, 2025, resulting as follows:

CARRIED:

Ayes 4 Crist, Waiss, Cieszki, Pautler

Absent 1 Bork

BUSINESS FROM THE FLOOR

- No business from the floor at the July 21, 2025 Regular Town Board Meeting

PRESENTATIONS of COMMUNICATIONS from BOARD MEMBERS and Other TOWN OFFICIALS

Colleen Pautler, Town Supervisor

- Received a letter from Kathy Scutt – expressing interest in the Substitute Senior Van Driver.
- Received email from Department of State's Code Enforcement Section to notify the Town that they have completed their investigation into referenced complaints previously discussed with the Supervisor's team and are closing them out. Staff thanked for assistance in this process. [Explanation from the Supervisor : this is in reference to the issues with the previous Building Department personnel and the State came in to review permit issues and cases that were filed against the Town of Alden. The Town was required to sit in at these meetings.]

John Cieszki, Councilmember

- Sent out after waiting for 3rd bid for Sewer Treatment Plant cleanout. Two of the bids were approximately \$7,000 each. Hasn't been cleaned out properly for years.
- Bids were from Creekside, Jazz and Macken.

- Town Attorney: Can this wait until the next meeting or shall I hand write a motion tonight as an emergency act?
- Councilmember Cieszki recommended that we vote on a motion tonight.
- Discussion of pricing and big amount breakdown for best values.
- Town Engineer will review as the Board continues with new business.
- Regarding Dogs: we are in good shape. We have three dogs in Marilla right now.

Gwendolyn Bork, Councilmember

- Absent

Jennifer Strong, Town Attorney

- Nothing at this time

Gina Weiss, Councilmember

- Nothing at this time

Randy Crist, Councilmember

- Nothing at this time

NEW BUSINESS

Motion to Hire Second Alternate Nutritional Aide (7.21.25)

Motion to hire Suzanne Walter as second alternate Nutritional Aide effective for rest of calendar year 2025 at a rate of \$17.00 per hour, no benefits, except NYS retirement not to exceed 12 hours per week; and contingent upon successful completion of all pre-employment checks.

1st: Councilmember Cieszki

2nd: Supervisor Pautler

The foregoing Motion was duly put to a roll call vote at a regular meeting on July 21, 2025, resulting as follows:
CARRIED.

Councilmember Crist	Aye
Councilmember Weiss	Aye
Councilmember Bork	ABSENT
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

Motion to Authorize Court Constable Training (7.21.2025)

Motion to authorize paid required Constable training for Constables Adamski, Sugg and Kaun at a rate of \$20.50 per hour e: constable)

1st: Supervisor Pautler

2nd: Councilmember Waiss

The foregoing Motion was duly put to a roll call vote at a regular meeting on July 21, 2025, resulting as follows:
CARRIED.

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	ABSENT
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

RESOLUTION AUTHORIZING INTERMUNICIPAL COOPERATION AGREEMENT FOR DOG KENNEL SERVICES WITH THE TOWN OF MARILLA

THE FOLLOWING RESOLUTION WAS OFFERED BY Councilmember Waiss
WHO MOVED ITS ADOPTION, SECONDED BY Councilmember Crist

WHEREAS, the Town of Alden and the Town of Marilla agree that it is in the best interests of their residents and that it is cost effective to both municipalities to share Dog Kennel Services pursuant to the terms and conditions of the attached Intermunicipal Cooperation Agreement;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the Alden Town Board does hereby authorize and direct the Supervisor to enter into and execute all necessary documents to effectuate an Intermunicipal Cooperation Agreement in the form attached hereto with the Town of Marilla for shared Dog Kennel services for a term to commence on July 1, 2025, and expire on December 31, 2025; and

2. This Resolution shall take effect immediately.

The above Resolution was duly put to a roll call vote at a regular meeting of the Alden Town Board held on July 21, 2025, as follows:

Councilmember Crist	AYE
Councilmember Waiss	AYE
Councilmember Bork	ABSENT
Councilmember Cieszki	AYE
Supervisor Pautler	AYE

INTERMUNICIPAL COOPERATION AGREEMENT
DOG KENNEL SERVICES

THIS AGREEMENT, made this _____ day of _____, 2025, by and between the TOWN OF ALDEN, a municipal corporation having an office located at 3311 Wende Rd, Alden, New York 14004, (hereinafter “Alden”), and the TOWN OF MARILLA, a municipal corporation having an office located at 1740 Two Rod Rd., Marilla, New York 14102-9726 (hereinafter “Marilla”).

W I T N E S S E T H:

WHEREAS, the Town of Marilla operates a shelter for dogs (hereinafter the “Marilla Dog Kennel”) and is authorized, pursuant to Article 7, §114 of the Agriculture & Markets Law, to enter into a contract for pound or shelter services for dogs seized pursuant to laws, ordinances, rules, and regulations applicable in other Towns such as the Town of Alden (hereinafter “Alden”) for lost, strayed, or homeless dogs, and for the destruction or other disposition of seized dogs not redeemed as provided for in the Agriculture & Markets Law; and

WHEREAS, Alden desires to enter into a Intermunicipal Cooperative Agreement pursuant to Article 5G of the General Municipal Law for such services with Marilla covering all Alden dogs which are brought to the Marilla Dog Kennel by the Dog Control Officer from Alden; and

NOW, THEREFORE, in consideration of the covenants and agreements hereinafter contained, the parties hereto do mutually agree as follows:

1. **Term.** The term of this Agreement shall commence on the 1st day of July, 2025 and be in effect for a duration of 6 months, expiring on December 31, 2025.

2. **Services Provided by the Town of Marilla.** During the Term of this Agreement, the Town of Marilla will provide and maintain in proper order a kennel for dogs seized by the Dog Control Officer within the Town of Alden. Such kennel shall, at all times during the term hereof, be under the care and charge of the Marilla Dog Control Officer. Food and water supplies for all dogs brought into the kennel shall be provided by the Town of Marilla Dog Control Officer.

3. **Services provided by the Town of Alden.** During the Term of this Agreement, the Town of Alden Dog Control Officer shall be required to properly provide all care necessary for any dogs brought to the Marilla Dog Kennel and when necessary, humanely euthanize or make available for adoption seized dogs not redeemed as provided in Article 7 of the Agriculture & Markets Law and the local laws of Alden. The Town of Alden shall pay all costs and expenses incurred in connection with the keeping and disposing of said animals delivered to the Marilla Dog Kennel by the Alden Dog Control Officer.

4. **Availability of Services.** The Dog Control Officer for the Town of Alden shall be given access to the Marilla Dog Kennel by the Marilla Dog Control Officer 24 hours per day, seven (7) days per

week and the Alden Dog Control Officer shall keep the Marilla Dog Control Officer appraised of any and all dogs brought into the shelter at all times. The Town of Alden will be allowed to hold a maximum of two (2) dogs at the Marilla Dog Kennel at one time.

5. **Location of Dog Kennel.** The Marilla Dog Kennel is currently located at 11550 Webster Lane, Marilla, New York.

6. **Reports.** The Alden Dog Control Officer shall keep a record of his own New York State Ag & Markets required reports for submission to the State and shall provide one copy for the Marilla Dog Control Officer to maintain at the shelter. The Town of Alden shall provide any other reports reasonably requested by the Town of Marilla within thirty (30) days of the request.

7. **Indemnification.** Alden assumes responsibility and liability for any and all claims and/or damages of any nature or character whatsoever with respect to, arising out of, or in any way related to its use of the Marilla Dog Kennel, and Alden agrees to defend, indemnify, and hold harmless the Town of Marilla, its Boards, Officers, Agents, and Employees, from and against all such claims, demands, liabilities, interests, laws, damage, fines, penalties, attorney's fees, costs and expenses of whatever kind or nature, including property damage or for personal injuries (including death) to any and all persons resulting from the activities of Alden at the Marilla Dog Kennel or arising therefrom or occurring in connection therewith. Prior to commencement of any activity under this Agreement, Alden, shall, at its sole expense, maintain the following insurance:

- a) Commercial General Liability insurance with limits of not less than \$2,000,000.
- b) Automobile Liability insurance with limits not less than \$1,000,000.
- c) Workers' Compensation Coverage with Statutory Limits.

The above insurance is to be endorsed to indicate that the Town is an Additional Insured.

8. **Fees.** During the term of this Agreement, Alden shall pay to Marilla a monthly fee of \$150.

If for any reason, the Alden Dog Control Officer cannot be on site daily to care for a dog(s) that are under his/her care, then the Marilla Dog Control Officer will care for said dog(s) with the following fees applicable and billed to the Town of Alden:

- (a) Shelter and/or Pound (Kennel) Services – Twenty-Five and 00/100 Dollars (\$25.00) per dog, per day;
- (b) Euthanasia Services – actual itemized expenses incurred;
- (c) Veterinary Fees for Unredeemed Seized Dogs – actual itemized expenses incurred with prior approval of the Alden Dog Control Officer for costs in excess of \$250;
- (d) Crematory and Disposal Services - actual itemized expenses incurred.

9. **Payment of Fees.** An itemized statement of total monthly fees owed to Marilla shall be mailed monthly by the Town of Marilla to the Town of Alden.

10. **Cancellation of Agreement.** Any party hereto shall have the right upon thirty (30) days prior written notice to cancel this Agreement or any extension thereof.

IN WITNESS WHEREOF, the parties hereto have caused their hands and seals to be hereunto affixed and these presents to be signed the day and year first above written.

seal

TOWN OF ALDEN

By: _____
Colleen Pautler, Supervisor

seal

TOWN OF MARILLA

By: _____
Earl Gingerich, Jr., Supervisor

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the _____ day of _____, in the year 2025, before me, the undersigned, personally appeared **Colleen Pautler**, Town of Alden Supervisor, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the _____ day of _____, in the year 2025, before me, the undersigned, personally appeared **Earl Gingerich, Jr.**, Town of Marilla Supervisor, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

Motion to Allow Robert O. Smith Park Diamond RO 1 Use by Alden Youth Baseball and Softball (7.21.2025)

Motion to approve the request of the Alden Youth Baseball, Inc. to use Robert O. Smith Park Diamonds RO 1 for its fall softball league for softball and baseball games from August 16, 2025 through October 18, 2025 on Saturdays from 8.00 am until 2.00 pm.

Alden Youth Baseball, Inc. must submit proof of general liability insurance naming the Town of Alden as an additional insured to the Town Clerk’s Office prior to using the Park.

All participants must sign Waivers, to be filed with the Town Recreation Director, prior to participating in any games or practices.

The Town Clerk’s Office is directed to promptly provide a copy of this approval to Alden Youth Baseball.

1st: Councilmember Crist

2nd: Councilmember Cieszki

The foregoing Motion was duly put to a roll call vote at a regular meeting on July 21, 2025, resulting as follows:
CARRIED.

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	ABSENT
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

Motion to Approve Town Park Football Fields Use by Alden Junior Football & Cheerleading (7.21.2025)

Motion to approve the request of Alden Junior Football & Cheerleading (“AJFC”) to use the Town Park football fields for football and cheer practice and games on Monday through Friday from 5 pm until 9 pm and Saturdays from 7 am until 8pm starting July 27, 2025 through November 8, 2025.

All participants must sign Waivers, to be filed with the Town Recreation Director prior to participating in any practice or game.

AJFC must submit proof of insurance naming the Town of Alden as an additional insured to the Town Clerk’s Office prior to using the fields.

The Town Clerk’s Office is hereby directed to promptly send notice of this approval to AJFC.

1st: Councilmember Cieszki

2nd: Supervisor Pautler

The foregoing Motion was duly put to a roll call vote at a regular meeting on July 21, 2025, resulting as follows:
CARRIED.

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	ABSENT
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

TOWN OF ALDEN RESOLUTION TO AUTHORIZE BUDGET TRANSFER FROM APPROPRIATED FUND BALANCE FOR CAPITAL PROJECT – PARK PAVING PROJECT

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR PAUTLER,
WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER WAISS.

WHEREAS, the Town of Alden has previously planned for and identified the need for improvements to the paved areas serving its parks and community center; and

WHEREAS, the Town has determined that the cost of asphalt materials and rental of paving equipment for this capital project shall be funded through a transfer from the appropriated fund balance; and

WHEREAS, the Town Board affirms that this transfer is in accordance with sound fiscal planning and will not render the Town insolvent or impair essential services; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Alden hereby authorizes a budget transfer in the amount of \$[180,944.36] from the Capital Reserve line of the appropriated fund balance A.0000.0878.0000 to the General Fund Account A7110.0413 – Parks/Community Center Paving, to cover the costs of asphalt materials and equipment rental necessary for the completion of the paving project.

BE IT FURTHER RESOLVED, that Nancy Mead, town bookkeeper is hereby authorized to make the appropriate accounting entries to reflect this transfer.

This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on July 21st, 2025, as follows: **CARRIED**

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	Absent
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

RESOLUTION DECLARING LEAD AGENCY FOR LOCAL LAW # 5 OF 2025

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER WAISS , WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER CRIST.

WHEREAS, the Town Board of the Town of Alden is considering the adoption of Local Law No. 5 of the Year 2025, entitled “Amending Chapter 143 Dogs” (the “Proposed Action”);

WHEREAS, the Town Board of the Town of Alden feels that the Proposed Action is an Unlisted

Action under SEQRA;

WHEREAS, the Town of Board of the Town of Alden believes that the Town of Alden is: the agency primarily responsible for undertaking such decisions; is the agency with the broadest governmental powers for investigating the impact of the Proposed Action; and has the greatest capacity for providing the most thorough environmental assessment of the Proposed Action; and is the most local agent with permitting authority; and

WHEREAS, the Building Department has sent notice to the Erie County Division of Planning as required under Section 239-m of the General Municipal Law and the Town Clerk's Office is directed to send notices to the neighboring municipalities.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

The Town Board has determined that the Proposed Action is an Unlisted Action under SEQRA and that a coordinated review shall be conducted.

The Town Board has determined that it should be the Lead Agency for all environmental review of the Proposed Action.

This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on July 21, 2025, as follows:

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	Absent
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

RESOLUTION TO PURCHASE A 2025 FORD F-350 XL REG CAB 4x4 8 FOOT BOX 142 WB TRUCK

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER CRIST, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER CIESZKI.

WHEREAS, the Parks Supervisor has advised the Town Board that the Parks Department needs to purchase a new and unused 2025 Ford F-350 XL Reg Cab 4x4 8 foot Box 142 WB Truck ("Truck")

WHEREAS, the Town of Alden's Procurement Policy & Procedure Guidelines and the General Municipal Law have been followed through purchase through a "Piggyback" bid let by Onondaga County (Contract # 0010808) and awarded to Van Bortel Ford;

WHEREAS, Onondaga County has met the NYS General Municipal Law "Piggyback" standards as: (1) Onondaga County is a New York State County; (2) as Onondaga County has made its contract available for use by other governmental entities; and (3) as Onondaga County did let its contract to the lowest responsible bidder or on the basis of best value;

WHEREAS, the Parks Department is in possession of a 2018 Ford F250 Truck with plow attached (Vin 1FTBF2B65JEB31482) that is not of any use to the Town and would like to declare the same as surplus, so that it may be traded in to assist with purchasing the new Truck;

WHEREAS, The Town Board after full and careful review and consideration of the request finds the request to trade in the 2018 Truck with plow attached and to purchase a new Truck as being consistent with its policies and in the interest of the residents of the Town of Alden.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board hereby determines that the 2018 Truck with plow attached is not needed for Town purposes and is surplus property and should be traded in (at a value of \$25,500.00) towards the purchase of the new Truck;

2. The Town Board approves the purchase of the Truck from Van Bortel Ford for \$30,433.95 (after trade-in value) as further described on the attached Pricing Summary;

3. The Parks Supervisor is authorized to sign any and all necessary documents to effectuate this purchase; and

4. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on July 21, 2025, as follows:

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	Absent
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

RESOLUTION - Order Calling Public hearing for Local Law # 5 of 2025 entitled “Amending Chapter 143 Dogs”

NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS;

A hearing before the Town Board of the Town of Alden, in the County of Erie shall be held at the Town Hall, 3311 Wende Road, Alden, New York at 6:05 p.m. on the 4th day of August, 2025, for the purpose of hearing all persons interested in the proposed Local Law No. 5 of the Year 2025 entitled "Amending Chapter 143 Dogs"; and

ORDERED, that the Town Clerk's Office is directed to (a) publish a notice of public hearing in the Akron Bugle, designated as the official newspaper for this publication, such publication to be not less than ten (10) days before the date of the public hearing; (b) and post as required by law one copy of the Notice of Public Hearing no later than the day such Notice is published; and

ORDERED, that the Town Clerk's Office is to make copies of the proposed Local Law No. 5 of the Year 2025, entitled "Amending Chapter 143 Dogs" available at their office for inspection and distribution to any interested person during business hours.

The question of the adoption of the foregoing order was duly put to a vote on roll call, at a regular meeting on July 21, 2025 which resulted as follows:

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	Absent
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING
TOWN OF ALDEN, NEW YORK**

PLEASE TAKE NOTICE, that there has been presented to the Town Board on June 16, 2025, for adoption a proposed Local Law to be known as Local Law No. 5 of the Year 2025 entitled "Amending Chapter 143 Dogs" The purpose of this local law is to increase the maximum number of dogs allowed be harbored per household within the Town of Alden

THEREFORE, pursuant to the Municipal Home Rule Law Rules, the Town Board of the Town of Alden shall hold a Public Hearing on the aforesaid proposed Local Law at the Town Hall, 3311 Wende Road, Alden, New York at 6:05 p.m. on the 4th day of August, 2025, at which time persons interested may be heard. Copies of the aforesaid proposed Local Law are available at the office of the Town Clerk for inspection and distribution to any interested person during business hours. The meeting room is wheel chair accessible. Those needing special arrangements should call the Town Hall at 937-6969.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF ALDEN**

Dated: July 21, 2025

LOCAL LAW # 5 OF 2025Chapter 143 DOGS

	ARTICLE I	§ 143-5.	Duties of Dog Control Officer;
	Licensing	impoundment.	
§ 143-1.	Licensing of dogs.	§ 143-6.	Effect of ownership by minor.
		§ 143-7.	Enforcement; right of entry.
		§ 143-8.	Penalties for offenses.
	ARTICLE II	§ 143-9.	Liability of Town officials.
	Control		
§ 143-2.	Definitions.		ARTICLE III
§ 143-3.	Restrictions.		Kennel Special Use Permit
§ 143-4.	Interference with enforcement	§ 143-10.	Special use permit.
officials.			

[HISTORY: Adopted by the Town Board of the Town of Alden 9-28-1979 by L.L. No. 3-1979; amended in its entirety 12-6-2010 by L.L. No. 5-2010 (Ch. 9 of the 1981 Code). Subsequent amendments noted where applicable.]

GENERAL REFERENCES

Parks and recreation areas — See Ch. 249.

Zoning — See Ch. 365.

ARTICLE I

Licensing**§ 143-1. Licensing of dogs.**

- A. All dogs in the Town of Alden must be licensed with the Town Clerk by the age of four months, and a current certificate of rabies is required to be presented at the time of licensing or the renewal of an existing license.
- B. All dog licenses will be paid for a period of one year and will expire at the end of the month one year from the date of issue. Dog licenses are not transferable.
- C. Fees for licensing of dogs. The fee for a spayed or neutered dog and the fee for an unspayed or unneutered dog will be as set in the Town Fee Schedule,¹ with such fees being reviewed by the Town Board periodically and which may be changed by a resolution of the Town Board if deemed necessary.²
- D. Grace period. Any dog harbored within the Town of Alden which is owned by a resident of New York City and licensed by the City of New York, or which is owned by a nonresident of New York State and licensed by a jurisdiction outside the State of New York, shall for a period of 30 days be exempt from the provisions of this section.
- E. Enumeration fee. When the Town Board determines the need for a dog enumeration, a fee as set by resolution of the Alden Town Board will be assessed to all dogs found unlicensed.
- F. Purebred license. The Town of Alden will not be issuing purebred licenses. All dogs will be licensed individually as per the fee system stated above.
- G. Service dogs. The Town of Alden will require a license for every guide dog, service dog, hearing dog, therapy dog and detection dog; however, the fee for this license shall be waived. All applicants for licenses for a guide dog, service dog, hearing dog, therapy dog or detection dog shall be required to present a current certificate of rabies at the time of licensing or the renewal of an existing license.
- H. The Town of Alden does not allow the licensing of dogs by a shelter. The shelter must send the adoptive dog owners to the Town Clerk of the Town or City in which the dog will be harbored for licensing or to the Town Clerk of the Town of Alden, where the shelter is located for the purchase of the license for adoption purposes.
- I. All dog licenses may be purchased by visiting the Town offices or by regular mail. If licensing or renewing a license by mail, the appropriate fee must accompany the forms. There will be no refund of fees.
- J. All fees will be used in funding the administration of the Dogs Law of the Town of Alden.

1. Editor's Note: The current Fee Schedule is on file in the office of the Town Clerk.

2. Editor's Note: Amended at time of adoption of Code (see Ch. I, General Provisions, Art. II).

ARTICLE II

Control**§ 143-2. Definitions.**

As used in this article, the following terms shall have the meanings indicated:

AT LARGE — Any dog that is on property open to the public or is on private property not owned or leased by the owner of the dog unless permission for such presence has been obtained. No dog shall be deemed to be at large if it is a guide dog actually leading a blind person, a police work dog in use for police work, or a dog accompanied by its owner or other responsible person and actively engaged in hunting or training for hunting on unposted land or posted land with the permission of the owner of the land or leashed as prescribed by § 143-3.

HARBORER — The person who provides sustenance and shelter for any dog, whether or not such person shall be the owner.

KENNEL — The keeping, breeding or boarding of more than four dogs over the age of six months old shall constitute a "kennel."

OWNER — The person who is recorded in the Town Clerk's office as the applicant for the license for a dog, if such animal shall be licensed, or the person who provides sustenance and shelter for such animal.

§ 143-3. Restrictions.

- A. No person, firm or corporation owning, keeping, harboring or having the care, custody or control of any dog or dogs shall allow or permit any such dog or dogs to be off the premises of such person, firm or corporation (at large) and in the Town of Alden unless restrained by a chain or leash not exceeding six feet in length. Whenever any dog is found off the premises of the person, firm or corporation owning, keeping, harboring or having the care, custody or control of such dog not controlled or restrained as above provided, it shall be presumed that such person, firm or corporation permitted or allowed such dog or dogs to be off the premises in violation of this section. This provision shall not apply to a hunting dog in company with a duly licensed hunter who is able to and does control the animal, provided the hunting does not take place on any property which is a public park or school property, or to a guide dog, service dog or working dog who is exempted from licensing fees pursuant to Agriculture and Markets Law § 110, when actually engaged in such service activity.
- B. No owner or harborer of a dog shall permit or allow such dog to engage in habitual loud howling or barking or to conduct itself in such manner as to habitually annoy any person other than its owner or harborer. Specifically, no dog shall be allowed to bark or howl for a period in excess of 15 consecutive minutes when said barking is audible from beyond the property line of the owner's residence.
- C. No person shall deliberately, carelessly or negligently provoke a dog into barking, thereby disturbing the peace and quiet of a neighborhood by annoying the residents thereof.
- D. No person, firm or corporation shall own, keep, harbor or have the care, custody or control of any dog not licensed as required by Article 7 of the Agriculture and Markets Law of the State of New York.
- E. No owner or harborer of a dog shall permit or allow such dog to cause damage or destruction to property or to urinate or defecate or to commit any other nuisance upon the premises of a person other

than his/her own.

- F. No owner or harbinger of a dog shall allow such dog to habitually chase motor vehicles or bicycles or other conveyances, including pedestrians and joggers.
- G. No owner or harbinger of a dog shall fail to have such dog receive the mandatory rabies vaccinations as required pursuant to the provisions of Article 21, Title IV, of the Public Health Law.
- H. No owner or harbinger of a dog shall permit more than four dogs six months or older to reside on any property unless the property has obtained a kennel special use permit. If at the time of the effective date of this article, an owner or harbinger, when such owner or harbinger does not breed and/or sell dogs and maintains his/her dogs as family pets, has more than four dogs over six months of age residing on the premises, the dogs then residing there shall be permitted to reside there for as long as they live but cannot be replaced without the owner or harbinger first obtaining a kennel special use permit if their replacement would result in there being more than four dogs over six months of age residing on the premises. All owners or harborers who breed dogs and/or sell dogs shall be subject to this article upon the effective date of this article and are required to make immediate application for and to obtain a kennel special use permit.

§ 143-4. Interference with enforcement officials.

No person shall hinder, resist or oppose any properly designated official or representative of the Town in the performance of his/her duties under this article.

§ 143-5. Duties of Dog Control Officer; impoundment.

- A. It shall be the duty of the Dog Control Officer or any other Town agent or employee designated by the Town Board hereafter to seize or take control of any dog found running at large or unrestrained contrary to the provisions of § 143-3A and to impound said dog in a suitable place.
- B. In the use of any weapon or device for dog control, including, but not limited to, netting, trapping, snaring, tranquilizing or firearm use (by a licensed official), the Dog Control Officer shall employ the most humane method possible under the circumstances.
- C. The Dog Control Officer, seizing and impounding any dog shall make a complete registry and file the same in the office of the Town Clerk entering therein the breed, color, sex and any distinguishing marks of such dog and whether licensed. If licensed, he shall enter the license number and the name and address of the owner.
- D. The Dog Control Officer shall seize and quarantine for 10 days any dog in the Town of Alden who bites any person or animal, when proof of the biting dog's rabies vaccination is not immediately available upon demand of the Dog Control Officer. [Added 10-1-2012 by L.L. No. 1-2012]

§ 143-6. Effect of ownership by minor.

In the event that the owner or harbinger shall be a minor under the age of 16 years, then the head of the household in which such minor resides shall be deemed to have the care, custody and control of said dog and shall be responsible for any acts in violation of this article.

§ 143-7. Enforcement; right of entry.

- A. This article shall be enforced by the Dog Control Officer and any other Town agent or employee

designated by the Town Board hereafter. The Dog Control Officer shall have all the powers of a peace officer in enforcing the provisions of this article and the provisions of the Agriculture and Markets Law.

- B. The Dog Control Officer and any other Town agent or employee designated by the Town Board hereafter are authorized to sign and issue any complaint, information, affidavit or notice in connection with the prosecution of any violation of this article.
- C. The Dog Control Officer and any other Town agent or employee designated by the Town Board hereafter are authorized to enter upon any lands upon which a dog is kept or harbored and to require the display by the person owning or having charge or control of such dog of the license tag for such dog.
- D. If an issued summons is disregarded by the person receiving it, the Town Justice may permit the filing of an information and issue a warrant for the arrest of such person.

§ 143-8. Penalties for offenses.

- A. Any person, firm or corporation violating any provision of this article shall be guilty of an offense punishable as set forth in § 118 of the Agriculture and Markets Law except that in the case of a violation of § 143-3G such person shall also be in violation of Article 21, Title IV of the Public Health Law and the penalties as provided for therein.³
- B. Any person, firm or corporation taking part in or assisting in any violation of this article shall be subject to the penalties herein.
- C. Each day that a violation of this article is committed or is permitted to exist shall constitute a separate offense.
- D. Penalties shall be in accordance with the Agriculture and Markets Law and the following maximums: \$250 and/or 15 days' imprisonment for each offense. Any person taking part or assisting in any violation of this article shall also be subject to the penalties herein. The prosecution of a violation of § 143-3 shall be in lieu of a civil action pursuant to the New York State Agriculture and Markets Law § 118, Subdivision 2.⁴
- E. Seized dogs. [Amended 10-1-2012 by L.L. No. 1-2012⁵]
 - (1) If a dog seized under provisions of § 143-3 is not redeemed within five business days, the owner shall forfeit all title to such dog and the dog shall be sent to the SPCA or destroyed by the peace officer or representative of the Commissioner of Agriculture and Markets, and pay any established fines and/or fees. Anyone who picks up an at-large dog in the Town of Alden must notify the Dog Control Officer of Alden (or his/her assistant) and surrender the dog upon request, before removing the dog from the Town, subject to fine. Fees include veterinarian bills, license fees and maintenance fees of the dog and shall be as set forth in Agriculture and Markets Law § 117, Subdivision 4. There shall be a fee for the euthanasia and disposal of a dog, which shall be in an amount equal to the cost incurred by the Dog Control Officer in providing this service.

3. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

4. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

5. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

- (2) If a dog is seized under the provisions of § 143-5D, the owner shall pay all veterinarian bills, licenses fees and maintenance fees of the dog, which shall be as set forth in Agriculture and Markets Law § 117, Subdivision 4. There shall be a fee for the euthanasia and disposal of a dog, which shall be in an amount equal to the cost incurred by the Dog Control Officer in providing this service. For dogs not redeemed after 12 days, the owner shall forfeit all title to such dog, and the dog shall be sent to the SPCA or destroyed by the peace officer or representative of the Commissioner of Agriculture and Markets; and the owner shall pay any established fines and/or fees.

F. Fees and penalties for failure to license a dog. [Amended 10-1-2012 by L.L. No. 1-2012]

- (1) If the Dog Control Officer of the Town discovers that an owner or harbinger has an unlicensed dog, the Dog Control Officer shall proceed as a civil matter and shall notify the owner or harbinger that he or she is in violation of the Town of Alden Code, Chapter 143, Dogs, Article I, Licensing, § 143-1A, and the owner or harbinger shall have five days to obtain a license. At the time that the normal license fee is paid, such owner or harbinger shall pay an additional processing fee as set in the Town Fee Schedule.⁶ If the owner or harbinger shall not obtain a license within said five-day period, the Dog Control Officer will commence a criminal proceeding with the Town Court.⁷
- (2) Any fees and penalties collected under this section shall be maintained in an account by the Town of Alden to be used to fund future dog enumerations performed by the Town of Alden.

§ 143-9. Liability of Town officials.

No officer, agent or employee of the Town of Alden shall render himself personally liable for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of his/ her duties under this article. Any suit brought against any officer, agent or employee of the Town of Alden as the result of any act required or permitted in the discharge of his/her duties under this article shall be defended by the Town Attorney until the final determination of the proceedings thereon.

6. Editor's Note: The current Fee Schedule is on file in the office of the Town Clerk.

7. Editor's Note: Amended at time of adoption of Code (see Ch. I, General Provisions, Art. II).

ARTICLE III
Kennel Special Use Permit

§ 143-10. Special use permit.

- A. Kennels are permitted only in Rural Agricultural Districts upon the issuance of a kennel special use permit in accordance with the kennel special use permit provisions herein.
- B. In any application for a kennel special use permit to operate a kennel in the Town of Alden, the applicant must provide a site plan which site plan must include the location of the kennel, including distances from adjoining properties, screening that is being provided to limit the ability of dogs to view others in order to limit the amount of barking, the design for such kennel identifying the specific areas and size of areas provided for each dog to be housed in the kennel, the types and/or size of dogs to be housed at the kennel to ensure that the shelter is suitable to the breed and age of dog to be housed there, such area to meet minimal space requirements as set forth by the Agriculture and Markets Law of the State of New York so as to allow the dog to move about in a natural manner, light, area and temperature sufficient to protect the dog.
- C. All pens and runways for the dogs must be a least 100 feet from any adjoining lot line and a minimum of 150 feet from any street line.
- D. Kennels must be maintained to ensure that the interior spaces are structurally sound and in good repair to keep the dogs contained therein from injury. There must be no rust, jagged edges or sharp points.
- E. Kennels must provide sufficient shelter to allow dogs to be sheltered from inclement weather. A kennel cannot harbor more than 25 dogs at any one time.
- F. Kennels must separate dogs where appropriate, including separation of incompatible dogs, females "in heat" and male dogs, vicious and other dogs, adult dogs and puppies (other than the mother with nursing puppies) and dogs with contagious disease and healthy dogs.
- G. Kennels shall be periodically inspected by the Dog Control Officer at least once a year or at such other shorter period as determined to be appropriate by the Dog Control Officer to ensure that the dogs are properly cared for. The Dog Control Officer shall inspect the kennel for the purpose of determining, among other things:
 - (1) That the dogs are being properly fed at suitable intervals, with wholesome food appropriate for the breed and age of the dog and sufficient to maintain a reasonable level of nutrition in each dog. The food shall be served in a suitable receptacle, dish or container that has been physically cleaned.
 - (2) That the dogs are being properly watered with a constant supply of clean, fresh potable water in a sanitary manner.
 - (3) That the kennel is properly being maintained as clean, structurally sound and in good repair with no rust, jagged edges or sharp points.
 - (4) That all dogs over four months of age are properly licensed and have received the require rabies shots.
 - (5) That all dogs are provided the opportunity for daily exercise.
- H. The kennel special use permit for operating a kennel may be revoked if it is determined by the Dog

Control Officer that the operator of the kennel is not operating the kennel in the manner required by this article.

- (1) If the Dog Control Officer has determined that the kennel is not being operated in accordance with the requirements of this article, the Dog Control Officer shall notify the operator of the kennel as to any deficiencies that he has found in the operation of the kennel.
 - (2) Upon receipt of the notice from the Dog Control Officer of the alleged deficiencies, except in the case of failure to provide food and water, the operator shall have 30 days to correct such deficiency and the Dog Control Office shall inspect the kennel at the end of such thirty-day period to determine whether it has been corrected.
 - (3) If the Dog Control Officer determines that it has not been corrected, the Dog Control Officer shall notify the Town Board of the failure to comply and a hearing shall be held before the Town Board upon 15 days' notice to the operator.
 - (4) If the Town Board determines that the operator is not operating in accordance with the requirements of this article, the Town Board shall revoke the kennel special use permit.
 - (5) In the case where the deficiency detected by the Dog Control Officer is the failure to provide food and water, the Dog Control Officer shall immediately remove the dogs and place them in a suitable shelter. The cost of housing such dogs at such shelter shall be at the sole cost of the operator of the kennel. The operator of the kennel shall be entitled to a hearing before the Town Board on 15 days' notice to the operator and if the Town Board determines that the operator is not operating in accordance with the requirements of this article, the Town Board shall revoke the kennel special use permit.
- I. Kennel special use permit procedure: The Town Board may, upon application and a public hearing thereon, and when the provisions of § 143-10A through G are met, issue a kennel special use permit as follows:
- (1) Application. Application for a kennel special use permit shall be made to the Town Board on a form provided by the Town Clerk's office and shall be accompanied by a fee as set by the Town Board.
 - (2) Planning Board review. All applications for a kennel special use permit shall be reviewed by the Town Planning Board, which shall report its findings to the Town Board. Prior to reporting its findings to the Town Board, the Planning Board shall refer the application to the Erie County Planning Board for advisory review and in accordance with § 239-m of the General Municipal Law.
 - (3) Notice of public hearing. Notice of the public hearing to be held by the Town Board shall be mailed to the adjacent property owners and published in the official newspaper of the Town of Alden at least five days prior to the date of the hearing.
 - (4) Town Board review. After considering the Planning Board's recommendation, the Town Board may issue a kennel special use permit attaching any conditions it may deem necessary.
 - (5) Term of permit. A kennel special use permit shall expire one year from the date of issuance by the Town Board.
 - (6) Permit renewal.

- (a) Requests for renewal shall be submitted in writing to the Town Board, accompanied by the fee as set by the Town Board.
- (b) Notices of the request for renewal shall be mailed to the adjacent property owners at least five days prior to the Town Board taking action on the request for renewal.
- (c) The request shall be reviewed and an inspection of the property shall be made by the Dog Control Officer per the specifications listed in § 143-10G above. The Dog Control Officer shall report his/her finding to the Town Board which, upon a determine of compliance, may renew the kennel special use permit for one year.

RESOLUTION Town of Alden Section 41 (j) Resolution (The Allowance of Unused Sick Leave Credits)

Office of the New York State Comptroller



New York State and Local Retirement System
110 State Street Albany, New York 12244-0331

Please type or print clearly
in blue or black ink

Location Code

3 0 2 0 7

Received Date



Resolution providing Section 41(j)

(The Allowance of Unused Sick Leave
Credits)

At a meeting of the Town Board of the Town of Alden held at 33-1 Linden Road Alden New York

on July 21, 2025, _____ offered the following resolution:

"BE IT RESOLVED that the Town Board of the Town of Alden does hereby elect to provide the pension benefit of Section 41(j) of the Retirement and Social Security Law, as presently or hereinafter amended."

"BE IT FURTHER RESOLVED that the effective date of such shall be the 1st day of August, 2025."

* The effective date of the benefit cannot be prior to the date this resolution is "filed" with the Comptroller. Documents mailed by the United States Postal Service registered or certified mail, return receipt requested or express mail and ultimately received by the Retirement System will be considered received as of the postmark date.

STATE OF NEW YORK

COUNTY OF ERIE

SS:

I, Linda J. Stappert, deputy clerk of the Town Board of the Town of Alden of the State of New York, do hereby certify that I have

compared the foregoing with the original resolution passed by such Alden Town Board at a legally convened meeting held on the 21st day of July, 2025, on file as part of the minutes of such meeting, and that the same is a true copy thereof and the whole of such original. I further certify that the full board consists of 5 members, and that _____ of such members were present at such meeting and that _____ of such members voted in favor of the above resolution.

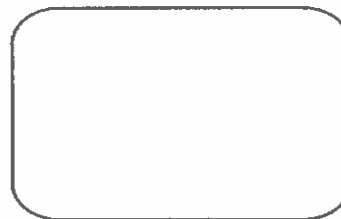
IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the

Town of Alden
(name of employer)

on this _____ day of July, 2025

(signature of clerk)

(Seal)



* Legislative body - The resolution must be adopted by the legislative body, and be approved by any other body or officer required by law to approve resolutions of such legislative body.

04/18RS2427A

1st: Supervisor Pautler

2nd: Councilmember Waiss

The foregoing Motion was duly put to a roll call vote at a regular meeting on July 21, 2025, resulting as follows:

CARRIED.

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	ABSENT
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

Motion to Appoint Substitute Senior Van Driver (7.21.25)

Motion to appoint Kathy Scutt as substitute senior van driver, not to exceed 19.5 hours per week, at a rate of \$19.72, no benefits, except NYS retirement.

Subject to proving proof of NYS CDL and all pre-employment checks.

1st : Councilmember Crist

2nd : Councilmember Waiss

Councilmember Crist	Aye
Councilmember Waiss	Aye
Councilmember Bork	Absent
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

Motion to Appoint Managing Consultant (7.21.25)

Motion to appoint Debra Crist as Managing Consultant, not to exceed 19.5 hours per week, at a rate of \$21.00, no benefits.

Subject to all pre-employment checks.

1st Councilmember Waiss

2nd Councilmember Cieszki

Councilmember Crist	ABSTAIN
Councilmember Waiss	Aye
Councilmember Bork	ABSENT

Councilmember Cieszki	Aye
Supervisor Pautler	Aye

(AMENDED) RESOLUTION TO AUTHORIZE EMERGENCY PUMPING AT THE ALAURA SEWER PLANT (07.21.25)

THE FOLLOWING AMENDED RESOLUTION WAS OFFERED BY SUPERVISOR PAUTLER,
WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER WAISS.

WHEREAS, the Town of Alden Alaura Sewer Plant is need of Emergency Pumping

WHEREAS, three quotes have been obtained from three vendors

WHEREAS, the pumping is needed on an urgent basis and the vendors have not advised as to their timeline.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

- 1. The Town of Alden is authorized to spend up to \$8,000 on pumping the Alaura Sewer Plant Station Tanks with whichever company can do the work the soonest.**

AMENDED to read: The Town of Alden is authorized to spend up to \$8,000 on pumping the Alaura Sewer Plant Station Tanks with which whatever company can do the work *in the most appropriate fashion.*

- 2. This resolution shall take effect immediately.**

The foregoing Amended Resolution was duly put to a roll call vote at a regular meeting on July 21, 2025, as follows:

Councilmember Crist	Aye
Councilmember Waiss	Aye

Councilmember Bork	Absent
Councilmember Cieszki	Aye
Supervisor Pautler	Aye

UNFINISHED AND TABLED BUSINESS

None

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

John Cieszki, Councilmember

1. Nothing at this time

Jennifer Strong, Town Attorney

1. A reminder for the Color Run that we have not seen insurance as of yet.
NOTE from Deb Woods with Alden Meals on Wheels that she received the insurance today, July 21st, 2025. She will email the insurance to Town Attorney Strong.
2. The Town is all set for the Car Show with the insurance and indemnities.

Gina Waiss, Councilmember

1. Nothing at this time

Randy Crist, Councilmember

1. Nothing at this time

Bill Rogers, Highway Superintendent

1. I got one quote from Chris Gust and Kurt Pastuszynski for washing the school house.
2. Quote is from Soft Wash. They would remove all algae and moss off the cedar roof. Two different treatments would cost \$1,145.00.

COMMENT from C.E.O Building Inspector Christner – consulted with vintage roof specialist in Tonawanda. Roof can not be saved. He is working on proposal to remove and replace.

Mike Metzger, Town Engineer

1. Regarding Flow Meter Pressure Transducer : I reached out to Kester Associates who did original specifications and installation. There were options at the time. Chose functionality using Good Better Best scenario. We installed the “good” transducer. Mostly transducers measure Flow height but may not process the flow. Ours needs to be set up again to process the flow. Something happened after calibration. Mark Kester assured the Town engineer that the transducer on site will work and will provide the service we need it to without having to change existing flow meter. Kester has offered to send team out to re-calibrate so it appears that there will not be a need to replace the transducer.

2. I will be on vacation next week and will not be attending the Work Session.

Colleen Rogers, Budget Officer

1. Budget packets delivered to mailboxes. Each department should talk to their supervisors.
Meeting on August 6th, 2025 beginning at 5:00PM.
2. I attended an Erie County meeting.

Glenn Christner, Code Enforcement Office/Building Inspector

1. Nothing at this time

Linda J. Marzolf, 1st Deputy Town Clerk

1. Question regarding publication of the 2026 Budget Meeting – you meant to publish in Akron Bugle with start time listed in packet? YES.

ANNOUNCEMENTS FROM THE SUPERVISOR

1. For next Work Session:
 - a) Refund policy for the Clerk's Office
 - b) Park Use Form for review and possible additions

NOTICE OF MEETINGS

WORK SESSION	July 28, 2025	@ 6:00 PM
REGULAR BOARD MEETING	August 04, 2025	@ 6:00 PM

MEMORIAL REMEMBRANCE

Kathleen M. Prell (July 10th)
Robert A. Koch (July 16th)

ADJOURNMENT Supervisor Pautler adjourned the Meeting.

Minutes recorded by 1st Deputy Town Clerk Linda J. Marzolf – July 21, 2025
Minutes transcription completed by 1st Deputy Town Clerk Linda J. Marzolf – August 04, 2025