

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Monday, May 05, 2025 at 6:00 P.M. Town Supervisor Pautler called the Meeting to Order and Councilmember Bork led the Pledge of Allegiance. The Roll Call was taken by 1<sup>st</sup> Deputy Town Clerk, Linda J. Marzolf.

PRESENT: Colleen Pautler, Town Supervisor  
Randy Crist, Councilmember  
Gina Waiss, Councilmember  
Gwendolyn Bork, Councilmember  
John Cieszki, Councilmember

RECORDING SECRETARY: Linda J. Marzolf, 1<sup>st</sup> Deputy Town Clerk

OTHERS PRESENT: Bill Rogers, Highway Superintendent  
Colleen Rogers, Budget Officer  
Mike Metzger, Town Engineer  
Glenn Christner, Building Inspector & Code Enforcement Officer  
Jennifer Strong, Town of Alden's Attorney  
Residents: Ron Rebmann, Anna Daniels, Kevin Martin, Mark Drogi, Matt Roll, Charley Holcomb, Sue & Dennis Bush among others.

**Motion to Approve the Minutes** of the Regular Meeting of **March 03, 2025** was made by Councilmember Gina Waiss with a second by Councilmember Crist.  
The foregoing Motion was duly put to a roll call vote at a regular meeting on May 05, 2025, resulting as follows:

**CARRIED.**

**Ayes** 5 Crist, Waiss, Bork, Cieszki, Pautler

**Nays** 0

**Motion to Approve the Minutes** of the Regular Meeting of **March 17, 2025** was made by Councilmember Gina Waiss with a second by Councilmember Crist.  
The foregoing Motion was duly put to a roll call vote at a regular meeting on May 05, 2025, resulting as follows:

**CARRIED.**

**Ayes** 4 Crist, Waiss, Bork, Cieszki

**Abstain** 1 Pautler

**Motion to Approve the Minutes** of the Regular Meeting of **April 07, 2025** was made by Councilmember Gina Waiss with a second by Councilmember Crist.

**On the Question:** Councilmember Waiss would like the question from Clerk's office that was noted in red font on the Unapproved version of the minutes to be removed.

The foregoing Motion was duly put to a roll call vote at a regular meeting on May 05, 2025, resulting as follows:

**CARRIED with the Correction:**

**Ayes** 4 Crist, Waiss, Bork, Pautler

**Abstain** 1 Cieszki

**Motion to Approve the Minutes** of the Regular Meeting of **April 21, 2025** was made by Councilmember Gina Waiss with a second by Councilmember Crist.

The foregoing Motion was duly put to a roll call vote at a regular meeting on May 05, 2025, resulting as follows:

**CARRIED.**

**Ayes** 5 Crist, Waiss, Bork, Cieszki, Pautler

**Nays** 0

APPROVAL OF VOUCHERS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER BORK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER WAISS, TO WIT;

May-25						
THE FOLLOWING RESOLUTION WAS OFFERED BY _____, SECOND BY _____, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS # [ 397 ] to # [ 430 ]. ALL BILLS REVIEWED BY THE TOWN BOARD.						
ACCOUNT	AMOUNT					
	04/25/2025 2025	05/05/2025 2025				TOTAL
GENERAL FUND "A"	\$165.04	\$35,522.79				\$35,687.83
HIGHWAY FUND "DA/DB"	\$61.78	\$2,767.42				\$2,829.20
PART-TOWN FUND "B"		\$3,735.65				\$3,735.65
SR CTR EXPANSION/4 SEASON "HS"						\$0.00
GRANTS "G"						\$0.00
SPECIAL FIRE PROTECTION "SF"						\$0.00
SEWER INDUSTRIAL PARK "SI"						\$0.00
SEWER DIST. #2 FUND "SA"						\$0.00
TRUST & AGENCY "T"		\$3,905.23				\$3,905.23
SPECIAL REFUSE FUND "SR"	\$738.15					\$738.15
STREET LIGHTING FUND "SL"	\$14.65	\$505.29				\$519.94
PERIWINKLE LTG. DIST."SL1"		\$20.84				\$20.84
ZOELLER RD. WATER DIST."WZ"						\$0.00
WATER DIST. NEWSTEAD "WO"						\$0.00
WATER DIST. EXCHANGE "WX"						\$0.00
WATER DIST. NO. 1 "WA"						\$0.00
TOTAL	\$979.62	\$46,457.22	\$0.00	\$0.00	\$0.00	\$47,436.84
			*****deduct deleted voucher*****			

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON MAY 05, 2025.

On the motion Councilmember Waiss stated that **VOUCHER #2645** was not approved by the Board and was to be removed.

CARRIED with the Correction:

Ayes 5 Crist, Waiss, Bork, Cieszki, Pautler  
Nays 0

BUSINESS FROM THE FLOOR

Anna Daniels (1254 E. Laray) Issues with NYSEG.

- Seeking assistance from any connections that the Town Board members might have in State government.
- Councilmember Bork has discussed similar issues with various local legislators and has recommended Ms. Daniels Facebook group “NYSEG Needs To Be Held Accountable” with it’s 18,000 members.
- Councilmember Waiss expressed an understanding of the billing issues as she has experienced similar charges and lack of response.
- The Board discussed the importance of assisting and will add potential Resolution language to the Agenda at the next Work Session meeting on May 12, 2025.

**Susan and Dennis Bush (220 Cayuga Creek Road)**

- Questions for the Board regarding the progress of the Cayuga Creek Water District.
- Town Attorney Jennifer Strong mentioned the project is moving forward. The State has recently requested additional information and along with myself, the Town Engineer (Mike Metzger) and the Bond council they are working with the NY State Comptroller's Office to send them all the additional paperwork they've asked for.
- Susan Bush wanted to make sure that we haven't been forgotten about. Attorney and Councilmembers all assured Mrs. Bush that the Town has been working diligently but it's a long process.
- Dennis Bush asked if there were any limits on the Grant itself? Can it be withdrawn after a certain length of time if the project is not completed?
- Both Attorney Strong and Budget Officer Colleen Rogers expressed almost 100% certainty that the Grant, once awarded, would be honored. The Town has not received anything official that would indicate a problem with the Grant.

**PRESENTATIONS of COMMUNICATIONS from BOARD MEMBERS and Other TOWN OFFICIALS**

**Colleen Pautler, Town Supervisor**

- I have received the Town Clerk's Office Monthly Report.
- I have received the Resignation Letter of Jamie J. Rapini, Secretary of the Office of the Assessor and the Zoning Board of Appeals.

**John Cieszki, Councilmember**

- The sewer plant technician has been updating and getting the calibration in shape so that we don't have such "high reports". He is from Wyoming, NY so we are not paying someone from Syracuse to come out. The plant Technician was out here for about 7- or 8- hours last week. He helped build the sewer plant so that helps.

**Gwendolyn Bork, Councilmember**

1. Nothing at this time

**Jennifer Strong, Town Attorney**

1. Bob Milligan dropped off the insurance application for the Memorial Day Event with a parachutist in the Town Park. Will the new Town Insurance policy cover this landing on the football field.
2. Information from the above "Business on the Floor" segment: Received request for additional information from New York State on the Cayuga Creek Water District. Already working with Town Engineer and one other on that.

**Gina Waiss, Councilmember**

1. Town Engineer, Mike Metzger, helped me when working with Dustin from Verizon about potential Cellular Tower locations.
2. Dustin has two properties (Robert O. and the Town Hall properties) on his potential location list that are being considered. Once he writes his report he hopes to get back with us in the next week.

**Randy Crist, Councilmember**

1. Nothing at this time

**NEW BUSINESS**

**ORDER CALLING PUBLIC HEARING FOR LOCAL LAW # 2 OF 2025**

THE FOLLOWING ORDER CALLING PUBLIC HEARING WAS OFFERED BY Councilmember Cieszki, WHO MOVED ITS ADOPTION, SECONDED BY Councilmember Bork.

**NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS;**

**A hearing before the Town Board of the Town of Alden, in the County of Erie shall be held at the Town Hall, 3311 Wende Road, Alden, New York at 6:05 p.m. on the 19<sup>th</sup> day of May, 2025, for the purpose of hearing all persons interested in the proposed Local Law No. 2 of the Year 2025; and**

BE, IT FURTHER

**ORDERED**, that the Town Clerk is directed to (a) publish a notice of public hearing in the Akron Bugle, designated by the Town as its official newspaper for this publication, such publication to be not less than five days before the date of the public hearing; (b) post as required by law one copy of the Notice of Public Hearing no later than the day such Notice is published; and (c) notify by mail all parties of interest pursuant to the General Municipal Law and the Town Law of the Public Hearing, not less than five days before the date of the Public Hearing.

BE, IT FURTHER

**ORDERED**, that the Town Clerk is to make copies of the proposed “Local Law #2 Of 2025 Alcoholic Beverages” available at her office for inspection and distribution to any interested person during business hours.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on May 5, 2025, as follows:

**CARRIED.**

Ayes 5 Crist, Waiss , Bork, Cieszki, Pautler

Nays 0

#### **ORDER CALLING PUBLIC HEARING FOR LOCAL LAW # 3 OF 2025**

THE FOLLOWING ORDER CALLING PUBLIC HEARING WAS OFFERED BY Councilmember Bork WHO MOVED ITS ADOPTION, SECONDED BY Supervisor Pautler.

**NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS;**

A hearing before the Town Board of the Town of Alden, in the County of Erie shall be held at the Town Hall, 3311 Wende Road, Alden, New York at 6:07 p.m. on the 19<sup>th</sup> day of May, 2025, for the purpose of hearing all persons interested in the proposed Local Law No. 3 of the Year 2025; and

BE, IT FURTHER

**ORDERED**, that the Town Clerk is directed to (a) publish a notice of public hearing in the Akron Bugle, designated by the Town as its official newspaper for this publication, such publication to be not less than five days before the date of the public hearing; (b) post as required by law one copy of the Notice of Public Hearing no later than the day such Notice is published; and (c) notify by mail all parties of interest pursuant to the General Municipal Law and the Town Law of the Public Hearing, not less than five days before the date of the Public Hearing.

BE, IT FURTHER

**ORDERED**, that the Town Clerk is to make copies of the proposed “Local Law #3 Of 2025 Community/Senior Center & Town Hall Gym” available at her office for inspection and distribution to any interested person during business hours.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on May 5, 2025, as follows:

**CARRIED.**

Ayes 5 Crist, Waiss , Bork, Cieszki, Pautler

Nays 0

## **ORDER CALLING PUBLIC HEARING FOR LOCAL LAW # 4 OF 2025**

THE FOLLOWING ORDER CALLING PUBLIC HEARING WAS OFFERED BY Supervisor Pautler, WHO MOVED ITS ADOPTION, SECONDED BY Councilmember Waiss.

**NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS;**

**A hearing before the Town Board of the Town of Alden, in the County of Erie shall be held at the Town Hall, 3311 Wende Road, Alden, New York at 6:09 p.m. on the 19<sup>th</sup> day of May, 2025, for the purpose of hearing all persons interested in the proposed Local Law No. 4 of the Year 2025; and**

BE, IT FURTHER

ORDERED, that the Town Clerk is directed to (a) publish a notice of public hearing in the Akron Bugle, designated by the Town as its official newspaper for this publication, such publication to be not less than five days before the date of the public hearing; (b) post as required by law one copy of the Notice of Public Hearing no later than the day such Notice is published; and (c) notify by mail all parties of interest pursuant to the General Municipal Law and the Town Law of the Public Hearing, not less than five days before the date of the Public Hearing.

BE, IT FURTHER

**ORDERED, that the Town Clerk is to make copies of the proposed “Local Law #4 Of 2025 Parks And Recreation Areas” available at her office for inspection and distribution to any interested person during business hours.**

The foregoing Resolution was duly put to a roll call vote at a regular meeting on May 5, 2025, as follows:

### **CARRIED.**

Ayes 5 Crist, Waiss , Bork, Cieszki, Pautler  
Nays 0

## **RESOLUTION TO ACCEPT INSURANCE COVERAGE FROM HOUSTON CASUALTY COMPANY**

THE FOLLOWING RESOLUTION WAS OFFERED BY Councilmember Waiss, WHO MOVED ITS ADOPTION, SECONDED BY Councilmember Crist.

**WHEREAS, the Alden Town Board decided to review its insurance coverage and has received quotes from several insurances brokers and conducted interviews for new policies in an attempt to save taxpayer monies;**

WHEREAS, the Procurement Policy & Procedure Guidelines (“Guidelines”) of the Town of Alden states that professional services are exempt from the Guidelines;

**WHEREAS, a request for proposal was made by the Town to Haylor, Freyer & Coon, who investigated comparable polices through several insurance carriers, with Houston Casualty Co. being the lowest priced;**

WHEREAS, The Town Board after full and careful review and consideration of the request finds that it is in the public interest to purchase insurance from Houston Casualty Co..

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the policy offered by Haylor, Fryer & Coon through Houston Casualty Co. for a period of twelve months at a cost not to exceed \$73,844.00;
2. The Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this policy; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on May 5, 2025, as follows:

**CARRIED.**

Ayes 5 Crist, Waiss , Bork, Cieszki, Pautler  
Nays 0

**RESOLUTION TO APPROVE BUDGET TRANSFER FOR CEO SOFTWARE IMPLEMENTATION WITHIN THE 2025 BUDGET**

THE FOLLOWING RESOLUTION WAS OFFERED BY Councilmember Crist,  
WHO MOVED ITS ADOPTION, SECONDED BY Councilmember Cieszki.

WHEREAS, the Alden Town Board adopted its 2025 Budget on November 4, 2024;

WHEREAS, the Alden Town Board approved the signing of a three-year agreement with Cloudpermit for computer software for the Building Department at a Town Board meeting on January 21, 2025;

WHEREAS, the Alden Town Supervisor signed said Agreement on January 22, 2025;

WHEREAS, the Town needs to transfer monies to pay the one-time implementation fee for said Cloudpermit software;

WHEREAS, this budget transfer will not render the Town of Alden insolvent.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

The Alden Town Board hereby authorizes the following transfers:

From (Budget Code)	Amount	To (Budget Code)	General Explanation	Amount
B.3620.0104	\$1,500.00	B.3620.0401	Cloudpermit one-time implementation fee (CEO/Building computer software)	\$1,500.00
	<b>\$1,500.00</b>		<b>TOTAL</b>	<b>\$1,500.00</b>

This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on May 5, 2025, resulting as follows:

**CARRIED.**

Ayes 5 Crist, Waiss , Bork, Cieszki, Pautler  
Nays 0

## **RESOLUTION TO APPROVE POLLING PLACE LEASE AGREEMENT**

THE FOLLOWING RESOLUTION WAS OFFERED BY Councilmember Cieszki, WHO MOVED ITS ADOPTION, SECONDED BY Councilmember Bork.

**WHEREAS, The Board of Elections has asked the Town of Alden for permission for the County of Erie would like to lease one room at Town Hall for the purpose of holding elections on June 24, 2025 and on November 4, 2025 terms as per the attached proposed Polling Location Lease Agreement;**

WHEREAS, the Alden Town Board finds that it is in the best interests of the Town to enter into the Polling Location Lease Agreement.

### **NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:**

- 1. The Alden Town Board approves the Polling Location Lease Agreement and directs and authorizes the Supervisor to sign any and all necessary documents to effectuate this Agreement; and**
2. This resolution is subject to permissive referendum.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on May 5, 2025, as follows:

### **CARRIED.**

Ayes 5 Crist, Waiss , Bork, Cieszki, Pautler

Nays 0

## **MOTION TO APPROVE USE OF TOWN PARK FOR JULY 27<sup>th</sup> ALDEN CAR, TRUCK AND CYCLE SHOW**

Motion to approve the request of the Marilla Car Truck and Cycle Show Committee (“Car Show”) use of Alden Town Park including all shelters and one band shell on July 27, 2025 for The Alden Car, Truck and Cycle Show; contingent upon the receipt no later than July 1, 2025 of the following:

Proof of liability insurance naming the Town of Alden as an Additional Insured with coverage of \$1,000,000 per occurrence and general aggregate of \$2,000,000;

Signing of an Indemnification Agreement;

List of all Car Show Committee Members (names, addresses and cell phone numbers);

List of all towing companies;

Show itinerary and maximum amount of cars allowed.

### **And contingent upon the following conditions:**

The Alden Hook & Ladder Fire Company Inc. may sell alcoholic beverages, within the limits of the laws of the State of New York, in a contained “Beer garden or beer tent” in the Alden Town Park from 12:00 pm until 6:00 pm on Sunday July 27, 2025, provided that a New York State Liquor license and liquor liability insurance be first obtained, proof of which to be submitted to the Town Clerk no later than July 1, 2025.

No spectator or show parking shall be allowed on the new sports fields in the Town Park; however Mercy Flight may land on these fields;

Car Show will contract with a towing company for any needed towing services during the Car Show;

All security personnel must be Sheriffs, New York State Police or peace-officer trained personnel;

Fire Police, County Sherriff or State Police, shall monitor the road closing and direct traffic for the duration of the car show;

Car Show personal shall throughout the day pick up trash and empty trash cans;

Empty Trash cans to be returned to Town Park Garage at the end of the show;

Car show to supply (and remove) port-a-potties;

Car Show to clean up to the satisfaction of the Town after the event;

First aid tent, coordinated with Alden Fire Department;

The completion of a NYS Department of Health mass gathering permit;

Any costs incurred by the Town of Alden (including labor costs) may be billed to the Car Show;

Golf carts shall only be used only by the Fire Department and by Car Show Committee Members to assist handicapped persons and to move supplies and equipment.

The Town Clerk is directed to promptly provide a copy of this approval to the Car Show Committee.

1<sup>st</sup>: Councilmember Bork

2<sup>nd</sup>: Supervisor Pautler

**CARRIED.**

Ayes 5 Crist, Waiss , Bork, Cieszki, Pautler

Nays 0

**MOTION TO APPROVE REQUEST OF ST. JOHN’S TO USE ROBERT O’S 12 & UNDER SOCCER FIELD**

Motion to approve request of St John’s to use Robert O’s 12& Under soccer field to host their home games on the following days/times:

Thursday May 8 @ 5:00 pm

Sunday May 25 @ 1:00 pm

Wednesday May 28 @ 5:00 pm

Thursday May 29 @ 5:00 pm

St. John’s has submitted proof of general liability insurance naming the Town of Alden as an additional insured to the Town Clerk.

All participants must sign Waivers, to be filed with the Town Recreation Director, prior to participating in any games or practices.

The Town Clerk is directed to promptly provide a copy of this approval to St. John’s.

1<sup>st</sup>: Supervisor Pautler

2<sup>nd</sup>: Councilmember Waiss

**CARRIED.**

Ayes 5 Crist, Waiss , Bork, Cieszki, Pautler

Nays 0



## **UNFINISHED AND TABLED BUSINESS**

None

## **REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL**

### **John Cieszki, Councilmember**

Nothing at this time

### **Gwendolyn Bork, Councilmember**

1. I want to report on our Insurance Committee. Councilmember John Cieszki and I were able to get a number of quotes. I want to thank everyone involved, Colleen Rogers (Budget Officer), Bill Rogers (Highway Superintendent) and your office and everything that you had to do. Colleen Pautler and the Supervisor's office. There was a lot of extra work to get all the additional quotes. But we did save the Town approximately \$10,000 which is a lot of money for Alden.
2. To resident Anna Daniels and the NYSEG overcharge issues, I support you and everything that you are doing. Please email me with anything that you can give me.

### **Jennifer Strong, Town Attorney**

1. I did send out revised Facility Use Agreements after the discussion at the Work Session. Those are moving along nicely.
2. I have already reported on Cayuga Creek (in the From the Floor segment)
3. I did receive the resignation of Mr. Connors from the Planning Board which is why we didn't hold the Public Hearing today that was called at the last Board meeting.

### **Gina Waiss, Councilmember**

1. Just to update for the Recreation department: Recreation Director Michelle Gadd is in the middle of doing interviews for the Summer Recreation season.
2. Thanks to the Parks and Highway department for trying to get our fields playable, softball and baseball.

### **Randy Crist, Councilmember**

1. We have the new Street Directory for the Town in the works. I am going to put that on the agenda for the next Work Session.

### **Bill Rogers, Highway Superintendent**

1. I would like to put the town park parking lot on the Work Session agenda. "It was a rough winter, a very rough winter. We have to take some action."

### **Mike Metzger, Town Engineer**

"Nothing tonight, thank you."

### **Glenn Christner, Code Enforcement Office/Building Inspector**

1. I'd like to report that letters went out to everyone who has expired permits. The reaction has been mostly positive and cooperative. I've actually managed to close a few.
2. I've received responses from "\_\_\_\_" (unintelligible.) And from property owners.
3. I'd like to make a plea for an appointment for the Zoning Board of Appeals. I'm going to take a third stab at establishing a quorum on May 20<sup>th</sup>. We haven't had a meeting yet this year.
4. I would like an Executive Sessions to discuss matters of potential litigation.

### **Colleen Rogers, Budget Officer**

We need to get together and redo / renew the Fund Balance Policy. Add to the Work Session agenda.

### **Linda J. Marzolf, 1<sup>st</sup> Deputy Town Clerk**

1. I will be gone to tend to my elderly mom for the first two weeks of June. I will be back for the June 16<sup>th</sup> Board meeting.
2. It's rocking and rolling in the Town Clerk's office with our Dog Control Census that went out with the Escrow statements for your taxes, if your taxes are paid by escrow.

- 3. The Census forms are confusing but people are sending in information and we are getting it. Lots of new dogs are being licensed because they have been reminded that that’s part of the process.

**ANNOUNCEMENTS FROM THE SUPERVISOR**

The only thing that I have is that we are going to have a busy May 19<sup>th</sup> meeting.

Charles Trotter from Drescher & Malecki will be here to review our Audit.

**NOTICE OF MEETINGS**

<b>WORK SESSION</b>	<b>May 12, 2025</b>	<b>@ 6:00 PM</b>
<b>REGULAR BOARD MEETING</b>	<b>May 19, 2025</b>	<b>@ 6:00 PM</b>

**MEMORIAL REMEMBRANCE**

**Joseph H. Langiewicz (April 19th)**  
**Elaine M. Deazley (April 24th)**  
**Mary K. Reichert (April 27th)**  
**Elizabeth M. Meyer (April 29th)**  
**Stanley Begiers (April 29th)**

6:32 PM Supervisor Pautler stated that she would like a motion to go into **Executive Session** for a matter of potential litigation.

Councilmember Waiss made a motion to **Leave the Regular Town Board Meeting and move into Executive Session with the Town Board, the Code Enforcement Office and the Town Attorney** with a second by Councilmember Crist.

**All in Favor.**

Ayes 5 Crist, Waiss , Bork, Cieszki, Pautler

Nays 0

7:14 PM: Supervisor Pautler moved, with second by Councilmember Waiss, moved to **Leave the Executive Session and Return to regular meeting with No Action Taken.**

**All in Favor.**

Ayes 5 Crist, Waiss , Bork, Cieszki, Pautler

Nays 0

**ADJOURNMENT** Supervisor Pautler adjourned the Meeting.

Minutes recorded by 1<sup>st</sup> Deputy Town Clerk Linda J. Marzolf – May 05, 2025  
Minutes transcription completed by 1<sup>st</sup> Deputy Town Clerk Linda J. Marzolf – May 09, 2025