

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Monday, November 04, 2024 at 7:00 P.M. Town Supervisor Pautler called the Meeting to Order and Councilmember Cieszki led in the Pledge of Allegiance. The Roll Call was taken by 1<sup>st</sup> Deputy Town Clerk Linda J. Marzolf

PRESENT: Colleen Pautler, Town Supervisor  
Randy Crist, Councilmember  
Gina Waiss, Councilmember  
Gwendolyn Bork, Councilmember  
John Cieszki, Councilmember

RECORDING SECRETARY: Linda J. Marzolf, 1<sup>st</sup> Deputy Town Clerk

OTHERS PRESENT: Elias Witmer, Building Inspector/CEO  
Mike Metzger, Town Engineer  
Colleen Rogers, Budget Officer  
Bill Rogers, Highway Superintendent  
Jennifer Strong, Town Attorney  
Residents  
Erie Co Sheriff's representatives Vaccaro & Dreyer -C.E.T.

Councilmember Waiss moved and Councilmember Crist seconded the Motion to **Approve the Minutes** of the Regular Meeting of October 21 , 2024.

**CARRIED.**

Ayes 5 Pautler, Crist, Waiss, Bork, Cieszki  
Nays 0

**APPROVAL OF VOUCHERS**

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER BORK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER WAISS, TO WIT;

<u>ACCOUNT</u>	<u>AMOUNT</u>					<u>TOTAL</u>
	11/4/2024					
GENERAL FUND "A"	\$10,886.49					\$10,886.49
HIGHWAY FUND "DA/DB"	\$9,792.98					\$9,792.98
PART-TOWN FUND "B"	\$2,358.44					\$2,358.44
SR CTR EXPANSION/4 SEASON "HS"						\$0.00
CONSOLIDATED WATER "WR"						\$0.00
SPECIAL FIRE PROTECTION "SF"						\$0.00
GRANTS "G"	\$18,886.00					\$18,886.00
SEWER DIST. #2 FUND "SA"	\$222.00					\$222.00
TRUST & AGENCY "T"	\$2,018.71					\$2,018.71
SPECIAL REFUSE FUND "SR"						\$0.00
STREET LIGHTING FUND "SL"						\$0.00
PERIWINKLE LTG. DIST."SL1"						\$0.00
ZOELLER RD. WATER DIST."WZ"						\$0.00
WATER DIST. NEWSTEAD "WO"						\$0.00
WATER DIST. EXCHANGE "WX"						\$0.00
WATER DIST. NO. 1 "WA"						\$0.00
<b>TOTAL</b>	<b>\$44,164.62</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$44,164.62</b>

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON NOVEMBER 04, 2024 AND

**CARRIED.**

Ayes 5 Pautler, Crist, Waiss , Bork, Cieszki  
Nays 0

**BUSINESS FROM THE FLOOR**

Salvatore Vaccaro & Dylan Dreyer, Police Services Division, COMMUNITY ENGAGEMENT TEAM:  
Per Erie Co. Sheriff Garcia a new unit has been formed: the CET or Community Engagement Team.

- Purpose is to provide towns and village throughout Erie County with hands on engagement between police and residents.
- Currently a team of (5) members will provide services across Erie County outside the jurisdiction of sheriff activity (calls of service).
- Provide lines of communication back to the Town.
- Work with SROs to bridge gap with Town youth.
- Between 10/04/2024 and 11/04/2024 there were 700 Calls of Service for two sheriffs. This team will assist with non-emergency types of concerns.

.....

**7:05 PM Public Hearing – Home Occupation Permit**

Councilmember Weiss moved and Councilmember Crist seconded the Motion to leave regular meeting and enter into Public Hearing; All in favor.

Legal Notice read by 1<sup>st</sup> Deputy Town Clerk Marzolf.

Supervisor Pautler opened the floor to public comment.

Three calls for comment.  
No public comment was heard.

Councilmember Weiss moved to leave public hearing, second by Councilmember Crist; All in Favor.

\*\*\*\*\*

**PRESENTATIONS of COMMUNICATIONS from BOARD MEMBERS and OTHER TOWN OFFICIALS**

**Colleen Pautler, Town Supervisor** - Has received Building Inspector’s Report and Town Clerk’s Monthly Report.

**John Cieszki, Councilmember**

1. Winter weather is coming. The blankets are here and the cots should be arriving soon.

**Gina Weiss, Councilmember**

1. Nothing

**Jennifer Strong, Town Attorney**

1. Dub response received
2. Notice of Appeal received on Weber matter

**Gwendolyn Bork, Councilmember**

1. Nothing

**Randy Crist, Councilmember**

1. Nothing

**NEW BUSINESS**

**A. RESOLUTION to RENEW SPECIAL USE PERMIT to HARBOR CHICKENS (RYAN)**

THE FOLLOWING MOTION WAS OFFERED BY COUNCILMEMBER CIESZKI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER BORK, TO WIT;

**WHEREAS, Robert Ryan has filed an application to renew his Special Use Permit to Harbor Chickens at his residence located at 798 S. Blossom Lea Drive in the Town of Alden (further identified by SBL # 118.16-2-11.11); and**

**WHEREAS, the Town Code Enforcement Officer has inspected the premises and has found the same in compliance with all requirements of the Alden Town Code.**

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:**

- 1. The Town Board hereby directs the Code Enforcement Officer to renew to Robert Ryan a Special Use Permit to Harbor Chickens limited to six (6) hen chickens for a period of one year; and**
- 2. This resolution shall take effect immediately.**

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board of the Town of Alden on November 4, 2024, the results of which were as follows:

**CARRIED.**

Ayes 5 Paulter, Crist, Waiss, Bork, Cieszki  
Nays 0

**B. RESOLUTION TO ADOPT the SPECIAL DISTRICT and SPECIAL IMPROVEMENT DISTRICT 2025 BUDGET**

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER BORK , WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR PAUTLER, TO WIT;

**WHEREAS, the Budget Officer of the Town of Alden on September 30, 2024, duly filed the Tentative Special District and Special Improvement District Budget of the Town of Alden for the Town's Fiscal Year beginning January 1, 2025, with the Alden Town Clerk;**

**WHEREAS, Town Clerk, Alecia Barrett, duly presented the Tentative Special District and Special Improvement District Budget to the Alden Town Board on September 30, 2024;**

**WHEREAS, The Alden Town Board after full and careful review and consideration of the Tentative Special District and Special Improvement District Budget recommended the approval of the same, making the Tentative Special District and Special Improvement District Budget the Preliminary Special District and Special Improvement District Budget of the Town of Alden for Fiscal Year 2025;**

**WHEREAS, on October 7, 2024, the Alden Town Board duly called a public hearing, notice of which public hearing was duly published and posted;**

**WHEREAS, the Preliminary Special District and Special Improvement District Budget was duly filed in the Office of the Alden Town Clerk for inspection by the public;**

**WHEREAS, the Alden Town Board conducted a public hearing on, on October 21, 2024. At which time all persons interested in the same were heard; and**

**WHEREAS, the Budget Officer has reported to the Office of the State Comptroller proof of her calculations confirming that the tax levy limit has not been exceeded.**

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:**

- 1. The Alden Town Board hereby adopts the final Special District and Special Improvement District Budget for the Fiscal Year beginning January 1, 2025; and**

2. That the Town Clerk shall prepare and certify, in duplicate, copies of said Special District and Special Improvement District Budget and deliver the same to Supervisor PAutler to be presented to the Board of Legislators of Erie County; and

**This resolution shall take effect immediately.**

The foregoing Resolution was duly put to a roll call vote at a regular meeting on October 21, 2024, as follows:

**CARRIED.**

Ayes 5 Paulter, Crist, Waiss, Bork, Cieszki

Nays 0

**C. RESOLUTION TO APPROVE HOME OCCUPATION PERMIT (SCHILLING)**

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER WAISS, TO WIT;

**WHEREAS, pursuant to Section 365-65 of the Alden Town Code,**

**Andrea Schilling has filed an Application for a Home Occupation Permit to provide acupuncture and massage therapy and to sell herbals and vitamins from her residence at 41 Three Rod Road, Alden, New York;**

**WHEREAS, the Alden Town Board, pursuant to Section 365-65 of the Alden Town Code has duly called a public hearing on the Application;**

**WHEREAS, the notice of the Public Hearing was properly published in the Alden Advertiser; was properly posted on the Town Bulletin Board; and was properly mailed to the adjacent property owners;**

**WHEREAS, the Alden Code Enforcement Officer has inspected the premises;**

**WHEREAS, the Alden Town Board held a Public Hearing on November 4, 2024, at which time all interested persons were heard; and**

**WHEREAS, the Alden Town Board finds that the Application complies with the requirements of the Alden Town Code to issue such permit.**

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:**

**1. A Home Occupation Permit to allow Andrea Schilling to provide acupuncture and massage therapy and to sell herbals and vitamins from her residence at 41 Three Rod Road, Alden, New York be granted for a period of one year;**

**2. The Code Enforcement Officer is hereby directed to issue said Permit; and**

**3. This Resolution shall take immediately.**

The Adoption of the foregoing resolution was duly put to a roll call vote at a regular meeting on November 4, 2024 as follows:

**CARRIED.**

Ayes 5 Paulter, Crist, Waiss, Bork, Cieszki

Nays 0

**D. RESOLUTION to ADOPT Final GENERAL FUND 2025 BUDGET**

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER WAISS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER CRIST, TO WIT;

**WHEREAS, the Budget Officer of the Town of Alden on September 30, 2024, duly filed the Tentative Budget of the Town of Alden for the Town’s Fiscal Year beginning January 1, 2025 with the Alden Town Clerk;**

**WHEREAS, the Town Clerk, duly presented the Tentative Budget to the Alden Town Board on September 30, 2024;**

**WHEREAS, The Alden Town Board after full and careful review and consideration of the Tentative Budget recommended the approval of the Tentative Budget, making the Tentative Budget the Preliminary Budget of the Town of Alden for Fiscal Year 2025;**

**WHEREAS, on October 7, 2024, the Alden Town Board duly called a public hearing, notice of said public hearing was duly published and posted;**

**WHEREAS, the Preliminary Budget was duly filed in the Office of the Alden Town Clerk for inspection by the public; and**

**WHEREAS, the Alden Town Board conducted a public hearing on October 21, 2024. At which time all persons interested in the Preliminary General Fund Budget were given the opportunity to be heard.**

**WHEREAS, the Budget Officer has reported to the Office of the State Comptroller proof of her calculations confirming that the tax levy limit has not been exceeded.**

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:**

- 1. The Alden Town Board hereby adopts the final General Fund Budget for the Fiscal Year beginning January 1, 2025;**
- 2. The Town Clerk shall prepare and certify, in duplicate, copies of said General Fund Budget and deliver the same to Supervisor Pautler to be presented to the Legislature of Erie County; and**
- 3. This resolution shall take effect immediately.**

The foregoing Resolution was duly put to a roll call vote at a regular meeting held on November 4, 2024, as follows:

**CARRIED.**

Ayes 5 Pautler, Crist, Waiss, Bork, Cieszki  
Nays 0

**UNFINISHED AND TABLED BUSINESS** - None

**REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL**

Councilmember Crist – Note: I will not be in attendance at Work Session 11/12/2024  
Town Engineer Metzger – Working on numerous Land Development projects & closing out court bench contract. Also working with Sewer Plant  
Budget Officer Rogers – Budget books are being printed & will be delivered to Town Hall; Add to 11/12/24 Work Session: Resolutions for appropriating fund balance; Thanked Sheriff’s department for coming to meeting. It is nice to see D. Dreyer!  
Town Attorney Strong – Add to 11/12/24 Work Session Agenda: Town Board Rule Changes  
Highway Superintendent B. Rogers – Add to 11/12/24 Work Session: Electronics Pick Up  
Building Inspector Witmer – Nothing

**ANNOUNCEMENTS FROM THE SUPERVISOR** - None

**NOTICE OF MEETINGS**

**WORK SESSION:**

**Tuesday, November 12, 2024**

**@ 7:00 PM**

**REGULAR BOARD MEETING**

**November 18, 2024**

**@ 7:00 PM**

**MEMORIAL REMEMBRANCE –**

**Nicole M. Meyer**

**Gary M. Heusinger**

**Margaret A. Wiatrowski**

**Lawrence M. Schalberg**

**Mary Lynn Hayes**

Councilmember Waiss, with second by Councilmember Crist, moved to **Enter into Executive Session** to discuss:

1. Matter of Litigation
2. Personnel matter in the Building Department.

Supervisor Pautler requested the following to attend the Executive Session:

Town Board; Elias Witmer (Building Inspector); Mike Metzger (Town Engineer) and Jennifer Strong (Town Attorney) with other various officials coming in.

**All in Favor.**

8:58 PM Councilmember Waiss, with second by Councilmember Crist, moved to **Leave the Executive Session** with **NO Action Taken** and **Return to regular meeting.**

**All in Favor.**

**ADJOURNMENT**

8:58 PM - Supervisor Pautler adjourned the Meeting.

Minutes recorded by 1<sup>st</sup> Deputy Town Clerk Linda J. Marzolf – November 04, 2025

Minutes transcribed by 1<sup>st</sup> Deputy Town Clerk Linda J. Marzolf - November 08, 2025