

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Monday, October 21, 2024 at 7:00 P.M. Town Supervisor Pautler called the Meeting to Order and Councilmember Bork led in the Pledge of Allegiance. The Roll Call was taken by Town Attorney Jennifer Strong.

PRESENT: Colleen Pautler, Town Supervisor
Randy Crist, Councilmember
Gina Waiss, Councilmember
Gwendolyn Bork, Councilmember
John Cieszki, Councilmember

RECORDING SECRETARY: Jennifer Strong, Town Attorney

OTHERS PRESENT: Elias Witmer, Building Inspector/CEO
Mike Metzger, Town Engineer
Colleen Rogers, Budget Officer
Bill Rogers, Highway Superintendent
Jennifer Strong, Town Attorney
Residents

Councilmember Waiss moved and Councilmember Crist seconded the Motion to **Approve the Minutes** of the Regular Meeting of October 7 , 2024.

Councilmember Waiss made comment to amend Minutes to note that Town Attorney Strong was absent on 10/07/2024.

CARRIED.

Ayes 4 Pautler, Crist, Waiss, Cieszki
Nays 0
Abstain 1 Bork

APPROVAL OF VOUCHERS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER BORK, WHO MOVED ITS ADOPTION, SECONDED, BY COUNCILMEMBER WAISS, TO WIT;

<u>ACCOUNT</u>	<u>AMOUNT</u>				
	WM Special Abstract	10/7/24 Regular Meeting	10/21/24 Regular Meeting		TOTAL
GENERAL FUND "A"		\$15,847.63	\$14,891.62		\$30,739.25
HIGHWAY FUND "DA/DB"		\$127,054.17	\$14,890.68		\$141,944.85
PART-TOWN FUND "B"		\$5,227.77	\$6,974.41		\$12,202.18
SR CTR EXPANSION/4 SEASON "HS"		\$14,754.35			\$14,754.35
CONSOLIDATED WATER "WR"					\$0.00
SPECIAL FIRE PROTECTION "SF"					\$0.00
GRANTS "G"		\$84,203.24			\$84,203.24
SEWER DIST. #2 FUND "SA"		\$37,556.76	\$246.90		\$37,803.66
TRUST & AGENCY "T"		\$3,120.51	\$5,592.94		\$8,713.45
SPECIAL REFUSE FUND "SR"	\$43,027.62		\$42,322.99		\$85,350.61
STREET LIGHTING FUND "SL"					\$0.00
PERIWINKLE LTG. DIST."SL1"					\$0.00
ZOELLER RD. WATER DIST."WZ"					\$0.00
WATER DIST. NEWSTEAD "WO"					\$0.00
WATER DIST. EXCHANGE "WX"					\$0.00
WATER DIST. NO. 1 "WA"					\$0.00
TOTAL	\$43,027.62	\$287,764.43	\$84,919.54	\$0.00	\$0.00

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON OCTOBER 21, 2024 AND

CARRIED

Ayes 5 Pautler, Crist, Waiss , Bork, Cieszki

Nays 0

BUSINESS FROM THE FLOOR

Tom Weisbeck 11452 Broadway, Alden:

- 1. Questions on municipal banking - why doesn't our Town use a bigger bank?
- 2. Wants Town to follow Village financial disclosures process.

Supervisor Pautler stated that Alden State Bank is official bank of the Town.

Budget Officer Rogers stated that she does check the ASB's available interest rate annually.

PRESENTATIONS of COMMUNICATIONS from BOARD MEMBERS and OTHER TOWN OFFICIALS

Colleen Pautler, Town Supervisor - None

John Cieszki, Councilmember

- 1. Emergency management planning in progress

Gina Waiss, Councilmember

- 1. LOSAP meeting

Jennifer Strong, Town Attorney

- 1. ZBA & P.B. Training Reminders

Gwendolyn Bork, Councilmember

- 1. Senator Gallivan \$20,000 letter

Randy Crist, Councilmember

- 1. Dog Control Issues

7:05 PUBLIC HEARING – Preliminary Budget Year 2025

Supervisor Pautler moved and Councilmember Waiss seconded the Motion to leave regular meeting and enter into **Public Hearing**.

CARRIED.

Ayes 5 Pautler, Crist, Waiss, Bork, Cieszki

Nays 0

- Legal Notice read by Town Attorney Jennifer Strong.
- Budget Office Rogers gave opening.
- Carl Widmer gave presentation.
- Supervisor Pautler opened the floor to public comment.

Three calls for comments. There were none.

Councilmember Waiss moved and Councilmember Crist seconded the Motion to leave the Public Hearing.

CARRIED.

Ayes 5 Pautler, Crist, Waiss, Bork, Cieszki

Nays 0

NEW BUSINESS

A. MOTION to Appoint Deputy Dog Control Officer (10.21.24)

THE FOLLOWING MOTION WAS OFFERED BY COUNCILMEMBER CIESZKI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER BORK, TO WIT;

Motion to appoint Deputy Dog Control Officer (10.21.24)

Motion to appoint Alycia Baran as Deputy Dog Control Officer, at \$20.00 per hour, effective immediately and for the remainder of 2024.

The foregoing motion was duly put to a roll call vote at a regular meeting on October 21, 2024, as follows:

CARRIED.

Ayes 5 Paulter, Crist, Waiss, Bork, Cieszki

Nays 0

B. RESOLUTION TO AMEND THE PRELIMINARY 2025 BUDGET

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER BORK , WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR PAUTLER, TO WIT;

WHEREAS, officers and employees in charge of various administrative units of the government of the Town of Alden have submitted estimates of revenues and expenditures for the fiscal year ending December 31, 2025;

WHEREAS, The Town's Budget Officer, has caused a tentative budget to be prepared, and the Town Clerk has presented such budget to the Town Board; and

WHEREAS, the Town Board has met publicly and considered and discussed the preliminary budget for the year ending December 31, 2025, and a public hearing was conducted on October 21, 2024 as required by Section 108 of New York State Town Law.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. That the preliminary budget is changed, altered and revised and as hereinafter set forth as follows, for the fiscal year ending December 31, 2025:
 - Adjust DB.5112.0449.1 (Pave NY) to \$21,803 and DB.5112.0449.2 (Winter Recovery) to \$18,347
 - Remove line item A.7140.0102 (Assistant Director) for \$3,560 and reallocate that amount to A.7140.0106 (Supervisors).
 - Increase A.1620.0444 (Building Maintenance) by \$15,000 for a one-time Town Hall door expense, bringing the line total to \$35,000. This will be offset by utilizing fund balance.
2. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on October 21, 2024, as follows:

CARRIED.

Ayes 5 Paulter, Crist, Waiss, Bork, Cieszki

Nays 0

C. RESOLUTION TO APPLY FOR CDBG GRANT FUNDS

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR PAUTLER, WHO MOVED ITS ADOPTION, THERE WAS NO SECOND. RESOLUTION FAILED.

WHEREAS, the Town of Alden seeks to participate in the 2025-2026 Erie County Community Development Block Grant Program;

WHEREAS, the Town of Alden held a public hearing for comments on proposed projects for the years 2025-2026 on October 7, 2024;

WHEREAS, a few projects were discussed by Town Officials and the Town Board has agreed to submit grant application(s) for CDBG for the year 2025-2026; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Alden Town Board authorizes the Town Supervisor to sign and submit grant application(s) and, if awarded, execute a contract with the Erie County Community Development Block Grant (CDBG) Program for the following project:
2. Alden Senior Center Program and Accessibility Improvements to include:
replacement of the floor in the older section of the Senior Center;
repave the parking lot at the Senior Center;
install acoustics system at the Senior Center (new room).
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a duly called regular on October 21, 2024, as follows: **THERE WAS NO SECOND. THE RESOLUTION FAILED.**

D. RESOLUTION TO CALL PUBLIC HEARING FOR HOME OCCUPATION PERMIT

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER WAISS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER CRIST, TO WIT;

WHEREAS, Andrea Schilling has filed an Application for a Home Occupation Permit to provide acupuncture and massage therapy and to sell herbals and vitamins from her residence at 41 Three Rod Road, Alden, New York;

WHEREAS, the Applicant possesses a New York State acupuncture license and a New York State massage therapy license; and

WHEREAS, the Town Board, pursuant to Section 365-65(B) of the Alden Town Code is required to call a public hearing on the Application.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. A Public Hearing on the Home Occupation Permit Application of Andrea Schilling be held by the Alden Town Board at the Alden Town Hall, 3311 Wende Road, Alden, New York on November 4, 2024 at 7:05 P.M. Local Time;
2. The necessary Notice of Public Hearing, as required by Section 365-65(B) of the Alden Town Code be published in the Alden Advertiser; posted on the Town Bulletin Board; and mailed to the adjacent property owners, which Notice shall be in the form attached hereto and made a part hereof; and
3. This Resolution shall take immediately.

The Adoption of the foregoing resolution was duly put to a roll call vote at a regular meeting held on October 21, 2024 as follows:

CARRIED.

Ayes 5 Paulter, Crist, Waiss, Bork, Cieszki

Nays 0

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING
HOME OCCUPATION PERMIT
41 THREE ROD ROAD
TOWN OF ALDEN**

PLEASE TAKE NOTICE, that the Alden Town Board will conduct a public hearing pursuant to Section 365-65(B) of the Zoning Code of the Town of Alden on the application of Andrea Schilling for a Home Occupation Permit to perform acupuncture and massage therapy and to sell herbals and vitamins from her residence located at 41 Three Rod Road, Alden.

THEREFORE, pursuant to the Zoning Code of the Town of Alden the Town Board shall hold a public hearing on the application for a Home Occupancy Permit at the Alden Town Hall, 3311 Wende Road, Alden, New York at **7:05 p.m. on the 4th day of November, 2024**, at which time the owners and occupants of property adjacent to 41 Three Rod Road as well as members of the general public may be heard. The meeting room is wheel chair accessible. Those needing special arrangements should call the Town Hall at 937-6969.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF ALDEN

Dated: October 21, 2024

E. RESOLUTION TO TRANSFER MONIES WITHIN THE 2024 BUDGET

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER CRIST, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER CIESZKI, TO WIT;

WHEREAS, The Alden Town Board adopted its 2024 Budget on November 6, 2023;

WHEREAS, the Town needs to transfer monies to allow for payment to Hodgson Russ LLP and

WHEREAS, this budget transfer will not render the Town of Alden insolvent.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

1. The Alden Town Board hereby authorizes the following transfers:

From (Budget Code)	Amount	To (Budget Code)	General Explanation	Amount
A.1930.0400	\$1,100.50	A.1420.0402	Hodgson Russ LLP Invoice Payment	\$1,100.50
	\$1,100.50		TOTAL	\$1,100.50

2. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on October 21, 2024, resulting as follows:

CARRIED.

Ayes 5 Paulter, Crist, Waiss, Bork, Cieszki

Nays 0

F. RESOLUTION TO TRANSFER MONIES WITHIN THE 2024 BUDGET

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER CIESZKI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER BORK, TO WIT;

WHEREAS, The Alden Town Board adopted its 2024 Budget on November 6, 2023;

WHEREAS, the Town needs to transfer monies to allow the Parks Department to pay invoices to Irr Supply Centers, CJR Machine, Inc., Petschke, Inc. and Home Depot;; and

WHEREAS, this budget transfer will not render the Town of Alden insolvent.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

1. The Alden Town Board hereby authorizes the following transfers:

From (Budget Code)	Amount	To (Budget Code)	General Explanation	Amount
A.1990.0400	\$2,142.15	A.7110.0438	Parks Building Maintenance Invoices	\$2,142.15
	\$2,142.15		TOTAL	\$2,142.15

2. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on October 21, 2024, as follows:

CARRIED.

Ayes 5 Paulter, Crist, Waiss, Bork, Cieszki

Nays 0

G. POLLED and ADDED with No Objection

THE FOLLOWING MOTION WAS OFFERED BY COUNCILMEMBER BORK, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR PAUTLER, TO WIT;

Motion to approve Alden Chamber of Commerce request to use Community Center and Town Park (10.21.24)

Motion to approve the request of the Alden Chamber of Commerce to use the Community Center on Friday December 6, 2024 for setup and on Saturday December 7, 2024 for a Holiday Market Place from 7 am until 3 pm; and to use the Town Park Shelters and the Town Park on Saturday December 7, 2024 from 5pm until 7 pm for a Christmas in the Park event. The Chamber may access to the Town Park prior to the event to decorate and set-up. The Town is not responsible for any theft or damage to the Chamber’s decorations.

The Alden Chamber of Commerce will submit proof of liability insurance naming the Town of Alden as an additional insured to the Town Clerk prior to using the Park .

The Town Clerk’s Office is hereby directed to promptly send notice of this approval to the Chamber of Commerce.

The foregoing Motion was duly put to a roll call vote at a regular meeting on October 21, 2024, as follows:

CARRIED.

Ayes 5 Paulter, Crist, Waiss, Bork, Cieszki

Nays 0

UNFINISHED AND TABLED BUSINESS - None

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Town Supervisor Pautler – None

Councilmember Cieszki – Concerned about Clerk’s absence at Town meetings

Councilmember Bork - None

Councilmember Waiss – Added items to next Work Session agenda

Councilmember Crist – None

Town Engineer Metzger –Working with the new Building Inspector on Senior Center items

Budget Officer Rogers – CDBG Grant NOT being applied for after talking with Erie County

Town Attorney Strong – None

Highway Superintendent – Spooktacular

Building Inspector Witmer – Village inspector is being very helpful

ANNOUNCEMENTS FROM THE SUPERVISOR

Thank you to Colleen Rogers for work on 2025 Preliminary Budget

NOTICE OF MEETINGS

WORK SESSION:	October 28, 2024	@ 7:00 PM
REGULAR BOARD MEETING	November 04, 2024	@ 7:00 PM

MEMORIAL REMEMBRANCE – Gunhilde Guidie

Councilmember Waiss, with second by Councilmember Crist, moved to enter into Executive Session to discuss a personnel matter in the Building Department. **All in Favor.**

Councilmember Crists, with second by Councilmember Cieszki, moved to leave the Executive Session.
NO Action Taken

ADJOURNMENT

8:45 PM - Supervisor Pautler adjourned the Meeting.

Minutes recorded by Town Attorney Jennifer Strong
And transcribed by Linda J. Marzolf, 1st Deputy Town Clerk
October 25, 2025