

**PRIORITY OF BUSINESS SET BY SUPERVISOR PURSUANT TO
CHAPTER §A371 OF THE ALDEN TOWN CODE**

- 1. PLEDGE OF ALLEGIANCE – COUNCILMEMBER BORK**
- 2. CALLING THE ROLL OF BOARD MEMBERS BY THE TOWN CLERK**
- 3. OFFER OF THE MINUTES OF THE PROCEEDINGS OF THE REGULAR MEETING OF JANUARY 16, 2024**
- 4. APPROVAL OF VOUCHERS**
- 5. BUSINESS FROM THE FLOOR**
- 6. PRESENTATION OF COMMUNICATIONS FROM BOARD MEMBERS AND OTHER TOWN OFFICIALS**
- 7. NEW BUSINESS**
 - A. Resolution to purchase tandem axle class 8 dump truck/plow per S/CP**
 - B. Resolution to purchase snow removal equipment per S/CP**
 - C. Resolution to transfer monies within the 2024 Budget per S/CP**
 - D. Resolution to transfer monies within the 2024 Budget per S/CP**
 - E. Resolution to update Employee Handbook to provide for additional vacation time for full time employees per S/CP**
- 8. UNFINISHED & TABLED BUSINESS**
- 9. REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL**
- 10. ANNOUNCEMENTS FROM THE SUPERVISOR**
- 11. NOTICE OF MEETINGS:**

WORK SESSION:	February 12, 2024	@ 7:00 PM
REG.BOARD MEETING	February 20, 2024	@ 7:00 PM
- 12. MEMORIAL REMEMBRANCE:**
- 13. ADJOURNMENT**

Jan-24

COUNCILPERSON _____ MOVED AND COUNCILPERSON _____
SECONDED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID.

<u>ACCOUNT</u>	<u>AMOUNT</u>		
	ABSTRACT #1	ABSTRACT #2	TOTAL
GENERAL FUND "A"	\$13,951.02	\$17,001.67	\$30,952.69
HIGHWAY FUND "DA/DB"	\$7,147.46	\$49,064.09	\$56,211.55
PART-TOWN FUND "B"	\$2,176.46	\$3,271.06	\$5,447.52
SR CTR EXPANSION/4 SEASON "HS"	\$1,950.00	\$112,498.20	\$114,448.20
CONSOLIDATED WATER "WR"			
SPECIAL FIRE PROTECTION "SF"	\$117,610.00	\$3,721.90	\$121,331.90
SEWER DIST. #1 FUND "SI"			
SEWER DIST. #2 FUND "SA"	\$404.47	\$181.86	\$586.33
TRUST & AGENCY "T"	\$67,899.76	\$7,023.19	\$74,922.95
SPECIAL REFUSE FUND "SR"	\$39,419.97		
STREET LIGHTING FUND "SL"	\$7,209.39		
PERIWINKLE LTG. DIST."SL1"	\$175.44		
ZOELLER RD. WATER DIST."WZ"		\$13,862.90	\$13,862.90
WATER DIST. NEWSTEAD "WO"			
WATER DIST. EXCHANGE "WX"		\$20,120.60	\$20,120.60
WATER DIST. NO. 1 "WA"			
TOTAL	\$257,943.97	\$226,745.47	\$484,689.44

AP GL Distribution Report Parameters

Report ID:	1	Year:	2023
Period:	1	To:	12
Date Range:	Pay Due Date	Range:	01/29/2024
Check ID:		To:	01/31/2024
Voucher No:		To:	
Batch No:		To:	
Minimum Amt:	0.00	To:	
Include:	All	Print Certification:	No
Dept Totals:	Yes, no Page Break	Include Description:	No
Sort By:	Voucher No	Print Parent Account:	No
Summary Only:	No	Expenses Only:	No
		Print Over Budget Message:	No
		Use Alt Fund:	No
		Include Prior Years Outstanding Vouchers:	No
		Include Vouchers Paid/Deleted After Specified Period/Year:	No

Account Table:

Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	Yes	Yes
2	Dept	Yes	No	Yes

TOWN OF ALDEN

AP GL Distribution Report

Fiscal Year: 2023 Period From: 1 To: 12 Pay Due Date: 01/29/2024 To: 01/31/2024

Account No.	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount
Fund A											
Dept 1110											
TOWN JUSTICES											
A.1110.0401					TOWN JUSTICES.OFFICE SUPPLIES						
20240084		00001		0000000118	ALDEN ADVERTISER	4863	01/30/2024	01/30/2024	12	0.00	220.00
Total A.1110.0401										0.00	220.00
TOWN JUSTICES INTERPRETERS											
A.1110.0403					TOWN JUSTICES INTERPRETERS						
20240083		00001		0000002790	ANA BRIGNONI-WALICZEK	528	01/30/2024	01/30/2024	12	0.00	220.00
Total A.1110.0403										0.00	220.00
Total Dept 1110										0.00	440.00
Dept 1620											
BUILDINGS											
A.1620.0408					BUILDINGS.HEAT						
20240100		00001		0000000420	ERIE COUNTY COMPTROLLERS OFF	1800074212	01/31/2024	01/31/2024	12	0.00	1,267.75
Total A.1620.0408										0.00	1,267.75
Total Dept 1620										0.00	1,267.75
Dept 3510											
DOGS											
A.3510.0431					DOGS.GASOLINE & OIL						
20240098		00001		0000000734	ALDEN CENTRAL SCHOOL DISTRICT	1312024	01/31/2024	01/31/2024	12	0.00	24.59
Total A.3510.0431										0.00	24.59
DOGS.DOG KENNEL											
A.3510.0441					DOGS.DOG KENNEL						
20240085		00001		0000001365	TOWN OF NEWSTEAD, TOWN SUPER	24-DOG05	01/30/2024	01/30/2024	12	0.00	150.00
Total A.3510.0441										0.00	150.00
Total Dept 3510										0.00	174.59
Dept 5132											
HIGHWAY GARAGE											
A.5132.0408					HIGHWAY GARAGE.HEAT						
20240100		00001		0000000420	ERIE COUNTY COMPTROLLERS OFF	1800074212	01/31/2024	01/31/2024	12	0.00	311.08
Total A.5132.0408										0.00	311.08
Total Dept 5132										0.00	311.08
Highway Garage Repairs & Maint											
A.5132.0438					HIGHWAY GARAGE.REPAIRS & MAINT						
20240089		00001		0000002771	J. KOZEL & SON, INC.	2312-281298	01/30/2024	01/30/2024	12	0.00	173.92

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AP GL Distribution Report

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Account No.	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount
Fund A			GENERAL FUND								
Dept 5132			HIGHWAY GARAGE								
A.5132.0438			HIGHWAY GARAGE.REPAIRS & MAINT								
20240093		00001	VIKING CIVES USA			4530065	01/30/2024	01/30/2024	12	0.00	168.98
			VIKING CIVES USA							0.00	164.71
Total A.5132.0438			HIGHWAY GARAGE.REPAIRS & MAINT							0.00	507.61
Total Dept 5132			HIGHWAY GARAGE							0.00	818.69
Dept 6772			PROGRAMS FOR AGING								
A.6772.0444			PROGRAMS FOR AGING.R&M FOR VAN								
20240098		00001	ALDEN CENTRAL SCHOOL DISTRICT			1312024	01/31/2024	01/31/2024	12	0.00	491.65
Total A.6772.0444			PROGRAMS FOR AGING.R&M FOR VAN							0.00	491.65
Total Dept 6772			PROGRAMS FOR AGING							0.00	491.65
Dept 7110			PARKS								
A.7110.0431			PARKS.GASOLINE & OIL								
20240098		00001	ALDEN CENTRAL SCHOOL DISTRICT			1312024	01/31/2024	01/31/2024	12	0.00	2,389.01
Total A.7110.0431			PARKS.GASOLINE & OIL							0.00	2,389.01
A.7110.0436			PARKS.SHELTER								
20240086		00001	CJR MACHINE INC.			205701	01/30/2024	01/30/2024	12	0.00	822.50
Total A.7110.0436			PARKS.SHELTER							0.00	822.50
A.7110.0438			PARKS.BUILDING MAINTENANCE								
20240082		00001	TROST FIRE EQUIPMENT COMPANY			107063	01/30/2024	01/30/2024	12	0.00	305.00
Total A.7110.0438			PARKS.BUILDING MAINTENANCE							0.00	305.00
A.7110.0450			PARKS.MATERIALS & SUPPLIES								
20240080		00001	KEPPLER CULLIGAN WATER TREATM			287796	01/30/2024	01/30/2024	12	0.00	10.95
Total A.7110.0450			PARKS.MATERIALS & SUPPLIES							0.00	10.95
Total Dept 7110			PARKS							0.00	3,527.46
Total Fund A			GENERAL FUND							0.00	6,720.14

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AP GL Distribution Report

Fiscal Year: 2023 Period From: 1 To: 12 Pay Due Date 01/29/2024 To: 01/31/2024

Account No. Voucher No.	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount
Fund B											
Dept 3620											
SAFETY INSPECTION											
SAFETY INSPECTION,REPAIRS AND MAINT											
B.3620.0457											
20240098		00001		0000000734	ALDEN CENTRAL SCHOOL DISTRICT	1312024	01/31/2024	01/31/2024	12	0.00	255.66
Total B.3620.0457										0.00	255.66
Total Dept 3620											
										0.00	255.66
Total Fund B											
										0.00	255.66

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AP GL Distribution Report

Fiscal Year: 2023 Period From: 1 To: 12 Pay Due Date 01/29/2024 To: 01/31/2024

Account No. Voucher No.	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount
Fund DB			HIGHWAY FUND - PART TOWN								
Dept 3120			PUBLIC SAFETY								
DB.3120.0403			PUBLIC SAFETY.BACKGROUND CHECKS/DOT TESTING								
20240099		00001		0000001481	OCCUSTAR WORKPLACE COMPLIAN 11252		01/31/2024	01/31/2024	12	0.00	126.00
Total DB.3120.0403										0.00	126.00
Total Dept 3120										0.00	126.00
Dept 5110			MAINTENANCE OF ROADS								
DB.5110.0431			MAINTENANCE OF ROADS.GASOLINE & OIL								
20240079		00001		0000000356	WOODCUTTERS HEADQUARTERS IN 519891		01/30/2024	01/30/2024	12	0.00	19.14
20240098		00001		0000000734	ALDEN CENTRAL SCHOOL DISTRICT 1312024		01/31/2024	01/31/2024	12	0.00	1,767.77
Total DB.5110.0431										0.00	1,786.91
DB.5110.0433			MAINTENANCE OF ROADS.RESURFACING MATERIALS								
20240091		00001		0000001389	NAPA AUTO PARTS	01****	01/30/2024	01/30/2024	12	0.00	179.40
Total DB.5110.0433										0.00	179.40
Total Dept 5110										0.00	1,966.31
Dept 5112			ROAD CONSTRUCTION								
DB.5112.0433			ROAD CONSTRUCTION.MATERIALS & SUPPLIES								
20240087		00001		0000000164	COUNTY LINE STONE CO., INC.	158111	01/30/2024	01/30/2024	12	0.00	193.57
20240088		00001		0000001386	HOME DEPOT CREDIT SERVICES INC 70*****		01/30/2024	01/30/2024	12	0.00	1,111.64
Total DB.5112.0433										0.00	1,305.21
Total Dept 5112										0.00	1,305.21
Dept 5140			MISCELLANEOUS (BRUSH AND LEAVES)								
DB.5140.0431			MISCELLANEOUS (BRUSH AND LEAVES).GASOLINE & OIL								
20240098		00001		0000000734	ALDEN CENTRAL SCHOOL DISTRICT 1312024		01/31/2024	01/31/2024	12	0.00	2,417.75
Total DB.5140.0431										0.00	2,417.75
DB.5140.0471			MISCELLANEOUS (BRUSH AND LEAVES).BOOTS								
20240090		00001		0000002782	LOCKPORT OUTDOOR	255942	01/30/2024	01/30/2024	12	0.00	140.97
Total DB.5140.0471										0.00	140.97
Total Dept 5140										0.00	2,558.72

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Account No.	Voucher No.	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount
Fund DB						HIGHWAY FUND - PART TOWN						
Dept 5140						MISCELLANEOUS (BRUSH AND LEAVES)						
Dept 5142						SNOW REMOVAL						
DB:5142.0431						SNOW REMOVAL.GASOLINE & OIL						
20240098			00001		0000000734	ALDEN CENTRAL SCHOOL DISTRICT 1312024		01/31/2024	01/31/2024	12	0.00	7,502.08
Total DB:5142.0431						SNOW REMOVAL.GASOLINE & OIL					0.00	7,502.08
DB:5142.0449						SNOW REMOVAL.MATERIALS & SUPPLIES						
20240081			00001		0000002696	HUNTER BUFFALO PETERBILT	X207143889:01.X2	01/30/2024	01/30/2024	12	0.00	390.42
20240088			00001		0000001386	HOME DEPOT CREDIT SERVICES INC 70*****		01/30/2024	01/30/2024	12	0.00	1,254.70
Total DB:5142.0449						SNOW REMOVAL.MATERIALS & SUPPLIES					0.00	1,645.12
Total Dept 5142						SNOW REMOVAL					0.00	9,147.20
Total Fund DB						HIGHWAY FUND - PART TOWN					0.00	15,103.44

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Account No. Voucher No.	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount
Fund HS					SENIOR CENTER EXPANSION/4 SEASON SHELTER						
Dept 1620					BUILDINGS						
HS:1620.0400					BUILDINGS:CONTRACTUAL EXPENSE						
20240096		00001		0000003003	NCI CONSTRUCTION LLC	12312023	01/31/2024	01/31/2024	12	0.00	77,625.00
20240097		00001		0000003021	STENZEL ELECTRICAL CONSTRUCTI	12312023	01/31/2024	01/31/2024	12	0.00	34,873.20
Total HS:1620.0400					BUILDINGS:CONTRACTUAL EXPENSE					0.00	112,498.20
Total Dept 1620					BUILDINGS					0.00	112,498.20
Total Fund HS					SENIOR CENTER EXPANSION/4 SEASON SHELTER					0.00	112,498.20

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Account No.	Voucher No.	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount
Fund SA						SEWER ALAURA DRIVE						
Dept 8130						SEWAGE TREATMENT AND DISPOSAL						
SA.8130.0407						SEWAGE TREATMENT AND DISPOSAL.GAS						
20240100			00001		0000000420	ERIE COUNTY COMPTROLLERS OFF 1800074212		01/31/2024	01/31/2024	12	0.00	17.86
Total SA.8130.0407						SEWAGE TREATMENT AND DISPOSAL.GAS					0.00	17.86
Total Dept 8130						SEWAGE TREATMENT AND DISPOSAL					0.00	17.86
Total Fund SA						SEWER ALAURA DRIVE					0.00	17.86
Grand Total											0.00	134,595.30

Dept. No.	Name	Enc. Amount	Exp. Amount
1110	TOWN JUSTICES	0.00	440.00
1620	BUILDINGS	0.00	113,765.95
3120	PUBLIC SAFETY	0.00	126.00
3510	DOGS	0.00	174.59
3620	SAFETY INSPECTION	0.00	255.66
5110	MAINTENANCE OF ROADS	0.00	1,966.31
5112	ROAD CONSTRUCTION	0.00	1,305.21
5132	HIGHWAY GARAGE	0.00	818.69
5140	MISCELLANEOUS (BRUSH AND LEAVES)	0.00	2,558.72
5142	SNOW REMOVAL	0.00	9,147.20
6772	PROGRAMS FOR AGING	0.00	491.65
7110	PARKS	0.00	3,527.46
8130	SEWAGE TREATMENT AND DISPOSAL	0.00	17.86
Grand Total:		0.00	134,595.30

Voucher Summary Report Parameters

Report ID:						
Report By:	Posted					
Year:	2023	To:	2023			
Period:	1	To:	12			
Date Range:	Invoice Date	Range:	01/29/2024	To:	01/31/2024	
Sort By:	Voucher Number	Range:		To:		
Vendor Type:		To:		Print Vendor Name 2:	No	
Vendor Code:		To:		Print Vendor Address:	No	
Batch No.:		To:		Condense Report:	Y	
Check ID:		To:		Print Vch Dist Detail:	No	
Entered By:		To:		Print Quotes:	No	
Include:	All			Print Multi Inv Detail:	No	
User Defined:				Use Alt Fund:	No	
Print Certification:	No	Certification Option:	Voucher B			
Cash Totals:	Yes, no Page Break	Fund Totals:	Yes, no Page Break			
Account Table:						
All Sort Table:						

TOWN OF ALDEN

AP GL Distribution Report

Fiscal Year: 2024 Period From: 1 To: 12 Pay Due Date 01/29/2024 To: 01/31/2024

Account No.	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount
Fund SF					FIRE PROTECTION DISTRICT						
Dept 9010					STATE RETIREMENT						
SF.9010.0800					SERVICE AWARD PROGRAM						
20240102		00001		0000002229	VESO LIFE, C/O HOMETOWN BENEFI	01312024	01/31/2024	01/31/2024	1	0.00	3,721.90
Total SF.9010.0800					SERVICE AWARD PROGRAM					0.00	3,721.90
Total Dept 9010					STATE RETIREMENT					0.00	3,721.90
Total Fund SF					FIRE PROTECTION DISTRICT					0.00	3,721.90

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AP GL Distribution Report

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Account No.	Voucher No.	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount		
Fund T														
Dept 0000														
TRUST & AGENCY														
0000														
T.0000.0017														
DEFERRED COMPENSATION PLAN														
20240050			00001	580	0000002471	NYS DEFERRED COMPENSATION PL	01262024	01/29/2024	01/29/2024	1	0.00	2,728.24		
20240077			00001	582	0000002471	NYS DEFERRED COMPENSATION PL	01122024	01/29/2024	01/29/2024	1	0.00	2,234.52		
Total T.0000.0017											0.00	4,962.76		
T.0000.0018														
STATE RETIREMENT														
20240051			00001	581	0000000381	NYS & LOCAL RETIREMENT SYSTEM	01312024	01/29/2024	01/29/2024	1	0.00	1,780.43		
Total T.0000.0018											0.00	1,780.43		
T.0000.0024														
ASSOCIATION & UNION DUES														
20240101			00001		0000001631	TEAMSTERS LOCAL 264	01312024	01/31/2024	01/31/2024	1	0.00	280.00		
Total T.0000.0024											0.00	280.00		
Total Dept 0000													0.00	7,023.19
Total Fund T													0.00	7,023.19

TRUST & AGENCY

TOWN OF ALDEN

AP GL Distribution Report

Fiscal Year: 2024 Period From: 1 To: 12 Pay Due Date 01/29/2024 To: 01/31/2024

Account No. Voucher No. Fund WX Dept 9710	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount
WX.9710.0600					SERIAL BONDS.PRINCIPAL						
20240104		00001	584	0000002641	GREENE COUNTY COMMERCIAL BAN 01312024		01/31/2024	01/31/2024	1	0.00	15,000.00
Total WX.9710.0600					SERIAL BONDS.PRINCIPAL					0.00	15,000.00
WX.9710.0700					SERIAL BONDS.INTEREST						
20240104		00001	584	0000002641	GREENE COUNTY COMMERCIAL BAN 01312024		01/31/2024	01/31/2024	1	0.00	5,120.60
Total WX.9710.0700					SERIAL BONDS.INTEREST					0.00	5,120.60
Total Dept 9710					SERIAL BONDS					0.00	20,120.60
Total Fund WX					WATER DISTRICT EXCHANGE STREET					0.00	20,120.60

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AP GL Distribution Report

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Account No. Voucher No. Fund WZ Dept 9710	PO No.	Check ID	Check No.	Vendor Code	Vendor Name	Invoice No.	Invoice Date	Pay Due	Period	Enc. Amount	Expense Amount
WZ.9710.0600					SERIAL BONDS.PRINCIPAL						
20240104		00001	584	0000002641	GREENE COUNTY COMMERCIAL BAN 01312024		01/31/2024	01/31/2024	1	0.00	10,000.00
Total WZ.9710.0600					SERIAL BONDS.PRINCIPAL					0.00	10,000.00
WZ.9710.0700					SERIAL BONDS.INTEREST						
20240104		00001	584	0000002641	GREENE COUNTY COMMERCIAL BAN 01312024		01/31/2024	01/31/2024	1	0.00	3,862.90
Total WZ.9710.0700					SERIAL BONDS.INTEREST					0.00	3,862.90
Total Dept 9710					SERIAL BONDS					0.00	13,862.90
Total Fund WZ					WATER DISTRICT ZOELLER ROAD					0.00	13,862.90
Grand Total										0.00	92,150.17

Dept. No.	Name	Enc. Amount	Exp. Amount
0000	0000	0.00	7,023.19
1110	TOWN JUSTICES	0.00	345.00
1220	SUPERVISOR	0.00	409.03
1410	TOWN CLERK	0.00	48.29
1610	INTERNET	0.00	912.97
1620	BUILDINGS	0.00	3,861.59
1670	CENTRAL MAILING	0.00	256.98
1920	MUNICIPAL ASSOCIATION DUES	0.00	1,199.00
5010	HIGHWAY	0.00	500.00
5130	MACHINERY	0.00	1,236.25
5132	HIGHWAY GARAGE	0.00	2,093.03
5142	SNOW REMOVAL	0.00	32,724.40
6989	OTHER ECONOMIC OPPORTUNITY & DEVELOPI	0.00	1,800.00
7110	PARKS	0.00	36.00
7140	RECREATION	0.00	11.94
8130	SEWAGE TREATMENT AND DISPOSAL	0.00	164.00
9010	STATE RETIREMENT	0.00	3,721.90
9060	HOSPITAL AND MEDICAL INSURANCE	0.00	1,823.10
9710	SERIAL BONDS	0.00	33,983.50
Grand Total:		0.00	92,150.17

Voucher Summary Report Parameters

Report ID:	Posted	To:	2024	To:	2024	To:	01/31/2024
Report By:		To:		To:		To:	
Year:	2024	To:		To:		To:	
Period:	1	To:	12	To:		To:	
Date Range:	Invoice Date	Range:	01/29/2024	To:		To:	
Sort By:	Voucher Number	Range:		To:		To:	
Vendor Type:		To:		To:		To:	
Vendor Code:		To:		To:		To:	
Batch No.:		To:		To:		To:	
Check ID:		To:		To:		To:	
Entered By:		To:		To:		To:	
Include:	All						
User Defined:							
Print Certification:	No	Certification Option:	Voucher B				
Cash Totals:	Yes, no Page Break	Fund Totals:	Yes, no Page Break				
Account Table:							
Alt. Sort Table:							

TOWN OF ALDEN

Voucher Summary Report

Voucher No. Cash Account	Vendor Cd Vendor Name	Invoice No. Vendor Name	Sub-Description	Inv. Date	Voucher Amt.	Disc. Amt. Taxable	Check ID	Period PO No.	Year Due/Check Date	Check No.	Account No.	Amount
20240102	0000002229	01312024		01/31/2024	3,721.90	0.00	00001	1	2024		SF.9010.0800	3,721.90
0201.0000		VESO LIFE, C/O HOMETOWN BENEFITS IN	CRITTENDEN VOL. & MILLGROVE VOL. C									
20240103	0000002768	240119071946		01/31/2024	1,823.10	0.00	00001	1	2024	583	A.9060.0800 B.9060.0800	607.70 1,215.40
0201.0000		HIGHMARK BCBSWNY	HEALTH INSURANCE FEB 2024- M. ARNC									
20240104	0000002641	01312024		01/31/2024	33,983.50	0.00	00001	1	2024	584	Total Dist. WX.9710.0600 WX.9710.0700 WZ.9710.0600 WZ.9710.0700	1,823.10 15,000.00 5,120.60 10,000.00 3,862.90
0201.0000		GREENE COUNTY COMMERCIAL BANK	PRINCIPAL & INTEREST FOR EXCHANGE									
20240105	0000002489	243930120		01/31/2024	242.47	0.00	00001	1	2024		A.1220.0401	242.47
0201.0000		W. B. MASON CO. INC.	TONOR & INERTABLE DIVIDERS									
20240106	0000002805	2024017		01/31/2024	1,800.00	0.00	00001	1	2024		B.6989.0411	1,800.00
0201.0000		ROTELLA GRANT MANAGEMENT	GRANT WRITING SERVICES MONTHLY F M									
20240107	0000002489	*****		01/31/2024	166.56	0.00	00001	1	2024		A.1220.0401	166.56
0201.0000		W. B. MASON CO. INC.	POCKET FOLDERS, HANGING FOLDERS									

Total Vouchers reported: 38

Total GL Detail Reported 92,150.17
 Total Amount All Vouchers 92,150.17

Fund	Cash Item	Regular	Prepaid	Wire Transfer	Outstanding	Paid	Total
----- Direct Pay -----							
A - GENERAL FUND	0201.0000	9,673.83	0.00	607.70	0.00	0.00	10,281.53
	Fund Total	9,673.83	0.00	607.70	0.00	0.00	10,281.53
B - PART TOWN FUND	0201.0000	1,800.00	0.00	1,215.40	0.00	0.00	3,015.40
	Fund Total	1,800.00	0.00	1,215.40	0.00	0.00	3,015.40
DB - HIGHWAY FUND - PART TOWN	0201.0000	33,960.65	0.00	0.00	0.00	0.00	33,960.65
	Fund Total	33,960.65	0.00	0.00	0.00	0.00	33,960.65

TOWN OF ALDEN

Voucher Summary Report

Voucher No.	Vendor Cd	Invoice No.	Sub-Description	Inv. Date	Voucher Amt.	Disc. Amt.	Check ID	Period	Year	Check No.	Account No.	Amount
Cash Account	Vendor Name				Taxable		PO No.	Due/Check Date				

Fund	Cash Item	Fund Total	ALDEN	Regular	Prepaid	Wire Transfer	Outstanding	Paid	Total
SA - SEWER ALAURA DRIVE	0201.0000	164.00	164.00	0.00	0.00	0.00	0.00	0.00	164.00
Fund Total				164.00	0.00	0.00	0.00	0.00	164.00
SF - FIRE PROTECTION DISTRICT	0201.0000	3,721.90	3,721.90	0.00	0.00	0.00	0.00	0.00	3,721.90
Fund Total				3,721.90	0.00	0.00	0.00	0.00	3,721.90
T - TRUST & AGENCY	0201.0000	280.00	280.00	0.00	0.00	6,743.19	0.00	0.00	7,023.19
Fund Total				280.00	0.00	6,743.19	0.00	0.00	7,023.19
WX - WATER DISTRICT EXCHANGE STREET	0201.0000	0.00	0.00	0.00	0.00	20,120.60	0.00	0.00	20,120.60
Fund Total				0.00	0.00	20,120.60	0.00	0.00	20,120.60
WZ - WATER DISTRICT ZOELLER ROAD	0201.0000	0.00	0.00	0.00	0.00	13,862.90	0.00	0.00	13,862.90
Fund Total				0.00	0.00	13,862.90	0.00	0.00	13,862.90
Grand Totals				49,600.38	0.00	42,549.79	0.00	0.00	92,150.17
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay				92,150.17					

Fund	Regular	Prepaid	Wire Transfer	Outstanding	Paid	Total
A - GENERAL FUND	9,673.83	0.00	607.70	0.00	0.00	10,281.53
B - PART TOWN FUND	1,800.00	0.00	1,215.40	0.00	0.00	3,015.40
DB - HIGHWAY FUND - PART TOWN	33,960.65	0.00	0.00	0.00	0.00	33,960.65
SA - SEWER ALAURA DRIVE	164.00	0.00	0.00	0.00	0.00	164.00
SF - FIRE PROTECTION DISTRICT	3,721.90	0.00	0.00	0.00	0.00	3,721.90
T - TRUST & AGENCY	280.00	0.00	6,743.19	0.00	0.00	7,023.19
WX - WATER DISTRICT EXCHANGE STREET	0.00	0.00	20,120.60	0.00	0.00	20,120.60
WZ - WATER DISTRICT ZOELLER ROAD	0.00	0.00	13,862.90	0.00	0.00	13,862.90
Grand Totals			49,600.38	0.00	42,549.79	92,150.17
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay			92,150.17			92,150.17

A

RESOLUTION TO PURCHASE A TANDEM AXLE CLASS 8 DUMP TRUCK/PLOW TRUCK

THE FOLLOWING RESOLUTION WAS OFFERED BY _____,
WHO MOVED ITS ADOPTION, SECONDED BY _____.

WHEREAS, the Highway Superintendent has advised the Town Board that the Highway Department needs to purchase a new tandem axle class 8 dump truck/plow truck with Extended Warranty (“Truck with warranty”)

WHEREAS, the Town of Alden’s Procurement Policy & Procedure Guidelines and the General Municipal Law have been followed through purchase through a “Piggyback” bid let by Cattaraugus County and awarded to Fleet Maintenance Inc;

WHEREAS, Cattaraugus County has met the NYS General Municipal Law “Piggyback” standards as: (1) Cattaraugus County is a New York State County; (2) as Cattaraugus County has made its contract available for use by other governmental entities; and (3) as Cattaraugus County did let its contract to the lowest responsible bidder or on the basis of best value.

WHEREAS, The Town Board after full and careful review and consideration of the request finds the request to purchase the Truck with warranty as being consistent with its policies and in the interest of the residents of the Town of Alden.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

- 1. The Town Board approves the purchase of the Truck with warranty from Fleet Maintenance Inc. for \$183,566.00 as further described on the attached Pricing Summary;**
2. The Highway Superintendent is authorized to sign any and all necessary documents to effectuate this purchase; and
- 3. This resolution shall take effect immediately.**

The foregoing Resolution was duly put to a roll call vote at a regular meeting on February 5, 2024, as follows:

Councilmen Crist	Aye	Nay
Councilwoman Waiss	Aye	Nay
Supervisor Pautler	Aye	Nay
Councilwoman Bork	Aye	Nay
Councilmen Cieszki	Aye	Nay

RESOLUTION TO PURCHASE A TANDEM AXLE CLASS 8 DUMP TRUCK/PLOW TRUCK

B

THE FOLLOWING RESOLUTION WAS OFFERED BY _____,
WHO MOVED ITS ADOPTION, SECONDED BY _____.

WHEREAS, the Highway Superintendent has advised the Town Board that the Highway Department needs to purchase and have installed snow removal equipment package for the newly purchased tandem axle class 8 dump truck/plow truck (“Snow removal equipment package”)

WHEREAS, the Alden Town Code, the Town of Alden’s Procurement Policy & Procedure Guidelines and the NYS General Municipal Law by awarding this contract based upon the basis of best value;

WHEREAS, the Town of Alden believes that the Sourcewell Cooperative Contract # 062222-AGI-1 for the Snow removal equipment package qualifies as a best value purchase as Sourcewell has vetted this contract and created contracts for use by municipalities based upon their lowest responsible bidder; and further saves the Town of Alden the costs of bidding;

WHEREAS, The Town Board after full and careful review and consideration of the request finds the request to purchase the Truck with warranty as being consistent with its policies and in the interest of the residents of the Town of Alden.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

- 1. The Town Board approves the purchase of the Snow removal equipment package from Valley Fab and Equipment, Inc. for \$158,450.00 as further described on the attached Pricing Summary;**
- 2. The Highway Superintendent is authorized to sign any and all necessary documents to effectuate this purchase and installation; and**
- 3. This resolution shall take effect immediately.**

The foregoing Resolution was duly put to a roll call vote at a regular meeting on February 5, 2024, as follows:

Councilmen Crist	Aye	Nay
Councilwoman Waiss	Aye	Nay
Supervisor Pautler	Aye	Nay
Councilwoman Bork	Aye	Nay
Councilmen Cieszki	Aye	Nay

RESOLUTION TO TRANSFER MONIES WITHIN THE 2024 BUDGET

THE FOLLOWING RESOLUTION WAS OFFERED BY _____,
WHO MOVED ITS ADOPTION, SECONDED BY _____.

WHEREAS, The Alden Town Board adopted its 2024 Budget on November 6, 2023;

WHEREAS, the Town needs to transfer monies to allow for payments to W.B. Mason Co., Inc. for eleven new leather chairs for the meeting room and for newly-elected Councilmembers' training; and

WHEREAS, these budget transfers will not render the Town of Alden insolvent.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

The Alden Town Board hereby authorizes the following transfers:

From (Budget Code)	Amount	To (Budget Code)	General Explanation	Amount
A.1990.0400	\$1,035.35	A.1010.0401	W.B. Mason Co., Inc. (11 Leather Chairs for Meeting Room)	\$1,035.35
A.1990.0400	\$927.60	A.1010.0479	Councilmember Training (Newly Elected Town Official School)	\$308.60 \$365.00 \$254.00
	\$1,962.95		TOTAL	\$1,962.95

This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on February 5, 2024, resulting as follows:

Supervisor Pautler	Aye	Nay
Councilwoman Bork	Aye	Nay
Councilman Cieszki	Aye	Nay
Councilman Crist	Aye	Nay
Councilwoman Waiss	Aye	Nay

RESOLUTION TO TRANSFER MONIES WITHIN THE 2024 BUDGET



THE FOLLOWING RESOLUTION WAS OFFERED BY _____,
WHO MOVED ITS ADOPTION, SECONDED BY _____.

WHEREAS, The Alden Town Board adopted its 2024 Budget on November 6, 2023;

WHEREAS, the Town needs to transfer monies to allow for payments to W.B. Mason Co., Inc. for eleven new leather chairs for the meeting room and for newly-elected Councilmembers' training; and

WHEREAS, these budget transfers will not render the Town of Alden insolvent.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

The Alden Town Board hereby authorizes the following transfers:

From (Budget Code)	Amount	To (Budget Code)	General Explanation	Amount
A.1990.0400	\$1,000.00	A.1620.0438	W.B. Mason Co., Inc. (11 Leather Chairs for Meeting Room)	\$1,000.00
A.1990.0400	\$927.60	A.1010.0479	Councilmember Training (Newly Elected Town Official School)	\$308.60 \$365.00 \$254.00
	\$1,927.60		TOTAL	\$1,927.60

This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on February 5, 2024, resulting as follows:

Supervisor Pautler	Aye	Nay
Councilwoman Bork	Aye	Nay
Councilman Cieszki	Aye	Nay
Councilman Crist	Aye	Nay
Councilwoman Waiss	Aye	Nay

Handwritten mark resembling the number '5'.

RESOLUTION TO UPDATE EMPLOYEE HANDBOOK TO PROVIDE FOR ADDITIONAL VACATION TIME FOR FULL-TIME EMPLOYEES

FOLLOWING RESOLUTION WAS OFFERED BY _____ WHO MOVED ITS ADOPTION, SECONDED BY _____

WHEREAS, the Alden Town Board has reviewed the Town of Alden Employee Handbook (“Handbook”) and noticed the need to provide additional vacation time to full-time non-union employees; and

WHEREAS, the Town Board believes that changes are fair to both the Employees of the Town of Alden and is in the best interests of residents of the Town of Alden; and

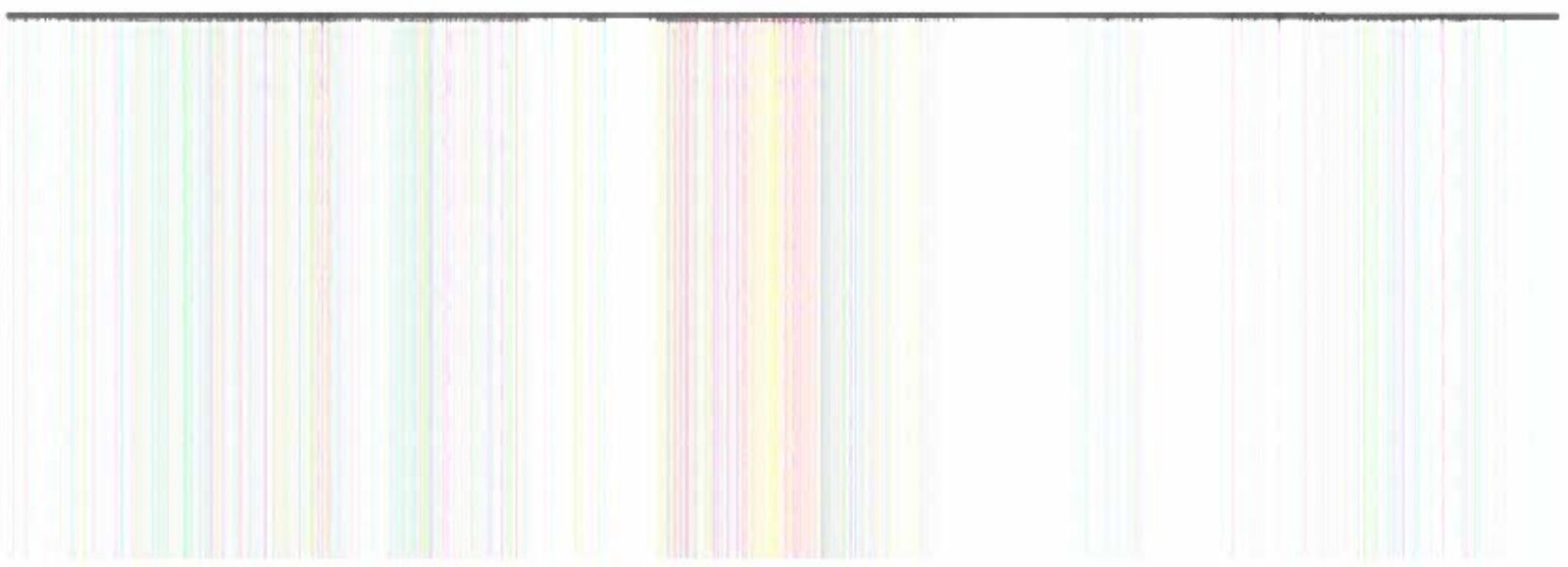
WHEREAS, the proposed revision to the Employee Handbook regarding vacation time is attached hereto.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board hereby amends the Employee and adopts the new Employee Handbook dated February 6, 2024, to be effective immediately;
2. Supervisor Pautler is hereby directed to promptly provide the new Employee Handbook, to all Town of Alden Employees and Officials who must acknowledge receipt thereof by signing on the last page of the Handbook and return said page to the Town Clerk; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on February 5, 2024, as follows:

Councilmen Crist	Ate	Nay
Councilwomen Waiss	Aye	Nay
Supervisor Pautler	Aye	Nay
Councilwomen Bork	Aye	Nay
Councilmen Cieszki	Aye	Nay



Vacation

Full-time employees are eligible for paid vacation time.

Part-time employees are not eligible for vacation time.

Full-time employees will receive vacation time according to the following schedule.

A week is defined as a standard work week in your department.

0-1st year: 2 weeks after 30 days of employment

After 5 years of continuous employment—3 weeks

After 10 years of continuous employment- 4 weeks

Submit vacation requests in writing at least one week in advance to your immediate supervisor. When possible, vacation requests are granted, taking into account operating requirements. Length of employment may determine priority in scheduling vacation times.

Vacation accruals shall be used in full day increments and shall be used by December 31 of each year. If not used in that time span, the vacation time will be lost. In no case will vacation accruals be carried over to subsequent years; and in no case will any employee be compensated for any unused vacation accruals upon separation or retirement from service.