

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Tuesday, June 20, 2023 at 7:00 P.M. Town Supervisor Sitzman called the Meeting to Order and Councilwoman Waiss led in the Pledge of Allegiance. The Roll Call was taken by the Deputy Town Clerk.

PRESENT: Brett Sitzman, Town Supervisor  
Gina Waiss, Councilwoman  
Colleen Pautler, Councilwoman

RECORDING SECRETARY: Joanna Eisensmith, Deputy Town Clerk

OTHERS PRESENT: Jennifer Strong, Town Attorney  
Bill Rogers, Highway Superintendent  
Mike Metzger, Town Engineer  
Chris Snyder, CEO  
Residents

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, SECOND BY COUNCILWOMAN WAISS, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #492 - 547 **ALL BILLS REVIEWED BY THE TOWN BOARD.**

<u>ACCOUNT</u>	<u>AMOUNT</u>		
	ABSTRACT #1	ABSTRACT #2	TOTAL
GENERAL FUND "A"	\$15,866.05		\$15,866.05
HIGHWAY FUND "DA/DB"	\$7,977.07		\$11,054.21
PART-TOWN FUND "B"	\$3,417.02		\$3,417.02
WATER DIST. NEWSTEAD "WO"			
SPECIAL FIRE PROTECTION "SF"			
WATER DIST. #1 FUND "WA"			
WATER DIST.EXCHANGE ST. "WX"			
SEWER DIST. #2 FUND "SA"	\$1,179.19		\$1,406.97
TRUST & AGENCY "T"	\$41,147.54		\$61,565.66
SPECIAL REFUSE FUND "SR"	\$42,054.36		\$42,054.36
STREET LIGHTING FUND "SL"	\$4,774.79		\$4,774.79
PERIWINKLE LTG. DIST."SL1"	\$88.81		\$88.81
ZOELLER RD. WATER DIST. "WZ"			
<b>TOTAL</b>	<b>\$118,504.34</b>		<b>\$190,899.30</b>

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON JUNE 20, 2023 AND

**ADOPTED.**

Ayes 3 Sitzman, Waiss & Pautler  
Nays 0

Councilwoman Pautler moved to table offer of the minutes of the preceding meeting, second by Councilwoman Waiss; All in favor.

### **BUSINESS FROM THE FLOOR**

Carl Widmer, Drescher & Malecki – communicated results of annual audiot and provided copy of audit report.

### **COMMUNICATIONS**

#### **Brett Sitzman, Town Supervisor**

1. Request from ACS; add to WS
2. CEO Monthly report

#### **Jennifer Strong, Town Attorney**

1. Summer events insurance and indemnification agreements have been coming in

### **NEW BUSINESS**

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

Motion to hire Shane Henning, effective immediately, as part time seasonal parks worker at a rate of \$16.00 per hours for the 2023 parks season; contingent upon successful completion of all pre-employment checks.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

#### **CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler  
Nays 0

THE FOLLOWING MOTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

Motion to approve the request of Alden Junior Football & Cheerleading (“AJFC”) to use the Town Park football fields for football practice on Monday through Friday from 6 pm until 8 pm from July 31, 2023 until the official commencement of the 2023-2024 Alden Central School Year in September, 2023; and on Tuesday through Friday from 6 pm until 8 pm from the date that the Alden Central 2023-2024 School Year commences until October 31, 2023; and for football games on Saturdays from 9 am until 6 pm from August 26, 2023 until October 31, 2023.

All participants must sign Waivers, to be filed with the Town Clerk prior to participating in any practice or game.

AJFC must submit proof of insurance naming the Town of Alden as an addition insured to the Town Clerk prior to its first practice

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

#### **CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler  
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

WHEREAS, the Alden Town Board is considering an application by Chris Snyder for the subdivision of four (4) lots. The entire parcel currently consists of approximately 6.75 vacant acres at Crittenden Road, in the Town of Alden, further identified as SBL# 108.00-2-27.111. The first proposed lot ("Parcel 1") will be an approximate 1.4-acre parcel; the second proposed lot ("Parcel 2") will be an approximate 1.2-acre parcel; the third proposed lot ("Parcel 3") will be an approximate 1.98-acre parcel; and the fourth proposed lot ("Parcel 4") will be the remaining approximate 1.98-acre parcel (The "Proposed Action");

WHEREAS, the Town Board has determined that the Proposed Action is an Unlisted Action under SEQRA;

WHEREAS, the Town Board believes that the Town of Alden is: the agency primarily responsible for undertaking decisions as to subdivision; the agency with the broadest governmental powers for investigating the impact of the Proposed Action; has the greatest capacity for providing the most thorough environmental assessment of the Proposed Action; and is the most local agent with permitting authority;

WHEREAS, the Town Building Inspector has provided notice to the Erie County Division of Planning for this Proposed Action, as required under Section 239-m of the General Municipal Law.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board has determined that the Proposed Action is an Unlisted Action under SEQRA.
2. The Town Board has determined that it should be the Lead Agency for all environmental review of the Proposed Action.
3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

WHEREAS, the Alden Town Board is considering an application by Stephen Zinter for the subdivision of two (2) lots. The entire parcel currently consists of approximately 3.5 improved acres at 482 Two Rod Road, in the Town of Alden, further identified as SBL 118.18-2-20. The first proposed lot ("Parcel A") would be an approximately 2.1-acre parcel containing an existing house and outbuilding; and the second proposed lot ("Parcel B") would be an approximately 1.4-acre vacant parcel (the "Proposed Action");

WHEREAS, the Proposed Action is an unlisted action within the requirements of the New York State Environmental Quality Review Act;

WHEREAS, the Town Building Inspector provided notice to the Erie County Division of Planning, for this Proposed Action, as required under Section 239-m of the General Municipal Law and no comment was received;

WHEREAS, the New York State Environmental Quality Review Act requires the Town to determine the Lead Agency status and the Lead Agency making a SEQR determination;

WHEREAS, the Alden Town Board did assume Lead Agency Status on May 1, 2023;

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law the Town Board has prepared the Short Form Environmental Assessment Form, which is now on file with the Town Board and the Town's SEQRA Intake Officer; and

WHEREAS, during review of this Proposed Action, the Town of Alden assessed areas of environmental concern and determined that no significant negative impacts would occur. In reaching this decision, the Town carefully considered all "Criteria" for Determination of Significance listed in the SEQRA Regulations.

WHEREAS, the Town of Alden Planning Board on May 9, 2023, reviewed the Proposed Action and recommended to the Town Board the approval of the Proposed Action.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board, as Lead Agency, has determined that the Proposed Action is an Unlisted Action under SEQRA;
2. The Town of Alden, as Lead Agency hereby concludes that the project will not adversely affect the natural resources of the State and/or the health, safety and welfare of the public and is consistent with social and economic consideration;
3. That the following parcel, more particularly described as:

*ALL THAT TRACT OR PARCEL OF LAND, situated in the Town of Alden, County of Erie and State of New York, being part of Lot 162, Township 10, Range 5 of the Buffalo Creek Reservation, bounded and described as follows: BEGINNING at the northwest corner of lands conveyed to Stephen B. Zinter by deed recorded in the Erie County Clerk's office in Liber 11211 of Deeds at page 2638; THENCE: Easterly, along the north line of said Stephen B. Zinter lands, having an interior angle of 86°-38'-00", a distance of 320.91 feet to the southwest line of lands appropriated by the People of the State of New York by Notice of Appropriation recorded in Liber 7020 of Deeds at page 422 Map No. 15, Parcel No. 15; THENCE: Southeasterly, along said southwesterly line of Map No. 15, Parcel No. 15, having an interior angle of 134°-19'-48", a distance of 71.67 feet to an angle point; THENCE: Southerly, along the westerly line of said Map No. 15, Parcel No. 15, having an interior angle of 141°-30'-12", a distance of 112.60 feet to a point; THENCE: Westerly, through said Stephen B. Zinter lands, having an interior angle of 85°-58'-24", a distance of 372.32 feet to the west line of said Stephen B. Zinter lands; THENCE: Northerly, along the said west line of Stephen B. Zinter lands, having*

*an interior angle of 91°-33'-36", a distance of 175.33 feet to the POINT or PLACE OF BEGINNING having an area of 1.41 acres more or less.  
EXCEPTING AND RESERVING a ten foot wide private drainage easement over a storm sewer drain, the centerline of said easement being distant 21.85 feet westerly from the southeast corner of said described parcel as measured along the south line of said described parcel, thence running northly through said parcel to a point on the northeasterly line of said parcel distant 27.2 feet northwesterly from said angle point in the west line of said Map No. 15, Parcel No. 15, as measured along said northeasterly line of said described parcel.*

Is given subdivision approval; and

4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Alden Town Board and Alternative Care Services of WNY, Inc., a Not-For-Profit Corporation duly organized and existing under the laws of the State of New York, have negotiated a Lease Agreement for a currently unused kitchen portion of Town Hall located at 3311 Wende Road for the operation of a Meal-On Wheels Service;

WHEREAS, the Town Board is aware that a large number of residents of the Town of Alden are eligible for and participate in the Alternative Care Services of WNY Inc.'s Meals-On-Wheels Program and is desirous of continuing such services for its residents;

WHEREAS, Alternative Care Services of WNY, Inc. is the sole source provider of a Meals-on-Wheels Program in the Town of Alden;

WHEREAS, Alternative Care Services will pay rent to the Town at a fair and reasonable rent as required by Town Law Section 64;

WHEREAS, the Town and Alternative Care Services of WNY, Inc. have come to full agreement on the terms of such Lease Agreement to run as of August 1, 2023, until July 31, 2026; and

WHEREAS, the Alden Town Board believes the entered into said Lease Agreement is consistent with its policies and in the best interests of the residents of the Town of Alden.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board hereby, pursuant to Town Law Sections 64(2) and 29(11) hereby approves a Lease Agreement with Alternative Care Services of WNY Inc., for the operations of a Meals On Wheels Service and authorizes and directs the Town Supervisor to sign said Lease Agreement; and
4. 2. Pursuant to section 64(2) of the Town Law this resolution is subject to a permissive referendum and the Town Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to cause to be published, in full, in the Alden Advertiser, and posted at Town Hall, a Notice in substantially the form appearing in Exhibit A hereto.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

WHEREAS, the Town Board of the Town of Alden (“Town Board”) is fully and properly considering adopting Local Law # 3 of 2023 “Town of Alden Code of Ethics” which shall; replace in its entirety Chapter 29 of the Alden Town Code (the “Proposed Action”); and

WHEREAS, the Town Board, after completing the Short Environmental Assessment Form has determined that the Proposed Action is a Type II Action under SEQRA; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Town Board hereby adopts the attached Determination of Type II Action;
2. The Town of Alden, as Lead Agency, hereby determines that the Type II action described in the attached Determination, will not have a significant effect on the environment and that an environmental impact statement is not required to be prepared with respect to said Proposed Action; and
3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED AS FOLLOWS;

A hearing before the Town Board of the Town of Alden, in the County of Erie shall be held at the Town Hall, 3311 Wende Road, Alden, New York at 7:05 p.m. on the 3<sup>rd</sup> day of July, 2023, for the purpose of hearing all persons interested in the proposed Local Law No. 3 of the Year 2023 “Town of Alden Code of Ethics” which will establish a new Code of Ethics and rescind the current Code of Ethics; and

ORDERED, that the Town Clerk is directed to (a) publish a notice of public hearing in the Alden Advertiser, designated as the official newspaper for this publication, such publication to be not less than ten (10) days before the date of the public hearing; (b) and post as required by law one copy of the Notice of Public Hearing no later than the day such Notice is published; and

ORDERED, that the Town Clerk is to make copies of the proposed Local Law No. 3 of the Year 2023, entitled "Town of Alden Code of Ethics" available at her office for inspection and distribution to any interested person during business hours.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Town of Alden and the Town of Newstead agree that it is in the best interests of their residents and that it is cost effective to both municipalities to share Dog Kennel Services pursuant to the terms and conditions of the attached Intermunicipal Cooperation Agreement;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the Alden Town Board does hereby authorize and direct the Supervisor to enter into and execute all necessary documents to effectuate an Intermunicipal Cooperation Agreement in the form attached hereto with the Town of Newstead for shared Dog Kennel services for a term to commence on July 1, 2023, and expire on June 30, 2024; and

2. This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING REOLUTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

WHEREAS, the Alden Town Board duly established the Cayuga Creek Water

District at an estimated maximum cost of \$887,600.00;

WHEREAS, the Town Board did properly let, receive and review sealed bids for the construction of the Cayuga Creek Water District.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the sealed bids that were received and opened on June 8, 2023, for the construction of Cayuga Creek Water District Park are hereby rejected because the bids came in at \$300,000.00 more than the budgeted and approved construction costs; and
2. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

WHEREAS, the Town of Alden, upon receiving permission of the NYS Comptroller, has duly created the Cayuga Creek Water District;

WHEREAS, the Town of Alden has authorized Metzger Civil Engineering to complete the application, plans and specifications for this Water District Construction Project; and

WHEREAS, Metzger Civil Engineering has completed the plans and specifications and has received the approvals from the necessary reviewing agencies; and

WHEREAS, the Procurement Policy & Procedure Guidelines of the Town of Alden requires that all estimated public works projects over \$35,000.00 shall be formally bid pursuant to General Municipal Law section 103.

WHEREAS, the sealed bids received by the Town on June 8, 2023 have been rejected as exceeding the authorized project cost;

WHEREAS, The Town Board after full and careful review and consideration of the request finds said request to receive new bids in the public interest.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board hereby authorizes the Town Clerk to advertise for bids as outlined in the attached Notice to Bidders, full information and specifications are available at the Office of the Town Clerk at 3311 Wendé Road, Alden, New York 14004 on June 23, 2023 during normal business hours.
2. The Town Board hereby authorizes the Town Clerk to publish Notice in the Alden Advertiser. Said Notice must be published more than ten (10) days prior to July 18, 2023 and must state the time when and place where the sealed bids will be publically opened and read by the Town Clerk. The Town Clerk is further authorized to fax or email the Notice of Bidders to interested contractors;
3. The Town Board hereby authorizes the Town Clerk to receive sealed bids until 11:00 AM Prevailing time on July 18, 2023; and
4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Building Inspector/Code Enforcement Officer has informed the Alden Town Board that the lawn at 1232 Mayfield Drive, in the Town of Alden is not being properly maintained;

WHEREAS, the Property owner passed away in May 2022 and no Estate Proceeding has been opened with the Erie County Surrogates Court;

WHEREAS, the Property is in foreclosure with the mortgage holder, Alden State Bank;

WHEREAS, Chapter 263 of the Alden Town Code allows the Alden Town Board to adopt a resolution requiring a property owner to cut, trim or remove brush, grass, rubbish or weeds on their lands; and

WHEREAS, Donna J. Rzepka, deceased, is the owner of record of 1232 Mayfield Drive also known by SBL 119.05-1-7 situated in the Town of Alden.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. Donna J. Rzepka , deceased, or the Fiduciary appointed for Donna J. Rzepka or her heirs are hereby ordered by the Alden Town Board to cut, trim and remove the brush, grass, rubbish and weeds on her above listed property no later than June 30, 2023;
2. Should the Fiduciary or heirs fail to cut, trim and remove the brush, grass, rubbish and weeds on said property no later than June 30, 2023, the Town of Alden will authorize the lawn maintenance to be performed by a third party and paid for from the general fund of the Town of Alden;
3. The Town Board shall then cause the general fund to be reimbursed by the property owner by levying the costs incurred by the Town onto the property owner's County/Town Tax Bill for Tax Year 2024;
4. The Town of Alden Building Department shall mail a copy of this resolution to the owner of record at her last known address; and
5. This resolution shall take effect immediately.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

WHEREAS, the Highway Superintendent has advised the Alden Town Board that the Highway Department is in need of a new Tack Tank with 12-foot spray bar and standard tank and trailer for paving projects in the Town; which will be purchased pursuant to State Bid from Monroe Tractor (State Bid # 060122-VTL);

WHEREAS, the Town of Alden's Procurement Policy & Procedure Guidelines and the General Municipal Law have been followed through purchase from the State Bid Contract List;

WHEREAS, The Town Board after full and careful review and consideration of the request finds the request to purchase the Tack Tank as being consistent with its policies and in the interest of the residents of the Town of Alden.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of the Tack Tank from the Monroe Tractor State Bid List as described on the attached Purchase Agreement at a total cost of \$21,819.55;
2. The Highway Superintendent is authorized to sign any and all necessary documents to effectuate this purchase; and
3. This resolution shall take effect immediately.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler  
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

WHEREAS, the Alden Town Board seeks to promote a productive work environment and due to changes in New York State Law would like to adopt a revised Sexual Harassment Prevention Policy ("Policy"); and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board hereby adopts the attached Town of Alden Sexual Harassment Prevention Policy, to be effective June 21, 2023, at 12:01 a.m.;
2. The Town Clerk is hereby directed to promptly provide the Policy to all Town of Alden employees; and
3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler  
Nays 0

**POLL AND ADD WITH NO OBJECTION**

THE FOLLOWING MOTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

Motion to hire Haley Lerner, from June 26, 2023 until August 4, 2023, as part time seasonal parks worker at a rate of \$15.12 per hour for the 2023 parks season; contingent upon successful completion of all pre-employment checks.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on June 20, 2023, which resulted as follows:

**CARRIED.**

Ayes 3 Sitzman, Waiss & Pautler  
Nays 0

**REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL**

Mike Metzger, Town Engineer – Senior Center Addition and Cayuga Creek Water District and WD#5 updates.

Supervisor Sitzman requested an executive session for personnel regarding Recreation and Assessment Offices; including Town Board, Town Attorney, Michelle Gadd and Bill Sivecz.

Supervisor Sitzman moved and Councilwoman Pautler seconded the motion to enter into executive session.

All in favor.

Supervisor Sitzman moved and Councilwoman Pautler seconded the motion to exit executive session and enter back into regular meeting.

All in favor.

**UNFINISHED AND TABLED BUSINESS**

**NOTICE OF MEETINGS**

<b>WORK SESSION:</b>	<b>June 26, 2023</b>	<b>@7:00 PM</b>
<b>REGULAR BOARD MEETING</b>	<b>July 3, 2023</b>	<b>@7:00 PM</b>
<b>SPECIAL WORK SESSION</b>	<b>June 29, 2023</b>	<b>@7:00 PM</b>

**MEMORIAL REMEMBRANCE -**

**ADJOURNMENT**

At 8:25 P.M. Supervisor Sitzman adjourned the Meeting.

Alecia Barrett  
Town Clerk