

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Monday, May 15, 2023 at 7:00 P.M. Deputy Town Supervisor Sivecz called the Meeting to Order and Councilwoman Waiss led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Bill Sivecz, Deputy Town Supervisor  
Gina Waiss, Councilwoman  
Colleen Pautler, Councilwoman

RECORDING SECRETARY: Alecia Barrett, Town Clerk

OTHERS PRESENT: Jennifer Strong, Town Attorney  
Mike Metzger, Town Engineer  
Chris Snyder, CEO  
Residents

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, SECOND BY COUNCILWOMAN WAISS, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #401 - 452 **ALL BILLS REVIEWED BY THE TOWN BOARD.**

<u>ACCOUNT</u>	<u>AMOUNT</u>		
	ABSTRACT #1	ABSTRACT #2	TOTAL
GENERAL FUND "A"	\$17,865.56		\$17,865.56
HIGHWAY FUND "DA/DB"	\$7,977.07		\$7,977.07
PART-TOWN FUND "B"	\$3,417.02		\$3,417.02
WATER DIST. NEWSTEAD "WO"			
SPECIAL FIRE PROTECTION "SF"			
WATER DIST. #1 FUND "WA"			
WATER DIST.EXCHANGE ST. "WX"			
SEWER DIST. #2 FUND "SA"	\$1,179.19		\$1,179.19
TRUST & AGENCY "T"	\$41,147.54		\$41,147.54
SPECIAL REFUSE FUND "SR"	\$42,054.36		\$42,054.36
STREET LIGHTING FUND "SL"	\$4,774.79		\$4,774.79
PERIWINKLE LTG. DIST."SL1"	\$88.81		\$88.81
ZOELLER RD. WATER DIST. "WZ"			
TOTAL	\$118,504.34		\$118,504.34

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON MAY 15, 2023 AND

**ADOPTED.**

Ayes 2 Waiss & Pautler  
Nays 0

## **BUSINESS FROM THE FLOOR**

Holly Ahl, 1265 E. Laray – handed out copy of letter and asked question pertaining to FOIL

Mr. Trybuskiewicz, 12310 Cary – flag lot permit? Subdivision of lot 542 Three Rod (Agenda item D)

Alan Turton, Alden Central School – supplied hand out on pheasant run on Town property?

Laura Loehr, 13369 Henskee – followed up on May 4<sup>th</sup> email sent to Town Board regarding voter roll audit.

Bradley Bowen, 1241 E. Laray – FOIL question for Town Attorney, Jennifer Strong. Questioned Town Engineer Mike Metzger on questions from previous meetings.

## **COMMUNICATIONS**

### **Brett Sitzman, Supervisor communicated by Deputy Supervisor Sivecz**

1. Letter from Mark Kerl for softball diamonds; add to WS

### **Colleen Pautler, Councilwoman**

1. Freezer from Sitzmans will be delivered Friday morning
2. Legislator Todaro is giving \$10k grant for new Senior Center furnishings

### **Jennifer Strong, Town Attorney**

1. Received signed Library contract
2. Sent draft MOW lease; add MOW to WS

## **NEW BUSINESS**

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

WHEREAS, The Alden Town Board on November 7, 2022, adopted its 2023 Budget;

WHEREAS, the Town needs to transfer monies to allow for payment of invoices and vouchers for Planning Board Member training; previously authorized by the Town Board; and

WHEREAS, these budget transfers will not render the Town of Alden insolvent.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

1. The Alden Town Board hereby authorizes the following budget transfers:

Transfer from B.8020.0417 in the amount of \$400.00 to B.8020.0405 and  
Transfer from B.8020.0417 in the amount of \$400.00 to B.8020.0404;

2. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on May 15, 2023, which resulted as follows:

**CARRIED.**

Ayes 2 wAISS & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Town Parks Supervisor has advised the Town Board that the Parks Department needs to purchase a new swing set and slide for the Jane Drive Mini Park to be installed by the Town the cost of which is estimated to be over \$5,000.00 but less than \$20,000.00;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden and the General Municipal Law state that the Town must obtain written quotes from at least three (3) vendors;

WHEREAS, three quotes, including the equipment and shipping, were requested and received by the Parks Supervisor as follows:

the highest quote is from All Things Recreation, LLC at \$7,383.00;

the second highest quote is from Playground Boss at \$7,043.00; and

the lowest quote is from NVB Playgrounds d/b/a AAA State of Play at \$4,767.00;

WHEREAS, NVB Playgrounds d/b/a AAA State of Play is the lowest responsible quote; and

WHEREAS, The Town Board after full and careful review finds that it is in the public interest to authorize the purchase the new swing set and slide to be installed by the Town at the Jane Drive Mini Park.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of the swing set and slide for \$4,767.00 (including delivery) from NVB Playgrounds d/b/a AAA State of Play;

2. That the Parks Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase; and

3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on May 15, 2023, which resulted as follows:

**CARRIED.**

Ayes 2 Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

WHEREAS, the Town Parks Supervisor has advised the Town Board that the Parks Department needs to purchase a new 36" stand-on Bradley mower with Briggs and Stratton engine to mow at the cemeteries the cost of which is estimated to be over \$5,000.00 but less than \$20,000.00;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden and the General Municipal Law state that the Town must obtain written quotes from at least three (3) vendors;

WHEREAS, three quotes, including the equipment and shipping, were requested and received by the Parks Supervisor as follows:

the highest quote is from Interstate Supplies & Services at \$6,031.43;

the lowest quote is from Bison Turf Equipment, Inc. at \$5,449.00; and

A quote was solicited from Bradley dealer Belfast Inc. who declined to submit a quote as they do not have this model available;

WHEREAS, the Parks Supervisor made a diligent search of Bradley dealers and was unable to find any additional dealers that carry this model;

WHEREAS, Bison Turf Equipment, Inc. is the lowest responsible quote; and

WHEREAS, The Town Board after full and careful review finds that it is in the public interest to authorize the purchase of the new 36" stand-on Bradley mower with Briggs and Stratton engine to mow at the cemeteries.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board hereby approves the purchase of the new 36" stand-on Bradley mower with Briggs and Stratton engine to mow at the cemeteries for \$5,449.00 (including delivery) from Bison Turf Equipment, Inc.;

2. That the Parks Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase; and

3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on May 15, 2023, which resulted as follows:

**CARRIED.**

Ayes 2 Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Alden Town Board is considering an application by Richard Donnelly for the subdivision of two (2) lots. The entire parcel currently consists of approximately 27 improved acres at 542 Three Rod Road, in the Town of Alden, further identified as SBL 118.00-6-4.1. The first proposed lot ("Parcel A") would be an approximately 18.75 acre parcel containing an existing house; and the second proposed lot ("Parcel B") would be an approximately 8.25 acre vacant parcel (the "Proposed Action");

WHEREAS, the Town Board has determined that the Proposed Action is an Unlisted Action under SEQRA but that a coordinated review should be conducted;

WHEREAS, the Town Board believes that the Town of Alden is: the agency primarily responsible for undertaking decisions as to subdivision; the agency with the broadest governmental powers for investigating the impact of the Proposed Action; has the greatest capacity for providing the most thorough environmental assessment of the Proposed Action; and is the most local agent with permitting authority; and

WHEREAS, the Town Building Inspector has provided notice to the Erie County Division of Planning for this Proposed Action, as required under Section 239-m of the General Municipal Law.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board has determined that the Proposed Action is an Unlisted Action under SEQRA;
2. The Town Board has determined that it should be the Lead Agency for all environmental review of the Proposed Action; and
3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on May 15, 2023, which resulted as follows:

**CARRIED.**

Ayes 2 Waiss & Pautler  
Nays 0

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

Motion to re-appoint Cristie Cascio as a Member of the Board of Assessment Review, for a five year term to expire on September 30, 2027. Stipend as per Schedule of Salaries.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on May 15, 2023, which resulted as follows:

**CARRIED.**

Ayes 2 Waiss & Pautler  
Nays 0

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

Motion to authorize Town Clerk Barrett to send a Letter of Support to the New York State Assembly and Senate urging our state legislators to support legislation that will allow PERMA to continue to offer an Alternative Contribution Program.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on May 15, 2023, which resulted as follows:

**CARRIED.**

Ayes 2 Waiss & Pautler

Nays 0

**POLLED AND ADDED WITH NO OBJECTION**

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

Motion to hire the following Recreation Attendants at the following pay rates, contingent upon successful completion of all pre-employment checks, commencing on June 10, 2023 through August 4, 2023; not to exceed 19.5 hours per week:

Alexander Lysiak - \$15.12  
Alyssa Case - \$15.00  
Brianna Brunner - \$15.00  
Claire Shadle - \$15.00  
Elliana Bartrum - \$15.12  
Gabrielle Jankowiak - \$15.00  
Gowri DeMay - \$15.00  
Grace Leonard - \$15.12  
Grace Sheehan - \$15.12  
Hannah Bishop - \$15.12  
Jared Baesen - \$15.00  
Katie Wilson - \$15.12  
Kayla Becker - \$15.42  
Kayla Weglarski - \$15.00  
Kelsey Camp - \$15.12  
Lilly Bromstead - \$15.00  
Maeline Uhrich - \$15.00  
Michael Friscaro - \$15.12  
Nathaniel Bartsch - \$15.00  
Rebecca Clifford - \$15.00  
Ryan Rivera - \$15.00  
Sophia Daddario - \$15.12  
Sylvia White - \$15.00  
Victoria Kwandrans - \$15.42

And the following Recreation Supervisors at the following pay rates, contingent upon successful completion of all pre-employment checks, commencing on June 10, 2023 through August 4, 2023; not to exceed 19.5 hours per week:

Amelia Kelly – supervisor \$17.28  
Emily Jablonsky – supervisor \$17.28  
Isabella Decker – supervisor \$16.00  
Kara Satchura – supervisor \$17.28

Kendall Shadle – supervisor \$16.00  
Kirsten Lerner – supervisor \$17.63  
Nolena Fazio – supervisor \$16.00  
Steven Insinna – supervisor \$22.03

And to hire Joseph Wallace as Assistant Recreation Director at a rate of \$18.36 per hour, contingent upon successful completion of all pre-employment checks, commencing on June 1, 2023 through August 4, 2023; not to exceed 19.5 hours per week.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on May 15, 2023, which resulted as follows:

**CARRIED.**

Ayes 2 Waiss & Pautler

Nays 0

**REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL**

Jennifer Strong, Town Attorney – Revised Ethics law Draft and circulated. Drafted DCO description. Reviewed splash pad information.

Gina Waiss, Councilwoman – took affirmative action training for housing, will share info with anyone interested. Submitted building and grounds request to High School for WD#5.

Requested Executive Session for personnel issue in the Parks Dept.

Councilwoman Waiss moved to enter Executive Session for personnel issue in Parks Dept., seconded by Councilwoman Pautler.

Councilwoman Waiss moved to exit Executive Session and enter back into regular meeting, seconded by Councilwoman Pautler.

Colleen Pautler, Councilwoman – spoke with Newstead Supervisor who is working on potential kennel agreement.

Mike Metzger, Town Engineer – Senior Center addition, working with 3 contractors for insurance certfates and bonds, material submittals. Cayuga Creek water district pre-bid meeting next week.

**UNFINISHED AND TABLED BUSINESS**

**NOTICE OF MEETINGS**

**WORK SESSION:**

**May 22, 2023**

**@7:00 PM**

**REGULAR BOARD MEETING**

**June 5, 2023**

**@7:00 PM**

**MEMORIAL REMEMBRANCE -**

**ADJOURNMENT**

At 8:01 P.M. Deputy Supervisor Sivecz adjourned the Meeting.

Alecia Barrett  
Town Clerk