# ALDEN TOWN BOARD AGENDA

# PRIORITY OF BUSINESS SET BY SUPERVISOR PURSUANT TO CHAPTER §A371 OF THE ALDEN TOWN CODE

- 1. PLEDGE OF ALLEGIANCE COUNCILWOMAN WAISS
- 2. CALLING THE ROLL OF BOARD MEMBERS BY THE TOWN CLERK
- 3. OFFER OF THE MINUTES OF THE PROCEEDINGS OF THE REGULAR MEETING OF JANUARY 17, 2023
- 4. APPROVAL OF VOUCHERS
- 5. BUSINESS FROM THE FLOOR
- 6. PRESENTATION OF COMMUNICATIONS FROM BOARD MEMBERS AND OTHER TOWN OFFICIALS
- 7. NEW BUSINESS
  - A. Resolution to approve budget transfers per S/BS
  - **B.** Motion to appoint Bookkeeper per S/BS
  - C. Resolution to approve purchase of plow & spreader(state bid) per S/BS
- 8. UNFINISHED & TABLED BUSINESS
- 9. REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL
- **10. ANNOUNCEMENTS FROM THE SUPERVISOR**

11. NOTICE OF MEETINGS:		
WORK SESSION:	<b>February 13, 2023</b>	@ 7:00 PM
<b>REG. BOARD MEETING:</b>	<b>February 21, 2023</b>	@ 7:00 PM

- **12. MEMORIAL REMEMBRANCE:**
- **13. ADJOURNMENT**

# Jan. 2023

COUNCILPERSON \_\_\_\_\_

### MOVED AND COUNCILPERSON SECONDED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND

PAID.

# ACCOUNT

**GENERAL FUND "A"** HIGHWAY FUND "DA/DB" PART-TOWN FUND "B" GRANT "G" CONSOLIDATED WATER "WR" SPECIAL FIRE PROTECTION "SF" SEWER DIST, #1 FUND "SI" SEWER DIST, #2 FUND "SA" TRUST & AGENCY "T" SPECIAL REFUSE FUND "SR" STREET LIGHTING FUND "SL" PERIWINKLE LTG. DIST."SL1" ZOELLER RD. WATER DIST."WZ" WATER DIST. NEWSTEAD "WO" WATER DIST. EXCHANGE "WX" WATER DIST. NO. 1 "WA" TOTAL

	AMOUNT	
TOTAL	ABSTRACT #2	ABSTRACT #1
\$83,218.01	\$22,120.41	\$61,097.60
\$48,495.12	\$18,974.19	\$29,520.93
\$11,315.48	\$2,915.30	\$8,400.18
\$0.00		
\$0.00		
\$129,477.79	\$4,359.79	\$125,118.00
\$0.00		
\$894.60	\$655.20	\$239.40
\$19,643.47	\$3,447.41	\$16,196.06
\$38,173.21		\$38,173.21
\$5,391.42		\$5,391.42
\$113.51		\$113.51
\$14,068.00		\$14,068.00
\$0.00		
\$20,339.25		\$20,339.25
\$0.00		
\$371,129.86	\$52,472.30	\$318,657.56

Date Prepared: 02/02/2023 0/2:52 PM Report Date: 02/02/2023

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# AP GL Distribution Report Parameters

					Summary Only:	Sort By:	Dept Totals:	Include:	Minimum Amt:	Batch No:	Voucher No:	Check ID:	Date Range:	Period:	Report ID:
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Voucher No. PO No. Fund A	Check	Check ID Check No. Vendor Code Vendor Name	Invoice No.	Invoice Date Pay Due	Pay Due	Period	Enc. Amount	Espei
Dept 1110		TOWN JUSTICES						
A.1110.0106		TOWN JUSTICES.PT CONSTABLES						
20230091	10000	0000001424 BIELAT, PAULA D	01172023	01/20/2023	01/20/2023	-	0.00	125
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A.1220.0415		SUPERVISOR COMPUTER SUPPLIE - ADD						
20230120	00001	509 0000001764 ADP, INC.	01302023	01/31/2023	01/31/2023	-	0.00	175
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Dept 1320		AUDITOR						
A.1320.0434 20230098	00001							
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A.1355.0401 20230118	0000							
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A.1355.0408		ASSESSOR.DUES & SUBSCRIPTIONS					0.00	Ģ
20230114 Total A.1355.0408	00001	0000002773 ERIE COUNTY ASSESSOR'S ASSOCIU 12072022	CI/ 12072022	01/26/2023	01/26/2023	-	0.00	25
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Dept 1410		TOWN CLERK					0.00	43
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AP GL Distribution Report

Alt. Sort Table: Dept 1920 Total Dept 1670 Dept 1670 Total Dept 1620 Dept 1620 Total Dept 1610 Dept 1610 Total Dept 1410 Dept 1410 Fund A A.1920.0400 Total A.1670.0410 A.1670.0410 Total A.1620.0407 Total A.1620.0406 A.1620.0406 Total A.1610.0400 A.1610.0400 A.1410.0401 A.1620.0407 Account No. 20230085 20230095 20230112 20230093 Voucher No. 20230122 20230125 20230121 PO No. 10000 10000 10000 10000 10000 10000 00001 Check ID Check No. Vendor Code Vendor Name CENTRAL MAILING CENTRAL MAILING. OFFICE EQUIP RENT CENTRAL MAILING.OFFICE EQUIP RENT BUILDINGS.LIGHT BUILDINGS.LIGHT **BUILDINGS, TELEPHONE** BUILDINGS INTERNET.CONTRACTUAL EXPENSE TOWN CLERK OFFICE SUPPLIES GENERAL FUND MUNICIPAL ASSOCIATION DUES MUNICIPAL ASSOCIATION DUES CENTRAL MAILING BUILDINGS, TELEPHONE INTERNET INTERNET.CONTRACTUAL EXPENSE INTERNET TOWN CLERK TOWN CLERK BUILDINGS Fiscal Year: 2023 Period From: 1 To: 12 Pay Due Date 01/19/2023 To: 02/02/2023 000000111 000002732 0000001862 0000000560 ASSOCIATION OF ERIE COUNTY GOV 01182023 0000002922 0000002954 0000001862 CHARTER COMMUNICATIONS CHARTER COMMUNICATIONS QUADIENT FINANCE USA, INC. XEROX FINANCIAL SERVICES NYSEG VERIZON BUSINESS 07537964 146018401012123 01/31/2023 142331301010723 01/20/2023 3706974 02022023 16880725 Invoice No. 01/26/2023 Invoice Date Pay Due 01/20/2023 02/02/2023 01/19/2023 02/02/2023 01/19/2023 02/02/2023 01/26/2023 01/31/2023 01/20/2023 02/02/2023 01/20/2023 Period NJ -N --Amount 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 Expent 1,820.5 1,820.5 1,823." 279,4 119.9 250.1 534. 534.4 254.5 159.8 159.9 39.9 32.1

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AP GL Distribution Report

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Total Fund B	Total Dopt 9060	Total B.9060.0800	20230099	B.9060.0800	Dept 9060	Total Dept 6989	Total B.6989.0411	20230101	B.6989.0411	Dept 6989	Total Dept 3620	Total B.3620.0408	20230061	B.3620.0408	Fund B Dept 3620	Account No. Voucher No. PO No.	Account Table: Alt. Sort Table:	Date Prepared: 02/02/2023 02:52 PM Report Date: 02/02/2023
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Dept 3120		PUBLIC SAFETY						
DB.3120.0403		PUBLIC SAFETY.BACKGROUND CHECKS/DOT TESTING						
20230086	10000	0000001481 OCCUSTAR WORKPLACE COMPLIAN 9045	N 9045	01/19/2023	01/19/2023	1	0.00	169.0
Total DB.3120.0403		PUBLIC SAFETY, BACKGROUND CHECKS/DOT TESTING					0.00	169.0
Total Dept 3120		PUBLIC SAFETY					0.00	169.0
Dept 5110		MAINTENANCE OF ROADS						
DB.5110.0433		MAINTENANCE OF ROADS.RESURFACING MATERIALS						
20230105	00001	0000000164 COUNTY LINE STONE CO., INC.	149580	01/26/2023	01/26/2023	-	0.00	211.3
Total DB.5110.0433		MAINTENANCE OF ROADS, RESURFACING MATERIALS					0.00	211.3
Total Dept 5110		MAINTENANCE OF ROADS					0.00	211.3
Dept 5130		MACHINERY						
DB.5130.0424		MACHINERY, REPAIRS AND MAINTENANCE						
20230102 20230103	00001	0000001976 HURTUBISE TIRE INC. 0000002666 POWERHOUSE SERVICES, INC.		01/26/2023 01/26/2023	01/26/2023		0.00	4,775.0
Total DB.5130.0424		MACHINERY.REPAIRS AND MAINTENANCE					0.00	5,058.0
Total Dept 5130		MACHINERY					0.00	5,058.0
Dept 5140		MISCELLANEOUS (BRUSH AND LEAVES)						
DB.5140.0471		MISCELLANEOUS (BRUSH AND LEAVES).BOOTS						
20230104	00001	0000002771 J. KOZEL & SON, INC.	2301-228747	01/26/2023	01/26/2023		0.00	42.1
Total DB.5140.0471		MISCELLANEOUS (BRUSH AND LEAVES).BOOTS					0.00	42.1
Total Dept 5140		MISCELLANEOUS (BRUSH AND LEAVES)					0.00	42
Dept 5142		SNOW REMOVAL						
DB.5142.0449		SNOW REMOVAL MATERIALS & SUPPLIES						
20230107	00001	0000001668 AMERICAN ROCK SALT CO LLC	1	01/26/2023	01/26/2023	2	0.00	13,166.
Total DB.5142.0449		SNOW REMOVAL MATERIALS & SUPPLIES					0.00	13,166.
Total Dept 5142		SNOW REMOVAL					0.00	13,166.
Dept 9060		HOSPITAL AND MEDICAL INSURANCE						

	AP GL Distribution Report Fiscal Year: 2023 Period From: 1 To: 12 Pay Due Date 01/19/2023 To: 02/02/2023		TOWN OF ALDEN
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Total Dept 9060 HOSPITAL AND MEDICAL INSURANCE Total Fund DB HIGHWAY FUND - PART TOWN	20230119         00001         0000000024         WNY TEAMSTERS WELFARE FUND         01302023           Total         DB.9060.0800         HOSPITAL AND MEDICAL INSURANCE.EMPLOYEE BENEFITS	Dept 9060 HOSPITAL AND MEDICAL INSURANCE DB.9060.0800 HOSPITAL AND MEDICAL INSURANCE.EMPLOYEE BENEFITS	Account No. Voucher No. PO No. Check ID Check No. Vendor Code Vendor Name Invo Fund DB HIGHWAY FUND - PART TOWN	Report Date:         02/02/2023           Account Table:         AP GL Distribution Report           At. Sort Table:         Fiscal Year: 2023 Period From: 1 To: 12 Pay Due Date 01/19/2023 To: 02/02/2023
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# TOWN OF ALDEN

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**AP GL Distribution Report** 

Alt. Sort Table: Dept 8130 Total Fund SA Total Dept 8130 Fund SA Total SA.8130.0408 SA.\$130.0408 Account No. Voucher No. PO No. 20230125 10000 Check ID Check No. Vendor Code Vendor Name SEWER ALAURA DRIVE SEWAGE TREATMENT AND DISPOSAL ELECTRIC SEWAGE TREATMENT AND DISPOSAL SEWER ALAURA DRIVE SEWAGE TREATMENT AND DISPOSAL SEWAGE TREATMENT AND DISPOSAL ELECTRIC Fiscal Year: 2023 Period From: 1 To: 12 Pay Due Date 01/19/2023 To: 02/02/2023 0000000111 NYSEG 02022023 Invoice No. 02/02/2023 02/02/2023 Invoice Date Pay Due Period N2 Enc. 0.00 0,00 0.00 0.00 Expent 637.3 637.3 637.3 637.3

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# THE FOLLOWING RESOLUTION WAS OFFERED BY \_\_\_\_\_ WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER \_\_\_\_\_

WHEREAS, the Alden Town Board on Nmber 16th, 2021 adopted its 2022 budget,

WHEREAS, the Town of Alden needs to transfer money to allow for payment of item as outlined below; and;

WHEREAS, these budget transfers will not render the Town of Alden insolvent;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

The Alden Town Board hereby authorizes the following transfers:

From (Budget Code)	Amount	To (Budget Code)	General Explanation
A.1620.0103	\$10,692.50	A.1620.0407	Buildings - Lights
A.1620.0105	\$2,249.46	A.1620.0407	Buildings - Lights
A.1930.0400	\$3,899.79	A.1620.0444	General Building Maint.
A.5132.0438	\$1,055.82	A.5132.0407	Highway Garage - Light
A.6772.0440	\$2,042.14	A.6772.0411	Programs for the aging- Bus Renta
A.6772.0105	\$1,355.77	A6772.0444	Programs for the aging- Repairs to senior van
A.1220.0104 A.1220.0104	# 8,587,45 \$1,087.60	A-8389.0401 A.8389.0400	Canya Creek Water Dist. Water District #5
A.1220.0103	\$2,239.20	A.8389.0401	Cayuga Creek Water District
B.8020.0122	\$2,576.64	B.4650.0440	Professional Ambulance Billing
SF.3410.0400	\$4,431.77	SF.3410.0410	Hodgson & Russ Attorneys Fees
Total:	\$40,218.04		

The Resolution shall take effect immediately.

The foregoing resolution was duly put to 11 call vote at a regualr meeting February 6th, 2023

# as follows:

Supervisor Sitzman	Aye	Nay
Councilwoman Pautler	Aye	Nay
Councilwoman Waiss	Aye	Nay

....

# ALDEN TOWN BOARD AGENDA

# PRIORITY OF BUSINESS SET BY SUPERVISOR PURSUANT TO CHAPTER §A371 OF THE ALDEN TOWN CODE

- 1. PLEDGE OF ALLEGIANCE COUNCILWOMAN WAISS
- 2. CALLING THE ROLL OF BOARD MEMBERS BY THE TOWN CLERK
- 3. OFFER OF THE MINUTES OF THE PROCEEDINGS OF THE REGULAR MEETING OF JANUARY 17, 2023
- 4. APPROVAL OF VOUCHERS
- 5. BUSINESS FROM THE FLOOR
- 6. PRESENTATION OF COMMUNICATIONS FROM BOARD MEMBERS AND OTHER TOWN OFFICIALS
- 7. NEW BUSINESS
  - A. Resolution to approve budget transfers per S/BS
  - **B.** Motion to appoint Bookkeeper per S/BS
  - C. Resolution to approve purchase of plow & spreader(state bid) per S/BS
- 8. UNFINISHED & TABLED BUSINESS
- 9. REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL
- **10. ANNOUNCEMENTS FROM THE SUPERVISOR**

11. NOTICE OF MEETINGS:		
WORK SESSION:	<b>February 13, 2023</b>	@ 7:00 PM
<b>REG. BOARD MEETING:</b>	<b>February 21, 2023</b>	@ 7:00 PM

- **12. MEMORIAL REMEMBRANCE:**
- **13. ADJOURNMENT**

# Motion to appoint Bookkeeper/Secretary and Budget Officer

Motion to appoint Nancy Jones, effective February 7, 2023 as the Supervisor's bookkeeper/secretary at an annual salary of \$35,000, pro-rated for the remainder of the 2023 year and as Budget Officer for the Town of Alden for the remainder of 2023, at salary of \$5,000 pro-rated. All pre-employment checks have been completed.

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Services			
REFERENCE	DESCRIPTION	TECH	PRICE
LABOR	****UTV PLOW PRING BASED ON 2022-2023 SOURCEWELL CONTRACT AWARD #062222-DDY***	RC1	
WUIV	SALE AND INSTALLATION OF WESTERN 6' IMPACT UPY "Y" PLOW WITH HAND HELD CONTROLLER AND CUTTING EDGE. POW PARTS AND LABOR INCLUDED.	RCI	4153-55
	**** INCLUDES TWO YEAR LIMITED WARRANTY ON FARTS AND LABOR ****		
SER#	BLADE SERIAL# TBD	RC1	
ά,	HYDRAULIC SERIAL# TED		
WAR2	****INCLUDES LIMITED 2 YEAR WARRANTY ON PARTS AND LABOR****	RCI	
PD .	ALL PLOW PRICES INCLUDE A 3% DISCOUNT FOR CASH OP. CHECK PAYMENT. PAYMENT MUST BE MADE IN THE FORM OF CASH OR CHECK TO RECEIVE THIS DISCOUNT.	RCI	
	****NOTE - PRICING BASED ON CURRENT STOCK INVENTORY, REORDERED ITEMS SUBJECT TO PRICE INCREASES AND/OR FREIGHT CHARGES. MUST HAVE PLOW INSTALLED WITHIN 30 DAYS TO GUARANTEE PRICING ****		
LABOR	SALE AND INSTALLATION OF 1 YEAR DEMO SNOW EX DROP SPREADER MODEL NUMBER DROP PRO 600 WITH VARIABLE SPEED CONTROLLER AND IN BED MOUNTING. STANDARD 6.0 CU.FT CAPACITY WITH 36" SPREAD WITH. (**DEMO SALTER COMES WITH WARRANTY EXPERING MAY 2023)	RCI	3997.08
MUNI	MUNICIPAL: TOW OF ALDEN SOURCEWELL MEMBER #110684 CONTACT:SCOTT (716) 476-6588	RCI	

Parts		<u></u>		
REFERENCE	DESCRIPTION	QTY	PRICE	EXT PRICE
74360	6 EMPACT UTV BLADE	1.00	0.00	
77865	UTV V-PLOW BIG BOX	1.00	0.00	
35500	FLEET FLEN CONTROLLER, HANDHELD	1.00	c.es	
35135	MOUNT- UTY	1.03	C.00	

NONE NVH\*14555 - - TOWN OF ALDEN 14555 -

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Paris			
REFERENCE	DESCRIPTION	QTY	PRICE EXT PRICE
MUHI	MUNI ASSIST	1.00	0.00

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SERVICE REMINDERS:	Services	8,150.50
	Sub-Total	8150.50
	TOTAL	8150.50
TERMS NET 30 DAYS	Pol Dea	8,150.50

CASULLO'S WILL NOT BE HELD RESPONSIBLE FOR SPECIAL ORDER OR PRE-PAID PARTS LEFT PAST 98 DAYS OF NOTIFICATION OR PAYMENT.

I hereby a pikorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the vahicle for purposes of testing and impection. An express mechanics lies is hereby acknowledged on above vahicle to secure the amount of repairs thereto. A 20% restocking fee will be charged on all returned parts.

Authorization X

VISIT US AT WWW.CASULLOS.COM



SOURCEWELL CONTRACT PRICING -#052222-DDY Western® Non-Truck Equipment program

Following are general comments regarding the pricing provided in this document.

WESTERN uses either a single item number, or, in some cases, multiple item numbers to configure equipment packages to match specific vehicle requirements. Where multiple item numbers are required to complete an equipment package, this price list will include the total package price for ease of use in understanding the total sum of the individual components.

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Pricing provided includes product only. All transactions are also subject to additional fees, including shipping, labor, and/or any other supplies required to complete the installation. Such costs would be determined and charged by the supplying WESTERN authorized dealer.

> Accessory options are available at a 20% discount off of LISF, when purchased as part of the equipment package.

# MESTERN

# Sourcewell contract prising - #C62222-DDY Western<sup>®</sup> Non-Truck Equipment program.

# SNOWPLOW PRICING

#### COMPLETE UTV PLOW PACKAGES

PACKAGE PRICING INCLUDES BLADE ASSEMBLY, ATTACHMENT, VEHICLE MOUNT, & CONTROL

The single price and description are for complete package reference only. Product is ordered by individual component to match vehicle requirements and/or preferences.

		SOURCEWELL	1
		PRICE	ļ
IMPACT" Mid-Duty	5'6" IMPACT <sup>®</sup> Mid-Duty Straight Blade Snowplow (Hydreulic)	\$2,865.72	]
	6' IMPACT Mid-Duty Straight Blade Snowplow (Hydraulic)	\$2,946.84	]
	5'5" IMPACT Mid-Duty Straight Blade Snowplow (Winch Lift)	\$1,755.00	]
	6' IMPACT Mid-Duty Streight Blade Snowplow (Winch Lift)	\$1,835.12	1
IMPACT Heavy-Duty	6' IMPACT HD UTV Straight Blade	<b>\$1,313.44</b>	]
	6' IMPACT HD UTV V-Plow	\$4,153.50	
	6'TMPACT HD Straight Blade Snowplow (XUV835/865 Harness Integration)	53,76376.5%	1
	6' IMPACT HD V-Blade Snowplow (XUV835/865 Harness Integration)	\$4,281.42	]

#### **COMPLETE SKID-STEER PLOW PACKAGES**

PACKAGE PRICING INCLUDES BLADE ASSEMBLY, ATTACHMENT, & UNIVERSAL SKID-STEER INOUNT PLATE

The single price and description are for complete package reference only. Product is ordered by individual component to match vehicle requirements and/or preferences.

		SOURCEWELL
		P70CE
PRO PLUS®	8' PRO PLUS w/Skid Steer Attachment	\$3,691.51
	8-1/2' PRO PLUS w/Skid Steer Attachment	\$3,825.93
	9' PRO PLUS w/Skid Steer Attachment	\$4,000.40
	BBBBB44, 1912 J Phane 2 and 1	CA 255 50
PRODIGY=	PRODICY w/Skid Steer Attachment	26,638.05

#### COMPLETE TRACTOR PLOW PACKAGES

PACKAGE PRICING INCLUDES BLADE ASSEMBLY, ATTACHMENT, TRACTOR MOUNT, & CONTROL

The single price and description are for complete package reference only. Product is ordered by individual component to match vehicle requirements and/or preferences.

		Contraction of the second s
		SOURCEWELL
		PR/CE
	8' PRO PLUS Tractor Plow Package	\$6,538.61
PRO PLUS®	8'6" PRO PLUS Tractor Plow Package	\$6,672.93
	9' PRO PLUS Tractor Plow Package	\$6,847.40
PRODICY	8'6" PRODIGY Trector Plow Package	\$7,802.97
••••••••••••••••••••••••••••••••••••••	8'6" MVP 3 - Mild Steel Tractor Plow Package	\$7,608.06
₩VP 3¤	8'6" MVP 3 - Stainless Steel Tractor Plow Package	\$8,507.42
MAL 2	9'6" MVP 3 - Mild Steel Tractor Plow Package	\$8,014.57
5	9'6" MVP 3 - Stainless Steel Tractor Plow Package	\$8,929.38
WIDE-OUT=	8'-10' WIDE-OUT Tractor Plow Package	\$8,931.55

# RESOLUTION TO PURCHASE PLOW and SPREADER FOR HIGHWAY DEPARTMENT FROM STATE BID

THE FOLLOWING RESOLUTION WAS OFFERED BY \_\_\_\_\_, WHO MOVED ITS ADOPTION, SECONDED BY \_\_\_\_\_.

# WHEREAS, the Highway Superintendent has advised the Town Board that the Highway Department needs to purchase a new 6 foot impact "V" plow and a variable speed spreader; which will be purchased pursuant to State Bid through Sourcewell Bid # 110684;

WHEREAS, the Town of Alden's Procurement Policy & Procedure Guidelines and the General Municipal Law have been followed through purchase from the State Bid Contract;

WHEREAS, The Town Board after full and careful review and consideration of the request finds the request to purchase the plow and spreader as being consistent with its policies and in the interest of the residents of the Town of Alden.

# NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

# 1. The Town Board approves the purchase of plow and spreader from the Sourcewell State Bid Piggyback described on the attached Pricing Summary for a total of \$8,150.50 from Casullos Auto Accessories;

2. The Town Supervisor is authorized to sign any and all necessary documents to effectuate this purchase; and

# 3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on February 6, 2023, as follows:

Councilwoman Waiss	Aye	Nay
Supervisor Sitzman	Aye	Nay
Councilwoman Pautler	ABSENT	