

**TOWN OF ALDEN  
WORK SESSION  
July 25, 2022  
7:00 P.M.**

**A G E N D A**

**VOUCHERS**

- 1. Historical Society use of Community center per TA/JS**
- 2. ACS use of Town Park for soccer practice per S/BS**
- 3. Dunk tank insurance coverage per TA/JS**
- 4. Polling location lease Agreement per S/BS**
- 5. ACS use of Town facilities for XCountry per S/BS**
- 6. Code Red Intermunicipal agreement per S/BS**
- 7. NYSEG lighting program per S/BS**
- 8. Cable franchise agreement, public hearing per S/BS**
- 9. 2% cap local law per S/BS**
- 10. Fire alarm sealed bids per S/BS**
- 11. ARPA transfer resolution per S/BS**
- 12. Assessor's office per S/BS**
- 13. Executive Session**
  - Personnel in Parks Department and Supervisor's Office**

# Alden Historical Society Request to use the Community Center

Jennifer L Strong Esq <jlstrong@neillstrong.com>

Mon 7/18/2022 8:46 AM

To:Barrett, Alecia <Alecia.Barrett@erie.gov>;

Cc:Gina Weiss (gaw830@yahoo.com) <gaw830@yahoo.com>; Sitzman, Brett <Brett.Sitzman@erie.gov>; Colleen Pautler (AldenCWPautler@gmail.com) <aldencwpautler@gmail.com>; Jennifer L Strong Esq <jlstrong@neillstrong.com>;

[Caution: this email is not from an Erie County employee: attachments or links may not be safe.]

Good Morning Alecia, Gina, Brett and Colleen,

As one of Trustees of the Alden Historical Society, I would like to request on behalf of the Society the use of the Community Center for our Programs on the second Thursdays of each month from September , 2022 through June, 2023. Our Programs, which are open to the public, start at 7 pm and end by 9 pm. The Society would access the Community Center at out 6.30 pm to set up and until 9.30 pm for clean-up. Thank you for your consideration.

Jennifer

**Jennifer L. Strong, Esq.**  
**Neill & Strong Attorneys and Counselors, P.C.**  
13166 Main Street  
Alden, New York 14004  
**Phone: 716-937-3353 x. 304**  
**Fax: 716-937-7222**  
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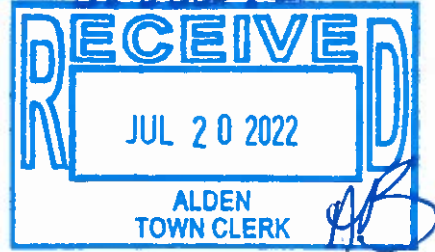
**NEILL & STRONG**

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July 18, 2022

*Butt  
Gina  
Collins*

Alden Town Board  
3311 Wende Road  
Alden, NY 14004



Dear Board Members,

We are requesting the use of the large room at the Community Center on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month, from 7:00-9:00 PM for the Alden Home Bureau meetings for the period of Sept. 2022 thru Sept. 2023.

The Dates are as follows:

Sept. 19, 2022	Feb. 6 & 20, 2023
Oct. 3 & 17, 2022	Mar. 6 & 20, 2023
Nov. 7 & 21, 2022	Apr. 3 & 17, 2023
Dec. 5, 2022	May 1 & 15, 2023
	June 5, 2023
	July 24, 2023

Thank you for your consideration and response.

*Shirley A. Kocher*

Shirley A. Kocher, Chairman  
Alden Home Bureau  
11558 Gebhard Lane  
Alden, NY 14004  
716 937-6191

## POLLING LOCATION LEASE AGREEMENT



### CITY/TOWN & DISTRICTS

This agreement made on the \_\_\_\_\_ (date), by and between the **ALDEN TOWN HALL**, hereinafter known and referred to as the **OWNER**, and the Board of Elections for the County of Erie, hereinafter referred to as the **TENANT**.

**Witnesseth** that said OWNER has agreed to let, and by these presents, does hereby grant, demise and let unto the said TENANT the following described premises:

CITY/TOWN DISTRICT(S): **ALDN 005**.  
LOCATION: **ALDEN TOWN HALL**  
ADDRESS: **3311 Wende Road, Alden NY 14004**

The area to be leased is a room or location that has been pre-approved by the Board of Elections within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PRIMARY CONTACT: Brett Sitzman  
PHONE NUMBER: 937-6969, Ext. 3  
EMAIL: [brett.sitzman@erie.gov](mailto:brett.sitzman@erie.gov)

DELIVERY CONTACT: Alecia Barrett  
PHONE NUMBER: 937-6969, Ext. 2  
EMAIL: [Alecia.Barrett@erie.gov](mailto:Alecia.Barrett@erie.gov)

BUILDING OPENER: Alecia Barrett  
CELL PHONE NUMBER: [REDACTED]  
EMAIL: [Alecia.Barrett@erie.gov](mailto:Alecia.Barrett@erie.gov)

As a place to hold official voter registrations and conduct elections in accordance with the provisions of the New York State Election Law on the dates listed below:

PRIMARY ELECTION: **TUESDAY, JUNE 28, 2022**  
PRIMARY ELECTION: **TUESDAY, AUGUST 23, 2022**  
GENERAL ELECTION: **TUESDAY, NOVEMBER 8, 2022**

The TENANT agrees to pay the OWNER **\$100** for each election listed above for the use of the **3311 Wende Road, Alden NY 14004**

The TENANT is to have uninterrupted use and possession of the leased area on each said date from 5:30 am, being one-half hour prior to the opening of the polls until 9:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

In the event an election is delayed or continues as a result of a common disaster to another date, the OWNER agrees to make available the leased area to the TENANT on said subsequent date.

The OWNER hereby agrees to open the building for delivery and pick up of the voting machine(s) on a date mutually agreed to by the parties, between the third and sixth day prior to the election and between the first and fourth day following the election.

The OWNER hereby promises, covenants and acknowledges as follows:

- A. To furnish necessary light, heat, and if available, cooling, to the leased area;

- B. To provide twelve chairs and four tables no less than 48" in length for each machine delivered to the leased area;
- C. To ensure that the leased area is accessible to the public during the times heretofore specified and that the doors are opened;
- D. That there is a functional restroom facility available for use by employees of the TENANT during said day; and
- E. That political contributions by the OWNERS of a polling place are prohibited and that it is a misdemeanor for such OWNER to make, offer or promise any such political contribution as an inducement for the leasing of these premises.

The TENANT hereby promises, covenants and acknowledges as follows:

- A. Not to use said premises, or any part thereof, for any purpose other than the official voter registration and election functions;
- B. Not to let or sign over said premises, or any part thereof, to another without the prior written consent of the OWNER;
- C. To punctually pay said rent as the same accrues; and
- D. To take special care that no damage happens to the building, or any improvements or fixtures therein.

A breach of any promise or covenant made by the TENANT shall be reported by the OWNER to the commissioners of the Erie County Board of Elections as soon as practicable. If any damage shall occur to the leased premises as a result of the negligence by the TENANT or any of its agents or employees, the TENANT hereby agrees to cooperate with the OWNER in filing a claim for damages with the County of Erie. The County does not assume liability for the OWNER's obligation to maintain and operate the property, building, premises and ingress/egress thereto in a safe condition. Any reported incident related to election operations will be investigated and evaluated by Erie County in cooperation with the lessor.

The commissioners of the Board of Elections, no later than four weeks following the receipt of the fully executed lease agreement and the conclusion of the election, shall transmit to the Erie County Comptroller a voucher, in the form required by said comptroller, requesting prompt payment of the rental due to the OWNER in the amount stated above.

In the event that following the execution of this lease agreement, the premises shall become damaged, restricted, or placed under repair to such an extent that the leased area is no longer suitable for the conduct of voter registration and election, the TENANT shall have the right to terminate this lease agreement.

**IN WITNESS WHEREOF**, the parties hereto have affixed their hands and seals the day and year first above mentioned.

ERIE COUNTY BOARD OF ELECTIONS:

OWNER: \_\_\_\_\_

\_\_\_\_\_  
Ralph M. Mohr, Commissioner of Elections

BY: \_\_\_\_\_

\_\_\_\_\_  
Jeremy J. Zellner, Commissioner of Elections

PRINT NAME: \_\_\_\_\_

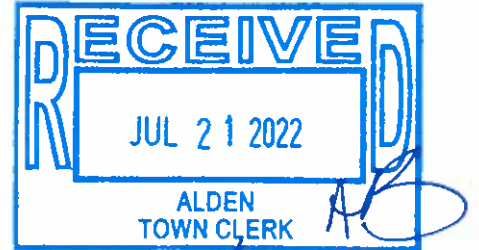
 ALDEN CENTRAL SCHOOL DISTRICT

13190 Park Street  
Alden NY 14004

Sandy Gauthier & Ken Partell Co-Athletic Directors

(716) 937-9116 ext. 4148

July 13, 2022



Alden Town Board  
3311 Wende Road  
Alden, NY 14004

Dear Alden Town Board,

Alden Central Schools would like to request the use of the Alden Town Park paved loop and the Joe Panza Trail during the Alden Central School Varsity and Modified Cross Country seasons for practices (3:45-5:45 p.m.) and meets. The season begins August 22 and will conclude in early November 2022. Home Cross Country meets are scheduled for:

Wednesday, 9/28	5:00 p.m.	<b>Modified</b> – Multi-Team Meet
Saturday, 10/15	9:45 a.m.	<b>Modified &amp; Varsity</b> – BULLDOG STAMPEDE!
Tuesday, 10/18	5:00 p.m.	<b>Varsity</b> – Dual vs. Cleve-Hill
Friday, 11/4	10:00 a.m.	<b>Varsity</b> – Section VI Sectional Meet

Your continued support of both our town and school programs is greatly appreciated. Thank you for your time and consideration in this matter. If you have any questions or concerns, please do not hesitate to call.



Ken Partell  
Athletic Director



Sandy Gauthier  
Athletic Director

cc: Bob McCormick, Buildings & Grounds