

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Monday, March 7, 2022 at 7:00 P.M. Supervisor Sitzman called the Meeting to Order and Supervisor Sitzman led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Brett Sitzman, Town Supervisor  
Colleen Pautler, Councilwoman

RECORDING SECRETARY: Alecia Barrett, Town Clerk

OTHERS PRESENT: Jennifer Strong, Town Attorney  
Mike Metzger, Town Engineer  
Lenny Weglarski, DCO  
Chris Snyder, CEO  
Sarah Miller, Deputy Town Supervisor  
Matt Malecki, Planning Board  
Residents

Councilwoman Pautler Moved and Supervisor Sitzman seconded the Motion to approve the Minutes and Synopsis of the Regular Meeting of February 22, 2022.

*Councilwoman Pautler, On the question – stated “transfers do not balance” on tabled resolution from last meeting.*

**CARRIED**

Ayes 2 Sitzman & Pautler  
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, SECOND BY COUNCILWOMAN WAISS, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #157-182 **ALL BILLS REVIEWED BY THE TOWN BOARD.**

<u>ACCOUNT</u>	<u>AMOUNT</u>		
	ABSTRACT #1	ABSTRACT #2	TOTAL
GENERAL FUND "A"	\$84,716.41	\$8,845.42	\$93,564.83
HIGHWAY FUND "DA/DB"	\$13,942.50	\$34,224.45	\$48,166.95
PART-TOWN FUND "B"	\$24,211.72	\$1,800.00	\$26,011.72
CONSOLIDATED WATER "WR"	\$63,685.00	\$41,496.88	\$105,181.88
SPECIAL FIRE PROTECTION "SF"	\$130,000.00		\$130,000.00
SEWER DIST#1 FUND "SI"		\$9,233.72	\$9,233.72
WATER DIST. NEWSTEAD "WO"	\$3,628.99		\$3,628.99
WATER DIST.EXCHANGE ST. "WX"	\$1,929.60		\$1,929.60
SEWER DIST. #2 FUND "SA"	\$409.27	\$29.14	\$438.41
TRUST & AGENCY "T"	\$4,517.03	\$3,290.89	\$7,807.92
SPECIAL REFUSE FUND "SR"	\$36,589.57		\$36,589.57
STREET LIGHTING FUND "SL"	\$167.22		\$167.22
PERIWINKLE LTG. DIST."SL1"	\$5,004.90		\$5004.90

**ZOELLER RD. WATER DIST.  
“WZ”**

<b>\$1,125.60</b>		<b>\$1,125.60</b>
<b>\$369,927.81</b>	<b>\$98,923.50</b>	<b>\$468,851.31</b>

**TOTAL**

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON MARCH 7, 2022 AND

ADOPTED

Ayes 2 Sitzman & Pautler

Nays 0

**BUSINESS FROM THE FLOOR**

Tom Weisbeck, Broadway – Questions regarding reporting from Alden Advertiser on Cayuga Creek Water District

**COMMUNICATIONS**

**Brett Sitzman, Supervisor**

1. Code Enforcement Officer’s Monthly Report

**Colleen Pautler, Councilwoman**

1. Gave copy of Intratown Mutual Aid and Assistance Agreement for Disasters and Other Related Emergencies to Town Clerk Barrett

**Alecia Barrett, Town Clerk**

1. Letter from Alden Lancaster Art Club request for Community Center use
2. Letter from Veteran about Erie County Fair events

**NEW BUSINESS**

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

WHEREAS, the Alden Town Board is considering an application, by Debra Arnold (Sunset Ranch Kennels) to renew a Kennel Special Use Permit for the operation of a dog kennel at her residence located at 11268 Kieffer Road in the Town of Alden;

WHEREAS, The Building Department has mailed notice of the renewal to all neighboring parcel owners as required by the Alden Town Code; and

WHEREAS, The Town Dog Control Officer and the Town Code Enforcement Officer have inspected the property and found the same in compliance with the Town Code.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

1. That the Kennel Special Use Permit is hereby renewed for a period of one (1) year; and
2. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on March 7, 2022, which resulted as follows:

**CARRIED.**

Ayes 2 Sitzman & Pautler

Nays 0

THE FOLLOWING MOTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED IT BE TABLED, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

Motion to set the 2022 salary for Assessor William Sivecz at \$30,000.00 for 19.5 hours of work per week.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on February 22, 2022, which resulted as follows:

**TABLED.**

Ayes 2 Sitzman & Pautler

Nays 0

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

Motion to approve the request of the Marilla Auto Show Committee ("Car Show") use of Alden Town Park including all shelters and one band shell on July 31, 2022 for The Alden Car, Truck and Cycle Show; contingent upon the receipt no later than July 1, 2022 of the following:

Proof of liability insurance naming the Town of Alden as an Additional Insured with coverage of \$1,000,000 per occurrence and general aggregate of \$2,000,000;

Signing of an Indemnification Agreement;

List of all Car Show Committee Members (names, addresses and cell phone numbers);

List of all towing companies;

Show itinerary and maximum amount of cars allowed.

And contingent upon the following conditions:

The Car Show is responsible for complying with all Town, County, State and Federal Rules and Regulations regarding the CoVid-19 Pandemic.

The Alden Hook & Ladder Fire Company Inc. may sell alcoholic beverages, within the limits of the laws of the State of New York, in a contained "Beer garden or beer tent" in the Alden Town Park from 12:00 pm until 6:00 pm on Sunday July 31, 2022, provided that a New York State Liquor license and liquor liability insurance be first obtained, proof of which to be submitted to the Town Clerk no later than July 1, 2022.

No spectator or show parking shall be allowed on the new sports fields in the Town Park; however Mercy Flight may land on these fields;

Car Show will contract with a towing company for any needed towing services during the Car Show;

All security personnel must be Sheriffs, New York State Police or peace-officer trained personnel;

Fire Police, County Sherriff or State Police, shall monitor the road closing and direct traffic for the duration of the car show;

Car Show personal shall throughout the day pick and empty trash cans;

Empty Trash cans to be returned to Town Park Garage at the end of the show;

Car show to supply (and remove) port-a-potties;

Car Show to clean up to the satisfaction of the Town after the event;

First aid tent, coordinated with Alden Fire Department;

Any costs incurred by the Town of Alden (including labor costs) may be billed to the Car Show;

Golf carts shall only be used only by the Fire Department and by Car Show Committee Members to assist handicapped persons and to move supplies and equipment.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on March 7, 2022, which resulted as follows:

**CARRIED.**

Ayes 2 Sitzman & Pautler

Nays 0

THE FOLLOWING MOTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

Motion to approve the request of Alden Junior Football and Cheerleading to use the Community Center on April 30, 2022 and May 21, 2022 from 12.00 noon until 2.00 pm and on June 14, 2022 and June 28, 2022 from 6.00 pm until 8.00 pm for AJFC registration.

AJFC is responsible for complying with all Town, County, State and Federal Rules and Regulations regarding the Covid-19 Pandemic.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on March 7, 2022, which resulted as follows:

**CARRIED.**

Ayes 2 Sitzman & Pautler

Nays 0

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

Motion to approve the request of Alden Youth Baseball to use to Alden Town Park and the Robert O. Smith Park for their Opening Day Parade, contingent upon AYB obtaining permission from the County of Erie DoT to close a portion of West Main Street, on May 7, 2022 starting at 10.00 am and to use Robert O. Smith Park and the concession stand for an award ceremony.

AYB is responsible for complying with all Town, County, State and Federal Rules and Regulations regarding the Covid-19 Pandemic.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on March 7, 2022, which resulted as follows:

**CARRIED.**

Ayes 2 Sitzman & Pautler

Nays 0

THE FOLLOWING MOTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

Motion to approve the request of AARP to use the large room of the Community Center on April 22, 2022 from 9.00 am until 3.30 pm for a driving course

AARP is responsible for complying with all Town, County, State and Federal Rules and Regulations regarding the Covid-19 Pandemic.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on March 7, 2022, which resulted as follows:

**CARRIED.**

Ayes 2 Sitzman & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR SITZMAN, TO WIT;

WHEREAS, the Alden Town Board has determined the need to update its Senior Van Authorization and Waiver Form for the safety and benefit of the van riders and of the Town of Alden;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board hereby adopts the attached Town of Alden Authorization and Waiver Form for Senior Van; and
2. The Van Driver shall distribute the Form to all riders of the Van who shall have until March 31, 2022 to complete and return the same to the Van Driver.
3. Persons who fail to complete and return the Form to the Van Driver by March 31, 2022 shall not be allowed to Ride the Senior Van until such time that a Form is completed and returned.
4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on March 7, 2022, which resulted as follows:

**CARRIED.**

Ayes 2 Sitzman & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SITZMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Alden Town Board has received a request from the Town Bicentennial Committee to hold a pyrotechnics display as part of the Town's Bicentennial celebrations;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden and the New York State General Municipal Law state that the Town must obtain written quotes, except in the case of a sole source provider;

WHEREAS, the Bicentennial Committee contacted several pyrotechnic companies and only one such company does business in the Western New York area, making this company a sole source provider;

WHEREAS, The Town Board after full and careful review and consideration of the purchase request finds that it is in the public interest to authorize the execution of an Agreement for pyrotechnic display and services.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board hereby directs and authorizes the Town Supervisor to execute and deliver the attached Agreement with Skylighters of New York, LLC for the provision of pyrotechnic display and services at the Alden Town Park on July 29, 2022 at a cost of \$12,000.00; and
2. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on March 7, 2022, which resulted as follows:

**CARRIED.**

Ayes 2 Sitzman & Pautler

Nays 0

**REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL**

Colleen Paulter, Councilwoman – New Senior Center on Work Session.

Jennifer Strong, Town Attorney – continue to work on insurance requirements for sports organizations. Reminder Van waiver needs to be distributed.

Bill Rogers, Highway Superintendent – Gina & Bill met with Adam Stoltman at ACS last week regarding recreation programs; add to WS for follow up. Working on yearly inventory of roads; considering cost increases asking Board to consider using some AARPA funds for road work.

Mike Metzger, Town Engineer – WD#5, Assessor’s Office gave draft Assessor’s roll. Cayuga Creek Water District; follow up at Work Session. Spoke with Jeff Smith at Municipal Solutions(WBE), have ability to help with grant administration services.

Chris Snyder, CEO – meeting with seniors this week to go over things they would like to see in the new Senior Center

Sarah Miller, Deputy Town Supervisor – Reminder deadline for the first report for ARPA funds is coming due. Resident called today with regard to safety of the intersection of Two Rod & Broadway. Business there is parking vehicles in a way that blocks line of sight. Read e-mail and shared pictures from resident.

**UNFINISHED AND TABLED BUSINESS**

**NOTICE OF MEETINGS**

<b>WORK SESSION:</b>	<b>March 14, 2022</b>	<b>@7:00 PM</b>
<b>REGULAR BOARD MEETING</b>	<b>March 21, 2022</b>	<b>@7:00 PM</b>

**MEMORIAL REMEMBRANCE** - Matthew Herdzik and Frederick Landers II and Nancy Olejniczak and Wallace Popielinski and Larry Kisiel

**ADJOURNMENT**

At 7:30 P.M. Supervisor Sitzman adjourned the Meeting.

Alecia Barrett  
Town Clerk