

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road, Alden, NY on Tuesday, April 20, 2021 at 7:00 P.M. Supervisor Adamski called the Meeting to Order and Councilwoman Waiss led in the Pledge of Allegiance. The Roll Call was taken by the Deputy Town Clerk.

PRESENT: Dean Adamski, Supervisor  
Gina Waiss, Councilwoman  
Colleen Pautler, Councilwoman

RECORDING SECRETARY: Alecia Barrett, Alden Town Clerk

OTHERS PRESENT: Chris Snyder, Code Enforcement Officer  
Bill Rogers, Highway Superintendent  
Jennifer Strong, Town Attorney  
Mike Metzger, Town Engineer  
Lenny Weglarski, DCO  
Colleen Rogers, Deputy Town Supervisor  
Residents

Councilwoman Pautler Moved and Councilwoman Waiss seconded the Motion to approve the Minutes and Synopsis of the Regular Meeting of April 20, 2021

**CARRIED**

Ayes 3 Adamski, Waiss & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, SECOND BY COUNCILWOMAN WAISS, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #341 - 374 **ALL BILLS REVIEWED BY THE TOWN BOARD.**

<u>ACCOUNT</u>	<u>AMOUNT</u>		
	ABSTRACT #1	ABSTRACT #2	TOTAL
GENERAL FUND "A"	\$19,631.89	\$13,466.08	\$33,077.97
HIGHWAY FUND "DA/DB"	\$7,076.26	\$1,027.24	\$8,103.50
PART-TOWN FUND "B"	\$7,099.80	\$1,724.62	\$8,824.42
SPECIAL FIRE PROTECTION "SF"	\$41,697.90		\$41,697.90
WATER DIST. #1 FUND "WA"			
SPECIAL FIRE PROTECTION "SF"	\$41,697.90		\$41,697.90
SEWER DIST. #1 FUND "SI"			
SEWER DIST. #2 FUND "SA"	\$144.58	\$734.00	\$878.58
TRUST & AGENCY "T"	\$7,938.67	\$7,065.16	\$15,003.83
SPECIAL REFUSE FUND "SR"	\$38,592.59		\$38,592.59
STREET LIGHTING FUND "SL"	\$3,812.47		\$3,812.47
PERIWINKLE LTG. DIST."SL1"	\$58.39		\$58.39
WATER DIST.NEWSTEAD "WO"			
<b>TOTAL</b>	<b>\$126,052.55</b>	<b>\$23,997.10</b>	<b>\$150,049.65</b>

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON MAY 4, 2021 AND

ADOPTED

Ayes 3 Adamski, Waiss & Pautler

Nays 0

**BUSINESS FROM THE FLOOR**

**COMMUNICATIONS**

**Alecia Barrett, Town Clerk**

1. Received letter from The Alden Lancaster Art Club requesting use of Community Center for annual art show

**NEW BUSINESS**

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

WHEREAS, the Alden Town Board has received a request from the Parks Department to purchase roofing materials from the Alden Central School District that have been declared surplus by the School and are being sold at a deeply discounted price;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden and the New York State General Municipal Law state that the Town must obtain written quotes, except in the case of a sole source provider;

WHEREAS, given the fact that the Town will purchase surplus materials from the School at a deeply discounted price, the School is a sole source provider of said supplies;

WHEREAS, The Town Board after full and careful review and consideration of the purchase request finds that it is in the public interest to authorize the purchase of the surplus roofing supplies.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of the attached surplus roofing supplies from the Alden Central School District at a cost of \$4,237.83;
2. The Highway Superintendent of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase; and
3. This resolution shall take effect immediately.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on May 4, 2021, which resulted as follows:

**CARRIED.**

Ayes 3 Adamski, Waiss & Paulter

Nays 0

THE FOLLOWING MOTION WAS OFFERED BY SUPERVISOR ADAMSKI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN WAISS, TO WIT;

BE IT RESOLVED AS FOLLOWS THAT:

1. The Town of Alden hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name/4 digit SSN	(Hrs/ day)	Standard Work Day Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on record of activities)
ELECTED OFFICIALS:					
Highway Super.	William A Rogers/3146	8	01/01/2018-12/31/2021	N	24.96
Town Clerk	Alecia Barrett/9899	6 ½	01/01/2019-12/31/2021	N	22.62
Town Supervisor	Dean W Adamski/3558	6 ½	01/01/2020-12/31/2021	N	10.5
Councilperson	Colleen M. Pautler/5757	6 ½	01/01/2020-12/31/2023	N	5.01
Councilperson	Gina A. Waiss/6076	6 ½	01/01/2020-12/31/2021	N	4.90
Judge	Michael W. Cole	6 ½	01/01/2021-12/31/2023	N	5
APPOINTED OFFICIALS:					
Town Prosecutor	Matthew B Herdzik/2580	6 ½	01/01/2020-12/31/2020	N	2.01

2. The Town Clerk's Office is directed to post this Resolution for a minimum of thirty (30) days; and

3. This resolution shall take effect immediately.

The question of the adoption of the foregoing motion was duly put to a vote on roll call, at a regular meeting on May 4, 2021, which resulted as follows:

**CARRIED.**

Ayes 3 Adamski, Waiss & Pautler

Nays 0

POLLED AND ADDED WITH NO OBJECTIONS

THE FOLLOWING MOTION WAS OFFERED BY COUNCILWOMAN WAISS, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR ADAMSKI, TO WIT;

Motion to approve the Alden Soccer Club use Robert O Smith Park (front) and Town Park for Travel Soccer, Monday thru Fri from May 4<sup>th</sup> to August 6<sup>th</sup> 2021. And for House soccer to use Robert O Smith Park Monday thru Friday from June 1<sup>st</sup> thru July 29<sup>th</sup> 2021. COVID Safety Plan and Insurance are on file with the Town Clerk.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, at a regular meeting on MAY 4, 2021, which resulted as follows:

**CARRIED.**

Ayes 3 Adamski, Waiss & Pautler

Nays 0

**REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL**

7:15 Carl Widmer, Drescher & Malecki – 2020 Financial Statements and Audit (provided a handout) Reviewed handout provided. Stated audit is not for fraud, although throughout the process the auditors are aware and would address to the board any discrepancies that may be an indicator of fraud. Communicated there are no issues this year. Notes no significant changes in policy and procedure in finance office. Received full scope audit with regard to receiving requested documents. Overall the Town is in a stable financial position. As far as internal controls and policies/procedures there is one reportable finding that has been there for several years. Issue is within the accounting software the individual who is the taking care of the GL and making journal entries also has administrative rights. It poses the potential for risk although none has ever been found. Compensating controls have been put in place to address this. Succession plans need to be made for Deputy Supervisor; she has a lot of institutional and procedural knowledge that should be transferred to a successor.

**UNFINISHED AND TABLED BUSINESS**

**NOTICE OF MEETINGS**

<b>WORK SESSION:</b>	<b>May 11, 2021</b>	<b>@7:00 PM</b>
<b>REGULAR BOARD MEETING</b>	<b>May 18, 2021</b>	<b>@7:00 PM</b>

**MEMORIAL REMEMBRANCE** - Rose Pych, Robert Kent, Lawrence Kocher and Kenneth Burzynski

**ADJOURNMENT**

At 7:20 P.M. Supervisor Adamski adjourned the Meeting.

Alecia Barrett  
Town Clerk