

MEETING NO. 12  
REGULAR NO. 12

REGULAR TOWN BOARD MEETING  
TOWN OF ALDEN

June 17, 2019  
7:00 P.M.

The Regular Meeting of the Alden Town Board was held at 3311 Wende Road on Monday, June 17, 2019 at 7:00 P.M. Supervisor Savage called the Meeting to Order and Councilman Adamski led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Richard Savage, Supervisor  
Dean Adamski, Councilman  
Colleen Pautler, Councilwoman

RECORDING SECRETARY: Alecia Barrett, Town Clerk

OTHERS PRESENT: Jennifer Strong, Town Attorney  
Bill Rogers, Highway Superintendent  
Leonard Weglarski, DCO  
Mike Metzger, Town Engineer  
Chris Snyder, CEO  
Residents

Councilwoman Pautler Moved and Councilman Adamski seconded the Motion to approve the Minutes and Synopsis of the Regular Meeting of June 3, 2019.

**CARRIED**

Ayes 3 Savage, Adamski & Pautler  
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN ADAMSKI, SECOND BY SUPERVISOR SAVAGE, WHO MOVED THAT THE FOLLOWING VOUCHERS BE ALLOWED AND PAID TO WIT; VOUCHERS #517 - 573 **ALL BILLS REVIEWED BY THE TOWN BOARD.**

	<u>ABSTRACT #1</u>	<u>ABSTRACT #2</u>	<u>TOTAL</u>
GENERAL FUND "A"	\$18,171.63		\$18,171.63
HIGHWAY FUND "DA/DB"	9,798.41		9,798.41
PART-TOWN FUND "B"	2,691.77		2,691.77
WATER DISTRICT #1 FUND "WA"			
CONSOLIDATED WATER "WR"			
SPECIAL FIRE PROTECTION "SF"			
SEWER DIST. #1 FUND "SI"			
SEWER DIST. #2 FUND "SA"	134.60		134.60
TRUST & AGENCY "T"	7,197.73		7,197.73
SPECIAL REFUSE FUND "SR"	46,568.09		46,568.09
STREET LIGHTING FUND "SL"	6,789.88		6,789.88
PERIWINKLE LTG. DIST. "SL1"	39.74		39.74
WATER DISTRICT NEWSTEAD "WO"			
CAPITAL PROJECTS "HC"			
GRANT "G"			
TOTALS	\$91,391.85		\$91,391.85

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON June 17, 2019 AND **ADOPTED**

Ayes 2 Savage, Adamski & Pautler  
Nays 0

## **BUSINESS FROM THE FLOOR**

Matthew Herdzyk, 287 S. Woodside Dr. – Questioned why the Chamber of Commerce hold their annual installation of officers at Ripa's in Lancaster? He added the reason he was asking is because business in Alden is dying and the chamber should work to bring it in.

Supervisor Savage stated he wasn't sure of the exact reason but it may have been due to the number of guests who attended and there not being anywhere in Alden that could accommodate that many people. Attorney Strong also noted that Ripa's is a member of the Alden Chamber of Commerce. Later he questioned the number of units in the Lucas James project. Supervisor Savage noted there are 88 units that will be rented.

## **COMMUNICATIONS**

### **Attorney Strong**

1. Spoke to the Town Historian Karen Muchow who said the school house would have been a light color. She suggested following up with the committee who restored the school house to get their input on its original color.

### **Supervisor Savage:**

1. Memo from NYS Criminal Justice Executives referencing Use of Force Model Policy.
2. PERMA cost has decreased \$24,263.00 from 2018.
3. Thank you from Pam Turton.
4. Notice of Highway Closure from Erie County. Townline between Clinton & Broadway will be closed 06/24/2019 - 10/14/2019.
5. Building Dept. monthly report for May 2019.
6. E-mail from Sue Barnes for guidelines on spending county funds.
7. Village of Alden Fire/EMS Dept. Monthly Report for May 2019.
8. Copy of Letter sent to Paul Evans and Sheriff Howard thanking them for planting flowers and mulchin.
9. Thank you from Marsha Wells for the addition of the fur tree being planted at the Joe Panza Nature Trail.
10. E-mail from Mietzger Engineering with regard to Lucas James Project.
11. Planning Board meeting Minutes.
12. Spreadsheet showing refuse Units of 2 or more.
13. E-mail from Erie County Board of Elections reminding that the building needs to be open by 5:30am on Tuesday June 25<sup>th</sup> for Primary election
14. Summary of what the Highway Department received from the Cornell Local Roads Program Grant.
15. Change of Notifier for Alden SD2.
16. Letter from Metzger Engineering referencing Ledgestone Village Phase 2.
17. Copies of Drescher & Malecki Audit results for the year ending 12-31-18.

## **NEW BUSINESS**

Councilwoman Pautler motioned and Councilman Adamski seconded the motion to hire Tyler Slaughterhaupt as a seasonal summer Highway Department Laborer at \$12.00 per hour, no benefits.

The foregoing Motion was duly put to a roll call vote at a regular meeting on June 17, 2019, as follows:

### **CARRIED.**

Ayes 3 Savage, Adamski & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SAVAGE, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Parks Supervisor has informed the Town Board that the Parks Department needs to hire out to have three cherry trees cut down (leaving all wood, brush and debris) and cutting the

stumps flush from the Town Sewer District # 2; the estimated cost of which is more than \$1,000.00 but less than \$2,000.00;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden and the General Municipal Law state that the Town must obtain written quotes from at least two (2) vendors;

WHEREAS, two quotes were requested and received as follows:

the highest bidder is Steve's Leaves & Trees at \$1,800.00; and

the lowest bidder is Tree Care of New York at \$1,500.00.

WHEREAS, Tree Care of New York is the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review finds that it is in the public interest to authorize the tree removal.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the hiring of Tree Care of New York to cut down three cherry trees (leaving all wood, brush and debris) and cutting the stumps flush for \$1,500.00;
2. The Tree Care of New York must pay NYS Prevailing wages to any non-owner employees and must comply with all labor law requirements and postings prior to starting any work and must provide proof of liability insurance to the Town prior to starting any work; and
3. The Parks Supervisor is authorized to sign any and all necessary documents to effectuate this purchase; and
4. This resolution shall take effect immediately.

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board of the Town of Alden June 17, 2019, the results of which were as follows:

**CARRIED.**

Ayes 3 Savage, Adamski & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN ADAMSKI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, Town of Alden Recreation Director has advised the Town Board that the Recreation Department is in possession of a billiard's table that is in poor condition and is not of any use to the Town Recreation Department that he would like to offer the same for sale (to be removed by the successful bidder) by sealed bid if an interested party can be found;

WHEREAS, The Town Board after full and careful review and consideration finds the request to sell the billiard's table as being in the public interest;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. That the Town Board hereby determines that the billiard's table is not needed for Town purposes and is surplus property;
2. The Town Board hereby authorizes the Town of Alden Town Clerk to advertise for bids as outlined in the attached Notice of Sale;
3. The Town Board hereby authorizes the Town Clerk to publish Notice in the Alden Advertiser. Said Notice must be published more than five (5) days prior to Friday August 2, 2019 and must state the time when and place where the sealed bids will be publically opened and read by the Town Clerk;
4. The Town Board hereby authorizes the Town Clerk to receive sealed bids, until 2:00 PM Prevailing time on Friday, August 2, 2019. All bids must contain the Non -collusive Bidding Certification;

5. If no acceptable bids are received, the Recreation Department may dispose of the billiard's table; and

6. This resolution shall take effect immediately.

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board of the Town of Alden June 17, 2019, the results of which were as follows:

**CARRIED.**

Ayes 3 Savage, Adamski & Pautler

Nays 0

Councilwoman Pautler motioned and Councilman Adamski seconded the motion to hire Paul Roll as Part Time Maintenance Man at \$15/hr for 19 hours per week with only part time benefits.

The foregoing Motion was duly put to a roll call vote at a regular meeting on June 17, 2019, as follows:

**CARRIED.**

Ayes 3 Savage, Adamski & Pautler

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SAVAGE, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

BE IT RESOLVED AS FOLLOWS THAT:

1. The Town of Alden hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name/4 digit SSN	(Hrs/day)	Standard Work Day Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on record of activities)
<b>ELECTED OFFICIALS:</b>					
Highway Super.	William A Rogers/xxxx	8	01/01/2018-12/31/2021	N	24.96
Town Clerk	Alecia Barrett/xxxx	6 ½	01/21/2019-12/31/2021	N	22.62
Councilperson	Dean W Adamski/xxxx	6 ½	01/01/2018-12/31/2021	N	5.37
Councilperson	Colleen M. Pautler/xxxx	6 ½	01/01/2016-12/31/2019	N	5.0
<b>APPOINTED OFFICIALS:</b>					
Town Prosecutor	Matthew B Herdzyk/xxxx	6 ½	01/01/2018-12/21/2019	N	2.01

2. The Town Clerk's Office is directed to post this Resolution for a minimum of thirty (30) days; and

3. This resolution shall take effect immediately.

The adoption of the foregoing resolution was duly put to a roll call vote at a regular meeting held on June 17, 2019, as follows:

**CARRIED.**

Ayes 3 Savage, Adamski & Pautler  
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SAVAGE, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Town Board of the Town of Alden is considering an application, by Lucas James for site plan approval of a 15 new townhouses at 11290 Broadway, in the Town of Alden, further identified by SBL # 118.00-1-20.2 (The "Proposed Action");

WHEREAS, the Town Board of the Town of Alden has determined that the Proposed Action is an Unlisted Action under SEQRA but has determined that it is in the public interest to conduct a coordinated review;

WHEREAS, the Town of Board of the Town of Alden believes that the Town of Alden is: the agency primarily responsible for undertaking decisions as to site plan approval; is the agency with the broadest governmental powers for investigating the impact of the Proposed Action; and has the greatest capacity for providing the most thorough environmental assessment of the Proposed Action; and is the most local agent with permitting authority; and

WHEREAS, the Town Building Inspector has provided notice to the Erie County Division of Planning, for this proposed site plan approval, as required under Section 239-m of the General Municipal Law and is hereby directed to give notice of Lead Agency to the involved agencies (New York State Department of Transportation; New York State Department of Environmental Conservation; Erie County Health Department; Erie County Water Authority and the Erie County Department of Planning).

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board has determined that the proposed site plan approval is an Unlisted Action under SEQRA;
2. The Town Board has determined that it should be the Lead Agency for all environmental review of the site plan approval; and
3. This resolution shall take effect immediately.

The adoption of the foregoing resolution was duly put to a roll call vote at a regular meeting held on June 17, 2019, as follows:

**CARRIED.**

Ayes 3 Savage, Adamski & Pautler  
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SAVAGE, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, Councilwomen Pautler has advised the Town Board that the Town Hall is in possession of a White Amana refrigerator that the Town Hall no longer has any use for.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS THAT:

1. That the Town Board hereby determines that the white Amana refrigerator is no longer needed for Town purposes and is surplus property;
2. The Town Board hereby authorizes the donation of the refrigerator to the American Legion Post in Alden; and
3. This resolution shall take effect immediately.

The adoption of the foregoing resolution was duly put to a roll call vote at a regular meeting held on June 17, 2019, as follows:

**CARRIED.**

Ayes 3 Savage, Adamski & Pautler  
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SAVAGE, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER, TO WIT;

WHEREAS, the Alden Town Board has received a request from the Town Supervisor to replace the carpeting in the Supervisor's Office; the estimated cost of which is less than \$10,000.00 but greater than \$2,000.00;

WHEREAS, the Town's Procurement Policy & Procedure Guidelines ("Guidelines") states that the Town must prepare a request for proposal and then obtain quotes from at least three vendors;

WHEREAS, three quotes for new flooring (including removal of the existing carpet and installation of new carpet) were received as follows:

- the highest quote is from Advantage Flooring & Tile at \$3,225.00,
- the second highest quote is from The Finest Floor Covering at \$2,308.50, and
- the lowest quote is from Affordable Floorcovering at \$2,149.00;

WHEREAS, Affordable Floorcovering is the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful consideration finds that it is in the public interest to authorize the new carpeting.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of carpeting (including removal of the existing carpet and installation of new carpet) in the Supervisor's Office from Affordable Floorcovering for an amount not to exceed \$2,149.00;

2. Affordable Floorcovering must comply with all labor law requirements and postings prior to starting any work and must provide proof of liability insurance to the Town prior to starting any work;
3. The Town Supervisor is authorized to sign any and all necessary documents to effectuate this purchase; and
4. This resolution shall take effect immediately.

The adoption of the foregoing resolution was duly put to a roll call vote at a regular meeting held on June 17, 2019, as follows:

**CARRIED.**

Ayes 3 Savage, Adamski & Pautler  
Nays 0

SUPERVISOR SAVAGE POLLED THE BOARD AND WITH NO OBJECTIONS ADDED THE FOLLOWING MOTION

Supervisor Savage motioned and Councilwoman Pautler seconded the motion to approve Alden Home Bureau's use of the Community center for their 2019/2020 meetings as outlined in their letter.

The foregoing Motion was duly put to a roll call vote at a regular meeting on June 17, 2019, as follows:

**CARRIED.**

Ayes 3 Savage, Adamski & Pautler  
Nays 0

**REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL**

**Supervisor savage**

Going to send a letter to the Sheriff's Dept. as well as State Troopers to notify them of the rodeo schedule.

**Councilwoman Pautler**

Had a resident come in and thank us for putting up a sign at Cary and Creekside.

**Attorney Strong**

Shared insurance certificate from Meals- on- Wheels; still waiting on contract.

**Highway Superintendent Rogers**

Received grant from Cornell Local Roads program of \$2,500.00 in safety equipment.

**Engineer Metzger**

SD2 – spoke with contractor on resuming work. Received info on Exchange Street water district.

**Matt Malecki Planning Board**

Working on reviewing parking for Town Code.

**DCO Weglarski**

System is working well with getting licenses renewed for dogs. Last week 13 Five Day notices were issued and this week only 2 court summons were issued. That means 11 past due licenses were taken care of in that 5 day period.

**NOTICE OF MEETINGS**

<b>NEXT WORK SESSION:</b>	<b>July 1, 2019</b>	<b>@8:00 AM</b>
<b>REGULAR BOARD MEETING:</b>	<b>July 1, 2019</b>	<b>@7:00 PM</b>

**MEMORIAL REMEMBRANCE** - Peter Pahr

**ADJOURNMENT**

At 7:40 P.M. Supervisor Savage adjourned the Meeting.

Alecia Barrett  
Town Clerk