

The Regular Meeting of the Alden Town Board was held in the Town Hall at 3311 Wende Rd. on Tuesday, January 3, 2012 at 7:00 P.M. Supervisor Milligan called the Meeting to Order. Councilwoman Riddoch led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Harry Milligan, Supervisor
Mary Riddoch, Councilwoman
William Weber, Councilman

RECORDING SECRETARY: Ralph P. Witt, Town Clerk

OTHERS PRESENT: Jennifer Strong, Town Attorney
Carl Fix, Highway Supt.
Michael Metzger, Town Engineer
Chris Snyder, CEO
William Sivecz, Assessor
Colleen Rogers, Supv. Ass't./Budget Officer
Todd Aldinger
Len Weglarski, DCO

Councilwoman Riddoch Moved and Councilman Weber seconded the Motion to approve the Minutes & Synopsis of the Regular Meeting of December 19, 2011. Unanimously Carried.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH AND SECONDED BY COUNCILMAN WEBER TO WIT;

ACCOUNT	ABST. #1	ABST. #2	TOTAL
GENERAL FUND "A"	\$29,828.94	\$24,432.43	\$54,261.37
HGHWY FUND "DA/DB"	1,841.35	13,720.67	15,562.02
PART-TOWN FUND "B"	2,790.08	196.92	2,987.00
WD#1 FUND "WA"			
WD#2 FUND "WB"	375.20		375.20
WD#3 FUND "WC"	2,063.60		2,063.60
WD#4 FUND "WD"	1,299.80		1,299.80
SP FIRE PROT. "SF"	2,327.85		2,327.85
SD#2 FUND "SA"	2,061.95	366.54	2,428.49
TRUST/AGCY FUND "T"		2,911.73	2,911.73
SP REFUSE FUND "SR"	40,005.01		40,005.01
STREET LIGHTING FUND "SL"	6,975.30		6,975.30
PERIWINKLE LTG. "SL1"	50.21		50.21
GRANTS	32,532.77	475.00	33,007.77
TOTALS	\$122,152.06	\$42,103.29	\$164,255.35

UPON ROLL CALL VOTE THE FOREGOING WAS UNANIMOUSLY ADOPTED.

BUSINESS FROM THE FLOOR

Paul Loehr, Henskee Rd. voiced his concern over Michele Hoffman not be reappointed to the Senior Van Driver.

COMMUNICATIONS

Town Clerk, Ralph Witt announced the Association of Towns annual 2012 Training School and Annual Meeting at Hilton, New York & Towers, New York City, will be held February 19-22, 2012.

Attorney Strong reported that she has received all the Fire Contracts back except Town Line.

NEW BUSINESS

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, due to the downsizing of the Alden Town Board, it is necessary to amend the Town Council Rules of Procedure;

WHEREAS, the Town Council Rules of Procedure at Section 31, the Rules can be amended by four-fifths (4/5) vote of all Members of the Town Board, upon two weeks notice of the motion to amend the Rules, which notice shall contain the text of the change.

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS THAT:

1. Notice was given by Councilperson Weber on December 19, 2011 that the Town Board will on January 3, 2012, request the Town Board adopt a resolution to amend the Town Council Rules of Procedure effective January 3, 2012, as follows:

§ 15. **Tie Vote.**

At least two (2) affirmative votes shall be necessary to pass any matter, and at least two (2) negative votes shall be necessary to defeat any matter, as provided by law. Thus, a tie vote shall result in the matter remaining on the table, except as provided in § 10.

§ 24. **Motions for reconsideration.**

A motion for reconsideration shall not be in order unless made on the same day or on the session day next succeeding that on which the action proposed to be reconsidered took place. A motion to reconsider must be made by a member who voted with the prevailing side on the action proposed to be reconsidered. When a motion to reconsider has been decided, it shall not be again submitted to the Town Board without unanimous consent of the three (3) members.

§ 25. **Motion to rescind.**

A motion to rescind shall be entertained only when moved by a member who voted with the majority in the action which it is proposed to rescind, and adoption of such motion to rescind shall require the affirmative vote of at least two (2) members.

§ 31. **Amendment of rules.**

These rules shall not be rescinded, altered nor amended, nor any additional rules added thereto, except by a two-thirds (2/3) vote of all members of the Board, and only after at least two (2) weeks' notice being given of the motion therefore, which notice shall contain the text of the change.

2. This resolution shall take effect immediately.

This resolution was duly put to a roll call vote at a regular meeting on January 3, 2012, and was unanimously adopted.

REORGANIZATION MEETING 2012

1. SUPERVISOR'S APPOINTMENTS

- A. Town Board Committees
- B. Assistant to the Supervisor
Town Historian
Deputy Supervisor

2. CONFIRMATION OF APPOINTMENTS

- A. Town Clerk's Deputy Town Clerk
- B. Second Deputy Town Clerk
- C. Highway Superintendent's Clerk
- D. Registrar

APPOINTMENTS:

- 3. Town Engineer
- 4. Auditor
- 5. Grant Writer
- 6. Crossing Guard and Alternate Crossing Guard
- 7. Recreation Supervisor
- 8. Sewer Plant Superintendent
- 9. Dog Control Officer and Deputy Dog Control Officer
- 10. Storm Water Officer
- 11. Right to Farm Resolution Committee
- 12. Town Service Officer
- 13. Court Clerk Full Time and Court Clerk Part Time
- 14. Chairman Town Planning Board and Secretary
- 15. Planning Consultant
- 16. Chairman Zoning Board of Appeals
- 17. Zoning Board of Appeals Secretary
- 18. Secretary to the Board of Assessment Review
- 19. Bingo Inspector
- 20. Town Attorney
- 21. Prosecuting Attorney

22. Parks and Buildings Maintenance Man
23. Nutritional Program Site Director
24. Senior Van Driver

AUTHORIZATIONS

25. Authorization to Attend Association of Town Meetings and Erie County Gov't Meetings
26. Mileage Reimbursement
27. Designation of Official Newspaper
28. Designation of Depository
29. Town Hall Office Hours
30. Schedule of Holidays
31. Schedule of Tax Penalties
- 32A. Schedule of Salaries – General
- 32B. General Salaries Continued
33. Schedule of Salaries - Highway
34. Schedule of Vouchered Salaries
35. Salaries to be Paid Bi-Weekly
36. Petty Cash Fund
37. Submission of Supervisor's Fiscal Report
38. Park Supervisor
39. Environmental Commission
40. NEST
41. Town Officials' Bond Approval
42. Affirmative Action Officer
43. Deputy Tax Receiver
44. Review Procurement Policy
45. Special Tax Counsel
46. Recreation Advisory Board
47. Board of Ethics
48. Town Fees
49. Retirement Resolution

REORGANIZATION MEETING

COMMITTEE CHAIR ASSIGNMENTS

AT THIS TIME, A NOTIFICATION OF THE SUPERVISOR'S APPOINTMENTS OF THE TOWN BOARD COMMITTEE CHAIRPERSONS FOR THE YEAR WAS PRESENTED AND ORDERED APPENDED TO THESE MINUTES.

COUNCILMAN WEBER

NEST Representative
Refuse/Recycling
Building Maintenance
Capital Improvements (Co-Chair)
Contract/Purchasing (Co-Chair)
Historical Society
Economic Development Committee (Co-Chair)
Water Districts
Zoning and Planning
Highways
Drainage
Sewers
Environmental Commission
Local Laws & Legislation (Co-Chair)

COUNCILWOMAN RIDDOCH

Seniors
Finance and Audit

Cemeteries
Fire Protection/Ambulance (Co-Chair)

Parks & Recreation
Police & Safety
Lighting
Insurance
Dogs
Personnel Policy (Co-Chair)
Disaster Coordinator

SUPERVISOR MILLIGAN

Personnel Policy/Employee Benefits
Economic Development Committee
Contract/Purchasing
Fire Protection/Ambulance
Chamber Liaison
Capital Improvements
Inter-municipal Agreements/Municipal Liaison
Local Laws & Legislation
NEST Representative (Co-Chair)
Insurance (Co-Chair)
Parks & Recreation (Co-Chair)

ALL COUNCIL MEMBERS ARE RESPONSIBLE FOR AUDITING EVERY VOUCHER AND ARE MEMBERS OF ALL COMMITTEES

2012 REORGANIZATION MEETING

COMMITTEE CHAIR ASSIGNMENTS

AT THIS TIME A NOTIFICATION OF THE SUPERVISOR'S APPOINTMENTS OF TOWN BOARD COMMITTEE CHAIRPERSONS FOR THE YEAR 2012 WAS PRESENTED AND ORDERED APPENDED TO THESE MINUTES, ALL COUNCILMEN SERVE AS MEMBERS OF ALL BOARD COMMITTEES. ALL COUNCIL MEMBERS ARE RESPONSIBLE FOR SERVING ON ALL

COMMITTEES. ALL COUNCIL MEMBERS ARE RESPONSIBLE FOR
AUDITING EVERY VOUCHER.

1A

AT THIS TIME, A NOTIFICATION OF THE SUPERVISOR'S APPOINTMENTS OF THE TOWN POSITIONS FOR THE YEAR 2012 WAS PRESENTED AND ORDERED APPENDED TO THESE MINUTES.

ASSISTANT TO THE SUPERVISOR/BUDGET OFFICER	Colleen Rogers
DEPUTY SUPERVISOR	Todd Aldinger
PART TIME CLERK	Judy Downhower
TOWN HISTORIAN	Leonard Weisbeck

1B

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED, that the appointment of Debra A Crist by the Town Clerk as First Deputy Town Clerk in the Office of the Town Clerk for the year 2012.

be and is hereby confirmed at a salary set forth in the schedule of salaries for said year, and

BE IT FURTHER RESOLVED, that the First Deputy Town Clerk shall have all the powers and duties of the Town Clerk, not inconsistent with Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which was unanimously adopted.

2A

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED, that the appointment of Barbara Ertel by the Town Clerk as Second Deputy Town Clerk in the Office of the Town Clerk for the year 2012 is hereby confirmed. Appointment shall not exceed 19 hours per week at a salary as set forth in the Schedule of Salaries for 2012, benefits per Personnel Policy.

BE IT FURTHER RESOLVED, that the appointment of Lisa Lista by the Town Clerk as Third Deputy Town Clerk for the year 2012 is hereby confirmed. Ms. Lista, an employee at the Wende Correctional Facility is appointed for the sole purpose of witnessing Marriage Licenses for residents of the facility without compensation.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which was unanimously adopted.

2B

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that the Superintendent of Highway's appointment of Mary Nuwer as Highway Clerk Part Time not to exceed 16 hours per week be affirmed at a salary as set forth in the Schedule of Salaries for 2012.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

2C

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED, that **Debra A. Crist** is appointed as Registrar for a term of January 1, 2012 through December 31, 2013, at a stipend as set forth in the Schedule of Salaries.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

2D

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED, that **Metzger & Associates** be and hereby is retained as Town Engineer contingent on a signed contract for the Town of Alden for the year of 2012.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

3

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED, that **Drescher & Malecki, LLP** be and hereby is retained to provide independent accounting and auditing services to the Town of Alden during the years 2012-2013.
and;

WHEREAS, the Town of Alden is required to conduct an audit of its 2011 financial year.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the Town Board has signed a multi-year contract with Drescher & Malecki, LLP for independent accounting services for the year 2012 and auditing services for the 2012 fiscal year as outlined in the 2011 Letter of Intent presented to the Town by Drescher & Malecki, LLP at a rate of \$26,550.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

4

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that **Grant Makers Advantage** be and hereby is retained as Grant Writer for the

Town of Alden for the year 2012 at the rate of **\$ 20,000.00** and the Supervisor is authorized to sign a contract for said services.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

5

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that **Marge McCartin-Orcutt** be and hereby is appointed Crossing Guard and **Jane Mahaney** be and hereby is appointed Alternate Crossing Guard for the year 2012 at a rate of \$10.51 per hour, benefits per Personnel Policy.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

6

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that **Daniel Moultrup** be and hereby is appointed Part Time Recreation Supervisor for the Town of Alden for the year 2012 at a salary as set forth in the schedule of salaries for said year, benefits per Personnel Policy.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

7

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that **Christopher Snyder** be and hereby is appointed as Sewer Plant Superintendent as per Town Code for the year 2012 at a salary of \$875.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

8

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that **Leonard Weglarski** be and hereby is appointed Dog Control Officer for the Town of Alden for the year 2012 at a salary as set forth in the schedule of said year, benefits per Personnel Policy; and that **Robert Olsen** be appointed Deputy Dog Control Officer at an hourly rate for the year 2012, no benefits. The Supervisor is also authorized to sign a Kennel Agreement with Leonard Weglarski.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

9

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that **Christopher Snyder** be and hereby is appointed Storm Water Officer for the Town of Alden for the year 2012.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

10

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that **Gerald Aldinger** and **James Guarino (alternate)** be appointed to the Right to Farm Law Resolution Committee along with Town Code Enforcement Officer **Chris Snyder** and Town Councilman **William Weber** for the 2012 calendar year.

The question of the adoption of the foregoing resolution was duly put to a vote on roll, and was unanimously adopted

11

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that pursuant to Section 67 of the Social Services Law, **Supervisor Milligan** be and is hereby directed to exercise the powers and duties of Town Service Officer for the year 2012.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

12

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that **Sue Siudzinski** be and hereby is appointed Full Time Court Clerk for the Town of Alden for the year 2012 at a salary as set forth in the schedule of salaries for said year, and that **Georjean Labuzzetta** be appointed Part Time Court Clerk at an hourly rate as set forth in the schedule of salaries for said year, employment not to exceed 15 hours per week with benefits set forth in the Personnel Policy Handbook.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

13

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that **Ralph Witt** be and hereby is appointed Chairman of the Planning Board for the year 2012 pursuant to the Rules and Regulations: Article 16, Section 271 of the Town Law, and that **Donald Stoffel** is hereby appointed to the Town Planning Board for a term to commence this date and expire on December 31, 2016 at a salary as set forth in the schedule of salaries for said year.

BE IT FURTHER RESOLVED THAT **Sue Galbraith** be appointed as Secretary to the Planning Board for the year 2012 at a salary as set forth in the schedule of salaries.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

14

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that the Town of Alden renews the Contract for Planning Consultation Services for the period of 1/1/12 through 12/31/12 provided by **Michael Metzger, P.E.** contingent on a signed contract.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

15

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that **Paul Alessi** be and hereby is appointed Chairman of the Zoning Board of Appeals for the year 2012 pursuant to the Town Law Article 16, Section 267, at a salary as set forth in the schedule of salaries for said year and **Robert Fetzer** is hereby appointed to the Town of Alden Zoning Board of Appeals for a term to commence this date and expire on December 31, 2016 at a salary as set forth in the schedule of salaries for said year.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

16

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that **Lisa Lista** be and hereby is appointed Secretary to the Town of Alden Zoning Board of Appeals pursuant to Town Law Section 267 for the year 2012.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

17

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that **Sally Genco** be and hereby is appointed Secretary of the Board of Assessment Review for the year 2012 at a salary as set forth in the schedule of salaries for said year.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

18

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that **Donald Stoffel** be and hereby is appointed Bingo Inspector for the Town of Alden for the year 2012 and that **Frances Stoffel** is appointed as alternate at a salary set forth in the schedule of salaries.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

19

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that **Jennifer L. Strong, Esq.** be and hereby is appointed as Town Attorney for the year 2012 at a salary as set forth in the schedule of salaries for said year, no Benefits except NYS Retirement.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

20

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that **Matthew B. Herdzyk Esq.** be and hereby is appointed as Town Prosecutor for the year 2012 at a salary as set forth in the schedule of salaries for said year, no benefits except NYS Retirement.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

21

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH,WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that **Andrew Sojka** be and hereby is appointed Parks and Buildings Maintenance Man for the year 2012 at a salary as set forth in the schedule of salaries, and that **Roger Mead** is appointed Part Time Maintenance Man (Town Hall) at a rate of 10.51 per hour, benefits per Personnel Policy.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

22

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that be and hereby is appointed **Donna Zinter** be and hereby is appointed Nutritional Program Site Director for the year 2012 at a salary set forth in the schedule of salaries for said year, benefits per Personnel Policy and that **Janet Klein** and **Polly Justinger** be appointed as Alternates.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

23

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED COUNCILWOMAN RIDDOCH TO WIT;

RESOLVED, that **Petra M. Sojka** be and hereby is appointed part time Senior Van Driver for the Town of Alden for the year 2012, at an hourly rate set forth in the schedule of salaries for said year, employment not to exceed 19 hours per week, benefits per Personnel Policy.

BE IT FURTHER RESOLVED, that the following persons are appointed Alternate Senior Van Drivers on an as needed basis for the year 2012.

Ted Kyre

Joyce Eastland

Janet Boatman

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

24

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that **Supervisor Milligan** be and hereby is appointed as Delegate to the 2012 Annual Meeting of the Association of Towns of the State of New York to be held in New York City on February 19-22, 2012 subject to Town Board approval, and

BE IT FURTHER RESOLVED that **Deputy Supervisor Todd Aldinger** be and is hereby appointed Alternate Delegate to the aforesaid meeting, and

BE IT FURTHER RESOLVED that attendance at any Conference or training meeting by any Elected or Appointed Official and/or employee is subject to prior Town Board Approval.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

25

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED, that during the year 2012 all Town Officials and employees be and are hereby authorized to be paid **\$.45 per mile** for the use of their automobiles on all Town business provided that mileage reimbursement does not exceed budgeted appropriations and proper and sufficient documentation is provided thereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

26

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

WHEREAS, it is deemed in the public interest that all Zoning Board and all other official notices and advertisements authorized or required by law to be published by the Town Board of the Town of Alden be published in the local newspaper,

NOW, THEREFORE, BE IT

RESOLVED, that the Alden Advertiser be and is hereby designated as the official newspaper for the year 2012 and that The Buffalo News is designated as alternate official newspaper for 2012.

BE IT FURTHER RESOLVED, that all official notices and advertisements authorized or required by law to be published by the Town Board of the Town of Alden be published in the Alden Advertiser.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

27

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED, that the Alden State Bank be designated as the Official depository of the Town of Alden for the year 2012 and that the Supervisor, Town Clerk, Code Enforcement Officer and Court Clerk be authorized and directed to deposit all funds coming into their hands by virtue of their office in said bank.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

28

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED, that Town Hall offices be opened from 9:00 A.M. to 4:30 P.M. Monday through Friday, during the year 2012 with exceptions that are noted at the Reorganization Meeting for the year 2012.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

29

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED, that the following Holidays be observed by the Town of Alden during the Year 2012.

NEW YEARS EVE 12:00 NOON
NEW YEARS DAY
MARTIN LUTHER KING DAY
PRESIDENTS DAY
GOOD FRIDAY
MEMORIAL DAY
INDEPENDENCE DAY

LABOR DAY
COLUMBUS DAY
ELECTION DAY
VETERANS DAY
THANKSGIVING
CHRISTMAS EVE 12:00 NOON.
CHRISTMAS

The day after Thanksgiving shall be included as a paid holiday.

Holidays falling on Saturday will be observed on the previous Friday and Holidays falling on Sunday will be observed on the following Monday

Be it further resolved, that the Town Offices also may be closed on special days at the discretion of the Supervisor.

The ½ Day Christmas Eve and New Years Eve Holiday can only be taken if Christmas and New Years fall on a Tuesday through Friday.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

30

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER, TO WIT:

RESOLVED, that the Town Clerk be instructed to collect the tax roll for the year 2012 according to the following schedule of penalties.

Taxes paid prior to February 16th no fees or penalties
Taxes paid on February 16 – February 29th Inclusive 1.5%
Taxes paid on March 1 – 15 Inclusive 3%
Taxes paid on March 16 – April 2 Inclusive 4.5%
Taxes paid on April 3 – 16 Inclusive 6%
Taxes paid on April 17 – May 1st Inclusive 7.5%

ON MAY 2nd, THE 7.5% PENALTY FEE IS ADDED TO THE LEVY, FORMING THE BASE TAX THEN DUE, THEREAFTER INTEREST IS ADDED TO THE BASE AT THE RATE OF 1.5% PER MONTH ON THE 1ST OF EACH MONTH, MAKING 18.78% IN ALL, WHEN UNPAID TAXES ARE SOLD IN NOVEMBER.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

31

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED, THAT THE FOLLOWING SCHEDULE OF SALARIES BE AND HEREBY IS APPROVED FOR THE YEAR 2012

Per Year

Supervisor		\$23,672
Assistant to the Supervisor		\$33,556
Budget Officer		\$ 5,000
Part Time Clerk	\$14.37/hour	\$13,681
Councilman		\$12,500
Councilman		\$11,031
Town Justice (2)	\$23,022/each	\$46,044
Court Clerk Full Time (1)		\$28,720
Court Clerk Part Time (1)	\$15.30/hour	\$11,934
Court Officer (2)	\$12.11/hour	\$ 3,553
Court Stenographer	\$70.00/per session	\$ 2,800
Town Clerk		\$40,800
Deputy Town Clerk		\$33,114
Deputy Town Clerk (PT)		\$ 8,000
Registrar		\$ 1,000
Assessor		\$50,725
Part Time Clerk (Code Enforcement Officer & Assessor)		\$17,142
Part Time Tax Clerk		\$ 4,182
Town Attorney		\$31,635
Town Prosecutor Part Time		\$ 9,853
Park and Building Maintenance Worker		\$38,836
Dog Control Officer Part Time		\$12,707
Planning Board Chairman	\$153.43/meeting	\$ 1,842
Members (4)	\$ 81.18/meeting	\$ 3,896
Secretary	\$ 94.08/meeting	\$ 1,129
Assessment Board of Review Secretary		\$ 220
Assessment Board of Review (5)		\$ 1,050
Crossing Guard PT Seasonal	\$ 10.51/hour	\$ 5,700
Alternate Crossing Guard	\$ 10.51/hour	
Bingo Inspector	\$40.00/inspection	\$ 500
Recreation Director PT		\$19,430
Assistant Director		\$ 2,500
Senior Recreation Attendants		
Hourly Rates set by Rec. Director & Town Board	Appropriation	\$34,000
Recreation Supervisors	Appropriation	\$16,000
Programs for Aging PT Help	\$ 10.51/hour	\$ 4,000
Nutrition Attendant	\$ 10.13/hour 9 hrs/week	\$ 4,739
Alternate Nutrition Attendant	\$ 10.13/hour	
Senior Van Driver Pt	\$ 14.51/hour	\$13,500
32a		
Code Enforcement Officer		\$49,215
Superintendent of Highway		\$48,960
Highway Clerk	16/hrs/week \$14.37/hour	\$11,954
Park Supervision		\$ 4,000
Park & Playground Maintenance (Seasonal):		
Various PT Employees	Appropriation	\$37,000
Town Hall Maintenance PT	\$10.51/hour	\$10,351
Building Maintenance PT (Senior Center)	\$ 7.51/hour	\$ 3,513
Building Management (Town Hall)		\$ 1,000
Building Management (Senior Center)		\$ 1,000
Zoning Board Chairman	\$42.03/meeting	\$ 528
Zoning Board Secretary	\$36.75/meeting	\$ 462
Zoning Board Members (4)	\$36.75/meeting	\$ 1,827
Sewer Plant Superintendent		\$ 875

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

32b

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED, that the Town Superintendent of Highways be and is hereby authorized to pay the following scale of wages for the Year 2012

WORKING FOREMAN	\$25.93 PER HOUR
MOTOR EQUIPMENT OPERATOR	\$22.99 PER HOUR
LABORER-REGULAR	N/A
LABOR	N/A
LABOR (PART TIME)	N/A

AS PER 2011 CONTRACT

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

33

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED, that the following and hereby are paid by voucher for the Year 2012

BOARD OF ASSESSMENT REVIEW MEMBERS (5)	\$ 70.00 PER SESSION
BOARD OF ASSESSMENT REVIEW SECRETARY	\$220.00
BINGO INSPECTOR	\$ 40.00/PER INSPECTION
COURT STENOGRAPHER	\$ 70.00/PER SESSION

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

34

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that the Town Officers and Town Employees be paid on a bi-weekly basis as per the schedule of salaries for the year 2012.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

35

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED, that the following Petty Cash Funds be authorized for the year 2012

SUPERVISOR	\$ 50.00
TOWN CLERK	\$ 400.00
SUPT. OF HIGHWAY	\$ 100.00
TOWN JUSTICE	\$ 100.00
RECREATION DIRECTOR	\$ 50.00

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

36

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED, that the Town Board does hereby determine that the Supervisor shall submit to the Town Clerk within 60 days after the close of the fiscal year, a copy of the ANNUAL FINANCIAL REPORT in accordance with Section 29, Paragraphs 10 and 10A of the Town Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

37

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED, that **Andrew R. Sojka** be, and herby is appointed Parks Supervisor for the year 2012 at a salary as set forth in the schedule of salaries for said year.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

38

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED, that **Eve Fertig** be, and herby is appointed Chairman of the Environmental Commission for the year 2012 and **Frank Bermel** be and hereby is appointed Vice Chairman for the year 2012 and

BE IT FURTHER RESOLVED that the Alden Environmental Commission shall also include the following members:

1. **Marilyn Bensley**
2. **Doug Bartlebaugh**
3. **Patrick Galla**
4. _____
5. _____

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

39

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED, that **Supervisor Harry F. Milligan** and **Deputy Supervisor Todd Aldinger** be and hereby are appointed as Town Representatives to NEST for the year 2012.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call and was unanimously adopted.

40

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that Town Elected and Appointed Officials' Bonds be and hereby are approved as to form and sufficiency of surety.

Harry F. Milligan, Supervisor	\$ 500,000
Todd Aldinger, Deputy Supervisor	\$ 5,000
Larry LaDuca, Town Justice	\$ 5,000

Al Gerhart, Town Justice	\$ 5,000
Ralph Witt, Town Clerk	\$ 600,000
Debra Crist, Deputy Town Clerk	\$ 500,000
Georjean Labuzzetta, Clerk to the Town Justice PT	\$ 5,000
Sue Siudzinski, Court Clerk	\$ 5,000
Christopher Snyder, Code Enforcement Officer	\$ 5,000
Carl Fix, Highway Superintendent	\$ 5,000
Colleen Rogers, Assistant to the Supervisor	\$ 500,000

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

41

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that **Supervisor Harry F. Milligan** is hereby appointed as the Affirmative Action Officer for the Town of Alden for year 2012; and that the **Town Clerk** shall notify the County of Erie Department of Environment and Planning of this appointment.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

42

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that the **Alden State Bank** is appointed as Deputy Tax Receiver for the sole purpose of collecting (but not accepting) monies and **Ralph P. Witt** for the purpose of collecting and accepting real property taxes from property owners for the payment of real property taxes for all such taxes in Year 2012 at a salary as set forth of the schedule of salaries for said year.

The question of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

43

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

WHEREAS, the Alden Town Board is required to annually review its Procurement Policy and Procedure (“Guidelines”); and

WHEREAS, the Town Board has reviewed the Guidelines and believes that the text of the Guidelines as currently written is adequate and in compliance with the General Municipal Law and has updated the list of Department Heads (Schedule “A” of the Guidelines).

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board hereby approves the attached (January 3, 2012) Procurement Policy and Procedure Guidelines as its Official Procurement Policy and Procedure Guidelines.
2. This resolution shall take effect immediately.

SCHEDULE A
2012

<u>Name</u>	<u>Title</u>
Harry F. Milligan	Supervisor
Mary Riddoch	Councilperson
William Weber	Councilperson
Ralph Witt	Town Clerk
Carl E. Fix	Highway Superintendent

William Sivecz
Daniel Moultrup
Larry LaDuca
Albert Gerhart
Chris Snyder
Andrew Sojka

Assessor
Recreation Supervisor
Town Justice
Town Justice
Code Enforcement Officer
Parks Supervisor

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

44

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that Joel Kurtzhalt, Esq. is appointed as Special Counsel to the Town of Alden to represent the Town of Alden in any tax assessment challenges in the year 2012.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

45

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that Recreation Director **Dan Moultrup** and Councilperson **Mary Riddoch** are hereby affirmed as the two (2) permanent members of the Recreation Advisory Committee;

And that the following four (4) persons shall serve on the Recreation Advisory Committee for a 1 yr term to expire December 31, 2012: **Frank Bermel; David Kocher; Shawn Eastland and**

And that the following five (5) persons shall serve on the Recreation Advisory Committee for a 2 year term to expire on December 31, 2013: **Michael Boling; William Kissel; Mark Kerl Jeffrey Patterson and**

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

46

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED that **William Sivecz** and **Richard D. Koelbl**, in addition to **Jean Weisbeck**, shall serve on the Board of Ethics for a term to expire December 31, 2012.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

47

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT:

RESOLVED that the attached fee schedule is hereby adopted for the calendar year 2012.

FEE SCHEDULE FOR THE TOWN OF ALDEN

(11.8.2011)

Building Department:

Building permit 6-month renewal (10% of original fee or \$50 whichever is greater)	\$50.00 minimum
New residential construction	\$.60 S/F of living space and \$.15 S/F attached garage
Residential addition - up to 400 S/F over 400 S/F will be calculated as new construction	\$.50 sq. ft.
Residential accessory structures (garages, barns, etc.)	\$.15 sq. ft.

Residential remodeling (involving exposure of framing, structural repairs or work, decks)		\$.20 sq. ft
Swimming Pools {in-ground}		\$ 150.00
Swimming Pools {above ground}		\$ 50.00
Other residential construction (sheds, generators, roofs, windows, siding, fences, etc)		\$ 50.00
Building without a permit		DOUBLE FEE
Certificate of Occupancy/Compliance (houses & commercial)		\$ 25
Driveway permit (without culvert)		\$150.00+ cost of pipe
Driveway repair/replacement work (existing driveways)		actual cost of materials
Demolition permits		\$50
Shed demolition		\$20
Fill/pond permit (+ engineering fee if necessary for site plan review)		\$50
Fire Inspections/operating permits	up to 15,000 S/F	\$30
	up to 30,000 S/F	\$60
	up to 45,000 S/F	\$90
	up to 60,000 S/F	\$120
	over 60,000 S/F	\$150
Flood Zone development permit (+ engineering fee if necessary for site plan review)		\$50
Fuel tank installation/removal (including 500 gal. Propane)		\$50
Junk yard annual fire inspection		\$200
Mining (sand banks, gravel pits, pit excavation) base fee		\$1,500
	Each cubic yard or part thereof above 20,000 cubic yards	\$.50/Cu/Yd or \$2,000
New commercial construction		
	Cold Storage Buildings	\$.25/sq. ft.
	New Buildings	\$.50/sq. ft
	Additions	\$.50/sq. ft
Commercial Renovations		\$.30/sq. ft
Commercial Improvement Projects (i.e.: roofing, generators, fences, heating systems, Electrical systems, etc.)		3% of ProjectCost
Re-Zoning (10 acres or less)		\$500 + Eng. Fee
Re-Zoning (more than 10 acres)		\$500 + \$40/acre + Eng. Fee
Sign permit (fixed)		\$50
Sign permit (temporary)		\$20/month
Planning Board Sign Review		\$100
48		
Commercial Site Plan Review (+ Town Engineer fees, <i>estimated engineer fee to be placed in escrow account</i>)		
	up to and including 1 acre disturbed	\$250
	over 1 acre – up to 5 acres disturbed	\$500
	over 5 acres – up to 10 acres disturbed	\$1,000
	over 10 acres	\$1,000 + \$25 per acre
Special Use Permit application fee (+public notice fee)		\$150
Special Use Permit Renewal		\$50
Kennel Special Use Permit application fee (+public notice fee)		\$150
Kennel Special Use Permit Renewal		\$50
Storm Water Pollution Prevention Permit (+ Engineer fees)		\$250
Subdivision (minor, one lot) Application fee		\$125
Subdivision (major) Application fee		\$250
Subdivision without permit		NORMAL FEE + \$500 fine
Subdivision Drainage Plan Review by Town Engineer		\$150.00
Telecommunication Towers		
	up to 150 feet	\$3,000
	each foot above 150	\$50/foot
	new tower permit fee	\$500
	co-location	\$100
Windmill Fees:		
Residential		\$150
Commercial	up to 150 feet	\$3,000
	each foot above 150	\$50/FT.
Topsoil/excavation	base fee: up to 500 cubic yards	\$500
	Each 100 CU/YD or part thereof above 500CU/YD	\$50/100CU/YD
Tax Receipts		\$2.00
Zoning Books		\$20
Variance Request to Zoning Board	(plus cost of publications and mailings)	\$200
Town of Alden Code Book		current fee of General Code Publisher

Town Clerk's Office

Town Share

State Share

Total

Bingo	\$ 7.50	\$11.25	\$ 18.75
Dog license			
Spayed/Neutered	\$ 9.00	\$1.00 (surcharge)	\$ 10.00
Un-spayed/Un-neutered	\$ 15.00	\$3.00 (surcharge)	\$ 18.00
Reissue Lost Dog Tags	\$ 3.00		\$ 3.00
Enumeration Fee for Dogs w/o license	\$ 25.00		\$ 25.00
Games of chance	\$ 10.00	\$15.00	\$ 25.00
Genealogy Search Fee	\$10.00 plus \$1.00 for each photocopy		
Marriage	\$ 17.50	\$22.50	\$ 40.00
Home occupation			
Permits	\$ 50.00 (+public notice fee)		\$ 50.00
Variances	\$200.00 (+ public notice fee)		\$ 200.00
Junkyard license	\$250.00		\$250.00
Solid waste Hauling fee	\$ 25.00		\$ 25.00
Peddlers permit	\$ 25.00		\$ 25.00
Street directory	\$ 3.00		\$ 3.00
48A			
Town maps	\$ 3.00		\$ 3.00
Certified copies	\$ 10.00		\$ 10.00
Subdivision books	\$ 7.00		\$ 7.00
Photocopies (non genealogy)	\$.25 per page		\$.25 per page
Recycling bins	\$ 6.00		\$ 6.00
Shelters	\$ 20.00/\$35.00		\$ 20.00 /\$35.00
Baseball/Softball/Hardball Diamonds			
Tournament Fee (waived for Not-for-profit tournaments)			
	\$150.00 per day		\$150.00 per day
Zoning maps	\$ 2.00		\$ 2.00
Landfill Management Permits	to be determined on an individual basis by resolution of the Town Board		
Game Rooms	to be determined on an individual basis by resolution of the Town Board		

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

48B

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, the Town of Alden must establish a standard work day for its elected and appointed officials relative to reporting days worked to the New York State and Local Retirement Systems and,

WHEREAS, both Comptroller's Rules and Regulations and Part 315 of the New York State Rules and Regulations was amended in 1986 to allow municipalities to consider such factors as the official duties of the office and the need to meet with the public outside of normal working hours, and,

WHEREAS, all elected or appointed officials who are members of the Retirement System must be reported to the Retirement System with accurate figures for days worked, now,

THEREFORE BE IT RESOLVED, that the Town Board of the Town of Alden hereby established an "official" work day of 6.5 hours for all elected and appointed officials who are members of the retirement system, and

BE IT FURTHER RESOLVED, that the Supervisor's office who has responsibility for reporting such accurate figures to the Retirement System will divide the average hours worked in an average month as reported to the Supervisor's office by 6.5 for each elected or appointed official in each position to arrive at the monthly reportable days worked.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

49

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

WHEREAS, the Highway Superintendent has requested that the Town Board authorize spending by the Highway Department for general repairs of Town of Alden Roads, as per the Attached Agreement to Spend Town Highway Funds for 2012, as allowed by Section 284 of the New York State Highway Law;

WHEREAS, the 2012 Town of Alden Budget includes \$183,500.00 for general road repairs; and

WHEREAS, the Alden Town Board finds it to be in its best interest to have such an Agreement in place, to make it quicker and easier for the Highway Department to make general road repairs without having to bid out the supplies; equipment and labor.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Supervisor, Council Members, and Highway Superintendent are hereby authorized and directed to enter into the attached Agreement to Spend Town Highway Funds for 2012;
2. The Highway Superintendent is directed to file one counterpart of the Agreement with the Town Clerk and one counterpart of this Agreement with the Erie County Highway Superintendent; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on January 3, 2012, and was unanimously adopted.

SUPERVISOR MILLIGAN POLLED THE BOARD AND WITH NO OBJECTION THE FOLLOWING WAS ADDED:

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, The Alden Town Board on November 15, 2010, adopted its 2011 Budget;

WHEREAS, the Town needs to transfer monies to allow for payment of various year end invoices and vouchers; and

WHEREAS, these budget transfers will not render the Town of Alden insolvent.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

1. The Alden Town Board hereby authorizes 2011 year end budget transfers as the same are authorized by Supervisor Milligan; and
2. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on January 3, 2012, and was unanimously adopted.

THERE WAS NO UNFINISHED & TABLED BUSINESS

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Councilwoman Riddoch would like the Personnel Policy put on the Work Session for Monday.

Attorney Strong thanked the Board for her reappointment.

Town Engineer Metzger thanked the Board for his reappointment and gave an update on the Boiler system.

CEO Snyder reported that the Solar Panels are in the process of being installed at the Town Hall.

Supervisor Assistant Colleen Rogers reported that the Sales Tax check was received and it is up \$26,000.00 last year.

Supervisor Milligan announced the next meeting schedule.

NEXT WORK SESSION: 01/09/12 @ 7:00 P.M.
REG. BOARD MEETING (Tues.) 01/17/12 @ 7:00 P.M.

Supervisor Milligan adjourned the Meeting at 7:53 P.M. with a Moment of Silence in Memory of

Robert Rademacher, Jean Moritz, Irene Roller, Daniel Zdrojewski, Mary Jane Peters & Jean Tylenda.

Ralph P. Witt
Town Clerk