

The Regular Meeting of the Alden Town Board was held in the Town Hall at 3311 Wende Road on Monday, April 4, 2016 at 7:00 P.M. Supervisor Savage called the Meeting to Order and led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Richard Savage, Supervisor
Colleen Pautler, Councilwoman
Ralph P. Witt, Councilman

RECORDING SECRETARY: Debra A. Crist, Town Clerk

OTHERS PRESENT: Jennifer Strong, Town Attorney
Gary Wagner, Highway Supt.
Chris Snyder, CEO
Michael Metzger, Town Engineer
Len Weglarski, DCO
Residents

Supervisor Savage Moved and Councilwoman Pautler seconded the Motion to approve the Minutes and Synopsis of the Regular Meeting of March 21, 2016. The Motion was put to a Roll Call Vote on April 4, 2016 and

CARRIED.

Ayes 3 Savage, Pautler & Witt
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER AND SECONDED BY COUNCILMAN WITT TO WIT; Vouchers 319-349

<u>ACCOUNT</u>	<u>ABST. #1</u>	<u>ABST. #2</u>	<u>TOTAL</u>
GENERAL FUND "A"	\$26,807.21	\$24,701.27	\$51,508.48
HGHWY FUND "DA/DB"	216,077.32	3,091.77	219,169.09
PART-TOWN FUND "B"	2,149.93	1,087.23	3,237.16
CONSOLIDATED WATER "WR"			
WATER DISTRICT EXCHANGE "WX"		395.87	395.87
SP FIRE PROT. "SF"	687.83		687.83
SD#2 FUND "SA"	2,647.77		2,647.77
TRUST/AGCY FUND "T"	4,156.85	2,194.76	6,351.61
SP REFUSE FUND "SR"	31,427.91		31,427.91
STREET LIGHTING FUND "SL"	5,880.08		5,880.08
PERIWINKLE LTG. "SL1"	37.10		37.10
GRANTS	554.00	7,000.00	7,554.00
WATER DISTR. ZOELLER "WZ"		395.87	395.87
TOTALS	\$290,426.00	\$38,866.77	\$329,292.77

UPON ROLL CALL VOTE ON APRIL 4, 2016 THE FOREGOING RESOLUTION WAS

ADOPTED.

Ayes 3 Savage, Pautler & Witt
Nays 0

BUSINESS FROM THE FLOOR

There was no business from the floor.

COMMUNICATIONS

Attorney Strong:

The Library insurance and signed contract has come in. The check may now be released. Supervisor Savage will notify Colleen.

Councilwoman Pautler:

A letter has been received from Haylor, Freyer & Coon on governmental disclosure statement. Councilwoman Pautler will call them tomorrow to update the information needed.

NEW BUSINESS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WITT WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER TO WIT;

WHEREAS, the Town of Alden has received monies from the Urban Forestry Council Arbor Day Program Community Grant in an amount not to exceed \$1,000.00 for the purchase of trees in the Town of Alden; and the Town has entered into a project agreement with the New York State Department of Environmental Conservation to effectuate this Grant;

WHEREAS, the Procurement Policy & Procedure Guidelines (“Guidelines”) of the Town of Alden state that the Town must prepare a request for proposal and then obtain written quotes from at least two (2) vendors;

WHEREAS, a written request for proposals (per unit price for 1.5” caliper: red maple; pin oak; and black cherry trees (three of each tree)) was made by Supervisor Savage to three (3) vendors and were quotes received as follows:

- Adams Nursery failed to respond;
- Hidden Ponds Nursery failed to respond;
- Russell’s Tree & Shrub Farm, LLC submitted a quote of \$960.00 for the nine (9) trees;

WHEREAS, Russell’s Tree & Shrub Farm, LLC is deemed the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review and consideration of the request finds that it is in the public interest to accept the Grant monies and to purchase the trees for planting in the Town Parks.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of three red maple (\$97.00 each); three pin oak (\$104.00 each); and three black cherry (\$119.00 each) trees from Russell’s Tree & Shrub Farm, LLC, using the Grant monies for a total cost of \$960.00;
2. The Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase and to receive the Grant monies; and
3. This Resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on April 4, 2016, and **ADOPTED.**

Ayes 3 Savage, Pautler & Witt
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN PAUTLER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WITT TO WIT;

WHEREAS, the Alden Town Board has received a request from Chris Snyder to purchase a floor burnisher for Town Hall the estimated cost of which is less than \$2,000.00 but greater than \$500.00;

WHEREAS, the Procurement Policy & Procedure Guidelines (“Guidelines”) of the Town of Alden state that the Town must prepare a request for proposal and then obtain written quotes from at least two (2) vendors;

WHEREAS, an oral request for proposals (for a 20” 1600 RPM floor burnisher) was made by Chris Snyder to two (2) vendors and were received as follows:

- The highest quote is from W.B. Mason at \$1,209.00 and
- The lowest quote is from Eaton Office Supply at \$995.00;

WHEREAS, Eaton Office Supply is the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review and consideration of the request finds that it is in the public interest to authorize the purchase of the above described floor burnisher.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of a floor burnisher, as described above, at a total cost of \$995.00 from Eaton Office Supply;
2. Chris Snyder is authorized to sign any and all necessary documents to effectuate this purchase; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on April 4, 2016, and **ADOPTED.**

Ayes 3 Savage, Pautler & Witt

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WITT, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN PAUTLER TO WIT;

WHEREAS, the Alden Town Board has received a request from Supervisor Savage to rent portable toilets for use at the Town Parks for the 2016 Summer Season (May 1, 2016 through September 15, 2016) the estimated cost of which less than \$2,000.01 but greater than \$500.00;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden state that the Town must request proposals and then obtain written quotes from at least two (2) vendors;

WHEREAS, a written request for proposals (for the rental of three (3) regular units with hand sanitizer and two (2) handicapped units with hand sanitizer for four and one-half months with weekly cleaning and delivery and removal) was made to three (3) vendors, and quotes were received as follows:

- The highest quote is from Creekside Septic at \$550.00 per month, \$2,475.00 total;
- The second highest quote is from JMM Construction of WNY at \$355.00 per month, \$1,597.50 total; and
- The lowest quote is from Ball Toilet at \$342.00 per month, \$1,539.00 total;

WHEREAS, Ball Toilet is deemed the lowest responsible bidder; and

WHEREAS, the Town Board after full and careful review and consideration of the request finds that it is in the public interest to authorize the rental.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the rental of portable toilets as outlined above from Ball Toilet, at a total cost of \$1,539.00;
2. Supervisor Savage is authorized to sign any and all necessary documents to effectuate this rental; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on April 4, 2016 and

ADOPTED.

Ayes 3 Savage, Pautler & Witt

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SAVAGE, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WITT TO WIT;

WHEREAS, the Alden Town Board has received a request from Parks Supervisor Andy Sojka to purchase 200 gallons (40 5-gallon buckets) of white marking paint for the various sports fields at the Town Parks for the 2016 summer season the estimated cost of which is less than \$2,000.00 but greater than \$500.00;

WHEREAS, the Procurement Policy & Procedure Guidelines (“Guidelines”) of the Town of Alden state that the Town must prepare a request for proposal and then obtain written quotes from at least two (2) vendors;

WHEREAS, an oral request for proposals (price per gallon of white marking paint) was made by Parks Supervisor Sojka to two (2) vendors and were received as follows:

The highest quote is from Pioneer Athletics at \$37.50 per 5-gallon bucket,

The lowest quote is from Sherwin Williams at \$27.50 per 5-gallon bucket;

WHEREAS, past experience by the Town in using both the Pioneer and Sherwin Williams brands of marking paint shows that the Sherwin Williams brand of marking paint is less durable than the Pioneer brand of marking paint. Because the Sherwin Williams brand of marking paint is less durable the sports fields need to be repainted more often than when using the Pioneer brand of marking paint; necessitating the purchase of more gallons of the Sherwin Williams Brand of marking paint than would be necessary if using the Pioneer brand of marking paint – thereby costing the Town more money over the course of the 2016 season;

WHEREAS, the greater durability of the Pioneer Athletics brand of marking paint allows the Town to purchase a lesser amount of marking paint, making Pioneer Athletics the least costly brand of marking paint over the course of the 2016 season;

WHEREAS, in this particular case taxpayer money will be saved by rejecting the lowest quote and it would be irresponsible of the Town to act otherwise; and

WHEREAS, The Town Board after full and careful review and consideration of the request finds that it is in the public interest to authorize the purchase of the above described marking paint.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of 200 gallons of white marking paint at a total cost of \$1,500.00 from Pioneer Athletics;
2. The Parks Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on April 4, 2016, and

ADOPTED.

Ayes 3 Savage, Pautler & Witt

Nays 0

Councilwoman Pautler Moved and Councilman Witt Seconded the Motion to approve the renewal of the Home Occupation Permit for Dennis Nichols/3025 Peters Corners Rd./Used Car Sales for a period of one year. The foregoing Motion was put to a Roll Call Vote on April 4, 2016 and was

CARRIED.

Ayes 3 Savage, Pautler & Witt

Nays

SUPERVISOR SAVAGE POLLED THE BOARD AND WITH NO OBJECTION THE FOLLOWING WAS ADDED:

Supervisor Savage Moved and Councilman Witt seconded the Motion to appoint Ryan Hurley, Adam Maderer and Timothy Mikos as seasonal part-time five month parks laborers subject to all pre employment checks. Parks maintenance man and Park Supervisor Andy Sojka will determine starting dates. Starting rate for new seasonal part time parks laborers will be \$9.00/Hr. and returning employees' rates will be \$9.25/hour. The foregoing Motion was put to a Roll Call Vote on April 4, 2016 and was

CARRIED.

Ayes 3 Savage, Pautler & Witt

Nays 0

COMMUNICATIONS (CON'T)

Supervisor Savage:

The monthly statement from the Alden Town Clerk was received. The quarterly report showed a total year to date collected for the Town County tax of \$5,266,373.06

The partial payment for the insurance claim on the Highway Department was received in the amount of \$48,688.08.

The monthly report from the Town Clerk's Office was received. Local revenues \$1,538.42 and non-local revenue was \$942.49.

The Building Inspector's monthly report was received. Supervisor Savage liked the new format. There was \$4,005.00 in permit fees.

A letter was received from N.Y.S. Dept. of Taxation and Finance. Our municipality has met the requirements for aid for Cyclical Reassessment on our 2015 Assessment Roll. A State Aid voucher in the amount of \$13,853.47 has been forwarded to the Office of the State Comptroller for payment. In order to be eligible to continue to receive this aid, we must continue to comply with the plan filed for Aid for Cyclical Reassessment.

The approved Village of Alden Board minutes from March 10, 2016 were received.

A thank you was received from Alternative Care Services from W.N.Y., Inc. for the recent donation from the Town.

A sales tax distribution check was received in the amount of \$253,240.82. This was an increase of \$8,726.57 larger than the same first quarter last year.

A copy of the 2015 annual certification form for the sewer plant was received.

A copy of a letter received by the Town regarding a court case was received.

UNFINISHED & TABLED BUSINESS

There was no unfinished & tabled business.

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Councilman Witt:

Councilman Witt met Highway Supt. Wagner and viewed the drainage problem in the Alaura neighborhood. Highway Supt. Wagner gave his solution to the situation and Councilman Witt agreed with him. They will not tile, just open it up.

Councilwoman Pautler:

An application was received to use the baseball diamonds from Alden Men's Baseball. She would like this on the Work Session.

Councilwoman Pautler has not heard from the Judges as yet regarding the procedure on dogs.

Engineer Metzger:

Flood Plain mapping will be coming out soon and adopted. Eng. Metzger has checked with FEMA on a draft resolution, they will have one coming out soon. Supervisor Savage would like to see the flood maps before they are adopted.

Engineer Metzger followed up on the West Main Street truck situation. He has contacted various trucking companies and GPS Companies asking that they adjust their systems.

A letter has been received from National Fuel regarding the need for a new meter at Sewer District #2.

Eng. Metzger will not be attending the Work Session as it is his 35th anniversary and will be spending the evening with his bride.

Supervisor Savage:

Supervisor Savage met with Ken Hinsken from National Fuel regarding the cuts made to the pavement on Sandridge Rd. Cuts were made six years ago. National Fuel will have restoration services cut the rest of them out. Cuts were to be made Friday and the base put in, there would be a bump until Monday, when they will put the asphalt in. Councilman Witt felt they were quite sharp and no good for tires. Supervisor Savage was quite sure that as soon as the weather breaks it would be completed. Supervisor Savage appreciated National Fuel's efforts to fix the problem.

Supervisor Savage attended the Townline Fire Company's installation on Saturday.

Colleen Rogers is going to be acting Supervisor in his absent for the next week.

The Following needs to be on the Work Session:

Grills

NOTICE OF MEETINGS

NEXT WORK SESSION:

April 11, 2016

@7:00 P.M.

REG. BOARD MEETING:

April 18, 2016

@7:00 P.M.

MEMORIAL REMEMBRANCE

Supervisor Savage asked all to stand for a Moment of Silence in Memory of Carole Huttelmayer, James Russ, Carol Wood-Perry and Norman Taylor.

ADJOURNMENT

At 7:34 P.M. Supervisor Savage adjourned the Meeting.

Debra A. Crist
Alden Town Clerk