

The Regular Meeting of the Alden Town Board was held in the Town Hall at 3311 Wende Road on Monday, October 19, 2015 at 7:00 P.M. Supervisor Milligan called the Meeting to Order and Councilwoman Riddoch led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Harry Milligan, Supervisor
Mary Riddoch, Councilwoman
Ralph P. Witt, Councilman

RECORDING SECRETARY: Debra A. Crist, Town Clerk

OTHERS PRESENT: Jennifer Strong, Town Attorney
Gary Wagner, Highway Supt.
Chris Snyder, CEO
Michael Metzger, Town Engineer
Randal Crist, Planning Board
Len Weglarski, DCO
ACS Students
Residents

Supervisor Milligan Moved and Councilman Witt seconded the Motion to approve the Minutes and Synopsis of the Regular Meeting of October 5, 2015 and Special Meeting of October 8, 2015. The Motion was put to a Roll Call Vote on October 19, 2015 and was

CARRIED.

Ayes 3 Milligan, Riddoch & Witt

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH AND SECONDED BY COUNCILMAN WITT TO WIT; Vouchers #971-1020

<u>ACCOUNT</u>	<u>ABST. #1</u>	<u>ABST. #2</u>	<u>TOTAL</u>
GENERAL FUND "A"	\$18,917.93		\$18,917.93
HGHWY FUND "DA/DB"	74,488.74		78,488.74
PART-TOWN FUND "B"			
CONSOLIDATED WATER "WR"			
SP FIRE PROT. "SF"			
SD#2 FUND "SA"	338.52		338.52
TRUST/AGCY FUND "T"	1,306.32		1,306.32
SP REFUSE FUND "SR"	36,987.17		36,987.17
STREET LIGHTING FUND "SL"	6,546.17		6,546.17
PERIWINKLE LTG. "SL1"	54.89		54.89
GRANTS			
TOTALS	\$142,639.74		\$142,639.74

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE ON OCTOBER 19, 2015 AND WAS

ADOPTED.

Ayes 3 Milligan, Riddoch & Witt

Nays 0

BUSINESS FROM THE FLOOR

Supervisor Milligan welcomed the students from Alden Central School.

Keith Foss, ACS Teacher announced that the school will sponsor a "Take a Veteran to School Day" on November 6, 2015. He gave copies of the registration forms to the Town Clerk to mail to the VFW and American Legion. Mr. Foss was very appreciative of the Board's support in the past. Last year's program was a success.

COMMUNICATIONS

Supervisor Milligan:

An e-mail was received from a resident regarding recycle bins not being picked up in a timely fashion. Modern Disposal was contacted; they went to the resident's house and resolved the problem.

A Memo was received from CEO Snyder; he will be out of the office on October 22nd & 23rd. CEO Czechowski will cover for him.

A letter was received from the Chamber of Commerce thanking Supervisor Milligan for his sponsorship in the Business of the Year event. They will miss his quick wit at the Chamber meetings and hope that he will stop by.

NEW BUSINESS

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WITT TO WIT;

WHEREAS, Colleen Rogers, Budget Officer of the Town of Alden on September 28, 2015, duly filed the Tentative Budget of said Town for the fiscal year beginning January 1, 2016 with the Town Clerk of said Town; and

WHEREAS, the Town Clerk of the Town of Alden duly presented the Tentative Budget to the Town Board on October 5, 2015;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. That the Tentative Budget is hereby approved as and shall become the Preliminary Budget of the Town of Alden for the fiscal year beginning January 1, 2016;
2. That said Preliminary Budget shall be filed in the Office of the Town Clerk of the Town of Alden, 3311 Wende Road, Alden, New York 14004 and be made available by her to the public for inspection during the regular business hours;
3. That a Public Hearing on the Preliminary Budget of the Town of Alden for the year 2016, be held by the Alden Town Board at the Alden Town Hall, 3311 Wende Road, Alden, New York on November 2, 2015, at 7:10 P.M. Local Time;
4. That the necessary Notice of Public Hearing upon the Preliminary Budget, as required by Section 108 of the Town Law of the State of New York be published in the Alden Advertiser, the official newspaper of the Town of Alden, and be posted on the Town Bulletin Board, which Notice shall be in the form attached hereto and made a part hereof; and
5. This Resolution shall take immediately.

The adoption of the foregoing resolution was duly put to a roll call vote at a regular meeting on October 19, 2015, and was

ADOPTED.

Ayes 3 Milligan, Riddoch & Witt

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WITT, TO WIT;

WHEREAS, the Town Board, on behalf of all Special Districts and Special Improvements Districts, upon which the cost of maintenance is required by law to be apportioned and assessed in proportion to the amount of the benefits conferred has duly prepared detailed estimates in writing of the anticipated revenue and expenditures for such districts to determine the amount of money required to meet the expense of maintaining same; and

WHEREAS, the Town Board has assessed the amount of said estimates on several lots against which the expense of the Improvement was charged in proportion to the amount of benefit conferred; and

WHEREAS, Assessment Rolls were duly prepared according to law and said Assessment Rolls were duly filed in the Office of the Town Clerk.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. That a Public Hearing is hereby called and shall be held on November 2, 2015, at 7:05 PM Local Time, at the Town Hall, 3311 Wende Road, Alden, New York, at which time and place this Town Board will meet to consider the aforementioned Special District Budget for the Year 2016 and to hear all persons interested in the subject matter thereof, and concerning the same;
2. That a Notice of said Public Hearing be published in the Alden Advertiser and posted on the Town of Alden Board which Notice shall be in the form attached hereto and made a part hereof; and
3. This Resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on October 19, 2015, and was

ADOPTED.

Ayes 3 Milligan, Riddoch & Witt

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WITT TO WIT;

WHEREAS, the Town Board of the Town of Alden is considering an application by Christopher M. Snyder for the subdivision of three (3) lots. The entire parcel currently consists of approximately 40.05 acres on Crittenden Road in the Town of Alden, further identified as SBL #108.00-2-27.3. The first proposed lot ("Parcel A") would be a 250' by 300' vacant parcel; the second parcel ("Parcel B") would be a 185' by 300' vacant parcel and the remaining parcel ("Parcel C") would be the remaining 38 acre parcel (The "Proposed Action");

WHEREAS, the Town Board has determined that the Proposed Action is an Unlisted Action under SEQRA;

WHEREAS, the Town Board believes that the Town of Alden is: the agency primarily responsible for undertaking decisions as to subdivision; the agency with the broadest governmental powers for investigating the impact of the Proposed Action; has the greatest capacity for providing the most thorough environmental assessment of the Proposed Action; and is the most local agent with permitting authority;

WHEREAS, the Town Building Inspector has provided notice to the Erie County Division of Planning for this Proposed Action, as required under Section 239-m of the General Municipal Law.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board has determined that the Proposed Action is an Unlisted Action under SEQRA.
2. The Town Board has determined that it should be the Lead Agency for all environmental review of the Proposed Action.
3. This resolution shall take effect immediately.

AMEND: COUNCILMAN WITT WOULD LIKE TO AMEND THE ABOVE RESOLUTION TO READ CHRIS SNYDER SUBDIVISION #2 TO DISTINGUISH IT FROM THE PREVIOUS SUBDIVISION THAT HE DID.

Councilman Witt moved to amend and Councilwoman Riddoch seconded the amendment. The foregoing amendment was put to a Roll Call Vote and

CARRIED.

Ayes 3 Milligan, Riddoch & Witt

Nays 0

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board of the Town of Alden on October 19, 2015, and was

ADOPTED.

Ayes 3 Milligan, Riddoch & Witt

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WITT, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

WHEREAS, the Town of Alden has noticed the need as part of the ongoing Master Plan Implementation/Zoning Project to update its Town Code Book, first written in 1964, so that the Code Book is in compliance with the Town's new Master Plan;

WHEREAS, the Alden Town Board would like to utilize the monies available from the Erie County Community Development Block Grant program to hire professional services to upgrade the Town Code Book, so that the Code Book is in compliance with the Town's new Master Plan;

WHEREAS, the Town Board held a public hearing on October 5, 2015, notice of which was properly posted and published and no public comment was received;

WHEREAS, The Town Board after full and careful review and consideration of the need finds that it is in the public interest to apply for the CDBG monies to hire professional services to upgrade the Town Code Book.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS THAT:

1. The Alden Town Board hereby authorizes Harry F. Milligan, Supervisor, to sign, submit and execute contracts with the Erie County Community Development Block Grant (ECCDBG) program for the following projects upon approval of ECCDBG:

A. Town of Alden Master Plan Implementation/Zoning Project

The foregoing Resolution was duly put to a roll call vote at a regular meeting on October 19, 2015, and was

ADOPTED.

Ayes 3 Milligan, Riddoch & Witt

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WITT TO WIT;

WHEREAS, the Town of Alden Highway Superintendent has advised the Town Board that the Highway Department is in need of one (1) full-time Laborer; and

WHEREAS, this employee will be covered by the Town of Alden Collective Bargaining Agreement with Teamsters Local 264.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board affirms the hiring, with a start date of November 2, 2015, of James Szymanski as Full-time Laborer in the Town of Alden Highway Department; and
2. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on October 19, 2015, and was

ADOPTED.

Ayes 3 Milligan, Riddoch & Witt

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WITT TO WIT;

WHEREAS, the Alden Town Board has received a request from the Historical Society to rebuild the ramp at the Alden Historical Society Building, a Town owned building, the estimated cost of which less than \$2,000.00 but greater than \$500.00;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden states that the Town must obtain written quotes from at least two (2) vendors;

WHEREAS, a written request for proposals was made by Parks Supervisor Sojka to two (2) vendors to purchase 24 trex boards to rebuild the ramp (the construction work will be done by the Town Parks Department), as follows:

the highest bidder is 84 Lumber at \$47.32 per board; and
the lowest bidder is Genesee Lumber Co. at \$41.60 per board;

WHEREAS, Genesee Lumber Co. is deemed the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review and consideration of the request finds that it is in the public interest to rebuild the ramp at the Historical Society Building.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of 24 trex boards from Genesee Lumber Co. at a total costs of \$998.40;
2. The Parks Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this hiring; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on October 19, 2015 and was

ADOPTED.

Ayes 3 Milligan, Riddoch & Witt

Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WITT, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

WHEREAS, the Alden Town Board needs to purchase a new snow blower for use at the Town Hall, the estimated cost of which is less than \$2,000.00 but greater than \$500.00;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden state that the Town must obtain written quotes from at least two (2) vendors;

WHEREAS, requests for proposals were made to two (2) vendors and quotes were received as follows:

The highest bidder is Ken's Sales and Service at \$1,279.96 and,
The lowest bidder is Woodcutters Headquarters Inc. at \$1,226.04;

WHEREAS, Woodcutters Headquarters Inc. is the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review and consideration of the request finds that it is in the public interest to authorize the purchase of the above described snow blower;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of a snow blower from Woodcutters Headquarters, Inc. for \$1,226.04;
2. The Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase; and

3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on October 19, 2015 and was

ADOPTED.

Ayes 3 Milligan, Riddoch & Witt
Nays 0

Supervisor Milligan Moved and Councilwoman Riddoch seconded the Motion to Approve the Girl Scouts Troops #78 & #7705 request to use the Community Center for the 2015/2016 scouting year. October 2015 through May 2016. #78 request to use the small room on the 2nd & 4th Wednesday from 6-8 PM and troop #7705 request to use it on the 1st & 3rd Wednesday from 6-8 PM. The foregoing Motion was put to a Roll Call Vote on October 19, 2015 and was

CARRIED.

Ayes 3 Milligan, Riddoch & Witt
Nays 0

Councilwoman Riddoch Moved and Councilman Witt seconded the Motion to approve the renewal of the Home Occupation Permit for Mary Jane Wojnar/11385 Broadway/Operate floral arranging and sales of said arrangements for a period of one year. The foregoing Motion was put to a Roll Call Vote on October 19, 2015 and was

CARRIED.

Ayes 3 Milligan, Riddoch & Witt
Nays 0

SUPERVISOR MILLIGAN POLLED THE BOARD AND WITH NO OBJECTION THE FOLLOWING WAS ADDED:

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WITT TO WIT;

WHEREAS, the Board on November 3, 2014 adopted its 2015 Budget

WHEREAS, the Town needs to transfer monies to allow for payment of various items as outlined below; and

WHEREAS, these budget transfers will not render the Town of Alden insolvent.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

The Alden Town Board hereby authorizes the following transfers totaling \$7,645.30

From (Budget Code)	Amount	To (Budget Code)	General Explanation	Amount
DB.5110.0100	\$1,650.40	DB.5112.0100	Bal. Payroll	\$1,650.40
DB.5110.0433	\$1,106.10	DB.1930.0400	Legal Fees	\$1,106.10
DB.5110.0433	\$2,388.80	DB.1930.0400	Bal. Legal Fees	\$2,388.80
A.7110.0470	\$2,500.00	A.7110.438	Bldg. Maint.	\$2,500.00
Total	\$7,645.30			\$7,645.30

THE FOREGOING RESOLUTION WAS PUT TO A ROLL CALL VOTE AND

ADOPTED.

Ayes 3 Milligan, Riddoch & Witt
Nays 0

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WITT TO WIT;

WHEREAS, the Town of Alden and the Town of Newstead agree that it is in the best interests of their residents and is cost effective to both municipalities to share an Assessor;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the Town Board does hereby authorize Supervisor Milligan to enter into and execute all necessary documents to effectuate an Intermunicipal Agreement in the form attached hereto with the

Town of Newstead for shared assessment services for the period of November 1, 2015 through December 31, 2016; and

2. This Resolution shall take effect immediately.

The above Resolution was duly put to a roll call vote at a regular meeting, on October 19, 2015 and was

ADOPTED.

Ayes 3 Milligan, Riddoch & Witt

Nays 0

Note: Supervisor Milligan and Attorney Strong met with the Town of Newstead Attorney and Supervisor to discuss negotiations. It is an agreement to share services. This will help us with our budget.

UNFINISHED & TABLED BUSINESS

There was no unfinished & tabled business.

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Gary Wagner, Hwy. Supt.:

The off-road drainage project between Townline and Greenfield will be finished tomorrow.

Michael Metzger, Eng.:

A punch list was issued to the contractor for the Exchange/Zoeller water line projects of things that need to be done to close the project out. There was a discussion with the contractor last week about the request for a change order for time extension.

Randal Crist, Planning Board Representative:

At the last Planning Board Meeting, they approved a minor subdivision for Mark Cassel/Westwood.

Discussed Chris Snyder's subdivision #2/Crittenden and a subdivision for Billo/Genesee.

The Planning Board will be using a new form called Town of Alden Planning Board property issue report, to be filled out if there are any issues with properties around the Town.

Supervisor Milligan:

Hours will be set for Halloween on October 31, 2015 - 6:00 P.M.- 8:00 P.M.

Supervisor Milligan explained to the students that the items that were acted on at this meeting were discussed at a lengthy Work Session the previous Monday.

The Memorial Wall will be dedicated on November 1, 2015 at 1:30 P.M. in front of the Community Center.

Supervisor Milligan will be out of Town. Deputy Supervisor Mary Riddoch will be in charge.

NOTICE OF MEETINGS

NEXT WORK SESSION:

October 26, 2015

@7:00 PM

NEXT TOWN BOARD MTG.:

November 2, 2015

@7:00 PM

MEMORIAL REMEMBRANCE

ADJOURNMENT

At 7:23 PM Supervisor Milligan adjourned the Meeting.

Debra A. Crist
Alden Town Clerk