

**MEETING NO. 1
REGULAR NO. 1**

REGULAR BOARD MEETING

**JAN. 3, 2011
7:00 P.M.**

The Regular Meeting of the Alden Town Board was held in the Town Hall at 3311Wende Road on Monday, January 3, 2011 at 7:00 P.M. Supervisor Smith called the Meeting to Order. Councilman Weber led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Ronald Smith, Supervisor
Mary Riddoch, Councilwoman
William Weber, Councilman
Ronald Snyder, Councilman
Arlene Cooke, Councilwoman

RECORDING SECRETARY: Ralph P. Witt, Town Clerk

OTHERS PRESENT: Jennifer Strong, Attorney
Carl Fix, Hwy. Supt.
Michael Metzger, Town Engineer
Chris Snyder, CEO
Len Weglarski, DCO

Councilman Snyder moved and Councilwoman Cooke seconded the Motion to approve the Minutes & Synopsis of the Regular Meeting of December 20, 2010. Unanimously Carried.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE AND SECONDED BY COUNCILMAN SNYDER TO WIT;

ACCOUNT	ABST. #1	ABST. #2	TOTAL
GENERAL FUND "A"	\$18,743.08	\$19,108.89	\$37,851.97
HGHWY FUND "DA/DB"	26,421.99	49,575.53	75,997.52
PART-TOWN FUND "B"	4,012.54	12,605.84	16,618.38
WD#2 FUND "WB"	375.20		375.20
WD#3 FUND "WC"	2,063.60		2,063.60
WD#4 FUND "WD"	1,299.80		1,299.80
SP FIRE PROT. "SF"	4,723.62		4,723.62
SD#2 FUND "SA"	2,154.79		2,154.79
TRUST/AGCY FUND "T"	360.00	3,000.39	3,360.39
SP REFUSE FUND "SR"	38,626.98		38,626.98
STREET LIGHTING FUND "SL"	6,981.39		6,981.39
PERIWINKLE LTG. "SL1"	50.80		50.80
GRANTS			

TOTALS \$105,813.79 \$84,290.65 \$190,104.44

(Pd. 12/20/10)

UPON ROLL CALL VOTE THE FOREGOING WAS UNANIMOUSLY ADOPTED.

*****REORGANIZATIONAL PACKET*****

REORGANIZATION MEETING 2011

1. SUPERVISOR'S APPOINTMENTS

- A. Town Board Committees
- B. Assistant to the Supervisor
Town Historian

Deputy Supervisor

2. CONFIRMATION OF APPOINTMENTS

- A. Town Clerk's Deputy Town Clerk
- B. Second Deputy Town Clerk
- C. Highway Superintendent's Clerk
- D. Registrar

APPOINTMENTS:

- 3. Town Engineer
- 4. Auditor
- 5. Grant Writer
- 6. Crossing Guard and Alternate Crossing Guard
- 7. Recreation Supervisor
- 8. Sewer Plant Superintendent
- 9. Dog Control Officer and Deputy Dog Control Officer
- 10. Storm Water Officer
- 11. Court Constable and Alternate Court Officer
- 12. Town Service Officer
- 13. Court Clerk Full Time and Court Clerk Part Time
- 14. Chairman Town Planning Board and Secretary
- 15. Planning Consultant
- 16. Chairman Zoning Board of Appeals
- 17. Zoning Board of Appeals Secretary
- 18. Secretary to the Board of Assessment Review
- 19. Bingo Inspector
- 20. Town Attorney
- 21. Prosecuting Attorney
- 22. Parks and Buildings Maintenance Man
- 23. Nutritional Program Site Director
- 24. Senior Van Driver

AUTHORIZATIONS

- 25. Authorization to Attend Association of Town Meetings and Erie County Gov't Meetings
- 26. Mileage Reimbursement

27. Designation of Official Newspaper
28. Designation of Depository
29. Town Hall Office Hours
30. Schedule of Holidays
31. Schedule of Tax Penalties
- 32A. Schedule of Salaries – General
- 32B. General Salaries Continued
33. Schedule of Salaries - Highway
34. Schedule of Vouchered Salaries
35. Salaries to be Paid Bi-Weekly
36. Petty Cash Fund
37. Submission of Supervisor's Fiscal Report
38. Park Supervisor
39. Environmental Commission
40. NEST
41. Town Officials' Bond Approval
42. Affirmative Action Officer
43. Deputy Tax Receiver
44. Review Procurement Policy
45. Special Tax Counsel
46. Recreation Advisory Board
47. Board of Ethics
48. Town Fees
49. Retirement Resolution

REORGANIZATION MEETING
COMMITTEE CHAIR ASSIGNMENTS

AT THIS TIME, A NOTIFICATION OF THE SUPERVISOR'S APPOINTMENTS OF THE TOWN BOARD COMMITTEE CHAIRPERSONS FOR THE YEAR WAS PRESENTED AND ORDERED APPENDED TO THESE MINUTES.

COUNCILMAN SNYDER

Deputy Supervisor
NEST Representative
Refuse/Recycling
Building Maintenance
Capital Improvements (Co-Chair)
Sewers
Contract/Purchasing (Co-Chair)

COUNCILWOMAN COOKE

Disaster Coordinator
Seniors
Finance and Audit (Co-Chair.)
Environmental Commission
Historical Society
Cemeteries
Fire Protection/Ambulance (Co-Chair.)

COUNCILMAN WEBER

Economic Development Committee (Co-Chair)
Water Districts
Zoning and Planning
Highways
Drainage
Local Laws & Legislation (Co-Chair)

COUNCILWOMAN RIDDOCH

Parks & Recreation (Co-Chair.)
Police & Safety
Lighting
Insurance
Dogs
Personnel Policy (Co-Chair)

SUPERVISOR SMITH

Audit and Finance (Co-Chair.)
Personnel Policy/Employee Benefits
Economic Development Committee
Contract/Purchasing
Fire Protection/Ambulance (Co-Chair.)
Chamber Liaison
Capital Improvements (Co-Chair.)
Inter-municipal Agreements/Municipal Liaison
Local Laws & Legislation
NEST Representative (Co-Chair)
Insurance (Co-Chair)
Parks & Recreation (Co-Chair)

ALL COUNCIL MEMBERS ARE RESPONSIBLE FOR AUDITING EVERY VOUCHER AND ARE MEMBERS OF ALL COMMITTEES

1A.

2011 REORGANIZATION MEETING

COMMITTEE CHAIR ASSIGNMENTS

AT THIS TIME A NOTIFICATION OF THE SUPERVISOR'S APPOINTMENTS OF TOWN BOARD COMMITTEE CHAIRPERSONS FOR THE YEAR 2011 WAS PRESENTED AND ORDERED APPENDED TO THESE MINUTES, ALL

COUNCILMEN SERVE AS MEMBERS OF ALL BOARD COMMITTEES.

ALL COUNCIL MEMBERS ARE RESPONSIBLE FOR SERVING ON ALL COMMITTEES. ALL COUNCIL MEMBERS ARE RESPONSIBLE FOR AUDITING EVERY VOUCHER.

1B.

AT THIS TIME, A NOTIFICATION OF THE SUPERVISOR'S APPOINTMENTS OF THE TOWN POSITIONS FOR THE YEAR 2011 WAS PRESENTED AND ORDERED APPENDED TO THESE MINUTES.

ASSISTANT TO THE SUPERVISOR/BUDGET OFFICER	Colleen Rogers
DEPUTY SUPERVISOR	Ronald Snyder
PART TIME CLERK	Judy Downhower
TOWN HISTORIAN	Leonard Weisbeck

2A.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

RESOLVED, that the appointment of Debra A Crist by the Town Clerk as First Deputy Town Clerk in the Office of the Town Clerk for the year 2011.

Be and is hereby confirmed at a salary set forth in the schedule of salaries for said year, and

BE IT FURTHER RESOLVED, that the First Deputy Town Clerk shall have all the powers and duties of the Town Clerk, not inconsistent with Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

2B.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

RESOLVED, that the appointment of **Sue Galbraith** by the Town Clerk as Second Deputy Town Clerk in the Office of the Town Clerk for the year 2011 is hereby confirmed. Appointment shall not exceed 19 hours per week at a salary as set forth in the Schedule of Salaries for 2011, benefits per Personnel Policy.

BE IT FURTHER RESOLVED, that the appointment of Lisa Lista by the Town Clerk as Third Deputy Town Clerk for the year 2011 is hereby confirmed. Ms. Lista, an employee at the Wende Correctional Facility is appointed for the sole purpose of witnessing Marriage Licenses for residents of the facility without compensation.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

2C.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that the Superintendent of Highway's appointment of **Mary Nuwer** as Highway Clerk Part Time not to exceed 16 hours per week be affirmed at a salary as set forth in the Schedule of Salaries for 2011.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

2D.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN COOKE TO WIT:

RESOLVED, that **Debra A. Crist** is appointed as Registrar for a term of January 1, 2011 through December 31, 2013, at a stipend as set forth in the Schedule of Salaries.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

3.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED, that Metzger & Associates be and hereby is retained and a contract signed as Town Engineer for the Town of Alden the year of 2011 at the rate of \$19,351 per annum to be prorated monthly.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

4.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, the Alden Town Board would like to contract with Drescher & Malecki, LLP to provide independent accounting services and auditing services to the Town of Alden during the year 2011

and;

WHEREAS, the Town of Alden is required to conduct an audit of its 2010 financial year.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the Town Board approves the signing by Supervisor Smith of the contract with Drescher & Malecki, LLP for independent accounting services for the year 2011 and auditing services for the 2011 fiscal year as outlined in the 2010 Letter of Intent presented to the Town by Drescher & Malecki, LLP at a rate of \$27,515.00

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

5.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

RESOLVED that Grant Makers Advantage be and hereby is retained as Grant Writer for the Town of Alden for the year 2011 at the rate of \$ 20,000.00 and the Supervisor is authorized to sign a contract for said services

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted

6.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that Marge McCartin-Orcutt be and hereby is appointed Crossing Guard and Jane Mahaney be and hereby is appointed Alternate Crossing Guard for the year 2011 at a

rate of \$10.30 per hour, benefits per Personnel Policy.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

7.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN COOKE TO WIT;

RESOLVED that **Daniel Moultrup** be and hereby is appointed Part Time Recreation Supervisor for the Town of Alden for the year 2011 at a salary as set forth in the schedule of salaries for said year, benefits per Personnel Policy.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

8.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT:

RESOLVED that **Christopher Snyder** be and hereby is appointed as Sewer Plant Superintendent as per Town Code for the year 2011 at a salary of \$875.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

9.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

RESOLVED that **Leonard Weglarski** be and hereby is appointed Dog Control Officer for the Town of Alden for the year 2011 at a salary as set forth in the schedule of said year, benefits per Personnel Policy; and that **Robert Olsen** be appointed Deputy Dog Control Officer at an hourly rate for the year 2011, no benefits. The Supervisor is also authorized to sign a Kennel Agreement with Leonard Weglarski.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

10.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

RESOLVED that Christopher Snyder be and hereby is appointed Storm Water Officer for the Town of Alden for the year 2011.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

11.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that Randal Crist will serve as Constable for the Town of Alden for the year 2011 at a rate of \$ 11.87 per hour, NYS Retirement Benefits only and that Jerry Warner will serve as Court Officer at a rate of \$11.87 per hour, no benefits.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

12.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN COOKE TO WIT;

RESOLVED that pursuant to Section 67 of the Social Services Law, Supervisor Smith be and is hereby directed to exercise the powers and duties of Town Service Officer for the year 2011.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

13.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that Sue Siudzinski be and hereby is appointed Full Time Court Clerk for the Town of Alden for the year 2011 at a salary as set forth in the schedule of salaries for said year, and that Georjean Labuzzetta be appointed Part Time Court Clerk at an hourly rate as set forth in the schedule of salaries for said year, employment not to exceed 19 hours per week with benefits set forth in the Personnel Policy Handbook.

The question of the adoption of the foregoing resolution was duly put to a vote on roll

call, and was unanimously adopted.

14.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

RESOLVED that **Ralph Witt** be and hereby is appointed Chairman of the Planning Board for the year 2011 pursuant to the Rules and Regulations: Article 16, Section 271 of the Town Law, and **Sue Galbraith** be appointed as Secretary to the Planning Board for the year 2011 at a salary as set forth in the schedule of salaries.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

15.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

RESOLVED that the Town of Alden renews the Contract for Planning Consultation Services for the period of 1/1/11 through 12/31/11 provided by **Michael Metzger, P.E.** at an annual rate of **\$ 3,000** as per provisions of **December, 2010** contract proposal.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

16.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that **Paul Alessi** be and hereby is appointed Chairman of the Zoning Board of Appeals for the year 2011 pursuant to the Town Law Article 16, Section 267, at a salary as set forth in the schedule of salaries for said year and Randal Crist is hereby appointed to the Town of Alden Zoning Board of Appeals for a term to commence this date and expire on December 31, 2015 at a salary as set forth in the schedule of salaries and Colleen Pautler be hereby appointed to the Town of Alden Zoning Board of Appeals for a term to commence this date and expire on December 31, 2013 at a salary as set forth in the schedule of salaries for said year.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

17.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN COOKE TO WIT;

RESOLVED that **Carol Marchewka** be and hereby is appointed Secretary to the Town of Alden Zoning Board of Appeals pursuant to Town Law Section 267 for the year 2011.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

18.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that **Sally Genco** be and hereby is appointed Secretary of the Board of Assessment Review for the year 2011 at a salary as set forth in the schedule of salaries for said year.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

19.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

RESOLVED that **Donald Stoffel** be and hereby is appointed Bingo Inspector for the Town of Alden for the year 2011 and that **Frances Stoffel** is appointed as alternate at a salary set forth in the schedule of salaries.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

20.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

RESOLVED that **Jennifer L. Strong, Esq.** be and hereby is appointed as Town Attorney for the year 2011 at a salary as set forth in the schedule of salaries for said year, no Benefits except NYS Retirement.

The question of the adoption of the foregoing resolution was duly put to a vote on roll I call, and was unanimously adopted.

21.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that **Matthew B. Herdzik Esq.** be and hereby is appointed as Town Prosecutor for the year 2011 at a salary as set forth in the schedule of salaries for said year, no benefits except NYS Retirement.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

22.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN COOKE TO WIT;

RESOLVED that **Andrew Sojka** be and hereby is appointed Parks and Buildings Maintenance Man for the year 2011 at a salary as set forth in the schedule of salaries, and that **Roger Mead** is appointed Part Time Maintenance Man (Town Hall) at a rate of 10.30 per hour, benefits per Personnel Policy.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

23.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that be and hereby is appointed **Donna Zinter** be and hereby is appointed Nutritional Program Site Director for the year 2011 at a salary set forth in the schedule of salaries for said year, benefits per Personnel Policy and that **Janet Klein** and **Carl Matthies** be appointed as Alternates.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

24.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

RESOLVED, that **Michele Hoffman** be and hereby is appointed part time Senior Van Driver for the Town of Alden for the year 2011, at an hourly rate set forth in the

schedule of salaries for said year, employment not to exceed 19 hours per week, benefits per Personnel Policy.

BE IT FURTHER RESOLVED, that the following persons are appointed Alternate Senior Van Drivers on an as needed basis for the year 2011.

Roger Mead

Ted Kyre

Harriet Aldinger

Janet Boatman

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

25.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION SECONDED COUNCILWOMAN RIDDOCH TO WIT;

RESOLVED that **Supervisor Smith** be and hereby is appointed as Delegate to the 2011 Annual Meeting of the Association of Towns of the State of New York to be held in New York City on February 20-23rd, 2011 subject to Town Board approval, and

BE IT FURTHER RESOLVED that **Councilman Ronald Snyder** be and is hereby appointed Alternate Delegate to the aforesaid meeting, and

BE IT FURTHER RESOLVED that attendance at any Conference or training meeting by any Elected or Appointed Official and/or employee is subject to prior Town Board Approval.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

26.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED, that during the year 2011 all Town Officials and employees be and are hereby authorized to be paid **\$.45 per mile** for the use of their automobiles on all Town business provided that mileage reimbursement does not exceed budgeted appropriations and proper and sufficient documentation is provided thereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

27.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN COOKE TO WIT;

WHEREAS, it is deemed in the public interest that all Zoning Board and all other official notices and advertisements authorized or required by law to be published by the Town Board of the Town of Alden be published in the local newspaper,

NOW, THEREFORE, BE IT

RESOLVED, that the Alden Advertiser be and is hereby designated as the official newspaper for the year 2011 and that The Buffalo News is designated as alternate official newspaper for 2011.

BE IT FURTHER RESOLVED, that all official notices and advertisements authorized or required by law to be published by the Town Board of the Town of Alden be published in the Alden Advertiser.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

28.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED, that the Alden State Bank be designated as the Official depository of the Town of Alden for the year 2011 and that the Supervisor, Town Clerk, Deputy Receiver of Taxes, Code Enforcement Officer and Court Clerk be authorized and directed to deposit all funds coming into their hands by virtue of their office in said bank.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

29.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

RESOLVED, that Town Hall offices be opened from 9:00 A.M. to 4:30 P.M.

Monday through Friday, (except the Court Offices will be opened Monday through Thursday from 8:00 A.M. to 4:30 P.M.) during the year 2011 with exceptions that are noted at the Reorganization Meeting for the year 2011.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

30.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT:

RESOLVED, that the following Holidays be observed by the Town of Alden during the Year 2011.

NEW YEARS EVE 12:00 NOON
NEW YEARS DAY

LABOR DAY
COLUMBUS DAY

MARTIN LUTHER KING DAY
 PRESIDENTS DAY
 GOOD FRIDAY
 MEMORIAL DAY
 INDEPENDENCE DAY

ELECTION DAY
 VETERANS DAY
 THANKSGIVING
 CHRISTMAS EVE 12:00 NOON.
 CHRISTMAS

The day after Thanksgiving shall be included as a paid holiday.

Holidays falling on Saturday will be observed on the previous Friday and Holidays falling on Sunday will be observed on the following Monday

Be it further resolved, that the Town Offices also may be closed on special days at the discretion of the Supervisor.

The ½ Day Christmas Eve and New Years Eve Holiday can only be taken if Christmas and New Years fall on a Tuesday through Friday.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

31.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED, that the Deputy Receiver of Taxes be instructed to collect the tax roll for the year 2011 according to the following schedule of penalties.

- Taxes paid prior to February 16th no fees or penalties
- Taxes paid on February 16 – February 28th Inclusive 1.5%
- Taxes paid on March 1 – 15 Inclusive 3%
- Taxes paid on March 16 - 31 Inclusive 4.5%
- Taxes paid on April 1 – 15 Inclusive 6%
- Taxes paid on April 16 – May 2nd Inclusive 7.5%

ON MAY 3rd , THE 7.5% PENALTY FEE IS ADDED TO THE LEVY, FORMING THE BASE TAX THEN DUE, THEREAFTER INTEREST IS ADDED TO THE BASE AT THE RATE OF 1.5% PER MONTH ON THE 1ST OF EACH MONTH, MAKING 18.78% IN ALL, WHEN UNPAID TAXES ARE SOLD IN NOVEMBER.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

32A & B.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN COOKE TO WIT;

RESOLVED, THAT THE FOLLOWING SCHEDULE OF SALARIES BE AND HEREBY IS APPROVED FOR THE YEAR 2011

		<u>Per Year</u>
Supervisor		\$23,207
Bookkeeper		\$5,573
Budget Officer		\$ 5,000
Assistant to the Supervisor		\$27,325
Part Time Clerk	\$14.09/hour	\$13,413
Councilman (4)	\$11,031/each	\$44,125
Town Justice (2)	\$26,522/each	\$53,044

Court Clerk Full Time (1)	\$16.66/hour	\$28,156
Court Clerk Part Time (1)	\$15.00/hour	\$14,823
Court Officer	\$11.87/hour	\$ 3,553
Alternate Court Officer	\$11.87/hour	
Court Stenographer	\$70.00/per session	\$ 3,100
Town Clerk		\$40,000
Deputy Town Clerk		\$32,464
2 nd Deputy Town Clerk		\$12,034
Registrar		\$1,000
Assessor		\$49,730
Full Time Clerk (3/4 Code Enforcement Officer & 1/4 Assessor)		\$28,749
Receiver of Taxes		\$9,816
Deputy Receiver of Taxes	\$14.09/hour	\$ 4,000
Town Attorney	No Benefits Except Retirement	\$31,014
Town Prosecutor Part Time		\$ 9,659
Park and Building Maintenance Worker		\$38,084
Dog Control Officer Part Time		\$12,461
Deputy Dog Control Officer		\$ 200
Planning Board Chairman	\$150.42/meeting	\$ 1,805
Members (4)	\$ 79.60/meeting	\$ 3,821
Secretary	\$ 92.92/meeting	\$ 1,115
Assessment Board of Review Secretary		\$ 220
Assessment Board of Review (5)		\$ 1,050
Crossing Guard PT Seasonal No Benefits	\$ 10.30/hour	\$ 5,500
Alternate Crossing Guard	\$ 10.30/hour	
Bingo Inspector	\$40.00/inspection	\$ 500
Recreation Director PT		\$19,049
Assistant Director		\$ 2,500
Senior Recreation Attendants		
Hourly Rates set by Rec. Director & Town Board	Appropriation	\$33,000
Recreation Supervisors	Appropriation	\$15,450
Nutrition Attendant	\$ 9.93/hour 9 hrs/week	\$ 4,647
Alternate Nutrition Attendant	\$ 9.93/hour	
Code Enforcement Officer		\$48,250
Superintendent of Highway		\$48,000
Highway Clerk	16/hrs/week \$14.09/hour	\$11,723
Park Supervision		\$ 4,000
Park & Playground Maintenance (Seasonal):		
Various PT Employees	Appropriation	\$32,000
Senior Van Driver Pt	\$14.23/hour	\$13,500
Town Hall Custodian PT	\$10.30/hour	\$10,150
Zoning Board Chairman	\$41.21/meeting	\$ 528
Zoning Board Secretary	\$36.03/meeting	\$ 462
Zoning Board Members (4)	\$36.03/meeting	\$ 1,827

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

33.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED, that the Town Superintendent of Highways be and is hereby authorized to pay the following scale of wages for the Year 2011

WORKING FOREMAN	\$25.17 PER HOUR
MOTOR EQUIPMENT OPERATOR	\$22.32 PER HOUR
LABORER-REGULAR	N/A
LABOR —NEW	N/A
LABOR (PART TIME)	N/A

AS PER 2010 CONTRACT

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

34.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

RESOLVED, that the following and hereby are paid by voucher for the Year 2011

BOARD OF ASSESSMENT REVIEW MEMBERS (5)	\$ 70.00 PER SESSION
BOARD OF ASSESSMENT REVIEW SECRETARY	\$ 220.00
BINGO INSPECTOR	\$ 40.00/PER INSPECTION
ZONING BOARD OF APPEALS	
CHAIRMAN	\$ 41.21/MEETING
MEMBERS (4)	\$ 36.03/MEETING
SECRETARY	\$ 36.03 /MEETING
COURT STENOGRAPHER	\$ 70.00/PER SESSION

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

35.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

RESOLVED that the Town Officers and Town Employees be paid on a bi-weekly basis as per the schedule of salaries for the year 2011.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

36.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED, that the following Petty Cash Funds be authorized for the year 2011

SUPERVISOR	\$ 50.00
TOWN CLERK	\$ 100.00
DEPUTY RECEIVER OF TAXES	\$ 300.00
SUPT. OF HIGHWAY	\$ 100.00
TOWN JUSTICE	\$ 100.00
RECREATION DIRECTOR	\$ 50.00

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

37.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN COOKE TO WIT;

RESOLVED, that the Town Board does hereby determine that the Supervisor shall submit to the Town Clerk within 60 days after the close of the fiscal year, a copy of the ANNUAL FINANCIAL REPORT in accordance with Section 29, Paragraphs 10 and 10A of the Town Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

38.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED, that **Andrew R. Sojka** be, and hereby is appointed Parks Supervisor for the year 2011 at a salary as set forth in the schedule of salaries for said year.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

39.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

RESOLVED, that **Eve Fertig** be, and hereby is appointed Chairman of the Environmental Commission for the year 2011 and **Frank Bermel** be and hereby is appointed Vice Chairman for the year 2011 and

BE IT FURTHER RESOLVED that the Alden Environmental Commission shall also include the following members:

1. **Marilyn Bensley**
2. **Doug Bartlebaugh**
3. **Patrick Galla**
4. _____
5. _____

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

40.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

RESOLVED, that **Supervisor Ronald L. Smith** and **Deputy Supervisor Ronald L. Snyder**

be and hereby are appointed as Town Representatives to NEST for the year 2011.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

41.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that Town Elected and Appointed Officials' Bonds be and hereby are approved as to form and sufficiency of surety.

Ronald Smith, Supervisor	\$ 500,000
Ronald Snyder, Deputy Supervisor	\$ 5,000
Larry LaDuca, Town Justice	\$ 5,000
Al Gerhart, Town Justice	\$ 5,000
Ralph Witt, Town Clerk	\$ 600,000
Debra Crist, Deputy Town Clerk	\$ 5,000
Georjean Labuzzetta, Clerk to the Town Justice PT	\$ 5,000
Sue Siudzinski, Court Clerk	\$ 5,000
Judy Downhower, Dep. Tax Rec./Supervisor Office	\$ 500,000
Christopher Snyder, Code Enforcement Officer	\$ 5,000
Carl Fix, Highway Superintendent	\$ 5,000
Colleen Rogers, Assistant to the Supervisor	\$ 500,000

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

42.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN COOKE TO WIT:

RESOLVED that **Supervisor Ronald L. Smith** is hereby appointed as the Affirmative Action Officer for the Town of Alden for year 2011; and that the **Town Clerk** shall notify the County of Erie Department of Environment and Planning of this appointment.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

43.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that the Alden State Bank is appointed as Deputy Tax Receiver for the sole purpose of collecting (but not accepting) monies and Judy Downhower for the sole purpose of collecting and accepting real property taxes from property owners for the payment of real property taxes for all such taxes in Year 2011 at a salary as set forth of the schedule of salaries for said year.

The question of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

44.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDICH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, the Alden Town Board is required to annually review its Procurement Policy and Procedure (“Guidelines”); and

WHEREAS, the Town Board has reviewed the Guidelines and believes that the text of the Guidelines as currently written is adequate and in compliance with the General Municipal Law and has updated the list of Department Heads (Schedule “A” of the Guidelines).

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board hereby approves the attached (January 3, 2011) Procurement Policy and Procedure Guidelines as its Official Procurement Policy and Procedure Guidelines.
2. This resolution shall take effect immediately.

SCHEDULE A
2011

<u>Name</u>	<u>Title</u>
Ronald L. Smith	Supervisor
Mary Riddoch	Councilperson
William Weber	Councilperson
Ronald Snyder	Councilperson
Arlene Cooke	Councilperson
Ralph Witt	Town Clerk
Carl E. Fix	Highway Superintendent
William Sivecz	Assessor
Judith Downhower	Deputy Tax Receiver
Daniel Moultrup	Recreation Supervisor
Larry LaDuca	Town Justice
Albert Gerhart	Town Justice
Chris Snyder	Code Enforcement Officer
Andrew Sojka	Parks Supervisor

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

45.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

RESOLVED that Joel Kurtzhalt, Esq. is appointed as Special Counsel to the Town of Alden to represent the Town of Alden in any tax assessment challenges in the year 2011.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

46.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that Recreation Director Dan Moultrup and Councilperson Mary Riddoch are hereby affirmed as the two (2) permanent members of the Recreation Advisory Committee;

And that the following four (4) persons shall serve on the Recreation Advisory Committee for a term to expire December 31, 2011: Frank Bermel; Michele Rutan; William Kissel; and _____

And that the following five (5) persons shall serve on the Recreation Advisory Committee for a term to expire on December 31, 2011: Michael Boling; Ray Rebmann; Mark Kerl; Jeffrey Patterson; and David Kocher.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

47.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION SECONDED BY COUNCILWOMAN COOKE TO WIT;

RESOLVED that William Sivecz and Richard D. Koelbl, in addition to Jean Weisbeck, shall serve on the Board of Ethics for a term to expire December 31, 2011.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

48.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN COOKE, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SNYDER TO WIT;

RESOLVED that the attached fee schedule is hereby adopted for the calendar year 2011.

FEE SCHEDULE FOR THE TOWN OF ALDEN (12.6.2010)

Building Department:

Building permit 6-month renewal (10% of original fee or \$50 whichever is greater)	\$50.00 minimum
New residential construction	\$.60 S/F of living space and \$.15 S/F attached garage
Residential addition - up to 400 S/F over 400 S/F will be calculated as new construction	\$.50 S/F
Residential accessory structures (garages, barns, etc.)	\$.15 S/F
Residential remodeling (involving exposure of framing, structural repairs or work, decks)	\$.20 S/F
Swimming Pools {in-ground}	\$ 150.00

Swimming Pools {above ground}		\$ 50.00
Other residential construction (sheds, generators, roofs, windows, siding, fences, etc)		\$ 50.00
Building without a permit		DOUBLE FEE
Certificate of Occupancy/Compliance (houses & commercial)		\$25
Driveway permit (without culvert)		\$150.00 + cost of pipe
Driveway repair/replacement work (existing driveways)		actual cost of materials
Demolition permits		\$50
Shed demolition		\$20
Fill/pond permit (+ engineering fee if necessary for site plan review)		\$50
Fire Inspections/operating permits	up to 15,000 S/F	\$30
	up to 30,000 S/F	\$60
	up to 45,000 S/F	\$90
	up to 60,000 S/F	\$120
	over 60,000 S/F	\$150
Flood Zone development permit (+ engineering fee if necessary for site plan review)		\$50
Fuel tank installation/removal (including 500 gal. Propane)		\$50
Junk yard annual fire inspection		\$200
Mining (sand banks, gravel pits, pit excavation) base fee		\$1,500
	Each cubic yard or part thereof above 20,000 cubic yards	\$.50/Cu/Yd or \$2,000
New commercial construction, commercial improvement projects, and any new mechanicals		
	\$0 - 250,000	5%
	\$250,001 – 500,000	4%
	\$500,001 – 750,000	3%
	\$750,001 and above	2%
	*Under \$1,000,000:	fees are to be paid to the Town prior to start
	*Over \$1,000,000:	50% of fee paid to the Town prior to start; when 50% of work is completed, 25% of balance due; balance due prior to C/O
Re-Zoning (10 acres or less)		\$500 + Eng. Fee
Re-Zoning (more than 10 acres)		\$500 + \$40/acre + Eng. Fee
Sign permit (fixed)		\$50
Sign permit (temporary)		\$20/month
Planning Board Sign Review		\$100
Commercial Site Plan Review (+ Town Engineer fees, <i>estimated engineer fee to be placed in escrow account</i>)		
	up to and including 1 acre disturbed	\$250
	over 1 acre – up to 5 acres disturbed	\$500
	over 5 acres – up to 10 acres disturbed	\$1,000
	over 10 acres	\$1,000 + \$25 per acre
Special Use Permit application fee (+public notice fee)		\$150
Special Use Permit Renewal		\$50
Kennel Special Use Permit application fee (+public notice fee)		\$150
Kennel Special Use Permit Renewal		\$50
Storm Water Pollution Prevention Permit (+ Engineer fees)		\$250
Subdivision (minor, one lot) Application fee		\$125
Subdivision (major) Application fee		\$250
Subdivision without permit		NORMAL FEE + \$500 fine
Telecommunication Towers		
	up to 150 feet	\$3,000
	each foot above 150	\$50/foot
	new tower permit fee	\$500
	co-location	\$100
Windmill Fees:		
Residential		\$150
Commercial		
	up to 150 feet	\$3,000
	each foot above 150	\$50/foot
Topsoil/excavation		
	base fee: up to 500 cubic yards	\$500
	Each 100 CU/YD or part thereof above 500CU/YD	\$50/100CU/YD
Tax Receipts		\$2.00
Zoning Books		\$20
Variance Request to Zoning Board	(plus cost of publications and mailings)	\$200
Town of Alden Code Book		current fee of general code publisher

Town Clerk's Office

	<u>Town Share</u>	<u>State Share</u>	<u>Total</u>
Bingo	\$ 7.50	\$11.25	\$ 18.75
Dog license			
Spayed/Neutered	\$ 9.00	\$1.00 (surcharge)	\$ 10.00

Un-spayed/Un-neutered	\$ 15.00	\$3.00 (surcharge)	\$ 18.00
Reissue Lost Dog Tags	\$ 3.00		\$ 3.00
Enumeration Fee for Dogs w/o license	\$ 25.00		\$ 25.00
Games of chance	\$ 10.00	\$15.00	\$ 25.00
Genealogy Search Fee	\$10.00 plus \$1.00 for each photocopy		
Marriage	\$ 17.50	\$22.50	\$ 40.00
Home occupation			
Permits	\$ 50.00	(+public notice fee)	\$ 50.00
Variances	\$200.00	(+ public notice fee)	\$ 200.00 (+ public notice fee)
Junkyard license	\$250.00		\$ 250.00
Solid waste Hauling fee	\$ 25.00		\$ 25.00
Peddlers permit	\$ 25.00		\$ 25.00
Street directory	\$ 3.00		\$ 3.00
Town maps	\$ 3.00		\$ 3.00
48A			
Certified copies	\$ 10.00		\$ 10.00
Subdivision books	\$ 7.00		\$ 7.00
Photocopies (non genealogy)	\$.25	per page	\$.25 per page
Recycling bins	\$ 6.00		\$ 6.00
Shelters	\$ 20.00/\$35.00		\$ 20.00 /\$35.00
Baseball/Softball/Hardball Diamonds			
Tournament Fee (waived for Not-for-profit tournaments)	\$150.00	per day	\$150.00 per day
Zoning maps	\$ 2.00		\$ 2.00
Landfill Management Permits	to be determined on an individual basis by resolution of the Town Board		
Game Rooms	to be determined on an individual basis by resolution of the Town Board		

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was unanimously adopted.

49.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, the Town of Alden must establish a standard work day for its elected and appointed officials relative to reporting days worked to the New York State and Local Retirement Systems and,

WHEREAS, both Comptroller’s Rules and Regulations and Part 315 of the New York State Rules and Regulations was amended in 1986 to allow municipalities to consider such factors as the official duties of the office and the need to meet with the public outside of normal working hours, and,

WHEREAS, all elected or appointed officials who are members of the Retirement System must be reported to the Retirement System with accurate figures for days worked, now,

THEREFORE BE IT RESOLVED, that the Town Board of the Town of Alden hereby established an “official” work day of 6.5 hours for all elected and appointed officials who are members of the retirement system, and

BE IT FURTHER RESOLVED, that the Supervisor’s office who has responsibility for reporting such accurate figures to the Retirement System will divide the average hours worked in an average month as reported to the Supervisor’s office by 6.5 for each elected or appointed official in each position to arrive at the monthly reportable days worked.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was Unanimously adopted.

THERE WAS NO BUSINESS FROM THE FLOOR

COMMUNICATIONS

Councilwoman Riddoch received a letter from Alden Youth Baseball about the use of the Town

Hall Gym facilities, she would like this on the Work Session, along with the review of the personnel policy. She received a call from Roger Williams, NYSEG re the Periwinkle Street Light request, she would also like this on the Work Session and would like to table F. on the Agenda.

Town Clerk Ralph Witt received a letter from the Association of Towns notifying of the 2011 training session to be held February 20-23rd. He called the County re the tax bills and they are in litigation over the budget and bills will not be printed until this is settled.

Councilman Snyder would like the Community Center put on the Work Session.

Supervisor Smith received the Village of Alden's approved Board Minutes from December 9, monthly and yearly report from the Town Clerk's Office, Building Inspectors annual report, letter from Drescher & Malecki LLP re engagement letter for 2011; would like this on the Work Session, request from Alden Youth Baseball for Gym use, letter from the State D.O.T. in regard to agreement for payment of \$25,000.00 for Reinhardt Rd/Crossing.

Supervisor Smith removed items #C and #D from the Agenda, they are in the reorganization packet.

NEW BUSINESS

Councilwoman Riddoch moved and Councilman Weber seconded the Motion to approve the renewal of the Home Occupation Permit for Marie Paone, 916 Three Rod Rd., /Beauty Shop. Unanimously Carried.

Councilman Weber moved and Councilwoman Riddoch seconded the Motion to introduce and refer Local Law #1/2011, "Right to Farm" to the Planning Board for review and recommendation. Unanimously Carried.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN COOKE TO WIT;

WHEREAS, the Town Board of the Town of Alden is considering an application, by the Calvary Chapel of the Niagara Frontier, for the subdivision of two (2) lots. The entire parcel as currently constituted consists of approximately 9.82 vacant acres on Townline Road in the Town of Alden. The first proposed lot ("Parcel A") would be 2.23 +/- vacant acres; the second proposed lot ("Parcel B") would be 7.59 +/- vacant acres (The "Proposed Action");

WHEREAS, the Town Board of the Town of Alden has determined that the Proposed Action is an Unlisted Action under SEQRA;

WHEREAS, the Town of Board of the Town of Alden believes that the Town of Alden is: the agency primarily responsible for undertaking decisions as to subdivision; is the agency with the broadest governmental powers for investigating the impact of the Proposed Action; and has the greatest capacity for providing the most thorough environmental assessment of the Proposed Action; and is the most local agent with permitting authority; and

WHEREAS, the Town Building Inspector provided notice to the Erie County Division of Planning on November 30, 2010, for this Proposed Action, as required under Section 239-m of the General Municipal Law and a "no recommendation" was received from the Division on December 3, 2010.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board has determined that the Proposed Action is an Unlisted Action under SEQRA;
2. The Town Board has determined that it should be the Lead Agency for all environmental review of the Proposed Action; and

3. This resolution shall take effect immediately.

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board of the Town of Alden on January 3, 2011, and was unanimously adopted.

SUPERVISOR SMITH POLLED THE BOARD AND WITH NO OBJECTION THE FOLLOWING WERE ADDED:

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SNYDER TO WIT;

WHEREAS, The Alden Town Board on November 16, 2009 adopted its 2010 Budget;

WHEREAS, The Town of Alden needs to transfer monies to allow for payment of various items as outlined below; and

WHEREAS, these budge transfers will not render the Town of Alden insolvent.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Alden Town Board hereby authorized the following transfers:

From Budget Code	Amount	To Budget Code	Gen. Explanation	Amount
B.8540.0419	\$3,229.21	B.1420.0400	Litigation	\$3,229.21
B.8540.0419	\$1,489.16	B.6989.0412	Grant Adm./Cont.	\$1,489.16
A.1990.0400	\$3,767.50	A.7140.0450	CDBG Grant	<u>\$3,767.50</u>
			TOTAL	\$8,485.87

2. This Resolution shall take effect immediately.

The above Resolution was put to a roll call vote at a regular meeting on January 3, 2011 and was unanimously adopted.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SNYDER TO WIT;

WHEREAS, Sullivan Road runs through both the Town of Alden and the Village of Alden; and

WHEREAS, the Town of Alden and the Village of Alden agree that it is in the best interests of their residents and is cost effective to both municipalities to share the maintenance and repairs of Sullivan Road;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the Town Board does hereby authorize Supervisor Ronald L. Smith to enter into and execute all necessary documents to effectuate an Agreement in the form attached hereto with the Village of Alden for the joint maintenance and repair of Sullivan Road for the period of January 1, 2011 through December 31, 2012; and

2. This Resolution shall take effect immediately.

The above Resolution was duly put to a roll call vote at a regular meeting, on January 3, 2011 And was unanimously adopted.

UNFINISHED & TABLED BUSINESS

RESOLUTION APPROVING THE PURCHASE AND INSTALLATION OF TWO NEW LIGHTS IN THE PERWINKLE SUBDIVISION WAS TABLED.

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Attorney Strong thanked the Board for her reappointment and asked that the new Local Law, Calvary Church and Nawrocki Subdivision be put on the Work Session.

Engineer Metzger thanked the Board for his reappointment and reported he had the Town Maps/300 copies.

Dog Control Officer Len Weglarski thanked the Board for his reappointment.

Supervisor Smith thanked all for their services to the Town.

NEXT WORK SESSION: Monday, January 10, 2011 @ 7:00 P.M.

NEXT REG. BOARD MTG.: Tuesday, January 18, 2011 @ 7:00 P.M.

The Master Plan implementation Meeting has been postponed until a future date.

Supervisor Smith adjourned the Meeting at 7:45 P.M.

Ralph P. Witt
Town Clerk

