

WORK SESSION #11/2013 WORK SESSION SYNOPSIS JUNE 10, 2013

PRESENT: Harry Milligan, Supervisor
William Weber, Councilman
Mary Riddoch, Councilwoman

RECORDING SECRETARY: Debra Crist, DTC

OTHERS PRESENT: Jennifer Strong, Town Attorney
Chris Snyder, CEO
Carl Fix, Hwy. Supt.
Andy Sojka, Park Supv.
Michael Metzger, Town Engineer
Len Weglarski, DCO

1. TRUCK TRAFFIC – WEST MAIN BROADWAY

Engineer Metzger has followed up on the issue of trucks routing down Sandridge to West Main to avoid the viaduct on Broadway because of the low clearance. Mike Asklar, Erie County Traffic Engineer is very supportive of placing markers/signs there to prevent cut-through truck traffic, with only local deliveries allowed. New York State Troopers have notified the State D.O.T. several times of the situation with the low clearance. Trucks will crawl through with other traffic coming down the hill braking sometimes at the last minute & backing up traffic; it is a very dangerous situation. There was a discussion of posting the actual height, this is not feasible. Councilman Weber explained that the different heights of the trucks coming down at an angle make this difficult. Supervisor Milligan does not want to cause a hardship for the trucks. Hwy. Supt. Fix said that he can talk to Dave Anderson from the State D.O.T. and Engineer Metzger will contact Dave Christopher from E.C. Planning and follow up with the Board.

2. MARILLA-ALDEN CAR SHOW

Engineer Metzger questioned as to whether the issues of traffic, safety, emergency access and proper sanitary facilities were being addressed. Supervisor Milligan had advised him that the Village and the Fire Company are coordinating. Councilman Weber said that parking was an issue. There may be a shuttle set up. Attorney Strong said as of date they are not sure, there may be a shuttle set up from the Alden Bowling Alley. Attorney Strong said we are still waiting for insurance on the golf carts, the Health Dept. permits & there is no dumpster contract. Attorney Strong said that all security personnel must be Sheriff or Trooper trained security and their head of security is a former Marilla Councilman, she will check this out. A list of Sheriff and Troopers names for security has not been received. She will follow up on these issues. Discussion on Parking.

3. KIWANIS SHELTER BARBEQUE PIT

Park Supv. Sojka gave the board three quotes for replacing the pit. Councilman Weber questioned if any local masonry companies had been contacted. They had been asked previously to quote repairs to Community Center and Pit but had not responded. Councilman Weber will contact them regarding the Community Center and getting a quote on the pit. Supervisor Milligan would like the Kiwanis to be notified of the replacement as they put up the original pit. Eng. Metzger will set up a date with Park Supt. Sojka to look at the pit and Community Center.

<Councilman Weber noted that the Engineer Metzger's Outstanding Service Charges were received and he had no problem with this being paid. The Board also had no problem with the charges. DTC Crist to advise Supv. Ass't Colleen Rogers that the Board agreed to process the payments.

4. ACS REQUEST FOR USE OF TOWN PARK FIELDS

Councilwoman Riddoch called the school regarding their request as there were no dates listed. They are looking to use the field September 18th at 7:00 P.M. and September 24th. In September football will be in full gear and it could be an issue as far as marking the field. She will contact Matt to discuss the concern.

5. VOLUNTEER APPLICATION

Councilwoman Riddoch had samples of applications she went over with the board. Discussion regarding the Safe Child Act; there is no policy presently in place. A minimum screening process is presently being looked at. She is waiting to see AJF's policy. Attorney Strong feels that it is just a matter of time before it is mandated by the State. Councilwoman Riddoch felt that the basic screening may be all that is necessary. Councilman Weber questioned as to whether the part-time workers receive the personnel policy/code of ethics? The Board discussed and decided that it was a good idea to do this.

6. ATTICA PACKAGE COMPANY/PLAYGROUND MATERIAL

Park Supv. Sojka said there was a question raised if this was certified mulch. He will contact to see if they are N.Y.S. certified. He will schedule pick up of the much with Hwy. Supt. Fix. He will request a copy of the certification. Attorney Strong will have a resolution to approve the purchase for Monday's meeting.

<Supervisor Milligan read a note from the Mother of a girl that fell off the slide thanking Park Supv. Sojka for his quick attention to this matter in making the needed repairs.

7. SHARON A. JORDAN-PARKER H.O.P.

The Public Hearing is scheduled for this Monday. Attorney Strong will prepare the Resolution to approve, should there be no issues, for Monday's meeting.

8. NOTICE REQUIREMENTS FOR NOTICES OF CLAIM AGAINST THE TOWN.

Attorney Strong said that notice has been received that there is a new State law requiring each Town Board to appoint someone (usually the Town Clerk) to accept notices. Town Clerk Ralph Witt will be appointed to accept these. This will be added to the reorganization packet each January. Resolution for Monday.

9. CUTTING LAWNS AT VACANT HOUSES

The CEO has been receiving complaints about numerous houses (usually vacant) with unkempt lawns and would like guidance in how to proceed. Attorney Strong said if they have not responded to the CEO letters, a Resolution can be adopted to tell them to cut, trim, etc. and if they don't comply the town can step in take care of it and put the cost on their tax bills. She will prepare a resolution for Monday for the list provided by the CEO. A private company would be hired by the Town to perform the service.

10. SUBSTITUTE SENIOR VAN DRIVER

Harriet Aldinger has decided to resign from the sub position. Steve Ley will be appointed for the remainder of the year. Attorney Strong will prepare the Resolution for Monday.

11. BIDS FOR NEW HWY. SUPT.PICKUP AND FRONT LOADER FOR HWY.

Tabled.

<**Supervisor Milligan** received notification that the snow plowing contract with the County is up for renewal. The length of the contract is five years and .05%. This will be negotiated.

<**Attorney Strong** said that regarding the Water dissolution project; everything that the Supervisor signed has been sent to the Erie County Water Authority. It is expected that the Water Authority will approve this Thursday at their meeting and the turnover will be completed.

She continues to work with the Comptroller regarding the Zoeller/Exchange St. water districts. She needs more information. She will have the supplement Resolutions ready for Monday.

<**Councilwoman Riddoch** had a request from the girl scouts for the use of the Community Center on specified dates. She will prepare a Motion for Monday's meeting. A request was also received the Historical Society to use the Community Center for 2014. Motion to approve will be put on the meeting for Monday.

A request was received from DTC Debra Crist to attend training, at no cost, in Batavia for a Records Management Workshop. Motion to approve for Monday's meeting. Supervisor Milligan asked DTC Crist to explain the grant that Sue Barnes may apply for. The Grant would be to convert records from hard copy to discs. This would alleviate some of the problem we have with shortage of space. There would have to be people hired to scan the records and transfer, which the grant would cover.

<**Supervisor Milligan** asked Hwy. Supt. Fix to get a small stop sign at the exit in the front of the Town Park on West Main. He would like the lights around the Community center in working order. Discussion about a lighted sign by the Park. The Band shell is missing a leg; he would like to see this repaired.

<**DCO Weglarski** caught a woman in the Park with her dog off lead and advised her. Presently he is holding a pitbull from a police related case.

<**CEO Snyder** has received three quotes for the entry doors. He will work with Colleen and Sue Barnes on the next step.

<**Supervisor Milligan** questioned the status of the park connection grant. Discussion on offering a 20 yr. lease to property owners. Attorney Strong said we would need to map out where the connection would go, even if it was an existing survey showing the location and contacting landowners. We should start with the drawing per Attorney Strong. Councilwoman Riddoch will request a copy of the grant from Supervisor's office.

The Historical Society has voiced a concern of the condition of the handicap ramp to the building. Councilman Weber has volunteered to trim the bushes by the building; he will take a look at the ramp also. It has been brought up that air conditioning or a vent to cool off the upstairs of the Society may be needed. A portable air-conditioning unit could be a possibility.

Supervisor Milligan asked the status of the Firemen. Chris Trapp has not gotten back to Attorney Strong with any contracts and has not signed the indemnification agreement. No map has been received from the Village on the 1963 waterline in the Town Park. There was a discussion of the E.C.I.D.A. Senator Gallivan's office would like a commitment from Alden to be part of Clarence I.D.A. or go with E.C.I.D.A. The Board has no problem with the Supervisor signing a letter of intent. Discussion about having morning Work Session meetings in the summer. Tabled for now, maybe next year.

EXECUTIVE SESSION REGARDING PENDING LITIGATION INCLUDING TOWN BOARD, TOWN ATTORNEY AND CEO SNYDER.

REGULAR MEETING OVER AT 8:36 P.M.

CC: TB/ATTY. STRONG/EMER. MGT.